

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, March 19, 2020

The Gateway Technical College District Board met virtually on Thursday, March 19, 2020. The meeting was called to order at 8:00 a.m. by Bethany Ormseth, Chairperson.

**I. Call to Order**

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

Jesse Adams	Present
Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Angie Haney	Present
Zaida Hernandez-Irisson	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Excused
Bethany Ormseth	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 38 citizens/reporters.

**III. Approval of Agenda**

- A. It was moved by S. Pierce and seconded by R. Zacharias and carried to approve the agenda.

**IV. Approval of Minutes**

- A. It was moved by W. Duncan, seconded Z. Hernandez-Irisson and carried to approve the minutes of the February 19, 2020 Regular Meeting.

**V. Citizen Comments**

There were no citizen comments.

**VI. Chairperson's Report**

- A. Dashboard Report items included updates on:

Lease extension updates:

- RCEDC at the S C Johnson iMET Center
- Elkhorn Area School District - WCEC Alternative High School at the Elkhorn Campus
- Dynamic Workforce Solutions - Job Center at the Elkhorn Campus

New lease development:

- State of WI Department of Workforce Development - Job
- Center at the Elkhorn Campus

- B. Board Evaluation Summary

- 8 of 8 Attending Trustees Responded to the Survey: Good meeting. Student Trustee report was excellent. Good session. Exciting potential for Lincoln Building future usage! Committee of the Whole session and tour was very informative.

**VII. President's Report**

- A. Announcements

- Bryan Albrecht thanked Beth Ormseth and the Board of Trustees for their accommodations for the virtual Board meeting this month due to Gateway campuses closing due to COVID-19.
  - Bryan shared plans for Gateway’s work and learning process and moving services online.
  - Bryan thanked the ELC team, Vicki Hulback and Tom Cousino for helping to put together Gateway’s pandemic plans. He also thanked all of Gateway for their efforts to move to online services.
  - Gateway Foundation will help to support ECP through the next couple of weeks while they are closed.
  - Bryan announced that Ram Bhatia and Pamela Zenner-Richards will be reappointed for another term as Trustees. Rebecca Matoska-Mentink will be appointed to a three year term as the elected official member from Kenosha County.
- B. Campus Welcome
- Terry Simmons welcomed the Trustees to the first every Gateway virtual Board meeting. Terry announced that all on campus events have been cancelled for the next couple months including: Earth Day, in person Graphic Design Show, and the job fair.

**VIII. Student Trustee Report**

- A. Angie Haney gave a detailed report on events that have taken place over the past month including: Campus Ambassador Awards, Fat Tuesday, APCA in Orlando, Florida, Pizza with the President and Provost, European History Month, Women’s History Month, and USG Nominations.

**Jesse Adams excused himself from the meeting at 8:30 am**

**IX. Operational Agenda**

**A. Action Agenda**

1. Resolution No. F-2019-2020E.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020E

The administration is recommending Board approval of a resolution establishing parameters for the sale of not to exceed \$1,500,000 General Obligation Promissory Notes, Series 2019-2020E for the public purpose of financing building remodeling and improvement projects.

**Following discussion, it was moved by S. Pierce, seconded by R. Zacharias and carried by roll call vote to approve Resolution No. F-2019-2020E.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020E**

**Aye: 7**

**Nay: 0**

**Abstaining: 0**

**Absent: 2**

**B. Consent Agenda**

**It was moved by R. Zacharias, seconded by R. Bhatia and carried that the following items in the consent agenda be approved:**

1. **Finance**
  - a) **Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of February 29, 2020.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of one (1) new hire; one (1) promotion; one (1) transfer; two (2) reclassifications; two (2) retirements; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.

3. **Grants Awards:** Approved the grant awards for March 2020.
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for February 2020.
5. **Advisory Committee Activity Report:** Approved the advisory committee 2019-2020 meeting schedule and new members as of March 1, 2020
6. **Bids for Approval:** Approved the following bids: Bid No. 1595 – Academic Building 2<sup>nd</sup> Floor Remodel, Area D, Office and Classroom, Remodel – Kenosha Campus

**X. Policy Governance Monitoring Reports**

**A. Ends Statement Monitoring**

1. **College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **3) Taxpayers receive a positive return on investment from Gateway’s Impact on local tax base, property values, and overall economic development as well as the contributions of graduates to the tri-county community.**

Tom Cousino, Zina Haywood, and Stephanie Sklba led a presentation on facility, work and instruction changes due to COVID-19.

Following discussion, it was moved by R. Zacharias, seconded by S. Pierce and carried that this report is evidence that the college is making progress on Ends Policy #3.

**2. Policy Governance Review – Ends Policy, Statement #3**

Following discussion, it was moved by R. Bhatia, seconded by W. Duncan and carried to approve the wording of Ends Policy, Statement #3.

**B. Executive Limitations**

**1. 3.4 FY 2020-21 Budget/Forecasting**

Bill Whyte presented on 3.4 FY 2020-21 Budget/Forecasting.

Following the discussion, it was moved by S. Pierce, seconded by R. Zacharias and carried to approve 3.4 FY 2020-21 Budget/Forecasting.

**2. 3.8 Partnerships/Grants/Contracts**

Anne Whynott presented on 3.8 Partnerships/Grants/Contracts.

Following the discussion, it was moved by R. Zacharias, seconded by W. Duncan and carried to approve 3.8 Partnerships/Grants/Contracts.

**3. Policy Governance Review – 3.8 Partnerships/Grants/Contracts**

Following discussion, it was moved by R. Zacharias, seconded by W. Duncan and carried to approve the wording of Policy Governance, 3.8 Partnerships/Grants/Contracts.

**XI. Board Member Community Reports**

- Zaida Hernandez-Irison attended a Women in Manufacturing event.
- Bill Duncan will be nominated to fill a one year term with District Boards. The Trustees showed their support of this nomination.

**XII. Next Meeting Date and Adjourn**

- A. Regular Meeting – Tuesday, April 21, 2020, 8:00 am, Virtual Meeting
- B. At approximately 9:38 a.m. it was moved by S. Pierce, seconded by R. Zacharias and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

**Aye: 7**

**Nay: 0**

**Abstaining: 0**

**Absent: 2**

**XIII. Executive Session**

The Board did not reconvene in open session.

Submitted by,

A handwritten signature in cursive script that reads "Pamela Zenner-Richards".

Pamela Zenner-Richards  
Secretary