



Bryan D. Albrecht
President

ADMINISTRATION CENTER

3520 - 30th Avenue
Kenosha, WI 53144-1690
262.564.3300
262.564.3301 FAX/262.564.2816 TTY

BURLINGTON CENTERS

380 McCanna Pkwy.
496 McCanna Pkwy.
Burlington, WI 53105-3622
262.767.5200
262.767.5201 FAX/262.767.5206 TTY

CENTER FOR ADVANCED TECHNOLOGY & INNOVATION

Renaissance Business Park
2320 Renaissance Blvd.
Sturtevant, WI 53177
262.898.7500
262.898.7501 FAX

CENTER FOR BIOSCIENCE & INFORMATION TECHNOLOGY

3520 - 30th Avenue
Kenosha, WI 53144-1690
262.564.3600
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ELKHORN CAMPUS

400 County Road H
Elkhorn, WI 53121-2046
262.741.8200
262.741.8201 FAX/262.741.8206 TTY

HORIZON CENTER FOR TRANSPORTATION TECHNOLOGY

4940 - 88th Avenue
Kenosha, WI 53144-7467
262.564.3900
262.564.3901 FAX

KENOSHA CAMPUS

3520 - 30th Avenue
Kenosha, WI 53144-1690
262.564.2200
262.564.2201 FAX/262.564.2206 TTY

LAKEVIEW ADVANCED TECHNOLOGY CENTER

9449 - 88th Avenue (Highway H)
Pleasant Prairie, WI 53158-2216
262.564.3400
262.564.3401 FAX

RACINE CAMPUS

1001 South Main Street
Racine, WI 53403-1582
262.619.6200
262.619.6201 FAX/262.619.6206 TTY

WGTD-FM/91.1

3520 - 30th Avenue
Kenosha, WI 53144-1690
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February 10, 2012

NOTICE OF MEETING

GATEWAY TECHNICAL COLLEGE
DISTRICT BOARD
Regular Meeting
February 16, 2012 – 8:00 a.m.
Horizon Center – Room 106
4940 88th Avenue, Kenosha, Wisconsin

The Gateway Technical College District Board will hold its regular meeting on Thursday, February 16, 2012, 8:00 a.m. at the Horizon Center, 4940 88th Avenue, Room 106, Kenosha, Wisconsin. The agenda is included.

Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Bryan D. Albrecht, Ed.D.
President

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GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
 Regular Meeting – February 16, 2012 – 8:00 a.m.
 Horizon Center, 4940 88th Avenue, Room 106, Kenosha, Wisconsin

Info./ Disc.	Action	Roll Call	AGENDA	Page
		X	I. Call to Order A. Open Meeting Compliance	4
	X		II. Roll Call	4
	X		III. Approval of Agenda	5
			IV. Approval of Minutes A. January 18, 2012	5 6
X			V. Committee of the Whole A. CTE Month	13 14
X			VI. Citizen Comments	15
			(10 min) VII. Chairperson's Report A. District Boards Update B. Staff Recognition Dinner	16 17 18
X			(30 min) VIII. President's Report A. STEM Initiative B. Pay for Print C. Horizon Center Update	19 20 21 22
X			(30 min) IX. Operational Agenda A. Action Agenda 1. Resolution a) F-2011-2012 C.2 - Authorizing the Sale of \$2,000,000 General Obligation Promissory Notes, Series 2011-2012C b) B-2012 A.1 - Request for Gateway Board of Trustees to Approve the Student Admissions Center Remodeling Project, Third Floor Racine Building, Racine Campus (total cost not to exceed \$1,000,000) c) B-2012 A.2 - Request for WTCS Board to Approve the Student Admissions Center Remodeling Project, Third Floor Racine Building, Racine Campus (total cost not to exceed \$1,000,000)	23 24 42 43
	X	X	B. Consent Agenda 1. Finance a) Financial Statement and Expenditures over \$2,500 b) Cash and Investment Schedules 2. Personnel Report 3. Approval of Bid a) Bid #1363 – Quartz Epoxy Flooring – MET Wing, Kenosha Campus 4. Contracts for Instructional Delivery 5. Advisory Committee Activity	46 47 48 55 59 62 63 65 69
	X		(90 min) X. Policy Governance Monitoring Reports A. Ends Statement Monitoring 1. Ends Statement #4 – Service Learning – <i>Gateway models</i> integrity, social responsibility, and continuous improvement in its internal and external processes and relationships. B. Executive Limitations Monitoring 1. Policy 3.4 – FY 2012-2013 Budget/Forecasting C. Strategic Plan Monitoring – Vision 3.2.1 1. FY 2013-2015 Facility Planning	74 75 76 77
X			(10 min) XI. Board Member Community Reports	78
X		X	XII. Next Meeting Date and Adjourn A. Regular Meeting Date – Thursday, March 15, 2012, 8 a.m., CATI B. Adjourn – Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.	80

Our Positive Core

Gateway Technical College District Board

- ▣ *Our shared strengths as a Board that we draw upon to do our work:*
 - Belief in the value of Gateway Technical College
 - Commitment to our community
 - Common sense of mission
 - Mutual respect
 - Sense of humor
 - Openmindedness & willingness to question

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

February 16, 2012 - 8 a.m.

Horizon Center

4940 88th Avenue – Room 106

Kenosha, Wisconsin

- I. CALL TO ORDER
 - A. Open Meeting Compliance

- II. ROLL CALL

Todd Battle	_____
Ram Bhatia	_____
Gary Olsen	_____
Scott Pierce	_____
Leslie Scherrer	_____
Neville Simpson	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____

III. APPROVAL OF AGENDA
Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES
A. January 18, 2012

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
January 18, 2012

The Gateway Technical College District Board met on January 18, 2012 at the Kenosha Campus, Bioscience Center, Room 120. The meeting was called to order at 8:00 a.m. by Roger Zacharias, Chairperson.

Open Meeting Compliance

Misty Gray confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

In attendance were Todd Battle, Ram Bhatia, Gary Olsen, Scott Pierce, Neville Simpson, and Roger Zacharias. Leslie Scherrer and Pamela Zenner-Richards were excused. Also in attendance were Bryan Albrecht, Misty Gray, Kendra Hauch, and 15 citizens/reporters.

Approval of Agenda

It was moved by S. Pierce, seconded by G. Olsen and carried to approve the agenda.

Approval of Minutes

It was moved by R. Bhatia, seconded by S. Pierce and carried to approve the minutes of the December 15, 2011 meeting.

Citizen Comments

There were no citizen comments.

Chairperson’s Report

Meeting Evaluation

There were seven meeting evaluation responses for the December 15, 2011 meeting. The responses that were received were positive.

Board Goals – 2nd Quarter

Activities of the Board’s second quarter goals were reviewed and discussed.

President’s Report

B. Albrecht provided report which included: Gateway as Leader, Enrollment, Learning Innovation Division (LID), Workforce and Economic Development (WEDD), Academic and Campus Affairs, Human Resources, Business Office, and Community and Government Relations. Discussion included:

- recognition of Sharon O’Reilly, Online Accounting instructor, who is participating in her Gateway Journey;
- Wisconsin Campus Compact Executive Director Jenni Walsh was a guest on the monthly radio show. The topic of discussion was service learning;
- Becky Gement, State Representative for Wisconsin Student Government, will be speaking at the State Board meeting. She is going to provide a student reflection as the State Board completes their work on their strategic planning process;
- B. Albrecht testified in Madison regarding the jobs proposal bill;
- Tom Nieson, Renewable Energy instructor, testified in Madison regarding pending legislation for geo thermal/water well drilling;
- Senator Ron Johnson recently toured Gateway’s energy labs and discussed the importance of technical education.

Dr. Martin Luther King, Jr. Celebration

Gateway hosted the Dr. Martin Luther King, Jr. celebration on January 16. National motivational speaker, Dr. Earl Suttle was the keynote speaker. He addressed making the dream your own. The morning of the celebration, Dr. Suttle hosted a motivational workshop.

Spring Semester Start-up

Today is the first day of Spring semester. Yesterday was faculty in-service on all campuses. The discussions focused on how faculty impacts the students, how we continue to see strong retention rates, develop placement rates, and graduation completion rates.

Sustainability Plan

Stephanie Sklba provided Gateway's Sustainability Plan to the Board and described the six different areas and goals of the plan. Information provided:

1. *Energy and Transportation*
Goal – Increase energy efficiency, explore renewable energy options, and reduce our transportation footprint.
2. *Buildings and Grounds*
Goal – Reduce the environmental impacts of Gateway's campuses by using LEED Silver as the minimum standard and using sustainable practices and the maintenance of buildings and grounds.
3. *Policies, Processes and Procurement*
Goal – Apply sustainability in our work environment by adopting clear criteria that will be considered in purchasing and contracting decisions, reducing consumption of goods, and providing training and necessary tools and resources to staff.
4. *Recycling and Waste Reduction*
Goal – Increase our waste diversion recycling rate by 50% by 2030.
5. *Academic Instruction and Workforce and Economic Development Division (WEDD) Training*
Goal – Infuse sustainability literacy throughout the curriculum and develop programming to meet the needs of the new green workforce.
6. *Community and Communication*
Goal – Increase awareness of sustainability issues among campus and community members through education and outreach and empower students, staff and community members to take sustainability actions.

The report will be posted on Gateway's website. Gateway will be one of the colleges who will have their report showcased in the President's Climate Commitment five-year report, which began under President Clinton's administration. Also provided to the Board was a Sustainability Dashboard Measures report which tracks the electricity and gas usage for each of the buildings within the district. (Attachment A)

Operational Agenda

Action Agenda

Resolution F-2011-2012 C.1 – Authorizing the Issuance of \$2,000,000 General Obligation Promissory Notes, Series 2011-2012C

It was moved by S. Pierce, seconded by G. Olsen and carried unanimously by roll call vote to approve Resolution F-2011-2012 C.1 authorizing the issuance of \$2,000,000 general obligation promissory notes.

Operational Agenda

Consent Agenda

It was moved by S. Pierce, seconded by T. Battle and carried that the Board approve the following items in the consent agenda.

Financial Statement and Expenditures over \$2,500

Approved the financial statement and expenditures as of December 31, 2011.

Cash and Investment Schedules

Approved the monthly cash reconciliation, investment schedule and investment report.

Personnel Report

Approved the personnel report of four (4) employment approvals-new hires/transfers/promotions; one (1) leave of absence (unpaid); and three (3) employment approvals-casual, non-instructional.

Grant Awards

Approved four Workforce Advancement Training grant awards from the Wisconsin Technical College System.

Contracts for Instructional Delivery

Approved the contracts for instructional delivery report for December 2011.

Advisory Committee Activity Report

Approved the advisory committee 2011-12 meeting schedule and new members as of January 1, 2012.

Board Policy Monitoring

Approved the report for Policies 1.6 to 1.12.

Policy Governance Monitoring Reports

Ends Statement Monitoring

Ends Statement #5 – FY 2011-12 Quarterly Financial Update - *Gateway provides* a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner.

Mark Zlevor provided report on the FY 2011-12 quarterly financial update. Discussion included:

- Revenues
 - general fund revenues are expected to come in at approximately \$520,000 less than budgeted
 - state aid is favorable – about \$100,000 more than expected
 - expected decline in contracted revenues
 - tuition and fees – very close to budget
- Expenses
 - projected savings of \$1,258,000 in expenses through positions held vacant and cost of benefits
- Projected use of Reserves
 - transfer from special revenue fund – original budget \$1,000,000; expected \$1,000,000
 - use of general fund reserves – original budget \$780,000; expected \$42,000
 - favorable - \$738,000
- Other Financial Highlights
 - Gateway's tax rate is the 4th lowest in the state – Gateway 1.43255; State Average 1.63314
 - Gateway's tax rate for debt is 42% less than Wisconsin Technical College System average
 - Gateway's cost per FTE is less than the State average - \$12,823 vs. \$13,010
- Capital Borrowing Update
 - Debt Issued
 - August 2011 - \$4.5 million for moveable equipment and \$2.5 million for facilities
 - October 2011 - \$2.5 million for facilities
 - Anticipated Debt Issues
 - February 2012 - \$2.0 million for facilities
 - May 2012 - \$1.0 million

Following discussion, it was moved by S. Pierce, seconded by G. Olsen and carried that this report is evidence that the college is making progress on Ends Statement #5.

Executive Limitations Monitoring

Policy 3.4 – Budget/Forecasting

Bane Thomey provided report on the FY 2013 Budget Parameters and FY 2012-13 Budget Calendar. Report included:

- Preliminary FY 2013 Budget Parameters
 - Enrollments
 - Tuition and Fee Revenue
 - State Aid
 - Contracts for Service and High School Contracts
 - Projected Property Valuations
 - Salary and Wage Expense
 - Employee Benefit Expense
 - Other Expenses
 - Debt Service/Long-Term Borrowing
 - Reserves
- 2012-13 Budget Calendar
 - December 2011 – budget kickoff meeting and department meetings
 - January 2012 – prepared preliminary budget
 - February 2012 - budget Council and ELC review preliminary budget
 - March 2012 – budget status report to District Board
 - April 2012 – distribute proposed budget to District Board and District Board approves preliminary budget for public hearing
 - May 2012 – District Board public hearing and approval of budget
 - May-June 2012 – revise budget if necessary
 - June 2012 – submit approved FY 2013 budget to State Board

Following discussion, it was moved by S. Pierce, seconded by R. Bhatia and carried that this report is evidence that the college is in compliance with Executive Limitation Policy 3.4.

Strategic Plan Monitoring

Vision 2012 – HLC Final Reports

John Thibodeau reported that the Progress Report regarding Student Services and the Assessment of Core Abilities is due to the Higher Learning Commission (HLC) by January 25, 2012. The report is completed and will be submitted by the due date. Student Services was required to report back to the HLC and three other areas were required for organizational attention to be completed by 2019, when the HLC returns. The three other areas were data access and use/knowledge management, comprehensive technology plan, and faculty development. There were four committees formed to review the HLC recommendations and develop improvement processes. Two committee members from each area provided a report to the Board. Their reports included:

- **Data Access-Knowledge Management – report provided by Jeff Robshaw and Kristin Gunia**

Higher Learning Commission Recommendations

- Disseminate data more effectively
- Improve awareness of college data resources
- Assist staff to use data in decision-making

Improvement Team Recommendations

- Develop clear procedures and practices for maintaining college data
- Implement Drupal software for intranet to improve data accessibility and awareness
- Encourage the development of in-house or vendor-supplied training resources related to data-based decision making

- **Comprehensive Technology Plan – report provided by Debbie Davidson and Meg Hunter**

Higher Learning Commission Recommendations

- Create a formal technology plan
 - Address centralized vs. decentralized decisions
 - Link planning to mission
- Create a process for maintaining technology plan

Improvement Team Recommendations

- Formal Technology Plan completed which includes:
 - Comprehensive planning strategy
 - Technology project coordination
 - Resource allocation and budget development
 - Technology oversight committee
 - Decision making process
 - Technology standards
 - Process for maintaining technology plan

- **Faculty Development – report provided by John Thibodeau**

Higher Learning Commission Recommendations

- Develop meaningful faculty evaluation process
- Provide feedback to faculty beyond current PDP model
- Promote improved teaching effectiveness

Improvement Team Recommendations

- Extend current professional development model to all faculty
- 2-1/2 year plans
- Peer mentoring
- On-going supervisor feedback

- **Re-Engineering Student Services – report provided by Bill Whyte and Tanya Burton**

Higher Learning Commission Recommendations

- Develop shared vision
- Re-engineer service delivery systems
- Submit a plan by January 2012 to insure more effective delivery of student services

Improvement Team Recommendations

- Vision/Mission developed
- New organization structure included in plan
- Plan complete – will be sent to HLC this week - Transition Committee will be established

Student Services Delivery System

- Student Express Services created
- Financial Aid services offered on campuses
- Recruitment function created
- Placement Centers created
- Academic Advisor model adopted
- Registrar function expanded
- Contact Center created

Following discussion, it was moved by R. Bhatia, seconded by G. Olsen and carried to approve the Strategic Plan Monitoring report.

Board Member Community Reports

- T. Battle hosted Senator Ron Johnson's visit to KABA;
- R. Bhatia submitted a letter to local elected officials regarding AB350;
- R. Zacharias attended Gateway's Scholarship Awards Ceremony.

Next Meeting Date and Adjourn

Next Board Meeting – February 16, 2012, 8:00 a.m. – Horizon Center

At approximately 10:16 a.m., it was moved by T. Battle, seconded by S. Pierce and carried unanimously by roll call vote that the Gateway Technical College District Board convene in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserved the right to reconvene in open session to take action on items discussed in executive session.

At approximately 10:17 a.m., the Board convened in executive session.

At approximately 10:37 a.m., it was moved by N. Simpson, seconded by S. Pierce and carried that the Board reconvene in open session.

At approximately 10:38 a.m., it was moved by S. Pierce, seconded by G. Olsen and carried that the meeting be adjourned.

Submitted by,

Gary Olsen
Secretary

**Gateway Technical College
Sustainability Dashboard Measures
As of December 31, 2011**

<u>Utility Usage</u>	<u>Fiscal Year 2010</u>			<u>Fiscal Year 2011</u>		
	<u>Sq Ft</u>	<u>Electric</u>	<u>Gas</u>	<u>Sq Ft</u>	<u>Electric</u>	<u>Gas</u>
		<u>Kwh</u>	<u>Therms</u>		<u>Kwh</u>	<u>Therms</u>
Racine Per Sq. Ft	280,997	4,410,800 15.70	134,786 0.48	280,997	4,301,920 15.31	144,160 0.51
Kenosha Per Sq. Ft	343,486	4,609,642 13.42	226,711 0.66	343,486	4,601,971 13.40	207,974 0.61
Walworth Per Sq. Ft	97,054	1,060,600 10.93	44,811 0.46	97,054	963,082 9.92	47,224 0.49
Burlington Per Sq. Ft	42,951	380,107 8.85	13,894 0.32	55,767	442,960 7.94	20,070 0.36
Total All Buildings Per Sq. Ft	764,488	10,461,149 13.68	420,202 0.55	777,304	10,309,933 13.26	419,428 0.54

<u>Renewable Energy Projects:</u>	<u>FY 2011 Actual</u>		<u>FY 12 YTD 12/31/11</u>		<u>Since Inception</u>	
	<u>Kwh</u>	<u>\$ Savings</u>	<u>Kwh</u>	<u>\$ Savings</u>	<u>Kwh</u>	<u>\$ Savings</u>
Solar Panels:						
Horizon Center	5,209	\$572	1,734	\$190	8,520	\$936
Racine Solar Wall	657	\$72	935	\$103	1,740	\$191
Center for Sustainable Living	-	-	1,552	\$171	1,552	\$171
Four Winspires	Estimated annual savings of \$200 per unit, \$800 per year total.					
Solar Hot water - Elkhorn	Estimated savings of \$350 per year.					
Solar Hot Water - CSL	Estimated savings of \$200 per year.					

**Est. Annual
Savings**

Capital Improvements:

FY 2011 - Racine Campus Technical Building air handler replacement	\$32,736
FY 2012 - Kenosha Conference Center and Admin Center HVAC	\$27,100

Campus Recycling Efforts

Estimated annual tons removed from Campus - 64 tons

* based on number of recycled material containers and pick up schedule.

V. COMMITTEE OF THE WHOLE
A. CTE Month

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____
Information	<u> X </u>
Discussion	_____

COMMITTEE OF THE WHOLE CTE Month

Summary :

The Committee of the Whole session will be a discussion on Career and Technical Education (CTE) month. Our guests will be:

- Jan Bray
Executive Director
Association Career and Technical Education (ACTE)
- Bill Hittman
Principal/Director
LakeView Technology Academy
- Mark Hinterberg
Interim Career and Technical Education
Coordinator and Social Studies Coordinator
Kenosha Unified School District

Staff Liaison: John Thibodeau

VI. CITIZEN COMMENTS

- A. The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

- VII. CHAIRPERSON'S REPORT
 - A. District Boards Update
 - B. Staff Recognition Dinner

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X _____
Discussion _____

CHAIRPERSON'S REPORT District Boards Update

Summary: An update on the District Boards will be provided to the Board.

Governance Process: Policy 1.2 – Governing Philosophy
Board Liaison: Roger Zacharias

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X _____
Discussion _____

CHAIRPERSON'S REPORT Staff Recognition Dinner

Summary: Board Chairperson Roger Zacharias will recognize staff for their service and honors.

Governance Process: Policy 1.2 – Governing Philosophy
Board Liaison: Roger Zacharias

VIII. PRESIDENT'S REPORT

- A. STEM Initiative
- B. Pay for Print
- C. Horizon Center Update

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____
Information	<u> X </u>
Discussion	_____

PRESIDENT'S REPORT STEM Initiative

Summary: Al Gomez will provide an overview of STEM education.

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____
Information	_____X_____
Discussion	_____

PRESIDENT'S REPORT **Pay for Print**

Summary:

Jeff Robshaw will provide an update of Gateway's pay for print initiative. Pay for print is a strategy to improve technology and decrease cost for operations.

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____
Information	_____X_____
Discussion	_____

PRESIDENT'S REPORT Horizon Center Update

Summary:

Frederick Brookhouse, Senior Business & Education Partnership Manager of Snap-on, will provide an update of the Snap-on/Gateway training partnership.

Policy/Ends Statement: Policy 2.1

IX. OPERATIONAL AGENDA

A. Action Agenda

1. Resolution

- a. F-2011-2012 C.2 – Authorizing the Sale of \$2,000,000 General Obligation Promissory Notes, Series 2011-2012C
- b. B-2012 A.1 - Request for Gateway Board of Trustees to Approve the Student Admissions Center Remodeling Project, Third Floor Racine Building, Racine Campus (total cost not to exceed \$1,000,000)
- c. B-2012 A.2 - Request for WTCS Board to Approve the Student Admissions Center Remodeling Project, Third Floor Racine Building, Racine Campus (total cost not to exceed \$1,000,000)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call __x__
Action _____
Information _____
Discussion _____

RESOLUTION NO. F-2011-2012 C.2 RESOLUTION AWARDING THE SALE OF \$2,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2011-2012 C

Summary of Item: The administration is recommending Board approval of a resolution awarding the sale of \$2,000,000 of General Obligation Promissory Notes, Series 2011-2012 C; for the public purpose of financing building expansion, remodeling and improvement projects and site improvement projects.

The actual sale will take place at the Board meeting. This debt issue is included in the Board-approved budget for FY 2012.



Attachments: *Draft* Resolution No. F-2011-2012C.2

Ends Statements and/or

Executive Limitations: Section 3 - Executive Limitations
Policy 3.5 - Financial Condition

Staff Liaison: Mark W. Zlevor

ROLL CALL

Todd Battle _____
Ram Bhatia _____
Gary Olsen _____
R. Scott Pierce _____
Leslie Scherrer _____
Neville Simpson _____
Pamela Zenner-Richards _____
Roger Zacharias _____

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RESOLUTION NO. F-2011-2012C.2

RESOLUTION AWARDING THE SALE OF
\$2,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2011-2012C

WHEREAS, the District Board of Gateway Technical College District, Wisconsin (the "District") has, by a resolution adopted January 18, 2012 (the "Authorizing Resolution"), authorized the issuance of General Obligation Promissory Notes, Series 2011-12C (the "Notes"), pursuant to Section 67.12(12) of the Wisconsin Statutes, in the amount of \$950,000 for the public purpose of financing building remodeling and improvement projects and site improvement projects and in the amount of \$1,050,000 for the public purpose of financing the construction of building additions or enlargements, consisting of the culinary expansion at the Racine campus;

WHEREAS, the Secretary of the District caused Notices to Electors to be published in The Kenosha News on January 22, 2012 and in the Journal Times and the Elkhorn Independent on January 26, 2012 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects and site improvement projects;

WHEREAS, no petition for referendum has been filed with the Secretary and the time to file such a petition will expire on February 27, 2012;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Ratification of the Official Notice of Sale and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the District and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted (subject to the condition that no valid petition for a referendum is filed by February 27, 2012 in connection with the Authorizing Resolution). The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer until the closing of the note issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2011-2012C"; shall be issued in the aggregate principal amount of \$2,000,000; shall be dated March 8, 2012; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2012. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, ____ and thereafter shall be subject to redemption prior to maturity, at the option of the District, on April 1, ____ or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2012 through

2020 for the payments due in the years 2012 through 2021 in the amounts set forth on the Schedule. The amount of tax levied in the year 2012 shall be the total amount of debt service due on the Notes in the years 2012 and 2013; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2012.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay the interest on the Notes coming due on October 1, 2012 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$2,000,000 General Obligation Promissory Notes, Series 2011-2012C, dated March 8, 2012" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes

including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the District Secretary or District Treasurer (the "Fiscal Agent").

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 15. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

The Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 17. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing the issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser of the Notes determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded February 16, 2012.

Roger Zacharias
Chairperson

ATTEST:

Gary Olsen
Secretary

(SEAL)

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
RACINE, KENOSHA AND WALWORTH COUNTIES
NO. R-____ GATEWAY TECHNICAL COLLEGE DISTRICT \$_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2011-2012C

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
April 1, _____ March 8, 2012 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, Gateway Technical College District, Racine, Kenosha and Walworth Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2012 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the Secretary or District Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$2,000,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes including paying the cost of building remodeling and improvement projects and site improvement projects (\$950,000) and construction of building additions or enlargements, consisting of the culinary expansion at the Racine campus (\$1,050,000), all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on January 18, 2012 and February 16, 2012. Said resolutions are recorded in the official minutes of the District Board for said dates.

The Notes maturing on April 1, ____ and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, ____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly

authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Gateway Technical College District, Racine, Kenosha and Walworth Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

GATEWAY TECHNICAL COLLEGE DISTRICT,
RACINE, KENOSHA AND WALWORTH
COUNTIES, WISCONSIN

By: _____
Roger Zacharias
Chairperson

(SEAL)

By: _____
Gary Olsen
Secretary

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTIONS NO. B-2012 A.1 and B-2012 A.2 STUDENT ADMISSIONS CENTER REMODELING PROJECT RACINE BUILDING, RACINE CAMPUS

Summary of Item: The administration is recommending approval by the Gateway Technical College Board of Trustees of Resolution No. B-2012 A.1 for the Student Admissions Center Remodeling Project, Racine Building, Racine Campus which includes remodeling of 11,272 square foot space located on the third floor. The remodeling of the existing space will address the accessibility, customer service, workflow, and privacy limitations that exist in the current facility. This new student friendly, welcoming space will accommodate the staff needed to carry out the customer service improvements and house expanded services, including a career center for career and placement services, space for recruitment, private offices for counseling, financial aid and veteran services, and a multipurpose space for student orientations, workshops, and training. The project has an estimated cost not to exceed \$1,000,000 and will be funded by FY 12 Capital borrowing.

The administration recommends approval by the Gateway Technical College Board of Trustees of Resolution No. B-2012 A.2 which requests Wisconsin Technical College System (WTCS) Board approval of the Student Admissions Center Remodeling Project, Racine Building, Racine Campus.

Attachments: Resolutions B-2012 A.1 and B-2012 A.2
Partners in Design Architects Estimated Construction Budget
Student Admissions Center Floor Plan

Ends Statements and/or

Executive Limitations: Section 4 – College Strategic Directions Ends Statements, Policy 4.1.c.
Section 3 - Executive Limitations, Financial Condition Policy 3.5, ¶ 1(c)
Governance Commitment Policy 1.1(d)

Staff Liaison: Mark Zlevor / John Thielen

Top722.docx 2/07/12

GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2012 A.1

WHEREAS, the Gateway Technical College District Board has determined a need exists for the remodeling of the existing 11,272 square foot space located on the Third Floor, Racine Building, Racine Campus, into a Student Admissions Center to ensure a more effective delivery of student services and to implement a new service model;

WHEREAS, the Gateway Technical College District Board has determined the cost to remodel the existing Third Floor space in the Racine Building into a Student Admissions Center is \$1,000,000;

NOW, THEREFORE, BE IT RESOLVED that the Gateway Technical College District Board, pursuant to §5.04(4)(a) of the Wisconsin Administrative Code, approves the remodeling of the existing space on the Third Floor, Racine Building, Racine Campus.

Roger Zacharias
Chairperson

Gary Olsen
Secretary

February 16, 2012
Date

GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2012 A.2

WHEREAS, pursuant to §5.04(4)(a) of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the remodeling of the existing Third Floor space in the Racine Building, Racine Campus into a Student Admissions Center for an estimated cost of \$1,000,000;

NOW, THEREFORE, BE IT RESOLVED that pursuant to §5.04(4)(b) of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the Racine Campus Student Admissions Center remodeling project.

Roger Zacharias
Chairperson

Gary Olsen
Secretary

February 16, 2012
Date



Partners in Design
ARCHITECTS

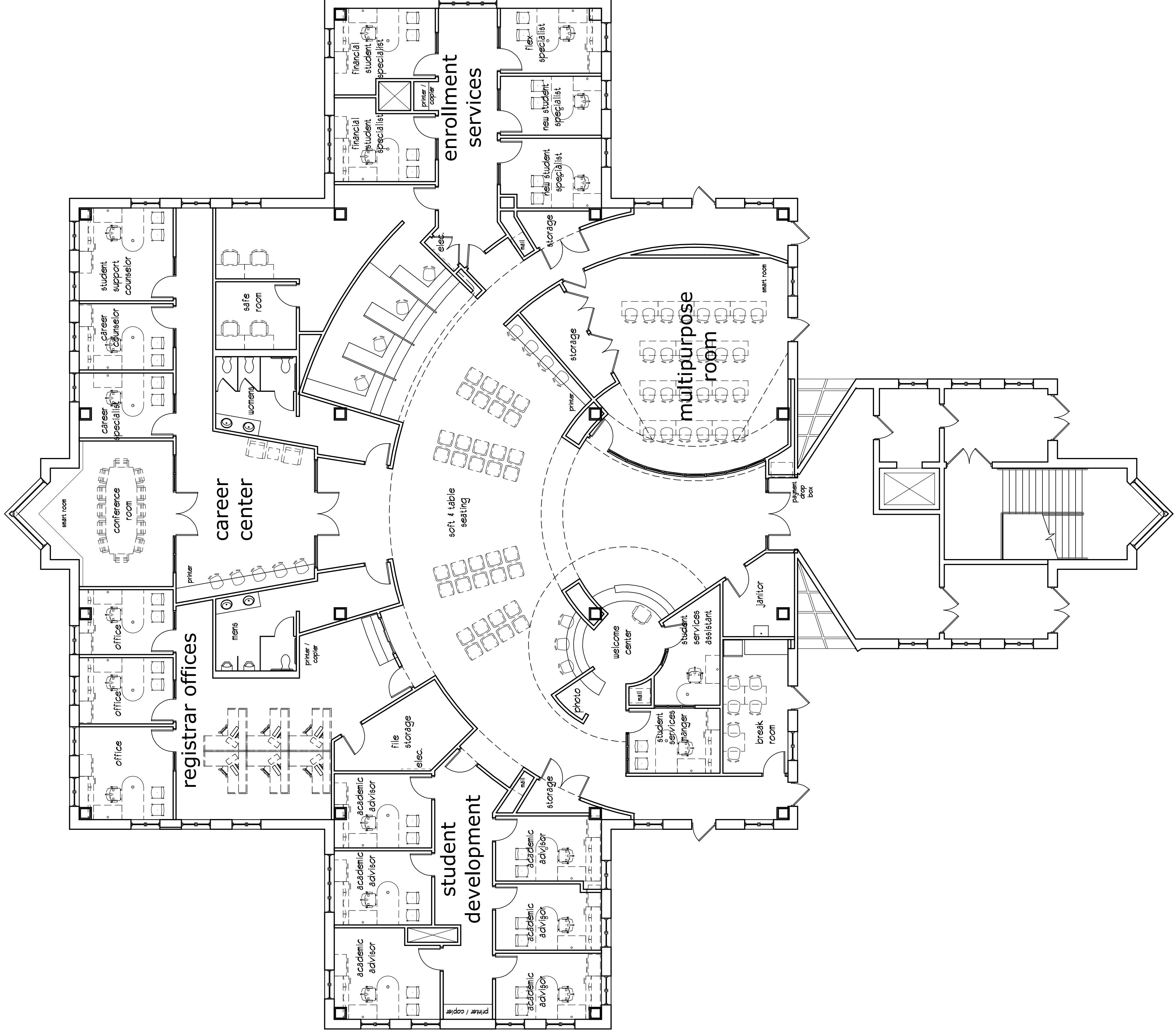
January 30, 2012

Gateway Technical College
Racine Campus
Racine Bldg - Third Floor

RE: Student Support Renovation

Division	Description	
1	General Conditions	\$55,255.00
2	Site Construction	\$33,300.00
3	Concrete	\$3,500.00
4	Masonry	\$0.00
5	Metals	\$0.00
6	Woods & Plastic	\$51,835.00
7	Thermal & Moisture Protection	\$2,250.00
8	Doors & Windows	\$90,000.00
9	Finishes	\$249,436.00
10	specialties	\$23,360.00
11	Equipment	\$5,800.00
12	Furnishings	\$7,400.00
13	Special Construction	\$0.00
14	Conveying Systems	\$0.00
15	Mechanical Systems	\$207,125.00
16	Electrical Systems	\$133,065.00
	Contingency	\$26,440.00
	General Liability Insurance	
	General Contractor Fees	\$27,233.00
	Total Construction Cost	\$915,999.00
	A&E Fees	\$77,859.92
	Reimbursable	\$5,000.00
	Total Project Cost	\$998,858.92

11,272 sf Renovation
\$81.26 per sf - estimated



PROPOSED FLOOR PLAN

Third Floor - Racine Building

© 2012 Partners in Design Architects, Inc.

Student Support Renovation
 Gateway Technical College - Racine Campus
 01.26.12



Partners in Design
 ARCHITECTS

262.652.2800
 Kenosha, WI

847.940.0300
 Riverwoods, IL

IX. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance

a. Financial Statement and Expenditures over \$2,500

b. Cash and Investment Schedules

2. Personnel Report

3. Approval of Bid

a. Bid #1363 – Quartz Epoxy Flooring – MET Wing, Kenosha Campus

4. Contracts for Instructional Delivery

5. Advisory Committee Activity

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

FINANCIAL STATEMENT AND EXPENDITURES OVER \$2,500

Summary of Item: Summary of revenue and expenditures as of **1/31/12**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Mark W. Zlevor

02/03/12

**GATEWAY TECHNICAL COLLEGE
2011-12 SUMMARY OF REVENUE & EXPENDITURES AS OF 1/31/12**

<u>COMBINED FUNDS</u>	2011-12 APPROVED BUDGET	2011-12 WORKING BUDGET	2011-12 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 58,895,000	\$ 58,895,000	\$ 59,008,885	100.19%
STATE AIDS	7,615,082	7,615,082	6,183,616	81.20%
STATUTORY PROGRAM FEES	17,935,000	17,935,000	17,634,058	98.32%
MATERIAL FEES	950,000	950,000	838,692	88.28%
OTHER STUDENT FEES	2,810,000	2,810,000	2,667,007	94.91%
INSTITUTIONAL	8,987,900	8,987,900	5,843,712	65.02%
FEDERAL	50,369,908	50,369,908	22,916,734	45.50%
OTHER RESOURCES	<u>10,000,000</u>	<u>10,000,000</u>	<u>7,229,250</u>	72.29%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 157,562,890</u>	<u>\$ 157,562,890</u>	<u>\$ 122,321,954</u>	77.63%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 64,118,949	\$ 64,118,949	\$ 33,835,965	52.77%
INSTRUCTIONAL RESOURCES	1,356,000	1,356,000	889,407	65.59%
STUDENT SERVICES	62,444,393	62,444,393	30,392,350	48.67%
GENERAL INSTITUTIONAL	9,908,988	9,908,988	5,864,834	59.19%
PHYSICAL PLANT	20,526,000	20,526,000	7,617,064	37.11%
AUXILIARY SERVICES	545,000	545,000	349,932	64.21%
PUBLIC SERVICES	<u>354,560</u>	<u>354,560</u>	<u>198,080</u>	55.87%
TOTAL EXPENDITURES	<u>\$ 159,253,890</u>	<u>\$ 159,253,890</u>	<u>\$ 79,147,632</u>	49.70%
EXPENDITURES BY FUNDS:				
GENERAL	\$79,520,000	\$79,520,000	\$43,114,490	54.22%
SPECIAL REVENUE - OPERATIONAL	7,643,890	7,643,890	3,172,566	41.50%
SPECIAL REVENUE - NON AIDABLE	53,475,000	53,475,000	25,728,572	48.11%
CAPITAL PROJECTS	10,325,000	10,325,000	6,152,208	59.59%
DEBT SERVICE	7,745,000	7,745,000	629,864	8.13%
ENTERPRISE	<u>545,000</u>	<u>545,000</u>	<u>349,932</u>	64.21%
TOTAL EXPENDITURES	<u>\$ 159,253,890</u>	<u>\$ 159,253,890</u>	<u>\$ 79,147,632</u>	49.70%

02/03/12

**GATEWAY TECHNICAL COLLEGE
2011-12 SUMMARY OF REVENUE & EXPENDITURES AS OF 1/31/12**

<u>GENERAL FUND</u>	2011-12 APPROVED BUDGET	2011-12 WORKING BUDGET	2011-12 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 48,830,000	\$ 48,830,000	\$ 48,858,379	100.06%
STATE AIDS	5,100,000	5,100,000	4,815,211	94.42%
STATUTORY PROGRAM FEES	17,935,000	17,935,000	17,634,058	98.32%
MATERIAL FEES	950,000	950,000	838,692	88.28%
OTHER STUDENT FEES	1,735,000	1,735,000	1,537,449	88.61%
INSTITUTIONAL	3,190,000	3,190,000	1,330,372	41.70%
FEDERAL REVENUE	-	-	5,345	
OTHER RESOURCES				
	<u>\$ 77,740,000</u>	<u>\$ 77,740,000</u>	<u>\$ 75,019,506</u>	96.50%

EXPENDITURES BY FUNCTION:

INSTRUCTIONAL	\$ 55,521,000	\$ 55,521,000	\$ 29,837,364	53.74%
INSTRUCTIONAL RESOURCES	1,306,000	1,306,000	778,224	59.59%
STUDENT SERVICES	7,939,000	7,939,000	4,147,988	52.25%
GENERAL INSTITUTIONAL	7,198,000	7,198,000	4,160,848	57.81%
PHYSICAL PLANT	<u>7,556,000</u>	<u>7,556,000</u>	<u>4,190,066</u>	55.45%
	<u>\$ 79,520,000</u>	<u>\$ 79,520,000</u>	<u>\$ 43,114,490</u>	54.22%

02/03/12

**GATEWAY TECHNICAL COLLEGE
2011-12 SUMMARY OF REVENUE & EXPENDITURES AS OF 1/31/12**

<u>SPECIAL REVENUE -OPERATIONAL FUND</u>	2011-12 APPROVED BUDGET	2011-12 WORKING BUDGET	2011-12 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 2,286,000	\$ 2,286,000	\$ 2,286,000	100.00%
STATE AIDS	607,582	607,582	74,843	12.32%
INSTITUTIONAL	44,400	44,400	83,762	188.65%
FEDERAL	4,705,908	4,705,908	1,084,751	23.05%
	<u>\$ 7,643,890</u>	<u>\$ 7,643,890</u>	<u>\$ 3,529,356</u>	46.17%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 5,097,949	\$ 5,097,949	\$ 2,137,014	41.92%
STUDENT SERVICES	1,231,393	1,231,393	591,185	48.01%
GENERAL INSTITUTIONAL	979,988	979,988	246,925	25.20%
PUBLIC SERVICES	334,560	334,560	197,442	59.02%
	<u>\$ 7,643,890</u>	<u>\$ 7,643,890</u>	<u>\$ 3,172,566</u>	41.50%

02/03/12

**GATEWAY TECHNICAL COLLEGE
2011-12 SUMMARY OF REVENUE & EXPENDITURES AS OF 1/31/12**

<u>SPECIAL REVENUE-NON AIDABLE FUND</u>	2011-12 APPROVED BUDGET	2011-12 WORKING BUDGET	2011-12 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 1,887,500	\$ 1,887,500	\$ 1,293,562	68.53%
OTHER STUDENT FEES	875,000	875,000	916,593	104.75%
INSTITUTIONAL	5,053,500	5,053,500	4,081,942	80.77%
FEDERAL	<u>45,659,000</u>	<u>45,659,000</u>	<u>21,826,638</u>	47.80%
	<u>\$ 53,475,000</u>	<u>\$ 53,475,000</u>	<u>\$ 28,118,735</u>	52.58%
EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 52,974,000	\$ 52,974,000	\$ 25,323,472	47.80%
GENERAL INSTITUTIONAL	<u>501,000</u>	<u>501,000</u>	<u>405,100</u>	80.86%
	<u>\$ 53,475,000</u>	<u>\$ 53,475,000</u>	<u>\$ 25,728,572</u>	48.11%

02/03/12

**GATEWAY TECHNICAL COLLEGE
2011-12 SUMMARY OF REVENUE & EXPENDITURES AS OF 1/31/12**

<u>CAPITAL PROJECTS FUND</u>	2011-12 APPROVED BUDGET	2011-12 WORKING BUDGET	2011-12 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 20,000	\$ 20,000	\$ -	0.00%
LOCAL GOVERNMENT	\$ -	\$ -	85,506	
INSTITUTIONAL	300,000	300,000	56,601	18.87%
FEDERAL	5,000	5,000	-	0.00%
OTHER RESOURCES	10,000,000	10,000,000	7,229,250	72.29%
	<hr/>	<hr/>	<hr/>	
	<u>\$ 10,325,000</u>	<u>\$ 10,325,000</u>	<u>\$ 7,371,357</u>	71.39%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 3,500,000	\$ 3,500,000	\$ 1,861,587	53.19%
INSTRUCTIONAL - RESOURCES	50,000	50,000	111,183	222.37%
STUDENT SERVICES	300,000	300,000	329,705	109.90%
GENERAL INSTITUTIONAL	1,230,000	1,230,000	1,051,961	85.53%
PHYSICAL PLANT	5,225,000	5,225,000	2,797,134	53.53%
PUBLIC SERVICE	20,000	20,000	638	3.19%
	<hr/>	<hr/>	<hr/>	
	<u>\$ 10,325,000</u>	<u>\$ 10,325,000</u>	<u>\$ 6,152,208</u>	59.59%

02/03/12

**GATEWAY TECHNICAL COLLEGE
2011-12 SUMMARY OF REVENUE & EXPENDITURES AS OF 1/31/12**

<u>DEBT SERVICE FUND</u>	2011-12 APPROVED BUDGET	2011-12 WORKING BUDGET	2011-12 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 7,734,000	\$ 7,734,000	\$ 7,734,000	100.00%
INSTITUTIONAL	<u>100,000</u>	<u>100,000</u>	<u>46,205</u>	46.21%
	<u>\$ 7,834,000</u>	<u>\$ 7,834,000</u>	<u>\$ 7,780,205</u>	99.31%
EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	\$ 7,745,000	\$ 7,745,000	\$ 629,864	8.13%
	<u>\$ 7,745,000</u>	<u>\$ 7,745,000</u>	<u>\$ 629,864</u>	8.13%

02/03/12

**GATEWAY TECHNICAL COLLEGE
2011-12 SUMMARY OF REVENUE & EXPENDITURES AS OF 1/31/12**

<u>ENTERPRISE FUND</u>	2011-12 APPROVED BUDGET	2011-12 WORKING BUDGET	2011-12 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ 45,000	100.00%
OTHER STUDENT FEES	200,000	200,000	212,965	
INSTITUTIONAL	300,000	300,000	244,830	81.61%
FEDERAL	-	-	-	
	<u>\$ 545,000</u>	<u>\$ 545,000</u>	<u>\$ 502,795</u>	92.26%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 545,000</u>	<u>\$ 545,000</u>	<u>\$ 349,932</u>	64.21%
	<u>\$ 545,000</u>	<u>\$ 545,000</u>	<u>\$ 349,932</u>	64.21%

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Mark W. Zlevor

GATEWAY TECHNICAL COLLEGE
MONTHLY CASH RECONCILIATION
FOR THE MONTH ENDING DECEMBER 31, 2011

Cash Balance November 30, 2011 \$18,859,590.65

PLUS:

Cash Receipts 1,287,895.33

\$20,147,485.98

LESS:

Disbursement:

Payroll 5,756,461.87

Accounts Payable 4,673,807.22 10,430,269.09

Cash Balance December, 31 2011 \$9,717,216.89

DISPOSITION OF FUNDS

Cash in Bank \$343,659.89

Cash In Transit 108,522.05

Investments 9,260,519.95

Petty Cash 4,515.00

TOTAL: December 31, 2011 \$9,717,216.89

GATEWAY TECHNICAL COLLEGE

MONTHLY INVESTMENT REPORT

JULY 2011 - JUNE 2012

	Investments At Beginning Of Month	Investments At End Of Month	Change In Investments For Month	Investments Income For Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-11	\$ 14,143,245	\$ 9,994,812	\$ (4,148,433)	\$ 1,567	\$ 1,567	0.17
AUGUST	9,994,812	23,051,413	13,056,601	1,601	3,168	0.14
SEPTEMBER	23,051,413	21,454,092	(1,597,321)	2,679	5,847	0.14
OCTOBER	21,454,092	19,656,946	(1,797,146)	2,853	8,700	0.15
NOVEMBER	21,454,092	16,258,870	(5,195,222)	1,925	10,625	0.15
DECEMBER	16,258,870	9,260,520	(6,998,350)	1,650	12,275	0.14
January-12	-	-	-	-	-	-
FEBRUARY	-	-	-	-	-	-
MARCH	-	-	-	-	-	-
APRIL	-	-	-	-	-	-
MAY	-	-	-	-	-	-
JUNE	-	-	-	-	-	-

INVESTMENT SCHEDULE

December 31, 2011

<u>NAME OF BANK/INST</u>	<u>DATE INVESTED</u>	<u>DATE OF MATURITY</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PRESENT STATUS</u>
LOCAL GOV'T POOL	Various	Open	\$ 6,296,897	0.14	OPEN
WELLS FARGO	Various	Open	<u>\$ 2,963,623</u>	0.15	OPEN
		TOTAL	<u>\$ 9,260,520</u>		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

Employment Approvals: New Hires
Employment Approvals: Limited Term
Employment Approvals: Casual, Non-Instructional

Ends Statements and/or Executive Limitations:
Section 3: Executive Limitations
Policy 3.3 - Compensation & Benefits

Staff Liaison: William Whyte

02/16/12

**PERSONNEL REPORT
FEBRUARY 2012**

EMPLOYMENT APPROVALS: NEW HIRE

Mary Kay Belcher, Instructor Nursing, Health Occupations; Kenosha; GTEA; Column IV, Step 14, \$83,808.00; effective January 17, 2012

Paul Ehlers, Instructor Supervisory Management, Business, IT; Racine; GTEA; Column I, Step 6, \$61,788.00; effective January 17, 2012

Roderick Gordon, Instructor Diesel Technology, MET; Kenosha; GTEA; Column I, Step 8, \$65,765.00; effective January 17, 2012

Michael Hashek, Instructor Supervisory Management, Business, IT; Elkhorn; GTEA; Column IV, Step 9, \$71,705.00; effective January 17, 2012

Brandon Heather, Custodian, Building Services; Elkhorn; GESP; Labor Grade C, Step S, \$18.28; effective January 29, 2012

Andrea Peterson, Instructor Nursing, Health Occupations; Kenosha; GTEA; Column IV, Step 12, \$78,741.00; effective January 17, 2012

Brenda Putze, Academic Operations Aide – Evening, Academic Operations; Elkhorn; AFSCME; Labor Grade 2, Step 1, \$15.39; effective January 16, 2012

Allen Smith, Jr., Instructor HVAC, MET; Kenosha, GTEA; Column IV, Step 14, \$83,808.00; effective January 17, 2012

Suzanne Sublette, Instructor Sociology, General Studies; Racine; GTEA; Column IX, Step 12, \$85,095.00; effective January 17, 2012

EMPLOYMENT APPROVALS: LIMITED TERM

Elizabeth Mulhollon, Instructor ABE/Special Needs, Student Development; Racine; GTEA; Column V, Step 14, Pro-rata Basis \$41, 655.46 (77 days); effective January 17, 2012 through June 30, 2012

Employment Approvals: Casuals, Non-Instructional

Name	Assignment	Supervisor	
Baer, Kim	Federal Work Study	O'Connell, B.	
Nolan, Timothy			
Cruz, Magdalena	Peer Mentor	Wilkes, S.	
			Kidwell, Stacey
			Spraggins, Kimley
			Villalobos, Jose
Beck, Sandra	Student Accounts Casual	Fulsom, M.	
Alvarado, Dennis	Casual-Computer Lab	Thielen, J.	
Kerr, Charles	Student Employee	Herring, J.	
Zlevor, Mary	Nursing Skills Lab Assistant	Skewes, D.	
Downs, Angela	Student Tutor	Mearns, R.	
Galindo, Jessica	Federal Work Study		
Villalobos, Luis	Culinary Arts Casual	Simmons, T.	
	Wilke, John		Casual

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

**BID NO. 1363
QUARTZ EPOXY FLOORING – MET WING
KENOSHA CAMPUS**

Summary of Item: The College solicited for and will receive sealed bids from six (6) contractors to provide all labor and materials for the quartz epoxy flooring project, MET Wing, Kenosha Campus.

Administration recommends the contract to provide all labor and materials required for this project be awarded to:

Concrete & Masonry Restoration/Creative Maintenance Solutions
Milwaukee, WI

for their total bid price of: **\$46,316**

Funding Source: FY 12 Capital Fund

Attachments: Memorandum of Recommendation for Award of Bid and Tabulation of Bids

Ends Statements and/or Executive Limitations: Section 3 – Executive Limitations, Policy 3.5, Financial Condition

Staff Liaison: Mark W. Zlevor / Mike Piccolo



Memo

RECEIVED GTC

FEB 08 2012

ADMINISTRATIVE SERVICES

To: Mark Zlevor
From: Judy Braun
CC: Mike Piccolo
Date: 2/8/12

Mark,

The college issued Bid No. 1363 for quartz epoxy flooring in rooms T103, T107 and T109 in the Technical Building on the Kenosha Campus. Bids were received by six (6) contractors. After reviewing the bids, it is our recommendation that this project be awarded to Creative Concrete & Masonry Restoration, LLC (a union subsidiary of Creative Maintenance Solutions) Milwaukee, WI., for a total amount of \$46,316.00.

Attached is the bid tabulation for Bid No. 1363, Concrete & Masonry Restoration's bid form, and documentation that they comply with Gateway Technical College's procurement policy regarding being registered with a licensed apprenticeship program.



Bid 1363 - Quartz Epoxy Flooring
Due 2:00 PM., Tuesday, February 7, 2012

Contractor	Room T109	Room T103	Room T107	Discount for all rooms	Lead Time	Comments
Bane Nelson						
Concrete & Masonry Restorations/ Creative Maintenance Solutions	\$16,615.50	\$13,712.00	\$15,988.50	0%	2 weeks	Total - \$46,316.00
L&A Crystal	\$18,540.00	\$17,483.00	\$17,167.00	0%	2 weeks	Total - \$53,190.00
Masses, Inc.	\$17,841.00	\$17,758.00	\$17,166.00	2%	1 week	Total - \$52,765.00 Less 2% = \$51,709.70
Protective Coatings	\$22,200.00	\$18,980.00	\$18,430.00	2%	3 weeks	Total - \$59,610.00 Less 2% = \$58,417.80
Industrial Protective Coatings	\$22,206.00	\$21,626.00	\$21,266.00	6%	14 days	Total - \$65,098.00 Less 2% = 61,192.12
Concrete Specialties	\$15,800.00	\$15,200.00	\$15,500.00	0%	30 days	Total - \$46,500.00

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

- Summary of Items:
- 1. 38.14 Contract reports for January 2012 over \$500**
lists all contracts for service of \$500 or greater completed or in progress for the time period of January 2012.
 - 2. 38.14 Contract reports for January 2012 under \$500 -**
lists all contracts for service less than \$500 completed or in progress for the time period of January 2012.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Zina Haywood

**38.14 CONTRACT REPORT
FOR THE PERIOD OF JANUARY 2012**

Gateway Technical College
Contracts Over \$500.00

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
2012-0075	Central High School Burlington	12	Nursing Assistant	CT	1/19/12- 5/8/12	3,916.80	5430300-3z1b	13
2012-0082	Lakeview High School Pleasant Prairie	12	Intro To JAVA Web Prog: Concepts Routing CCNA	CT	1/30/12- 3/30/12	27,913.50	152-138-3L1a 152-148-3L1a 150-124-3L1a	46
2012-0084	Reuther High School Racine	12	Nursing Assistant	CT	1/30/12- 3/23/12	6,266.88	543-300-3z1a	15
2012-0085	Indian Trail Academy Kenosha	12	Nursing Assistant	CT	1/30/12- 3/29/12	6,266.88	543-300-3z1b	1
2012-0189	Elkhorn High School Elkhorn	12	Brake Systems Auto Mech Fund	CT	10/31/11- 1/20/12	6,103.53	602-104b-2zba 602-107b-2zba	30
2012-0198	Kenosha Unified Kenosha	12	Auto IT for Trans	CT	1/30/12- 3/1/12	4,111.80	602-133-3h1c	18
2012-0200	InSinkErator Racine	41	Technical Assistance	TA	1/17/12- 5/9/12	54,802.00	900-003-3m12	1
2012-0231	NAMI Kenosha County Kenosha	42	Technical Assistance – CIT	TA	10/17/11- 10/21/11	663.54	900-019-2k1a	1
2012-0246	Walworth County Jail Elkhorn	21	Math 200 ABE Success Skills	CT	1/18/12- 5/08/12	11,025.00	854-750-3z1c 890-721-3z1p 890-721-3z1q	22
2012-0248	Racine County Jail Racine	21	Comm Skills for GED Math for GED	CT	1/18/12- 5/08/12	9,000.00	851-798-3z1p 854-798-3z1j	57
2012-0250	Kenosha County Jail Kenosha	21	Math for GED Comm Skills 200	CT	1/18/12- 5/08/12	3,000.00	854-798-3z1c 851-740-3z1b	8
2012-0254	KABA Kenosha	41	Excel 2	CT	1/27/12	1,842.00	103-435a-3zbk 103-435a-3zbn	48
2012-0255	KABA Kenosha	41	Fund. Of Supervision I	CT	1/11/12- 2/17/12	1,764.00	196-461-3zbn	17

Type of Service Recipient

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
- 21=WI Local Governmental Units
- 22=Indian Tribal Governments
- 23=Economic Development Corp.
- 24=County Board of Supervisors
- 25=Multiple Local Governmental Units
- 31=State of Wisconsin
- 32=WI Dept. of Corrections

- 33=WI Division of Voc. Rehabilitation
- 35=Multiple State Governmental Units
- 41=Business & Industry
- 42=Community Based Organization
- 43=Workplace Education initiative
- 44= WMEP Related Contracts
- 45=Multiple Business &/or Industries
- 47= WAT Grant
- 51=Federal Government
- 55=Multiple Federal Government Units
- 61=Foreign Governments
- 62=States Other Than WI
- 63=Out of State Businesses

Type of Service

- C=Customized Instruction
- T=Technical Assistance
- F=Fiscal & Management Service

District Contact _____ Date _____

District Contact _____ Date _____
I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President _____ Date _____

**38.14 CONTRACT REPORT
FOR THE PERIOD OF JANUARY 2012**

**Gateway Technical College
Contracts Under \$500.00**

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
	None for this period							

Type of Service Recipient

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
- 21=WI Local Governmental Units
- 22=Indian Tribal Governments
- 23=Economic Development Corp.
- 24=County Board of Supervisors
- 25=Multiple Local Governmental Units
- 31=State of Wisconsin
- 32=WI Dept. of Corrections

Type of Service

- C=Customized Instruction
- T=Technical Assistance
- F=Fiscal & Management Service

- 33=WI Division of Voc. Rehabilitation
- 35=Multiple State Governmental Units
- 41=Business & Industry
- 42=Community Based Organization
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- 47 WAT Grant
- 45=Multiple Business &/or Industries
- 51=Federal Government
- 55=Multiple Federal Government Units
- 61=Foreign Governments
- 62=States Other Than WI
- 63=Out of State Businesses

District Contact _____ Date _____

District Contact _____ Date _____

I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President _____ Date _____

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:

- New Members as of February 1, 2012
- 2011-12 Meeting Schedule as of February 1, 2012

Staff Liaison: John Thibodeau

**GATEWAY TECHNICAL COLLEGE
ADVISORY COMMITTEES -- NEW MEMBERS
as of February 1, 2012**

No new members for the time period of January 1 through February 1, 2012.

ADVISORY COMMITTEE 2011-2012 MEETING SCHEDULE

as of February 1, 2012

ADVISORY COMMITTEE	DEAN	Fall 2011	Spring 2012
Accounting	R. Koukari	Thursday, October 13, 2011 Hero Center Burlington 4:30 p.m.	
Administrative Assistant Office Assistant	R. Koukari	Thursday, October 13, 2011 Hero Center Burlington 4:30 p.m.	
Adult Basic Education	R. Mearns		Thursday, February 9, 2012 Racine 12:00 p.m.
Adult High School	R. Mearns	Tuesday, October 25, 2011, CATI 2:00 p.m.	Wednesday, January 25, 2012 CATI 2:00 p.m.
Aeronautics-Pilot Training	D. Sherwood		
Air Conditioning, Heating, And Refrigeration Technology	B. Frazier		
Architectural-Structural Engineering Technician Civil Engineering Technology - Fresh Water Resources Civil Engineering Technology – Highway Technology Land Survey Technician	B. Frazier		
Automated Manufacturing Systems Technician	B. Frazier	Wednesday, October 12, 2011 Horizon Center 8:00 a.m.	
Automotive Maintenance Technician Automotive Technology	B. Frazier	Tuesday, October 11, 2011 Horizon Center 5:30 p.m.	Tuesday, March 27, 2012 Horizon Center 5:30 p.m.
Barber/Cosmetologist	T. Simmons		
Building Trades - Carpentry	B. Frazier		
Business Management	R. Koukari	Thursday, October 13, 2011 Hero Center Burlington 4:30 p.m.	
CNC Production Technician	B. Frazier	Thursday, September 29, 2011 Horizon Center 5:00 p.m.	
Community Pharmacy Technician	M. O'Donnell	Tuesday, December 6, 2011 Burlington Campus 5:30 p.m.	
Criminal Justice - Law Enforcement	T. Simmons	Thursday, October 13, 2011 HERO Center 1:00 p.m.	
Criminal Justice – Law Enforcement Academy	T. Simmons	Thursday, October 13, 2011 HERO Center 1:00 p.m.	

ADVISORY COMMITTEE	DEAN	Fall 2011	Spring 2012
Culinary Arts	T. Simmons	Tuesday, October 18, 2011 Racine Campus 3:30 p.m.	
Dental Assistant	J. Pinson	Wednesday, November 16, 2011 Kenosha Campus 5:30 p.m.	
Diesel Equipment Mechanic	B. Frazier	Wednesday, October 5, 2011 Horizon Center 5:30 p.m.	Wednesday, March 7, 2012 Horizon Center 5:30 p.m.
Diesel Equipment Technology	B. Frazier	Wednesday, October 5, 2011 Horizon Center 5:30 p.m.	Wednesday, March 7, 2012 Horizon Center 5:30 p.m.
Early Childhood Education	T. Simmons		
Electrical Engineering Technology	B. Frazier	Wednesday, November 2, 2011 Horizon Center 5:00 p.m.	
Electromechanical Technology	B. Frazier	Wednesday, November 2, 2011 Horizon Center 5:00 p.m.	
Electronics	B. Frazier		
Emergency Medical Technician - Basic Emergency Medical Technician - Intermediate Emergency Medical Technician - Intermediate Tech Paramedic Technician	T. Simmons	Thursday, October 13, 2011 HERO Center 1:00 p.m.	
Facilities Maintenance	B. Frazier	Thursday, September 22, 2011 Horizon Center 5:00 p.m.	
Fire Protection Technician	T. Simmons	Thursday, October 13, 2011 HERO Center 1:00 p.m.	
Graphic Communications	R. Koukari	Thursday, October 20, 2011 Racine Campus 5:30 p.m.	
Health Information Technology	J. Pinson		
Health Unit Coordinator	J. Pinson		
Horticulture	B. Frazier	Monday, October 17, 2011 Horizon Center 6:00 p.m.	
Hotel/Hospitality Management	T. Simmons	Tuesday, October 18, 2011 Racine Campus 3:30 p.m.	Tuesday, April 10, 2012 HERO Center 4:00 p.m.
Human Services Associate	T. Simmons		
Industrial Mechanical Technician	B. Frazier		
Instructional Assistant	T. Simmons		
Interior Design	B. O'Connell		
IT - Computer Support Specialist IT - Network Specialist IT - Programmer/Analyst	R. Koukari	Thursday, October 13, 2011 CATT 6:30 p.m.	

ADVISORY COMMITTEE	DEAN	Fall 2011	Spring 2012
IT - Web Developer/Administrator			
Marketing	R. Koukari	Thursday, October 13, 2011 Hero Center Burlington 4:30 p.m.	
Mechanical Design Technology	B. Frazier		
Medical Assistant	J. Pinson	Wednesday, October 12, 2011 Racine Campus 8:00 a.m.	
Medical Transcription	J. Pinson	Wednesday, October 12, 2011 Racine Campus 10:00 a.m.	
Nursing Assistant	D. Skewes	Tuesday, September 27, 2011 Kenosha Campus 3:00 p.m.	
Nursing Associate Degree Practical Nursing	D. Skewes	Thursday, October 20, 2011 Kenosha Campus 9:00 a.m.	
Physical Therapist Assistant	J. Pinson		
Radiography	J. Pinson	Tuesday, September 27, 2011 Burlington Center 4:00 pm	
Small Business Entrepreneurship	R. Koukari	Thursday, October 13, 2011 Hero Center Burlington 4:30 p.m.	
Supervisory Management	R. Koukari	Thursday, October 13, 2011 Hero Center Burlington 4:30 p.m.	
Surgical Technology	J. Pinson		
Technical Communications	R. Koukari	Thursday, October 20, 2011 Racine Campus 5:30 p.m.	
Welding	B. Frazier	Thursday, October 13, 2011 Horizon Center 5:30 p.m.	
Welding/Maintenance & Fabrication	B. Frazier	Thursday, October 13, 2011 Horizon Center 5:30 p.m.	

X. POLICY GOVERNANCE MONITORING REPORTS

A. Ends Statement Monitoring

1. Ends Statement #4 – Service Learning – Gateway models integrity, social responsibility, and continuous improvement in its internal and external processes and relationships.

B. Executive Limitations Monitoring

1. Policy 3.4 – FY 2012-2013 Budget/Forecasting

C. Strategic Plan Monitoring – Vision 3.2.1

1. FY 2013-2015 Facility Planning

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

POLICY GOVERNANCE MONITORING REPORTS
Ends Statement Monitoring
Ends Statement #4 – Service Learning

Summary:

Gateway models integrity, social responsibility, and continuous improvement in its internal and external processes and relationships. Our guests will be:

- Madeline Carrera
- Pheng Xiong

Staff Liaison: John Thibodeau

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

MONITORING REPORT Executive Limitation 3.4 – Budget/Forecasting

Summary of Item: The report will present information that will demonstrate progress in meeting executive limitation 3.4 below:

“Budgeting for any fiscal year or the remaining part of any fiscal year shall follow Board Ends priorities, control College financial risk and accurately reflect projection of income and expenses.”

Ends Statements and/or

Executive Limitations: Section 3 - Executive Limitations
Policy 3.4 – Budgeting/Forecasting

Staff Liaison: Bane Thomey

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GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

MONITORING REPORT FY 2013 – FY 2015 STRATEGIC FACILITIES PLAN

Summary of Item: Administration will present the FY 2013 – FY 2015 Strategic Facilities Plan.

Ends Statements and/or

Executive Limitations: Section 3 - Executive Limitations
Policy 3.4 – Budgeting/Forecasting

Staff Liaison: Mark Zlevor

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XI. BOARD MEMBER COMMUNITY REPORTS

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____
Information	_____X_____
Discussion	_____

BOARD MEMBER COMMUNITY REPORTS

Summary: Board members will share recent contacts.

Governance Policy: Policy 1.5-Board Member Role

XII. NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting Date – Thursday, March 15, 2012, 8 a.m. – CATI
- B. Adjourn – Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

ROLL CALL

Todd Battle	_____
Ram Bhatia	_____
Gary Olsen	_____
Scott Pierce	_____
Leslie Scherrer	_____
Neville Simpson	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____