

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, December 17, 2020

The Gateway Technical College District Board met virtually on Thursday, December 17, 2020. The meeting was called to order at 8:00 a.m. by Scott Pierce, Chairperson.

**I. Call to Order**

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

Jesse Adams	Excused
Megan Bahr	Present
Ram Bhatia	Present
William Duncan	Present
Zaida Hernandez-Irisson	Present
Rebecca Matoska-Mentink	Excused
Bethany Ormseth	Present
Roger Zacharias	Excused
Pamela Zenner-Richards	Present
Scott Pierce	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 34 citizens/reporters.

Rebecca Matoska-Mentink joined at 8:45 am.

Roger Zacharias joined at 8:08 am.

**III. Approval of Agenda**

- A. It was moved by Z. Hernandez-Irisson and seconded by W. Duncan and carried to approve the agenda.

**IV. Approval of Minutes**

- A. It was moved by R. Bhatia and seconded by P. Zenner-Richards and carried to approve the minutes of the November 19, 2020 Regular Meeting.

**V. Citizen Comments**

There were no citizens comments.

**VI. Chairperson's Report**

A. Dashboard Report items included updates on:

- Concluded a successful Fall Semester
- Received corporate equipment donations from Aurora Advocate and Kunes Automotive
- Welcomed 40 Promise-2-Finish students

B. Board Evaluation Summary

- 5 of 8 Attending Trustees Responded to the Survey: Comments from the Trustees include: Presentation on debt was very informative. Good meeting.

**VII. President's Report**

A. Announcements

- Bryan Albrecht welcomed the following Journey members to the meeting: Theresa Chisari, Emily Dobeck, Sam Lopez, Chef Brian Quinn, Debra Dosemagen

- Bryan Albrecht thanked all of the Trustees for joining the first virtual Retreat. John Thibodeau and Tammi Summers led a discussion on DEI at the Retreat.
  - Bryan Albrecht that at this point the plan is to keep Board meeting virtual at least through March and continue to evaluate.
  - Jacqueline Morris spoke about Gateway's recent zoom site visit for quality assurance with the State Office in Madison. The virtual visit went very well and Gateway passed with flying colors.
  - Matt Janisin spoke about the partnership with the blind and visually impaired.
  - Ashleigh Henrichs spoke about Gateway Foundation virtual experiences including: Red Hawk Circle and the Innovation Celebration. She also announced that Roger Zacharias received the 2020 Distinguished Alumni award. Ashleigh shared a nice video of messages for Roger.
- B. Vision 2021
- Anne Whycott presented on Vision 2021 and spoke about the next future plan, Vision 2024ward.

### VIII. Student Trustee Report

- A. Megan Bahr reported on student activities that have been taking place this past month.

### IX. Operational Agenda

#### A. Action Agenda

1. Resolution No. F-2020-2021C.2 Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021C

Administration is recommending approval of a resolution awarding the sale of General Obligation Promissory Notes, Series F-2020-2021C; in the principal amount of \$1,500,000 for the public purpose of financing the construction of building additions or enlargement projects.

**Following discussion, it was moved by R. Zacharias, seconded by R. Bhatia and carried by roll call vote to approve Resolution No. F-2020-2021C.2 Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021C**

**Aye: 7**

**Nay: 0**

**Abstaining: 0**

**Absent: 2**

2. Resolution Numbers F-2020-2021D.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2020-2021D

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2020-2021D; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects and \$2,500,000 for the public purpose of financing the acquisition of movable equipment. This borrowing is included in the 2020-21 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

**Following discussion, it was moved by W. Duncan, seconded by R. Zacharias and carried by roll call vote to approve Resolution Numbers F-2020-2021D.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2020-2021D**

**Aye: 7**

**Nay: 0**

**Abstaining: 0**

**Absent: 2**

**B. Consent Agenda**

**S. Pierce motioned to discuss #5 Bid for Approval, Bid No. 1610. It was moved by R. Bhatia, seconded by P. Zenner-Richards and carried that items 1-4 in the consent agenda be approved. After discuss on item #5, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that item #5 be approved:**

1. **Finance**
  - a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of November 30, 2020.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of one (1) separation; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for December 2020.  
**High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for November 2020.
4. **Advisory Committee Activity Report:** Approved the advisory committee 2020-2021 meeting schedule and new members as of December 1, 2020
5. **Approved Bid No. 1610** – Lincoln Building Expansion Racine Campus, Racine, WI

**X. Policy Governance Monitoring Reports**

**A. Ends Statement Monitoring**

1. **College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **#4 Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.**

Jaime Spaciel presented on the Guided Pathways.

**Following discussion, it was moved by P. Zenner-Richards, seconded by Z. Hernandez-Irisson and carried that this report is evidence that the college is making progress on Ends Policy #4.**

**B. Executive Limitations**

1. **3.4 Budgeting/Forecasting – Fiscal Year 2021-2022 Budget Parameters and Budget Process Calendar**

Jason Nygard presented on 3.4 Budgeting/Forecasting – FY2021-2022 Budget Parameters and Budget Process Calendar.

**Following the discussion, it was moved by R. Zacharias, seconded by R. Bhatia and carried to approve Budgeting/Forecasting – FY2021-2022 Budget Parameters and Budget Process Calendar.**

2. **3.6 Asset Protection**

Jeff Robshaw and Sharon Johnson presented on 3.6 Asset Protection.

Following the discussion, it was moved by R. Bhatia, seconded by W. Duncan and carried to approve 3.6 Asset Protection.

**XI. Board Member Community Reports**

- Ram Bhatia recognized Pam Zenner-Richards for her above and beyond efforts on the Board year after year.
- Roger Zacharias reminded the Trustees about the upcoming District Boards virtual event.
- Scott Pierce spoke about an Internal Best Practices meeting that he attended.

**Pamela Zenner-Richards left the meeting at 10:00 a.m.**

**XII. Next Meeting Date and Adjourn**

- A. Regular Meeting – Thursday, January 21, 2021, 8:00 a.m., Virtual Meeting
- B. At approximately 10:16 a.m. it was moved by R. Zacharias, seconded by R. Bhatia and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President’s goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

**Aye: 6**

**Nay: 0**

**Abstaining: 0**

**Absent: 3**

**XIII. Executive Session**

At approximately 10:55 am, the Board reconvened in Open Session. R. Bhatia motioned, seconded by R. Matoska-Mentink that the Board has completed Bryan’s mid-year performance evaluation as outstanding. The Board is approving to give Bryan a raise of 1.5% to his base pay effective Jan. 1st, 2021. At 11:02 am it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote that the meeting was adjourned.

**Aye: 6**

**Nay: 0**

**Abstaining:**

**Absent: 3**

Submitted by,



Pamela Zenner-Richards  
Secretary