



Adult High School Application for Graduation

- All Adult High School students must submit an application when they plan on graduating. Paper applications are accepted at the student services centers. Students can apply online instantly via My Gateway. For more information on this, please visit www.gtc.edu/graduation.

- This application does not verify attendance at the Adult High School Commencement ceremony. Further information on ceremony participation will be emailed and mailed to all eligible students. Commencement information can also be found at www.gtc.edu/graduation.

- The graduation application deadlines are as follows. Applications received after the term deadline will be processed for the next graduation date.

Summer Graduation - July 31st Fall Graduation - October 31st Spring Graduation - March 31st

- Students that are finishing their final courses and graduating in the summer term may participate in the Spring Commencement Ceremony so long as they apply for graduation by the spring deadline.

- If your address changes between the time you apply for graduation and the end of the term, it is your responsibility to update it via My Gateway or contact Student Services to make the change.

Directions: Complete all information. PLEASE PRINT.

Name

Student ID#:

Today's Date:

(Your diploma name is the one that is on your official Gateway Technical College record.)

Prior Name(s)

Current Address

Street or PO Box

City

State

Zip Code

Phone Number

Home

Work or Cell

Email Address

Address to Mail Diploma to (if different than above)

Street or PO Box

City

State

Zip Code

Campus Attended

Elkhorn

Kenosha

Racine

Expected Graduation Date

May

August

December

Year

If you do not meet the graduation requirements for the date listed above, you will need to submit a new application with a revised expected graduation date.

Office Use

Preliminary Audit: Tentative Graduate? Yes No Initials _____ SGRD Date: _____

Comments: _____

Final Audit: Release as a Graduate? Yes No Initials _____ Date: _____

Processing: Graduation Date: _____ Mailing Date: _____ Initials _____