

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting, April 21, 2020

The Gateway Technical College District Board met virtually on Tuesday, April 21, 2020. The meeting was called to order at 8:00 a.m. by Bethany Ormseth, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Angie Haney	Excused
Zaida Hernandez-Irisson	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 45 citizens/reporters.

III. Approval of Agenda

A. It was moved by S. Pierce and seconded by R. Zacharias and carried to approve the agenda.

IV. Approval of Minutes

A. It was moved by S. Pierce, seconded R. Bhatia and carried to approve the minutes of the March 19, 2020 Regular Meeting.

V. Citizen Comments

There were no citizen comments.

VI. Chairperson's Report

A. Dashboard Report items included updates on:

- Gateway donates PPE and food to community organizations.
- Gateway is 3D printing PPE for law enforcement officers.
- Gateway receives \$50,000 grant for student support from DMI.

B. Board Evaluation Summary

- 8 of 9 Attending Trustees Responded to the Survey: The Virtual Meeting went well. Congratulations to Bryan and Staff for putting together the meeting. For first virtual meeting I thought it went well. For first virtual meeting, it worked very smoothly. Congratulations and thanks to all staff, especially the IT, who made it all possible. The Board Chair did a great job.

C. WTCS Update

- Layla Merrifield gave an update on the Wisconsin Technical College System to the Trustees.

D. President's Evaluation

- Beth Ormseth reminded the Trustees that they would receive the President's Evaluation form to complete prior to the May Board meeting. The Trustees will meet in Executive Session after the May meeting to discuss the President's evaluation.

VII. President's Report

A. Announcements

- Bryan Albrecht welcomed the following Gateway Journey members: Bridget Bell, Jessica Swearingen, Jazmine Retana, Michael Kegel, Angela Kaye, Edgar Perez.
- Bryan Albrecht welcomed the following Gateway to Leadership members: Faye Hanson and Ali Schultz.
- Bryan spoke about the transition time for students and staff with online learning during the safer-at-home orders. The support for new ways of instruction has been inspiration and well received.
- Bryan announced that the plan for starting a nursing program on the Racine Campus has been approved.

B. COVID-19 update

- Jacqueline Morris spoke on the Cares Act and Families First Act.
- Sharon Johnson spoke on the budget during this transition.

C. Draft of Three-Year Strategic Facilities Plan

- Bill Whyte and Tom Cousino gave an update on the three-year facilities plan.

VIII. Student Trustee Report

- A. Angie Haney joined the meeting and gave a detailed report on events that have taken place over the past month including: Online learning and resources, gatherings using zoom that include mediation, fitness, trivia and meetings. USG recently completed the voting process for new officers.

Jesse Adams left the meeting temporarily at 8:30 am.

IX. Operational Agenda

A. Action Agenda

1. FY 2019-20 Budget Revision #2

The FY 2019-20 budget requires revisions in the Special Revenue – Non-Aidable, Capital, and Enterprise Funds. The revision in the Special Revenue – Non-Aidable and Capital Funds will reflect an adjustment for the transfer of funds from the Special Revenue – Non-Aidable to the Capital Fund to cover cost related to the walking paths. The adjustments to the Enterprise Fund will reflect an adjustment for additional needs for student materials that are funded by fees paid by students (barbering kits, tool kits, etc.).

Following discussion, it was moved by W. Duncan, seconded by S. Pierce and carried by roll call vote to approve FY 2019-20 Budget Revision #2.

Aye: 8

Nay: 0

Abstaining: 0

Absent: 1

2. Resolution No. F-2019-2020F.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series F-2019-2020F

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2019-2020F; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects on the Kenosha Campus and district wide. This borrowing is included in the 2019-20 budget. Upon approval, appropriate legal notices will be published in the official district newspaper.

Following discussion, it was moved by R. Zacharias, seconded by S. Pierce and carried by roll call vote to approve Resolution No. F-2019-2020F.1 – Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series F-2019-2020F.

Aye: 8

Nay: 0

Abstaining: 0

Absent: 1

3. Resolution Numbers B-2020 B.1 & B.2 – Approval of Project for the Racine Campus Lake Building First Floor Office Remodel

The administration is recommending approval by the Gateway Technical District Board of Resolution Numbers B-2020 B.1 and B.2 for the Racine Campus Lake Building 1st Floor Office Remodel Project.

The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Racine Campus Lake Building 1st Floor Office Remodel project.

Following discussion, it was moved by R. Zacharias, seconded by R. Bhatia and carried to approve Resolution Numbers B-2020 B.1 & B.2 – Approval of Project for the Racine Campus Lake Building First Floor Office Remodel.

4. Resolution Numbers B-2020 C.1 & C.2 – Approval of Project for the Racine Campus Technical Building Second Floor Office

The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2020 C.1 and C.2 for the Racine Campus Technical Building 2nd Floor Office Remodel project.

The administration is also recommending approval from the Wisconsin Technical College System (WTCS) Board for the Racine Campus Technical Building 2nd Floor Office Remodel project.

Following discussion, it was moved by R. Zacharias, seconded by W. Duncan and carried to approve Resolution Numbers B-2020 C.1 & C.2 – Approval of Project for the Racine Campus Technical Building Second Floor Office.

5. Resolution Numbers B-2020 D.1 & D.2 – Approval of Project for the Racine Campus Racine Building Health Clinic and Office Remodel

The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2020 D.1 and D.2 for the Racine Campus Racine Building Health Clinic and Office Remodel project.

The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Racine Campus Racine Building Health Clinic and Office Remodel project.

Following discussion, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried to approve Resolution Numbers B-2020 D.1 & D.2 – Approval of Project for the Racine Campus Racine Building Health Clinic and Office Remodel.

B. Consent Agenda

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried that items 1, 3 and 4 on the consent agenda be approved; items 2 and 5 were pulled for discussion. Following discussion on items 2 and 5, it was moved by S. Pierce, seconded by R. Zacharias and carried for approval.

1. Finance

- a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of March 31, 2020.
- b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of two (2) new hires; one (1) promotion; one (1) separation; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grant awards for approval.
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for March 2020.
5. **Advisory Committee Activity Report:** Approved the advisory committee 2019-2020 meeting schedule and new members as of April 1, 2020
6. **Bids for Approval:** Approved the following bids: Bid No. 1598 – Vet Tech Masonry Repairs – Elkhorn Campus

X. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

1. **College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.**

Trina Muscarella, Lindsey Kosman and Megan Bahr led a presentation on student life.

Following discussion, it was moved by S. Pierce, seconded by Z. Hernandez-Irisson and carried that this report is evidence that the college is making progress on Ends Policy #1.

B. Executive Limitations

1. **3.4 FY20-21 Budgeting/Forecasting and 3.5 Financial Condition FY 2020-2021 Preliminary Budget Approval for Public Hearing**

Jason Nygard presented on 3.4 FY 2020-21 Budget/Forecasting and 3.5 Financial Condition.

Following the discussion, it was moved by S. Pierce, seconded by R. Zacharias and carried to approve 3.4 FY20-21 Budgeting/Forecasting and 3.5 Financial Condition FY 2020-2021 Preliminary Budget Approval for Public Hearing.

2. **3.2 Human Relationships; 3.3 Employment, Compensation, and Benefits; and 3.9 Sustained Presidential Leadership**

Jacqueline Morris presented on 3.2, 3.3 and 3.9.

Following the discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried to approve 3.2 Human Relationships; 3.3 Employment, Compensation, and Benefits; and 3.9 Sustained Presidential Leadership.

3. **Policy Governance Review – 3.2**

Following discussion, it was moved by W. Duncan, seconded by S. Pierce and carried to approve the wording of Policy Governance, 3.2 Human Relationships.

4. 3.10 Strategic Planning – Anne Whynott

Anne Whynott presented on 3.10.

Following the discussion, it was moved by S. Pierce, seconded by J. Adams and carried to approve 3.10 Strategic Planning.

5. Policy Governance Review – 3.10

Following discussion, it was moved by S. Pierce, seconded by P. Zenner-Richards and carried to approve the wording of Policy Governance, 3.10 Strategic Planning.

Roger Zacharias and Zaida Hernandez-Irison left the meeting.

XI. Board Member Community Reports

- Scott Pierce filled in for Beth Ormseth at the Board of Directors meeting in April. Scott reported on items from the meeting.

XII. Next Meeting Date and Adjourn

- A. Public Hearing – Thursday, May 7, 2020, 7:00 pm, Virtual Meeting
- B. Regular Meeting – Thursday, May 14, 2020, 8:00 am, Virtual Meeting
- C. At approximately 10:19 a.m. it was moved by S. Pierce, seconded by P. Zenner-Richards and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 7

Nay: 0

Abstaining: 0

Absent: 2

XIII. Executive Session

At approximately 10:34 am, the Board reconvened in Open Session. P. Zenner-Richards motioned, seconded by R. Frederick to accept the recommendation to not renew the contract.

At 10:35 am it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried by roll call vote that the meeting was adjourned.

Aye: 7

Nay: 0

Abstaining:

Absent: 2

Submitted by,



Pamela Zenner-Richards
Secretary