



0300409

For office use only: Year 20 _____ <input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Spring Date Stamp: _____



PETITION TO REGISTER LATE

Only students listed on the instructor's WebAdvisor roster may attend class. The student must return this form to Student Services and register for class.

The instructor may accept or decline this petition based on their policy as indicated in their syllabus.

Upon registering, the student will receive an updated schedule to show the instructor that they are registered for class. When the student registers, the instructor's WebAdvisor roster will immediately be updated.

The student is responsible for any and all missed course work, materials and assignments. Refunds for students who enter a class late and subsequently drop will be calculated based upon the start date of the class, not the date the student registered for the class.

Student ID# _____ Date _____

Student Name _____
Last First MI

- **The student should not interrupt a class that is in session.**
- **The student will be registered for the class if there are still seats available when the student returns the signed form to register for the class. (Multiple students might have obtained this form to register for an open seat.)**

Class Name _____ Class # _____

Start Date _____ Day and Time _____

Instructor _____ Class Room _____

Instructor's Office Number _____ Phone No. _____

Academic Department _____ Dept Phone No. _____

Current course section available seats _____ as of _____
(Date & Time)

Instructor Signature _____ Date _____
(If approved)