

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, October 22, 2020

The Gateway Technical College District Board met virtually on Thursday, October 22, 2020. The meeting was called to order at 8:00 a.m. by Scott Pierce, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Present
Megan Bahr	Present
Ram Bhatia	Present
William Duncan	Present
Zaida Hernandez-Irisson	Present
Rebecca Matoska-Mentink	Present
Bethany Ormseth	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Scott Pierce	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 38 citizens/reporters.

III. Approval of Agenda

A. It was moved by W. Duncan and seconded by R. Zacharias and carried to approve the agenda.

IV. Approval of Minutes

A. It was moved by W. Duncan and seconded by Zaida Hernandez-Irisson and carried to approve the minutes of the September 17, 2020 Regular Meeting.

V. Citizen Comments

There were no citizens comments.

VI. Committee of the Whole

Diversity, Equity and Inclusion (DEI)

Tammi Summers led a discussion and presentation on Gateway's DEI efforts. The Trustees, Bryan Albrecht and the VPs had discussion on the topic and efforts.

VII. Chairperson's Report

A. Dashboard Report items included updates on:

- Gateway is receiving \$56,500 in new grants from the Kloss fund.
- Facility projects have been tracking under budget so a few additional minor repair projects have been completed.
- Gateway received a \$2,225,000 Title III grant supporting student success.

B. September Board Evaluation Summary

- 5 of 6 Attending Trustees Responded to the Survey: I hope we have the virtual option for the foreseeable future. Good session.

VIII. President's Report

A. Announcements

- Bryan Albrecht welcomed the following Journey members to the meeting: Rachel Westrum
- Bryan spoke about the Vet Tech program which performed their first live animal surgery on campus. All surgeries were done off campus previously.
- Bryan congratulated Zaida on her appointment to ACCT's DEI committee.
- Bryan thanked Jesse for connecting him with colleagues in the Walworth area. Jesse recently connected Bryan to Greg Kunes which helped lead to a great partnership.
- Bryan announced that Board meetings will stay virtual at least through December 2020.

B. Kunes Country Partnership

- Bryan Albrecht and Jesse Adams announced a \$250,000 partnership donation for scholarship initiatives for Gateway. Gateway will dedicate the EVOC Track to Kunes Country. Jesse spoke on the importance of this partnership. Greg Kunes is exceptional and very dialed in to the community. This is a great partnership for everyone.

C. Housing

- Tom Cousino and Ryan Douglas spoke about housing opportunities going up near Gateway's Kenosha Campus. This will be a great resource for the community and for students.

D. COVID Update

- Megan Perez shared the COVID Dashboard report with the Trustees and gave an update on how data is collected and shared. This will be sent to the Trustees on a regular basis.

IX. Student Trustee Report

- ### A.
- Megan Bahr reported on student activities that have been taking place this past month. She also spoke on the DEI efforts and thanked Gateway for all of the work that has gone into these efforts.

X. Operational Agenda

A. Action Agenda

1. Resolution M-2020 B – Designation of Assistant, Associate and Deputy Directors.

Wisconsin's Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college – Wis. Statutes, Sec. 19.42(13)(f).

Following discussion, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried to approve Resolution M-2020 B – Designation of Assistant, Associate and Deputy Directors.

2. FY 2019-20 Budget Revision #3

Administration is recommending approval to amend the fiscal year 2020 budget based on year-end results. The FY 2019-20 budget requires revisions in five separate funds. The General Fund, the Special Revenue – Operational Fund, Special Revenue Fund – Non-Aidable, Capital, and Debt Service Fund require year-end revisions to balance the fund by function.

Following discussion, it was moved by W Duncan, seconded by R. Zacharias and carried by roll call vote to approve FY 2019-20 Budget Revision #3.

Aye: 9

Nay: 0

Abstaining: 0

Absent: 0

3. FY 2020-21 Budget Revision #1

The FY 2020-21 budget requires a revision in the General Fund. The revision in the General Fund will reflect final Net New Construction, an adjustment for Refunded/Rescinded Taxes, and an adjustment in State Aid. These funds will be used to mitigate budget effects of COVID-19.

Following discussion, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried by roll call vote to approve FY 2020-21 Budget Revision #1.

Aye: 9

Nay: 0

Abstaining: 0

Absent: 0

B. Consent Agenda

It was moved by B. Ormseth, seconded by W. Duncan and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of September 30, 2020.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of four (4) new hires; one (1) transfers; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved the Grant Awards for October 2020
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2020.
5. **Advisory Committee Activity Report:** Approved the advisory committee 2020-2021 meeting schedule and new members as of October 1, 2020
6. **Annual Procurement Review:** Approved the Annual Procurement Review.

Pamela Zenner-Richards left the meeting at 10:00 am.

XI. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

1. **College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **#2 Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.**

Matt Janisin, Ray Koukari, Steve McNaughton presented on Ends Statement #2 along with guests Michael Cook and Mary Burgoon from Rockwell.

Following discussion, it was moved by R. Bhatia, seconded by R. Zacharias and carried that this report is evidence that the college is making progress on Ends Policy #2.

2. Policy Governance Review – Ends Policy, Statement #2

Following discussion, it was moved by R. Bhatia, seconded by W. Duncan and carried to approve the wording of Policy Governance, Ends Policy, Statement #2.

Roger Zacharias left the meeting at 10:30 am.

B. Executive Limitations

3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation

Jason Nygard presented on the Tax Levy and Mill Rate Confirmation.

The fiscal year 2021 budget, approved by the Board on June 18, 2020, included a total tax levy of \$38,200,641 and a rate of 0.78978. The approved budget was based on the assumption that property values increase 5%. The actual increase in values reported by the WI Department of Revenue is 6.62%. The administration recommends that the FY2021 rate be established at .79871, an increase of 0.07% over the prior year's rate of .79812.

Following discussion, it was moved by W. Duncan, seconded by B. Ormseth and carried by roll call vote to approve 3.4 Budgeting/Forecasting – Tax Levy and Mill Rate Confirmation.

Aye: 7

Nay: 0

Abstaining: 0

Absent: 2

XII. Board Member Community Reports

- Bryan attended ACCT's virtual conference.
- Scott Pierce spoke about the Fall District Boards Association Meeting.
- Rebecca Matoska-Mentink spoke about scholarships and programs and the importance of donating to the college Foundation.
- Zaida Hernandez-Irisson spoke about her great opportunity with being selected for the DEI committee with ACCT.

XIII. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, November 19, 2020, 8:00 am, Virtual Meeting
- B. At approximately 10:51 a.m. it was moved by W. Duncan, seconded by R. Bhatia and carried that the meeting was adjourned.

Submitted by,



Pamela Zenner-Richards
Secretary