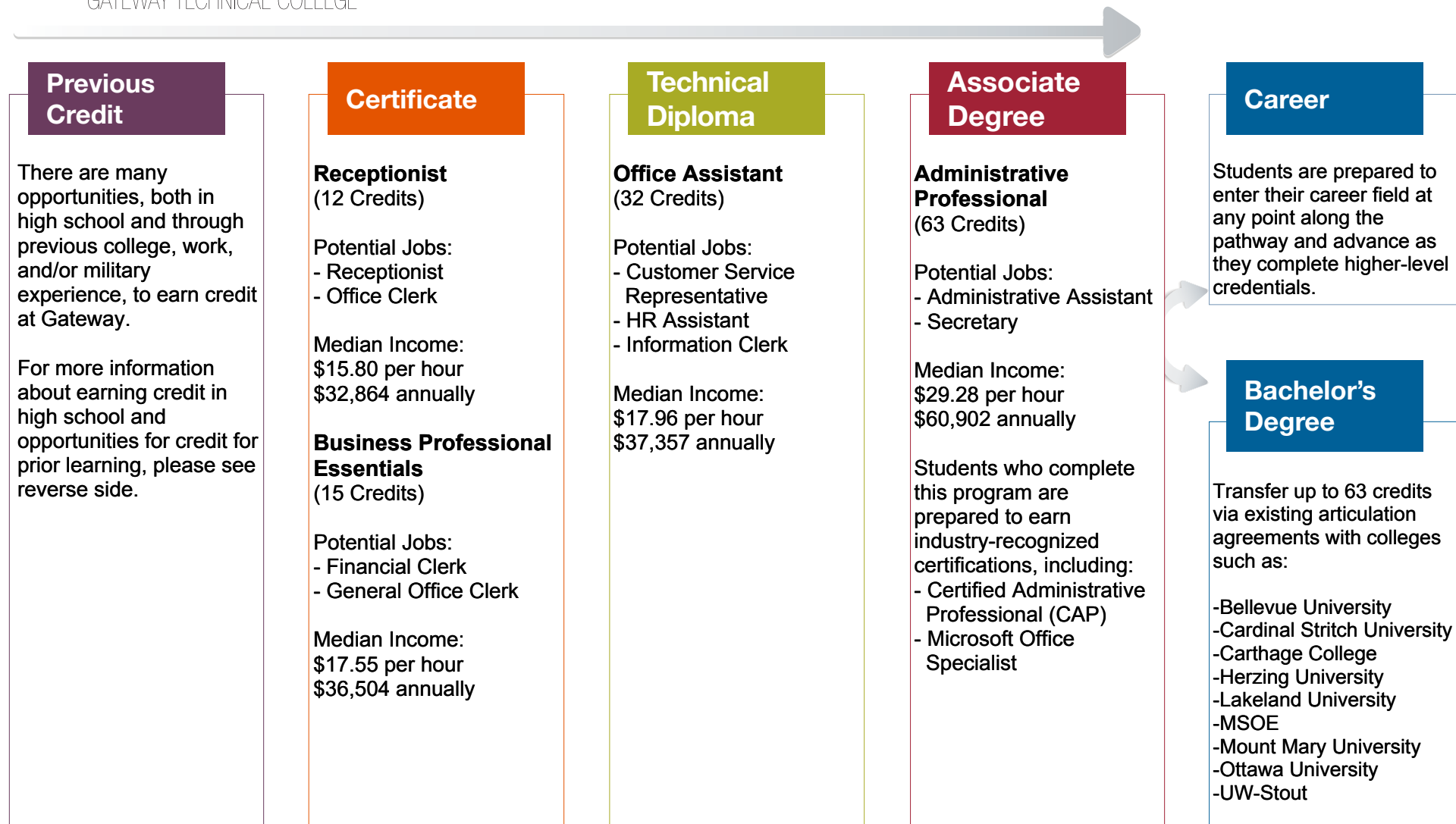


# CAREER PATHWAY

GATEWAY TECHNICAL COLLEGE

## Administrative Professional



Salary and employment data courtesy of EMSI.

[gtc.edu/administrative-professional](http://gtc.edu/administrative-professional)



# CAREER PATHWAY

GATEWAY TECHNICAL COLLEGE

## Administrative Professional

**Get started at  
Gateway today!**

Visit **gtc.edu**  
to request information  
or to apply.

### Have questions or need assistance with getting started?

Gateway's New Student Specialists are ready to help. Call 1-800-247-7122 or stop into any Student Services Center to make an appointment or register for an upcoming new student event.

#### **Elkhorn Campus**

400 County Road H  
Elkhorn, WI 53121

#### **Kenosha Campus**

3520 30th Ave.  
Kenosha, WI 53144

#### **Racine Campus**

1001 S. Main St.  
Racine, WI 53403

### Credit for Prior Learning

**Experience Pays! You've been there . . .  
You've done that . . . Let us give you credit for it!**

Gateway Technical College recognizes you have knowledge and skills gained through previous educational, life and work experiences. We want to help you receive credit for those experiences—saving you time, money and helping you enter your new career more quickly.

There are various ways to earn credit including Degree Course Substitution, Prior Learning Assessment and Transfer Credit. Credit for Prior Learning opportunities for this program include:

**106-137 Keyboarding Applications**

**101-114 Accounting Principles**

**801-136 English Composition 1**

**809-143 Microeconomics**

**809-198 Intro to Psychology**

For more information visit **gtc.edu/cfpl** or  
contact the Registrar's Office at **cfpl@gtc.edu**  
or 262-564-2162.

### Earn College Credit in High School

**Get an edge by earning college credit before you  
graduate and save money at the same time.**

There are many ways to earn college credit while you're still in high school, including transcribed and advanced standing credit, Start College Now and youth apprenticeship. Suggested courses to take in high school for this program include:

**101-114 Accounting Principles**

**106-021 Business Office Fundamentals**

**106-028 Office Technologies Essentials**

**106-137 Keyboarding Applications**

For more information on earning college credit in high school connect with your high school counselor or the Gateway New Student Specialist at your high school. Visit **gtc.edu/highschool**.

**gtc.edu/administrative-professional**

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