How to use TIS (Transfer Information System)

1. Visit University of Wisconsin Transfer Information System [www.uwsa.edu/tis/](http://www.uwsa.edu/tis/)

2. TIS’ home page will appear ([www.uwsa.edu/tis/](http://www.uwsa.edu/tis/))

3. Select Credit Transfer Wizards (listed second on left side of screen).
4. Select Course Wizard located in the first quadrant – top right square (www.uwsa.edu/tis/wizard/index.shtml)
5. Use scroll down menu on the left to select the institution that the transfer credits are coming from (Transfer From)

6. Use scroll down menu on the right to select Gateway Technical College (Transfer To)
7. Use the scroll down menu in the center to select a college department.
8. For this example, the Sociology and Anthropology Department was selected.

9. Select “Match All Courses” to view all course within the department that is currently on TIS.
10. The results will list all Sociology/Anthropology courses from University of Wisconsin-Parkside that has been evaluated for transfer-ability by Gateway Technical College.

11. Note: The Special Conditions & Keys:
Keys & Special Conditions

GenEd (General Education Categories)

SO = Social Science

Special Conditions

<table>
<thead>
<tr>
<th>Number</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>20</td>
<td>This course does not transfer to the specified receiving institution.</td>
</tr>
<tr>
<td>200</td>
<td>A minimum grade of C is required for course to be accepted in transfer.</td>
</tr>
<tr>
<td>209</td>
<td>This course transfers to GTC as a General Studies Social Science elective.</td>
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