



Ophthalmic Medical Assistant (31-516-4)
Shared Program with LTC
 Technical Diploma
Effective 2020/2021

Ophthalmic Medical Assistant (31-516-4)

This is a shared program with Lakeshore Technical College (LTC).

The Ophthalmic Medical Assistant program prepares students for employment in ophthalmic and optometric practices and in retail optical settings. Students apply technical skills to perform pre-screening and specialty testing, assist with dispensing glasses and contact lenses, and perform office management duties including maintaining patient information and billing and insurance processes.

Program Requirements

Consult the LTC website for program and admission requirements at <https://gotoltc.edu/academics/programs-of-study/ophthalmic-assistant-program/index.html>.

Graduation Requirements

Consult the LTC website for graduation requirements at <https://gotoltc.edu/index.html>.

Program Learning Outcomes

Graduates will be able to:

1. Apply technical skills to perform eye care prescreening and specialty testing
2. procedures on patients accurately and efficiently.
3. Apply technical skills to educate and assist patients with glasses and/or contact lenses
4. to meet their eye health and visual needs.
5. Perform business office procedures such as maintaining appointment schedules,
6. maintaining patient records, processing insurance reimbursement, and billing patients.
7. Demonstrate professional ethics, honesty, and respect when dealing with doctors,
8. patients, and co-workers.
9. Communicate clearly and professionally in both written and oral formats.

Gateway Course Requirements

Students choosing to start the Ophthalmic Medical Assistant program at Gateway are able to complete up to 10 credits toward the degree at LTC. All courses will satisfy program requirements in the Ophthalmic Medical Assistant program under the shared agreement as long as minimum requirements have been met. Consult the LTC website for requirements at <https://gotoltc.edu/academics/programs-of-study/ophthalmic-assistant-program/index.html>.

Term	Course Number	Course Title	Cr.	Requisites
1	501-101	Medical Terminology ²	3 cr.	(Prereq: 838-105)
2	509-302	Human Body Health and Disease	3 cr.	Prereq: Program Adm.; Coreq: 501-101
3	509-308	Pharm. For Allied Health	3 cr.	Prereq: Program Adm.; 509-302

Notes

1. Students will be admitted to the program and receive financial aid through LTC. To apply, visit <https://gotoltc.edu/how-to-apply/index.html>.
2. A satisfactory placement test score (or successful remediation) is required prior to enrollment. See a Gateway advisor for details.
3. Students will complete placement testing at Gateway Technical College prior to enrolling in the above courses. For questions or to establish an appointment, please call 1-800-247-7122.
4. Students completing the shared program will receive their degree from LTC.

Gateway Technical College reserves the right to modify curriculum requirements for students who interrupt enrollment for a period of two years or take over seven years to complete. Tuition and material fees are determined by the board of the Wisconsin Technical College System. Consult My Gateway for exact fee amounts. Occasionally, the District may offer a particular course out of published sequence. By doing so, the District does not obligate itself to offer succeeding courses out of published sequence.

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