



**Funeral Service (10-528-1)**  
**Shared Program with MATC**  
 Associate of Applied Science  
**Effective 2022/2023**

**Funeral Service (10-528-1)**

*This is a shared program with Milwaukee Area Technical College (MATC).*

This program prepares you for a career as a licensed funeral director and embalmer in a profession that demands compassion, dedication and creativity. Our rigorous curriculum trains students to become among the best funeral directors in the expanding death-care profession. Once accepted into the program, students are immersed in all facets of the funeral profession.

Students are provided a variety of unique learning opportunities through lectures, hands-on labs, field trips, seminars, guest speakers and internships. Facilities include classrooms, state-of-the-art embalming and restorative art labs, arrangement conference room, merchandise selection room and funeral chapel. Students who complete the program will earn an associate degree and be eligible to take the National Board Exam for funeral directors (required for licensure). Coursework will include embalming, arranger training, grief studies, business management, religious funeral practices, regulatory compliance and more.

**Program Requirements**

Consult the MATC website for program and admission requirements at <https://www.matc.edu/course-catalog/community-human-services/funeral-service.html>

**Graduation Requirements**

Consult the MATC website for graduation requirements at <http://www.matc.edu/>.

**Gateway Admission Requirements**

- To indicate your intent to complete this program, please submit the free program application with Gateway Technical College.
- Students must meet one of the following: minimum cumulative high school GPA of 2.6 (unweighted); earned at least 12 college credits with a minimum GPA of 2.0; or complete valid reading, writing and math placement assessments.
- This program has a required admission petition to begin coursework at MATC. See [gtc.edu/petitioning](http://gtc.edu/petitioning) for additional information regarding eligibility and selection.
- MATC has additional admission requirements for their portion of this program. Please consult with MATC for details.

**Program Learning Outcomes**

Graduates will be able to:

- Explain the importance of funeral service professionals in developing relationships with the families and communities they serve.
- Identify standards of ethical conduct in funeral service practice.
- Interpret how federal, state, and local laws apply to funeral service in order to ensure compliance.
- Apply principles of public health and safety in the handling and preparation of human remains.
- Demonstrate technical skills in embalming and restorative art that are necessary for the preparation and handling of human remains.
- Demonstrate skills required for conducting arrangement conferences, visitations, services, and ceremonies.

Gateway Technical College reserves the right to modify curriculum requirements for students who interrupt enrollment for one year or take over seven years to complete. Tuition and material fees are determined by the board of the Wisconsin Technical College System. Consult My Gateway for exact fee amounts. Occasionally, the District may offer a particular course out of published sequence. By doing so, the District does not obligate itself to offer succeeding courses out of published sequence.

- Describe the requirements and procedures for burial, cremation, and other accepted forms of final disposition of human remains.
- Describe methods to address the grief-related needs of the bereaved.
- Explain management skills associated with operating a funeral establishment.
- Demonstrate verbal and written communication skills and research skills needed for funeral service practice.

**Gateway Course Requirements**

Students choosing to start the Funeral Service program at Gateway are able to complete up to 30 credits toward the degree at MATC. All courses will satisfy program requirements in the Funeral Service program under the shared agreement as long as minimum requirements have been met. Consult the MATC website for requirements at <https://www.matc.edu/course-catalog/community-human-services/funeral-service.html>

Term	Course Number	Course Title	Cr.	Requisites
1	801-136	English Composition 1 <sup>4</sup>	3	Prereq: 831-103 OR 831-107 <sup>2</sup>
1	801-196 OR 801-198	Oral/Interpersonal Comm. <sup>4</sup> OR Speech <sup>4</sup>	3	
1	806-177	Gen. Anatomy & Phys. <sup>5</sup>	4	
1	809-198	Psychology, Intro to <sup>4</sup>	3	Prereq: 838-105 OR 831-107 <sup>2</sup>
1	809-196	Sociology, Intro to <sup>4</sup>	3	Prereq: 838-105 OR 831-107 <sup>2</sup>
2	806-197	Microbiology <sup>5</sup>	4	Prereq: 806-177 OR 806-105 OR 806-196
2	806-134	General Chemistry <sup>5</sup>	4	
2	101-112	Accounting for Business <sup>5</sup>	3	
2	102-160	Business Law <sup>5</sup>	3	

**Notes**

- Students will be admitted to the program and receive financial aid through MATC. To apply, visit <https://www.matc.edu/apply/index.html>
- A satisfactory placement test score (or successful remediation) is required prior to enrollment. See a Gateway advisor for details.
- Students completing the shared program will receive their degree from Milwaukee Area Technical College.
- Students must complete this course with a grade of "C" or better.
- Students must complete this course with a grade of "B-" or better.
- This program has a required admission petition. Students are selected based on completion of academic eligibility requirements. Visit <https://www.matc.edu/course-catalog/community-human-services/funeral-services-petition-process.html> for additional information.