



Getting Started with **Zoom**

Due to the outbreak of the coronavirus (COVID-19), all Gateway classes will be held online for the remainder of the Spring semester. This presents the unique challenge of adjusting to an online learning format that some students may not be familiar with in a short amount of time.

Thankfully, Gateway uses Zoom, an easy-to-use platform that allows classes to meet virtually. Zoom includes video and audio conferencing and chat for instructors and students to continue learning collaboratively.

How to access Zoom Meetings

Often, a Gateway staff member or instructor will share a Zoom link with you directly, and simply clicking on the link will walk you through joining the meeting.

You can also download the Zoom app on your mobile phone by searching “**Zoom**” in the App Store or Google Play and selecting “**Zoom Cloud Meetings**.” You can use the app to join meetings via a meeting link or meeting ID number.

Another easy way to access Zoom meetings is via Blackboard:

1. Open the course for the Zoom Meeting Room you would like to join. **Click Meeting Room.**
2. This will start the download for Zoom, if you do not have Zoom already installed. **Click the Zoom Installer.** A download should start automatically in a few seconds.
3. You will see a message stating “Your meeting will begin soon...”
4. Enter your name and Student ID Number. **Click Join Meeting.**
5. Choose to join with audio or by calling in. It’s recommended to join with computer audio.
6. You will now be in your course’s Zoom Meeting Room. You can choose to turn on or off your audio or video at any time, participate in chat or even share your screen.

You can find more technical support related to Zoom and online learning at **gtc.edu/coronavirus** and selecting “**Student Technology Resources**.”

If you have any questions related to Zoom or online learning, please reach out to Gateway’s Tech Central helpdesk at **262-564-3695** or visit **<http://support.gtc.edu>**.



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