



**Bryan D. Albrecht, Ed.D.**  
*President*

October 14, 2014

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**NOTICE OF MEETING**

**GATEWAY TECHNICAL COLLEGE  
DISTRICT BOARD  
Regular Meeting  
Tuesday, October 21, 2014 – 8:00 a.m.  
Burlington Center  
496 McCanna Parkway, Room 100  
Burlington, WI 53105**

The Gateway Technical College District Board will hold its regular meeting on Tuesday, October 21, 2014 at 8:00 a.m. at the Burlington Center, 496 McCanna Parkway Room 100, Burlington, WI 53105. The agenda is included.

Bryan D. Albrecht, Ed.D.  
President and Chief Executive Officer

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – Tuesday, October 21, 2014 – 8:00 a.m.

Burlington Center, 496 McCanna Parkway, Room 100

Burlington, Wisconsin 53105

Info. / Disc	Action	Roll Call	<b>AGENDA</b>		Page
			I.	<b>Call to Order</b> A. Open Meeting Compliance	3
		X	II.	<b>Roll Call</b>	3
	X		III.	<b>Approval of Agenda</b>	4
	X		IV.	<b>Approval of Minutes</b> A. September 18, 2014 – Regular Meeting	4
X			V.	<b>Citizen Comments</b>	14
X			VI. (15 min)	<b>Chairperson's Report</b> A. Dashboard Monitoring B. Board Goals Monitoring C. District Boards Meeting	15 16 17 18
X			VII. (30 min)	<b>President's Report</b> A. Announcements B. College Connections C. Student Government D. Paramedics Graduation	19 20 21 22 23
			VIII. (20 min)	<b>Operational Agenda</b>	24
	X	X		A. Action Agenda 1. Resolution No. M-2014 C - Designation of Assistant, Associate, and Deputy Directors 2. Resolution No. M-2014 D – Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in An Amount Not to Exceed \$7,000,000	24 25 27
	X			B. Consent Agenda 1. Finance a) Financial Statement and Expenditures over \$2,500 b) Cash and Investment Schedules 2. Personnel Report 3. Grant Awards 4. Contracts for Instructional Delivery 5. Advisory Committee Activity Report 6. Annual Procurement Review 7. Approval of BID for SC Johnson iMET a) BID #1459 – SC Johnson iMET Lighting Upgrade/Repair General Construction Project 8. Program Approval a) Urban Forestry Technician	40 41 49 53 55 59 69 75 78 82
			IX. (40 min)	<b>Policy Governance Monitoring Reports</b>	84
	X			A. Ends Statement Monitoring 1. End Statement #3 – <b>Gateway provides</b> leadership in tri-county community and workforce development through collaborative partnerships with business, industry, labor, and community organizations to support economic development, keeping in mind the desire not to duplicate services for an efficient use of taxpayer dollars. Workforce Development Customized Training Services (D. Davidson)	85
		X		B. Executive Limitations 1. 3.4 Budget/Forecasting Confirmation of Tax Levy and Mill Rate (J. Nygard)	86
X			X. (10 min)	<b>Board Member Community Reports</b>	89
X			XI.	<b>Next Meeting Date and Adjourn</b> A. Regular Meeting - Thursday, November 20, 2014, 8:00 am, SC Johnson Integrated Manufacturing and Engineering Technology (iMET) B. Adjourn	90 90
	X				90

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

## Regular Meeting

Tuesday, October 21, 2014 – 8:00 a.m.

Burlington Center, Room 100

496 McCanna Parkway, Burlington, Wisconsin 53105

- I. CALL TO ORDER
  - A. Open Meeting Compliance

## II. ROLL CALL

Ram Bhatia	_____
William Duncan	_____
Ronald J. Frederick	_____
Susan Greenfield	_____
Bethany Ormseth	_____
Scott Pierce	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Gary Olsen	_____

### **Our Positive Core – Gateway Technical College District Board**

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

III. APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES

A. September 18, 2014

<p>GATEWAY TECHNICAL COLLEGE DISTRICT BOARD Regular Meeting September 18, 2014</p>
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The Gateway Technical College District Board met on Thursday, September 18, 2014 at the Kenosha Campus, Center for Bioscience and Information Technology, Room 120, 3520 30<sup>th</sup> Avenue, Kenosha, WI. The meeting was called to order at 8:01 am by Gary Olsen, Chairperson.

**I. Call to Order**

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Susan Greenfield	Present
Bethany Ormseth	Excused
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Excused
Gary Olsen	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe, and 28 citizens/reporters.

**III. Approval of Agenda**

- A. It was moved by S. Pierce, seconded by R. Bhatia and carried to approve the agenda.

**IV. Approval of Minutes**

- A. It was motioned by R. Frederick to approve the minutes with the following correction to the Chairperson's Report, Dashboard Monitoring, fourth bulletin: Debbie Davidson spoke on apprenticeship programs. Apprenticeships are strong and have surpassed Gateway's goal in growth four fold. Gateway is experiencing growth due to more employers wanting apprenticeship. Seconded by S. Pierce and carried to approve the minutes of the August 21, 2014 Regular Meeting with the above correction.

**V. Citizen Comments**

- A. No citizen comments were submitted.

**VI. Committee of the Whole**

- A. Economic Impact Study and College Foundation Collaboration – A. Whynott and S. Sklba
- Stephanie Sklba introduced guests from the Foundation Board: Stan Manning and Fred Ganaway, along with Foundation Executive Director, Jennifer Charpentier
  - Bryan Albrecht thanked the guests for attending. The Foundation is so important to Gateway.
  - Stan Manning thanked the Board of Trustees for the invite and support. He has been privileged to be a member of the Foundation Board and is excited to see continued growth in support.

- Bryan Albrecht mentioned that connections and relationships add value to the community. Fred Ganaway is another great champion of Gateway and the Foundation.
- Fred Ganaway reported that he has been on the Foundation Board for the past ten years. Seeing the donations grow year after year is amazing. Gateway Foundation has big goals. He mentioned that being a part of the Foundation Board is a great investment of his time.
- Ram Bhatia said that it is a pleasure to serve on the Foundation Board as the Gateway Board liaison. Ram asked that the Foundation Board share the process for scholarships.
- Fred Ganaway responded that Gateway has a wonderful system for online applications. The system matches the applications against all possible scholarships. Readers help to select recipients with the scholarships.
- Jennifer Charpentier reported that after the awards are received, the students write a hand written thank you note to the donor.
- Bryan Albrecht thanked everyone that gives and helps with the Foundation and scholarship process.
- Jennifer Charpentier reported on the Foundation's activities and engagement with the community on behalf of the college.
  - Helping Students
    - a. Scholarships
      - i. Continuing Student Scholarships open until October 14; scholarships range from \$250 to \$2000
      - ii. High school scholarships open in January
      - iii. Granted \$102,000 in FY 2014
      - iv. Scholarship Application Evaluators: 30 from community including Foundation Board, Scholarship & Disbursement Committee members, Gateway retirees and community members
    - b. GED Test Assistance
      - i. \$135 for students who meet eligibility requirements
      - ii. Financial need
    - c. Property purchase: 3626 30<sup>th</sup> Avenue completed in late July; pleased to be able to help Gateway in this way.
  - Securing resources in support of the Mission
    - a. 20<sup>th</sup> Anniversary Golf Outing at Hawks View Golf Course in Lake Geneva
      - i. \$41,000 in sponsorships (\$36,000 in 2013)
      - ii. 148 golfers
      - iii. Raised approximately \$58,000
      - iv. May 21, 2015 at Hawks View
    - b. Overall dollars raised:
      - i. \$819,765
      - ii. Number of donors nearly doubled between 2012 and 2014
      - iii. Donor retention at 72%
  - Lake Party Invitation
    - a. September 25, 2014, program and ribbon cutting starts at 5:15 pm
    - b. Highlighting Gateway programs: Culinary, Barber/Cosmetology, Welding, Human Services, and BizSquad
  - Thank you for your generous support
- Anne Whynott introduced Nate Wolff, EIS Client Manager, from EMCI who presented over the phone from Idaho on a report that EMCI prepared for Gateway Technical College.
  - Demonstrating the Value of Gateway Technical College, Analysis of the economic impact and return on investment of education. FY 2012-13

- Study Components: economic impact on local business community and return on investment to students, society, and taxpayers
- Economic Impact Analysis:
  - i. Measures impact of college operations and student spending, impact of worker productivity.
  - ii. Approach: calculate initial sales generated in region, derive sales created by multiplier effects, convert results to income
- Impact of college operations and student spending:
  - i. Initial Effect: college payroll + income created by the spending of out-of-region students
  - ii. Multiplier Effect: income created by the spending of the college and its employees + income created by the spending of businesses patronized by students
  - iii. \$73.3 million
- Impact of Worker Productivity:
  - i. Initial Effect: higher wages of former students + increased output of businesses
  - ii. Multiplier Effect: income created by the spending of students and businesses
  - iii. \$859.9 million
- Economic Impact Analysis Results (added income in region):
  - i. Impact of college operations and student spending: \$73.3 million
  - ii. Impact of worker productivity: \$859.9 million
  - iii. Total impact = \$933.2 million
- Investment Analysis Measures: student perspective, social perspective, and taxpayer perspective
- Investment Analysis Approach: calculate benefits and costs to stakeholders, derive the future benefits stream, discount results to current-year dollars, determine net present value, benefit-cost ratio, and rate of return
- Student Perspective: benefits = greater job opportunities and higher lifetime income; costs = tuition, fees, books, supplies, forgone time and money
  - i. Present value of benefits: \$998.3 million
  - ii. Present value of costs: \$133.5 million
  - iii. Net present value (benefits minus costs): \$864.8 million
  - iv. Benefit-cost ratio (benefits divided by costs): 7.5
  - v. Rate of return: 26.7%
- Social Perspective: benefits = expanded economic base and savings related to improved health, reduced crime, and reduced unemployment; costs = all college expenditures and all student expenditures and costs
  - i. Present value of benefits: \$2.9 billion
  - ii. Present value of costs: \$68.4 million
  - iii. Net present value (benefits minus costs): \$2.6 billion
  - iv. Benefit-cost ratio (benefits divided by costs): 11.8
- Taxpayer Perspective: benefits = added tax revenues and reduced demand for government services; costs = state and local government funding
  - i. Present value of benefits: \$285.3 million
  - ii. Present value of costs: \$68.4 million
  - iii. Net present value (benefits minus costs): \$216.9 million
  - iv. Benefit-cost ratio (benefits divided by costs): 4.2
  - v. Rate of return: 10.6%
- Understanding the Results: Gateway Technical College creates new income in the region, supports local jobs, sustains a skilled workforce, increases students' lifetime income, expands the state's economic base, improves quality of life

- The results of this study were prepared by EMSI

Bethany Ormseth arrived at 8:57 am

## VII. Chairperson's Report

### A. Dashboard Monitoring –

- Gary Olsen reported that enrollment is up from last month.
- Ron Frederick stated that the job market is picking up which means the economy is improving.
- Roger Zacharias said that the workforce in construction has been busy and it is hard to find enough people to fill the positions. More qualified workers are needed.
- Debbie Davidson said that companies are moving in to the area giving more opportunities to students and others looking for work in the community. Companies are looking for qualified skilled workers.

### B. Board Goals Monitoring –

- Effective Meeting:
  - i. Good new format of the Chairperson's Report
  - ii. Similarly, good presentation on End Statement Monitoring
  - iii. Another good meeting with good discussion
  - iv. The August meeting was productive and informative.
  - v. Bill and Zina's reports provided insight and documentation we are accomplishing End Statement #4
  - vi. New seating arrangement was a good thing
- Business and Community Involvement:
  - i. Pam set up a breakfast with a business partner
  - ii. Bill is working on a potential partnership with Lake Geneva Environmental Board
  - iii. Ram attended the College Foundation Board meeting
- District Boards Association Involvement
  - i. Gary attended the District Boards Association Planning Meeting
- College Involvement:
  - i. Susan recruited a student for Gateway
  - ii. Beth, Scott and Gary were involved in planning our secondary school focus group sessions
  - iii. Pam was the guest speaker for the Women's Leadership Program
  - iv. Beth led a discussion with Kenosha Unified for development of Lakeview Academy

### C. District Boards Association Planning Meeting –

- A College Involvement:
  - i. Gary Olsen reported that the District Boards meeting in August focused on goals and improving outcomes of the goals. Talked about advocacy and personal relationships with legislature. How to establish better relationships. Along with Industries and associations and use relationships for better the understanding of the college and position the college for the future. We discussed the continued study of health care benefits collaboratively for the opportunity to save money. Also discussed student success and what works and doesn't work so that all 16 colleges are working collaboratively to meet student needs. We talked about course credit transfer between technical colleges and the UW system. Also, on the continuing study on what works best for performance based funding and compensation. Unified state wide message on the impact technical colleges have on communities and return on investment. Most important overall is Board member education and development. Set challenge for association to improve involvement by 10% for this next year and to get more Board members to attend events, mentorships, and continuing mentorship to get information out in to the community. We also discussed partnerships and alliances with K12



and UW and private and independent colleges. Also important is the collaboration that goes on at these meetings between the colleges.

## **VIII. President's Report**

### **A. Announcements –**

- Journey Members in Attendance: Nicci Pagan, Ty Kinis, Courtney Wollert, Astrid Santiago, and Liz Allen

### **B. Every Child's Place –**

- Bryan Albrecht announced that this is Every Child's Place ten year anniversary. Bryan presented ECP a gift of a glider swing on behalf of Gateway Technical College.
- Ginny Brydges, ECP, thanked everyone for the gift and said this glider will be very helpful for the children. Ginny also thanked everyone for everything done on a regular basis. ECP is a place for children to come and get all their needs met. Every Child's Place is running strongly and they are grateful for the opportunity Gateway has given them to serve the needs of families and children. ECP currently has 153 students and a max capacity to care for 172 students. Gateway students and staff make up many of the families receiving care at ECP. 30% of the ECP student population have special needs. Ginny thanked everyone again for their belief and support.

### **C. Campus Security –**

- Bill Whyte reported on campus security updates that are taking place at Gateway. Starting October 6, 2014 Mike Gohlke will be the new Director of Safety and Security at Gateway Technical College. Mike will be located in Kenosha, but will be responsible for the district. Mike comes to Gateway with extensive experience in security while working at Aurora College in Aurora, IL. He was also responsible for Security and Safety at George Williams University in Williams Bay, WI.

## **IX. Operational Agenda**

### **A. Action Agenda**

#### **1. Law Enforcement Facilities Approval**

**Following discussion it was moved by W. Duncan, seconded by R. Zacharias and carried to move forward with planning of the Law Enforcement Facilities.**

**Aye: 7**

**Nay: 0**

**Abstaining: 1**

**Absent: 1**

#### **2. Approval of President's 2014-2015 Goals**

**Following discussion it was moved by S. Pierce, seconded by W. Duncan and carried The Approval of the President's 2014-2015 Goals.**

**Aye: 8**

**Nay: 0**

**Absent: 1**

#### **3. FY 2013-2014 Budget Revision #2**

Following discussion it was moved by R. Frederick, seconded by R. Bhatia and carried to approve FY 2013-2014 Budget Revision #2.

Aye: 8  
Nay: 0  
Absent: 1

4. FY 2014-2015 Budget Revision #1

Following discussion it was moved by R. Zacharias, seconded by W. Duncan and carried to approve FY 2014-2015 Budget Revision #1.

Aye: 8  
Nay: 0  
Absent: 1

5. Resolution No. F-2014-2015D.2 – Resolution Awarding the Sale of \$2,805,000 General Obligation Promissory Notes, Series 2014-2015D

Following discussion it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote to approve Resolution No. F-2014-2015D.2 – Resolution Awarding the Sale of \$2,805,000 General Obligation Promissory Notes, Series 2014-2015D.

Aye: 8  
Nay: 0  
Absent: 1

B. Consent Agenda

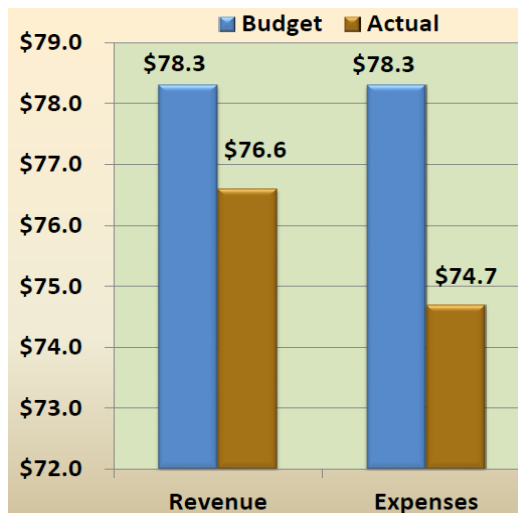
It was moved by R. Zacharias, seconded by R. Bhatia and carried that the following items in the consent agenda be approved:

1. **Finance**
  - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of August 31, 2014.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of eight (8) new hires; one (1) resignation; and no employment approvals-adjunct faculty.
3. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for August 2014
4. **Advisory Committee Activity Report:** Approved the advisory committee 2013-2014 meeting schedule and new members as of September 1, 2014
5. **Program Title and AID Code Change Request:** Approved the submission of the request for approval for a new program – 30-536-1 Community Pharmacy Technician to the Wisconsin Technical College System for consideration.
6. **Approval of BIDS:**
  - a) Bid Nos. 1450, 1451, 1453 – FY-15 Renovation & Repair Projects Kenosha Campus
  - b) Bid Nos. 1454, 1455, 1456, 1457 – South Building Conference Center & Office Elkhorn Campus

**X. Policy Governance Monitoring Reports**

**A. Ends Statement Monitoring**

1. End Statement #5 – **Gateway provides** a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner. FY13-14 Quarterly Financial Report (B. Thomey)
  - a) Executive Limitation Relevant to Today’s Presentation: 3.1 General Executive Constraint “The President may not permit financial conditions which risk fiscal jeopardy or compromise Board Ends priorities.”; 3.4 Budgeting/Forecasting “Budgeting for any fiscal year or the remaining part of any fiscal year shall follow Board Ends priorities, control College financial risk and accurately reflect projections of income and expenses.”; 3.5 Financial Condition “The President shall administer the Board approved budget without material deviation and shall protect the College from financial risk.”
  - b) FY14 Year-End Financial Results – Timeline
    - i. September – Auditors completed audit field work
    - ii. October – Final statements are prepared and the CAFR is assembled
    - iii. November – FY14 audited financial statements presented to the Gateway Board at the November 20<sup>th</sup> meeting
    - iv. December – Financial statements submitted to the WTCS Board on or before December 31, 2014
  - c) FY14 Year-End Financial Results (Unaudited)
    - i. Net Operating Revenue of \$1.9M as Actual Revenues exceeded expenses
    - ii. Actual revenues were below the budgeted revenue by \$1.7M
    - iii. Overall expenses came in under budget by \$3.6M
    - iv. Transferred \$2.1M Fund Balance to capital
    - v. Net effect: General fund Deficit of \$244K reflecting planned use of fund balance



vi.

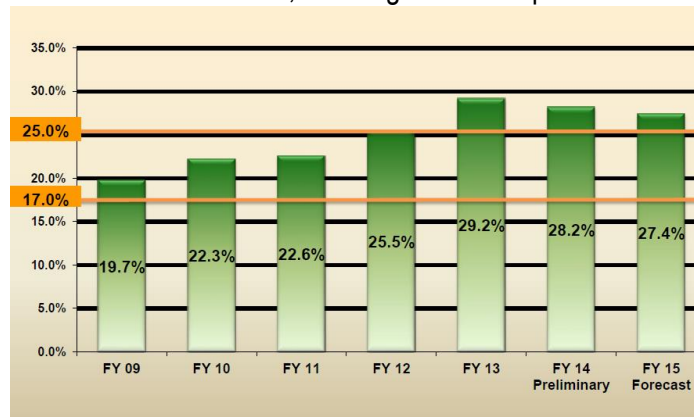
	FY 2014 Budget	FY 2014 Actual	Fav (Unfav)
<b>Revenues</b>			
Tax Levy	\$48,830	\$48,885	\$ 55
State Aid	5,265	5,617	352
Student Tuition and Fees	20,619	18,916	(1,703)
Transcribed Credits	600	775	175
Contracted Revenue	1,995	1,374	(621)
Other Income	950	991	41
<b>Total Revenues</b>	<b>\$78,259</b>	<b>\$76,558</b>	<b>\$ (1,701)</b>

vii.

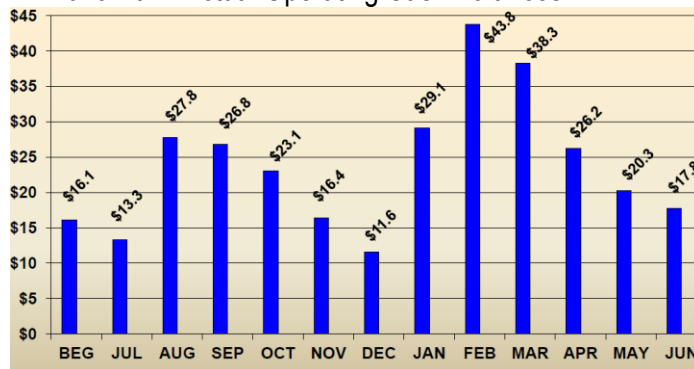
	FY 2014 Budget	FY 2014 Actual	Fav (Unfav)
<b>Expenditures</b>			
Full Time Salary and Wages	\$40,151	\$38,584	\$ 1,567
Overtime Wages	190	149	41
Adjunct, Extended and Casual	5,777	7,047	(1,270)
<b>Total Salaries and Wages</b>	<b>46,118</b>	<b>45,780</b>	<b>338</b>
Employee Benefits	18,604	16,999	1,605
Other Expenses	13,537	11,911	1,626
<b>Total Expenditures</b>	<b>\$78,259</b>	<b>\$74,690</b>	<b>\$3,569</b>

viii.

d) General Fund Reserves, % Designated for Operations to Revenues



e) FY 2013-2014 Actual Operating Cash Balances



f) FY 2013-14 Other Funds

- **Special Revenue Fund**
  - Revenue over expenses of \$515,137
  - Requires a budget revision for public services & physical plant functions
  - Planned transfer out of \$1M
    - Decrease fund balance by \$485,863
- **Capital Fund**
  - Requires a budget revision for the instructional function
  - Increase fund balance by \$145,166
- **Enterprise Fund**
  - Revenue over expenses of \$90,817
  - No budget issues noted in FY14

- g) FY 2014-15 Budget Drivers
- i. State Tax Levy “Buy-Down”
  - ii. Performance based funding model
  - iii. Tuition Increase of 3%
  - iv. Phase III of student services
  - v. \$1M vacant position savings budgeted

**Following discussion, it was moved by W. Duncan, seconded by R. Zacharias and carried that this report is evidence that the college is making progress on Ends Statement #5.**

**XI. Board Member Community Reports**

- Ram Bhatia mentioned that he will be attending the ACCT Leadership Congress in October along with other Trustees.
- Susan Greenfield had dinner at the Breakwater Dining Room on Gateway’s Racine Campus. The culinary students did an excellent job and she encourages everyone to go there for dinner.

**XII. Next Meeting Date and Adjourn**

- A. Regular Meeting – Tuesday, October 21, 2014, 8:00 am, Burlington Center
- B. At approximately 10:40 a.m. it was moved by W. Duncan, seconded by R. Zacharias and carried that the meeting was adjourned.

Submitted by,

Ronald J. Frederick  
Secretary

V. CITIZEN COMMENTS

- A. The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

- VI. CHAIRPERSON'S REPORT
  - A. Dashboard Monitoring
  - B. Board Goals Monitoring
  - C. District Boards Meeting

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## CHAIRPERSON'S REPORT Dashboard Monitoring

Governance Process:  
Board Liaison:

Policy 1.2 – Governing Philosophy  
Gary Olsen



# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## CHAIRPERSON'S REPORT Board Goals Monitoring

Governance Process:  
Board Liaison:

Policy 1.2 – Governing Philosophy  
Gary Olsen

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## CHAIRPERSON'S REPORT District Boards Meeting

Governance Process:  
Board Liaison:

Policy 1.2 – Governing Philosophy  
Gary Olsen

- VII. PRESIDENT'S REPORT
  - A. Announcements
  - B. College Connections
  - C. Student Government
  - D. Paramedics Graduation

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## **PRESIDENT'S REPORT** **Announcements**

Policy/Ends Statement:      Policy 2.1

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## **PRESIDENT'S REPORT** **College Connections**

Policy/Ends Statement:      Policy 2.1

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## **PRESIDENT'S REPORT Student Government**

Policy/Ends Statement:      Policy 2.1

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_  
Information   X    
Discussion \_\_\_\_\_

## **PRESIDENT'S REPORT Paramedics Graduation**

Policy/Ends Statement:      Policy 2.1

VIII. OPERATIONAL AGENDA

A. Action Agenda

1. Resolution No. M-2014 C – Designation of Assistant, Associate, and Deputy Directors
2. Resolution No. M-2014 D – Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in An Amount Not to Exceed \$7,000,000



**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call \_\_\_\_\_  
Action   X    
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

**RESOLUTION M-2014 C  
DESIGNATION OF ASSISTANT, ASSOCIATE,  
AND DEPUTY DIRECTORS**

**Summary of Item:** Wisconsin’s Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college - - Wis. Statutes, Sec. 19.42(13)(f)

**Attachments:** Resolution designating positions and current occupant of those positions.

**Staff Liaison:** Bill Whyte

## RESOLUTION M-2014 C

RESOLVED that for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, §19.41 through §19.59, Stats., the Gateway Technical College District Board designated the following positions deputy, associate, or assistant district directors and indicated its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom Wisconsin's Ethics Code applies:

<u>POSITION</u>	<u>CURRENT OCCUPANT</u>
President & Chief Executive Officer	Bryan D. Albrecht
Executive Vice President/Provost for Academic & Campus Affairs	Zina R. Haywood
Vice President Human Resources & Facilities	William R. Whyte
CFO & Vice President Administration	Bane Thomey
Vice President Learning Innovation & CIO	Jeffrey D. Robshaw
Assistant Provost/Vice President Institutional Effectiveness and Student Success	John R. Thibodeau
Vice President Community/Government Relations	Stephanie L. Sklba
Vice President Workforce & Economic Development	Deborah J. Davidson

BY \_\_\_\_\_  
Gary Olsen, Chairperson

DATE \_\_\_\_\_

BY \_\_\_\_\_  
Ronald J. Frederick, Secretary

DATE \_\_\_\_\_

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call     \_\_X\_\_  
Action         \_\_\_\_\_  
Information    \_\_\_\_\_  
Discussion     \_\_\_\_\_

## RESOLUTION NO. M-2014 D

Resolution Authorizing A Taxable Tax and Revenue Anticipation  
Promissory Note for Cash Flow Purposes in An Amount Not to Exceed  
\$7,000,000

**Summary of Item:**           The administration is recommending Board approval of a resolution authorizing the short-term borrowing (if needed) of an amount not to exceed \$7,000,000.

Cash flow projections show a potential need for short-term borrowing due mainly to changes from Act 145. The resolution will authorize the administration to establish a line of credit with its current bank, Wells Fargo Bank, N.A., if the need arises.

**Attachments:**               Resolution M-2014 D - Resolution Authorizing a Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in an Amount Not to Exceed \$7,000,000 with Exhibits B-1, C-1 and D-1  
Wells Fargo Credit Commitment for Gateway Technical College for a Taxable Revolving Line of Credit for \$7,000,000  
Graph - Operating Cash Forecast FY 2014-15

**Ends Statements and/or**

**Executive Limitations:** Section 3 - Executive Limitations  
Policy 3.5 - Financial Condition

**Staff Liaison:**               Bane Thomey

## ROLL CALL

Ram Bhatia	_____	Scott Pierce	_____
William Duncan	_____	Roger Zacharias	_____
Ronald J. Frederick	_____	Pamela Zenner-Richards	_____
Susan Greenfield	_____	Gary Olsen	_____
Bethany Ormseth	_____		

Top795.docx 10/15/14

RESOLUTION NO. M-2014 D\_\_\_\_\_

RESOLUTION AUTHORIZING A TAXABLE TAX AND REVENUE ANTICIPATION  
PROMISSORY NOTE FOR CASH FLOW PURPOSES  
IN AN AMOUNT NOT TO EXCEED \$7,000,000.00

(Taxable Revolving Line of Credit)

WHEREAS, the Gateway Technical College District, Wisconsin (the "District"), may be in temporary need of funds from time to time in an amount not to exceed \$7,000,000.00 outstanding at any one time to meet the immediate expenses of operating and maintaining the public instruction in the District during the current school year (the "Expenses");

WHEREAS, the technical colleges are authorized by the provisions of Section 67.12(8m), Wisconsin Statutes, to borrow money for such Expenses;

WHEREAS, Wells Fargo Bank, National Association, Racine, Wisconsin (the "Bank") has agreed to provide the District with a taxable revolving line of credit (the "Line of Credit") to cover such Expenses which Line of Credit shall be authorized by this Resolution in accordance with the provisions of Section 67.12(8m), Wisconsin Statutes;

WHEREAS, as required by Section 67.12(8m), Wisconsin Statutes, the total amount borrowed pursuant to the Line of Credit shall be for the purpose of meeting the immediate expenses of operating and maintaining the public instruction in the District during the current school year, and together with any other borrowings for such purposes during the current school year, shall not exceed one-half of the estimated receipts for the operation and maintenance of the District for the current school year as heretofore certified by the District Secretary;

WHEREAS, any draws or disbursements pursuant to the Line of Credit shall be made on or before June 30 of the current school year and the Line of Credit shall repaid in full by November 1 of the next school year; and

WHEREAS, the tax for the operation and maintenance of the schools of the District for the current school year has been voted to be collected on the next tax roll prior to any draw or disbursement on the Line of Credit;

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

1. **Authorization**. The District be authorized to borrow funds for the purpose of paying the immediate expenses of operating and maintaining the public instruction in the District pursuant to Section 67.12(8m), Wisconsin Statutes, from the Bank from time to time as needed pursuant to the Line of Credit so that the amount outstanding at any one time does not exceed \$7,000,000.00 in accordance with the terms and conditions of the Bank's commitment letter attached hereto as Exhibit A-1 (the "Commitment").

2. **Terms of the Note(s).** To evidence such borrowing, the District Chairperson and District Secretary are hereby authorized, empowered and directed to make, execute, issue, sell and deliver to the Bank, as set forth below, for and on behalf of the District, its Taxable Tax and Revenue Anticipation Promissory Note (the "Note") payable to the Bank.

The Note shall be dated as of its date of issuance; shall bear interest at the rate of Wells Fargo Prime - .30% floating with a floor rate of 4.00%, not to exceed 10.0% per annum pursuant to the formula set forth on the Commitment from its dated date until paid; and shall mature no later than November 1, 2015. In no event will the interest rate on the Note exceed the rate permitted by applicable law. Interest on the Note shall be paid from the date of the Note monthly on the last business day of the month until the Note is repaid or matures. The Note is subject to optional redemption at the option of the District at any time.

3. **Irrepealable Tax; Segregated Fund; Compliance With Revenue Limits.** So long as the Note, or interest thereon, remain unpaid, the aforesaid tax for operation and maintenance of the District (including the amount budgeted to pay interest on the Note) shall be and continues irrepealable. The District shall segregate in a special fund, tax monies and other available revenues received for operation and maintenance of the District sufficient to pay the principal of and interest on the Note as the same becomes due. Said special fund shall be used for the sole purpose of paying the principal of and interest on the Note. If there shall be insufficient sums in said special fund to meet such payments, the District shall promptly pay the same when due from other monies available in or attributable to the current school year. This covenant specifically includes monies (i.e. deferred tax and state aid payments) attributable to the current school year which are not received prior to the end of the current school year.

4. **Form, Execution and Payment of Note; Disbursement Requests.** The Note shall be issued as a master note and delivered to the Bank in substantially the form attached hereto as Exhibit B-1 (the "Master Note"). Any disbursements under the Master Note shall be made pursuant to a disbursement request in substantially the form attached hereto as Exhibit C-1 (the "Disbursement Request"). The Master Note and any Disbursement Requests shall be executed on behalf of the District by the District Chairperson and District Secretary, or other officer authorized to sign on their behalf, sealed with its official or corporate seal, if any, and delivered to the Bank. A facsimile signature of either of the officers may be imprinted on the Master Note in lieu of the manual signature of such officer, but unless the District has contracted with a fiscal agent under Section 67.10(2), Wisconsin Statutes, at least one of the signatures shall be manual. In the event that any of the officers whose signatures appear on the Master Note shall cease to be such officers before the delivery of the Master Note or any Disbursement Note, such signatures shall, nevertheless, be valid and sufficient for the purposes to the same extent as if they remained in office until such delivery. The Master Note and any Disbursement Request shall be payable in lawful money of the United States of America by the District Secretary or District Treasurer.

5. **Certification and Draw Request; Disbursement.** The appropriate officers and agents are hereby authorized and directed to present any certifications or other documents requested by the Bank at the times amounts are borrowed pursuant to this Resolution. Each draw or disbursement under the Master Note shall be evidenced by a Disbursement Request to be delivered to the Bank.

6. **Summary of Disbursements.** The District hereby directs the Bank to keep a record of the amounts disbursed pursuant to this Resolution and any Disbursement Request on Exhibit D-1.

7. **Conflicting Resolutions; Severability; Effective Date.** All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 21st day of October, 2014.

By: \_\_\_\_\_  
Gary Olsen  
District Chairperson

(SEAL)

And: \_\_\_\_\_  
Ronald J. Frederick  
District Secretary

Exhibit B-1

(Master Note)

UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
GATEWAY TECHNICAL COLLEGE DISTRICT

TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

DATED \_\_\_\_\_

MASTER NOTE

FOR VALUE RECEIVED, the Gateway Technical College District, Wisconsin (the "District") hereby acknowledges itself to owe and promises to pay in lawful money of the United States of America to Wells Fargo Bank, National Association, Racine, Wisconsin or registered assigns (the "Bank"), on or before November 1, 2015 (the "Maturity Date"), the sum of not to exceed Seven Million and no/100 DOLLARS (\$7,000,000.00), (but only so much as shall have been advanced and remain outstanding) together with interest on the unpaid principal balance from the respective dates the outstanding principal amounts were advanced at the variable rate of Wells Fargo Prime - .30% floating with a floor rate of 4.00% not to exceed 10.0% per annum, which rate will be adjusted from time to time as prime rate changes. Notwithstanding the foregoing, at no time will the interest rate of this Note exceed 10.0% per annum. Moreover, in no event will the interest rate on the Note exceed the rate permitted by applicable law. Interest shall be payable monthly on the last business day of the month during the time any disbursement or draw remains outstanding. This is a revolving Note so principal can be drawn and repaid in any amounts and/or at any time prior to the Maturity date; provided, however, that no draws be made after June 30, 2015. Disbursements of the proceeds of this Note shall be made by the Bank to the District from time to time within two (2) business days after the receipt of one or more Disbursement Requests in the form attached to the Resolution as Exhibit C-1. During the term of this Master Note, multiple disbursements may be made so long as the total amount outstanding at any time during the term of this Note does not exceed Seven Million and no/100 DOLLARS (\$7,000,000.00). The Bank shall record such disbursements and corresponding principal repayment schedule on a cumulative basis in the format attached to the Resolution Exhibit D-1.

The principal and interest on this Note will be paid by the District Secretary or District Treasurer at the District office: 3520 – 30<sup>th</sup> Avenue, Kenosha, WI 53144. Interest shall be paid on an actual/360 day basis.

In the event the District fails to make principal or interest payments when due, a default rate will be in effect at the rate set forth in the loan plus 4%. However, the total interest rate, including the default rate, would not exceed 10.0%.

This Note may be prepaid by the District at any time without penalty.

This Note is issued pursuant to Section 67.12(8m), Wisconsin Statutes, for the public purpose of paying the immediate expenses of operating and maintaining the public instruction in the District during the current school year; does not exceed one half of the estimated receipts for the operation and maintenance of the District for the current school year and shall not extend beyond November 1 of the next school year as authorized by a resolution of the governing body of the District duly adopted at a lawful open meeting held on \_\_\_\_\_, \_\_\_\_\_. Said resolution is recorded in the official minutes of said governing body for said date.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that the District has irrevocably pledged taxes heretofore levied and other revenues, including state aids, sufficient to pay this Note, together with interest thereon, when and as payable.

IN WITNESS WHEREOF, the District, by its governing body, has caused this Note to be executed by its duly qualified officers and to be sealed with its official or corporate seal, if any, as of the day and year first above written.

By: \_\_\_\_\_  
Gary Olsen  
District Chairperson

(SEAL)

And: \_\_\_\_\_  
Ronald J. Frederick  
District Secretary



EXHIBIT C-1

(Disbursement Request)

UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
GATEWAY TECHNICAL COLLEGE DISTRICT

TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE  
DISBURSEMENT REQUEST

No. \_\_\_\_\_ \$ \_\_\_\_\_

For value received, the Gateway Technical College District, Wisconsin (the "District"), acting by and through its District Board (the "Governing Body"), and pursuant to a resolution adopted by the Governing Body on \_\_\_\_\_, \_\_\_\_ (the "Resolution") and the District's Taxable Tax and Revenue Anticipation Promissory Note, dated \_\_\_\_\_, in the maximum outstanding principal amount of \$7,000,000.00 (the "Master Note"), requests the disbursement of \$\_\_\_\_\_, which when added to the previous disbursements made pursuant to the Master Note which are outstanding and have not been repaid as of the date of this Disbursement Request, represents a total amount outstanding as of the date of this Disbursement Request of \$\_\_\_\_\_ which amount does not exceed \$\_\_\_\_\_.

This Disbursement Request shall be subject to the terms and provisions of the Master Note.

The undersigned hereby certify that the total amount borrowed by the District during the current school year pursuant to Section 67.12(8m), Wisconsin Statutes, including the amount borrowed pursuant to this Disbursement Request and all amounts previously borrowed pursuant to the Master Note or other tax and revenue anticipation promissory notes issued pursuant to Section 67.12(8m), Wisconsin Statutes, does not exceed one-half the estimated receipts for the operation and maintenance of the District for the current school year.

The undersigned further certify that as of the date of this Disbursement Request, there is no legislation, reorganization, proceeding, order, controversy or litigation pending or threatened in any manner questioning or affecting the corporate existence of the District; its boundaries; the right or title of any of its officers to his or her respective office; or the due authorization or validity of the Master Note and all Disbursement Request; the Resolution; the budget; or any of the taxes heretofore voted or levied by the District.

IN WITNESS WHEREOF, said District, by its Governing Body, has caused this Disbursement Request to be executed by the District and its corporate seal (if any) to be hereunto affixed, as of this \_\_\_ day of \_\_\_\_\_, 20\_\_.

GATEWAY TECHNICAL COLLEGE DISTRICT  
WISCONSIN

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Gary Olsen  
District Chairperson

(SEAL)

---

Ronald J. Frederick  
District Secretary

EXHIBIT D-1

\$ \_\_\_\_\_

GATEWAY TECHNICAL COLLEGE DISTRICT, WISCONSIN  
TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

<u>Number of Disbursement Request</u>	<u>Date of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Date of Repayment</u>	<u>Principal Repaid</u>	<u>Available Principal Under Master Note</u>
_____	_____	\$ _____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____



Phillip R Devlin  
Business Banker

MAC N9822-011  
1700 Dr. Martin Luther King Jr Drive  
Racine, WI 53404  
262 631-1388  
262 637-0823 Fax  
800 225-5935 24 Hr. Business Customer Service  
phillip.r.devlin@wellsfargo.com

### CREDIT COMMITMENT FOR GATEWAY TECHNICAL COLLEGE

Wells Fargo Bank, N.A. (the "Bank") is pleased to provide Gateway Technical College (the "Borrower") with a financing Commitment for a Taxable Revolving Line of Credit for \$7,000,000.00 (the "Commitment"). This Commitment is subject to the acceptance by the Borrower of the following terms and conditions as long as there has been no material adverse change in the financial condition of the Borrower as determined by Bank.

#### *Taxable Revolving Line of Credit*

**Borrower:** Gateway Technical College

**Type of Credit:** Taxable Revolving Line of Credit

**Loan Amount:** \$7, 000,000.00

**Purpose:** Working Capital: Immediate expenses of operating and maintaining the public instruction during the Borrower's fiscal year.

**Interest Rate:** Wells Fargo Prime -.30% floating with a floor rate of 4.00%. Interest rate will be adjusted from time to time as prime rate changes. Notwithstanding the foregoing, at no time during the loan term shall the interest rate exceed 10%. In addition, in no event will the interest rate exceed that permitted by any applicable law. Interest shall be payable from the day any amount is drawn on the Taxable Revolving Line of Credit. Interest shall be payable monthly on the last business day of the month during the time any disbursement or draw remains outstanding.

**Disbursements/  
Draws:** The Taxable Revolving Line of Credit is revolving so principal can be drawn and repaid in any amount(s) and/or at any time(s) during the term of the loan provided that no draw on the Taxable Revolving Line of Credit may be made after June 30, 2015.

**Closing Costs:** None

**Loan Fees:** The Bank will not charge any origination or application fees

**Collateral:** Unsecured

**Maturity/Term:** 12 months from the date of the note but no later than November 1, 2015 (the "Maturity Date"). The entire principal balance outstanding plus all accrued and unpaid interest is due on the Maturity Date.

**Amortization:** Actual/360

**Default Rate:** The rate set forth in the loan plus 4%. However, the total interest rate, including the default rate, would not exceed 10.0%

**Prepayment:** The Taxable Revolving Line of Credit may be repaid in whole or in part at any time without penalty.

**Conditions:** The Taxable Revolving Line of Credit shall be subject to the following requirements:

- (1) The District Board of the Borrower approves a resolution (the "Resolution") authorizing temporary borrowing pursuant to Section 67.12(8)(m), Wisconsin Statutes at a lawfully called and conducted meeting.
- (2) Quarles & Brady LLP, Bond Counsel to the Borrower, gives legal opinion, acceptable to the Bank, stating that the Taxable Revolving Line of Credit has been lawfully authorized and is a valid enforceable obligation of the Borrower in accordance with its terms (subject to reasonable exceptions relating to the rights of creditors)
- (3) A transcript of proceedings (including certifications from the Borrower as to its budget for the current year, including its tax levy and anticipated state aids, a no-litigation certification and certifications confirming the name and titles of the officers of the Borrower and confirming that all of the loan documents were duly and properly authorized and executed on behalf of the Borrower by such officers) is delivered at the time the Borrower receives its first disbursement or draw on the Taxable Line of Credit.
- (4) The Taxable Revolving Line of Credit is evidenced by a tax and revenue anticipation promissory note (the "Note") duly authorized, issued and executed by the Borrower under Section 67.12(8)(m), Wisconsin Statutes. Any disbursements or draws on the Taxable Revolving Line of Credit shall be evidenced by a "Disbursement Request". The Note shall include such representations, warranties, conditions, events of default and other provisions as Bank deems appropriate, including without limitation, agreements for arbitration of dispute arising under or in connection with such Note or any extensions of credit or other activities, transactions or obligations directly or indirectly related thereto, which shall be in addition to the terms and provisions stated in this letter.
- (5) Borrower agrees to maintain Borrower primary deposit account with Wells Fargo or any banking affiliate of Wells Fargo (defined as the deposit account into which substantially all of the Borrower's receipts from its operations are deposited and from which substantially all of Borrower's disbursements for its operations are made), and shall keep it at all times in good standing
- (6) Borrower shall provide to Wells Fargo audited financial statements prepared by a CPA no later than 150 days after and as of the end of each fiscal year.

All of the aforesaid shall be provided by the Borrower at the Borrower's expense.

**Expiration of Commitment:**

This Commitment shall be accepted by official action of the District Board of the Borrower at a meeting duly called noticed, held and conducted in a manner

established by the School Board and required by the pertinent Wisconsin Statutes. Unless accepted or terminated, this Commitment shall expire on December 31, 2014. If the loan documentation required by the Bank hereunder is not completed and the Taxable Revolving Line of Credit has not been extended by the Bank to the Borrower for any reason by December 31, 2014, then this Commitment shall expire on said date.

**Governing Law  
And Disputes:**

This Commitment shall be governed by and construed in accordance with the laws of the State of Wisconsin. Upon the demand of any party, any action, dispute, claim or controversy of any kind, whether in contract or tort, statutory or common law, legal or equitable, arising under or in any way pertaining to this letter or any extensions of credit or other activities, transactions or obligations of any kind related hereto, shall be resolved by binding arbitration administered by the American Arbitration Association ("AAA") in accordance with the AAA Commercial Arbitration Rules and the Federal Arbitration Act (Title 9 of the United States Code), notwithstanding any conflicting choice of law provision herein. Bank's current standard provision governing arbitration of disputes is deemed incorporated herein as though set forth in full and shall be included in full in the note, loan agreement and/or other contracts, instruments and documents required hereby. Any party who fails or refuses to submit to arbitration following a lawful demand by any other party shall bear all costs and expenses incurred by such other party in compelling arbitration.

Very truly yours,



Name: Phillip R. Devlin

Title: Vice President

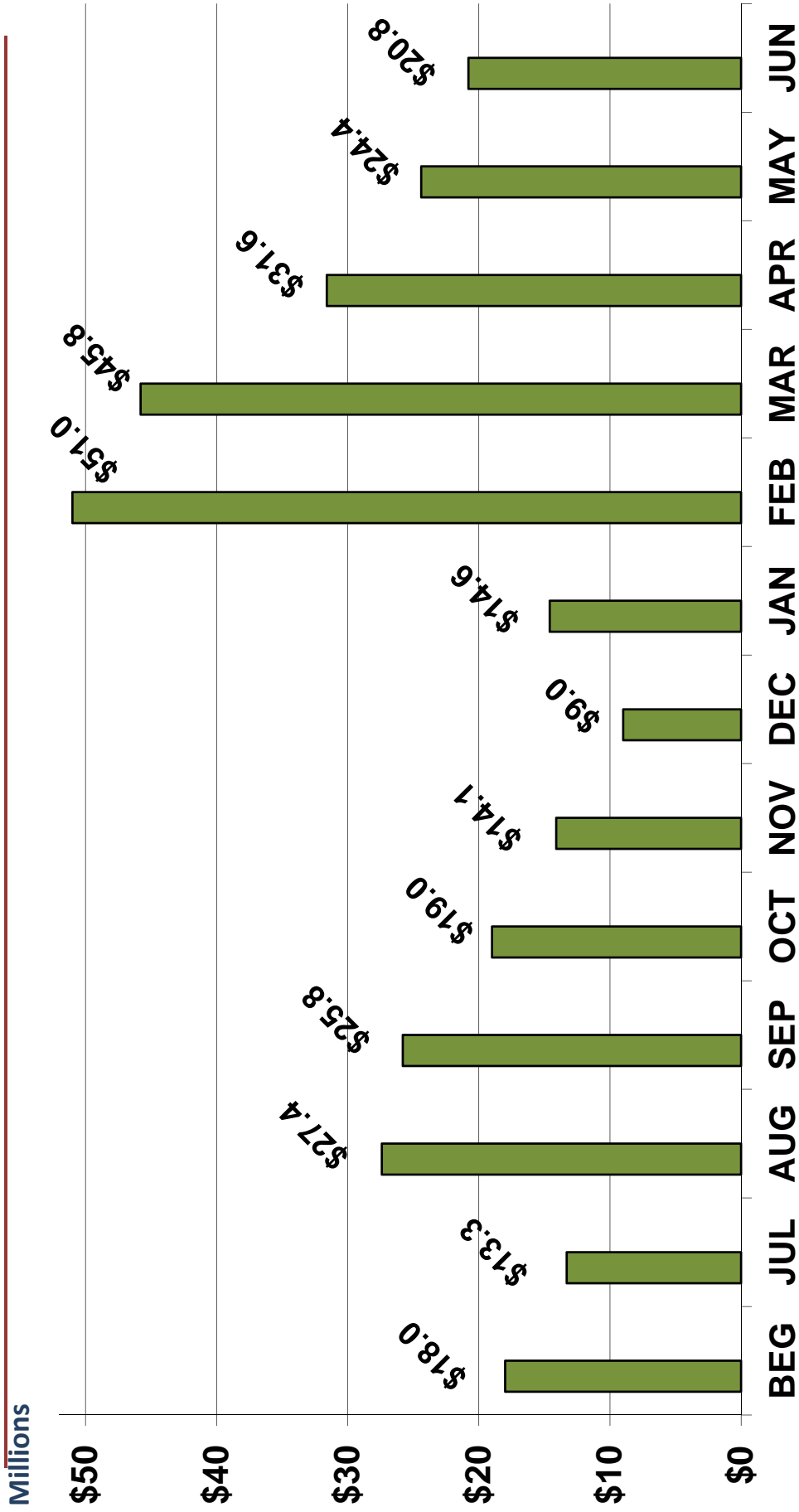
**ACCEPTANCE**

This Commitment as outlined above was accepted by action of the District Board on \_\_\_\_\_, 2014.

\_\_\_\_\_  
District Chairperson  
Gary Olsen

\_\_\_\_\_  
District Secretary  
Ronald J. Frederick

# Operating Cash Forecast FY 2014-15



October 21, 2014

July – August Actual  
September – June Estimated



VIII. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
  - a) Financial Statement and Expenditures over \$2,500
  - b) Cash and Investment Schedules
2. Personnel Report
3. Grant Awards
4. Contracts for Instructional Delivery
5. Advisory Committee Activity Report
6. Annual Procurement Review
7. Approval of BID for SC Johnson iMET
  - a) BID #1459 – SC Johnson iMET Lighting Upgrade/Repair General Construction Project
8. Program Approval
  - a) Urban Forestry Technician



# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call  
Action X  
Information  
Discussion

## FINANCIAL STATEMENT AND EXPENDITURES OVER \$2,500

**Summary of Item:** Summary of revenue and expenditures as of **9/30/14**

Ends Statements and/or Executive Limitations  
Section 3 - Executive Limitations  
Policy 3.5 Financial Condition

**Staff Liaison:** Bane Thomey

10/07/14

**GATEWAY TECHNICAL COLLEGE  
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/14**

<u>COMBINED FUNDS</u>	2014-15 APPROVED BUDGET	2014-15 WORKING BUDGET	2014-15 ACTUAL TO DATE	PERCENT INCURRED
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 28,981,083	\$ 28,981,083	\$ 2,417	0.01%
STATE AIDS	42,913,039	42,913,039	2,720,977	6.34%
STATUTORY PROGRAM FEES	17,034,937	17,034,937	9,184,532	53.92%
MATERIAL FEES	797,467	797,467	432,212	54.20%
OTHER STUDENT FEES	3,199,974	3,199,974	1,463,195	45.73%
INSTITUTIONAL	9,630,000	9,630,000	2,689,830	27.93%
FEDERAL	40,588,000	40,588,000	4,556,714	11.23%
OTHER RESOURCES	<u>13,465,000</u>	<u>13,465,000</u>	<u>10,235,287</u>	76.01%
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<u><b>\$ 156,609,500</b></u>	<u><b>\$ 156,609,500</b></u>	<u><b>\$ 31,285,164</b></u>	19.98%
<b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 61,487,136	\$ 61,487,136	\$ 12,275,100	19.96%
INSTRUCTIONAL RESOURCES	1,271,370	1,271,370	306,588	24.11%
STUDENT SERVICES	56,142,749	56,142,749	14,468,406	25.77%
GENERAL INSTITUTIONAL	11,200,783	11,200,783	4,130,972	36.88%
PHYSICAL PLANT	25,662,962	25,662,962	2,161,857	8.42%
AUXILIARY SERVICES	600,000	600,000	145,572	24.26%
PUBLIC SERVICES	<u>395,000</u>	<u>395,000</u>	<u>96,280</u>	24.37%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 156,760,000</b></u>	<u><b>\$ 156,760,000</b></u>	<u><b>\$ 33,584,775</b></u>	21.42%
<b>EXPENDITURES BY FUNDS:</b>				
GENERAL	\$79,245,000	\$79,245,000	\$17,125,960	21.61%
SPECIAL REVENUE - OPERATIONAL	9,221,000	9,221,000	1,413,324	15.33%
SPECIAL REVENUE - NON AIDABLE	44,504,000	44,504,000	12,312,721	27.67%
CAPITAL PROJECTS	13,390,000	13,390,000	2,481,148	18.53%
DEBT SERVICE	9,800,000	9,800,000	106,050	1.08%
ENTERPRISE	<u>600,000</u>	<u>600,000</u>	<u>145,572</u>	24.26%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 156,760,000</b></u>	<u><b>\$ 156,760,000</b></u>	<u><b>\$ 33,584,775</b></u>	21.42%

10/07/14

**GATEWAY TECHNICAL COLLEGE  
2014-14 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/14**

<b><u>GENERAL FUND</u></b>	<b>2014-15 APPROVED BUDGET</b>	<b>2014-15 WORKING BUDGET</b>	<b>2014-15 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
<b>REVENUE:</b>				
LOCAL GOVERNMENT	\$ 17,250,083	\$ 17,250,083	\$ -	0.00%
STATE AIDS	37,989,039	37,989,039	2,720,977	7.16%
STATUTORY PROGRAM FEES	17,034,937	17,034,937	9,184,532	53.92%
MATERIAL FEES	797,467	797,467	432,212	54.20%
OTHER STUDENT FEES	2,052,974	2,052,974	928,833	45.24%
FEDERAL REVENUE	30,000	30,000	85	0.28%
INSTITUTIONAL	3,820,000	3,820,000	473,594	12.40%
OTHER RESOURCES	-	-	-	
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	<b><u>\$ 78,974,500</u></b>	<b><u>\$ 78,974,500</u></b>	<b><u>\$ 13,740,233</u></b>	<b>17.40%</b>
 <b>EXPENDITURES BY FUNCTION:</b>				
INSTRUCTIONAL	\$ 51,853,136	\$ 51,408,136	\$ 9,979,981	19.41%
INSTRUCTIONAL RESOURCES	1,248,370	1,248,370	293,823	23.54%
STUDENT SERVICES	10,249,749	10,694,749	2,003,562	18.73%
GENERAL INSTITUTIONAL	7,892,283	7,892,283	3,357,010	42.54%
PHYSICAL PLANT	8,001,462	8,001,462	1,491,584	18.64%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 79,245,000</u></b>	<b><u>\$ 79,245,000</u></b>	<b><u>\$ 17,125,960</u></b>	<b>21.61%</b>

10/07/14

**GATEWAY TECHNICAL COLLEGE  
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/14**

<u>SPECIAL REVENUE -OPERATIONAL FUND</u>	<b>2014-15 APPROVED BUDGET</b>	<b>2014-15 WORKING BUDGET</b>	<b>2014-15 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
REVENUE:				
LOCAL GOVERNMENT	\$ 2,086,000	\$ 2,086,000	\$ 2,417	0.12%
STATE AIDS	2,284,000	2,284,000	-	0.00%
FEDERAL	4,389,000	4,389,000	3,728	0.08%
INSTITUTIONAL	<u>462,000</u>	<u>462,000</u>	<u>252,872</u>	54.73%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 9,221,000</u>	<u>\$ 9,221,000</u>	<u>\$ 259,017</u>	2.81%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 5,940,000	\$ 5,831,000	\$ 798,320	13.69%
STUDENT SERVICES	2,070,000	2,179,000	392,564	18.02%
GENERAL INSTITUTIONAL	844,000	844,000	117,072	13.87%
PHYSICAL PLANT	32,000	32,000	10,603	
PUBLIC SERVICES	<u>335,000</u>	<u>335,000</u>	<u>94,765</u>	28.29%
TOTAL EXPENDITURES	<u>\$ 9,221,000</u>	<u>\$ 9,221,000</u>	<u>\$ 1,413,324</u>	15.33%

10/07/14

**GATEWAY TECHNICAL COLLEGE  
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/14**

<b><u>SPECIAL REVENUE-NON AIDABLE FUND</u></b>	<b>2014-15 APPROVED BUDGET</b>	<b>2014-15 WORKING BUDGET</b>	<b>2014-15 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
REVENUE:				
STATE AIDS	\$ 2,570,000	\$ 2,570,000	\$ -	0.00%
OTHER STUDENT FEES	887,000	887,000	478,987	54.00%
INSTITUTIONAL	4,948,000	4,948,000	1,864,341	37.68%
FEDERAL	<u>36,099,000</u>	<u>36,099,000</u>	<u>4,552,901</u>	12.61%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 44,504,000</u>	<u>\$ 44,504,000</u>	<u>\$ 6,896,229</u>	15.50%
EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 43,753,000	\$ 43,753,000	\$ 12,075,402	27.60%
GENERAL INSTITUTIONAL	<u>751,000</u>	<u>751,000</u>	<u>237,319</u>	31.60%
TOTAL EXPENDITURES	<u>\$ 44,504,000</u>	<u>\$ 44,504,000</u>	<u>\$ 12,312,721</u>	27.67%

10/07/14

**GATEWAY TECHNICAL COLLEGE  
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/14**

<u><b>CAPITAL PROJECTS FUND</b></u>	<b>2014-5 APPROVED BUDGET</b>	<b>2014-5 WORKING BUDGET</b>	<b>2014-5 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
REVENUE:				
LOCAL GOVERNMENT	\$ -	\$ -	\$ -	
STATE AIDS	70,000	70,000	-	0.00%
FEDERAL	70,000	70,000	-	0.00%
INSTITUTIONAL	100,000	100,000	30,700	30.70%
OTHER RESOURCES	<u>13,150,000</u>	<u>13,150,000</u>	<u>10,000,000</u>	76.05%
 TOTAL REVENUE & OTHER RESOURCES	 <u>\$ 13,390,000</u>	 <u>\$ 13,390,000</u>	 <u>\$ 10,030,700</u>	 74.91%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 3,694,000	\$ 3,694,000	\$ 1,496,799	40.52%
INSTRUCTIONAL - RESOURCES	23,000	23,000	12,765	55.50%
STUDENT SERVICES	70,000	70,000	(3,122)	-4.46%
GENERAL INSTITUTIONAL	1,713,500	1,713,500	419,571	24.49%
PHYSICAL PLANT	7,829,500	7,829,500	553,620	7.07%
PUBLIC SERVICE	<u>60,000</u>	<u>60,000</u>	<u>1,515</u>	2.53%
 TOTAL EXPENDITURES	 <u>\$ 13,390,000</u>	 <u>\$ 13,390,000</u>	 <u>\$ 2,481,148</u>	 18.53%

10/07/14

**GATEWAY TECHNICAL COLLEGE  
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/14**

<b><u>DEBT SERVICE FUND</u></b>	<b>2014-15 APPROVED BUDGET</b>	<b>2014-15 WORKING BUDGET</b>	<b>2014-15 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
REVENUE:				
LOCAL GOVERNMENT	\$ 9,600,000	\$ 9,600,000	\$ -	0.00%
INSTITUTIONAL	5,000	5,000		0.00%
OTHER RESOURCES	<u>\$ 315,000</u>	<u>315,000</u>	<u>235,287</u>	74.69%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 9,920,000</u>	<u>\$ 9,920,000</u>	<u>\$ 235,287</u>	2.37%
EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	<u>\$ 9,800,000</u>	<u>\$ 9,800,000</u>	<u>\$ 106,050</u>	1.08%
TOTAL EXPENDITURES	<u>\$ 9,800,000</u>	<u>\$ 9,800,000</u>	<u>\$ 106,050</u>	1.08%

10/07/14

**GATEWAY TECHNICAL COLLEGE  
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/14**

<b><u>ENTERPRISE FUND</u></b>	<b>2014-15 APPROVED BUDGET</b>	<b>2014-15 WORKING BUDGET</b>	<b>2014-15 ACTUAL TO DATE</b>	<b>PERCENT INCURRED</b>
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	260,000	260,000	55,375	21.30%
INSTITUTIONAL	295,000	295,000	68,323	23.16%
FEDERAL	-	-	-	
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 123,698</u>	20.62%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 145,572</u>	24.26%
TOTAL EXPENDITURES	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 145,572</u>	24.26%



# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call  
Action X  
Information  
Discussion

## CASH AND INVESTMENT SCHEDULES

**Summary of Item:** Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:  
Section 3 - Executive Limitations  
Policy 3.5 Financial Condition

**Staff Liaison:** Bane Thomey

**GATEWAY TECHNICAL COLLEGE**  
**MONTHLY CASH RECONCILIATION**  
**FOR THE MONTH ENDING AUGUST 31, 2014**

**Cash Balance July 31, 2014** \$ 24,783,932.04

**PLUS:**

Cash Receipts 22,231,481.99

\$ 47,015,414.03

**LESS:**

Disbursement:

Payroll 3,749,357.00

Accounts Payable 3,748,716.79

7,498,073.79

**Cash Balance August 31, 2014** **\$ 39,517,340.24**

**DISPOSITION OF FUNDS**

Cash in Bank 2,781,770.93

Cash In Transit 190,652.31

Investments 36,540,867.00

Cash-on-hand 4,050.00

**TOTAL: August 31, 2014** **\$ 39,517,340.24**

GATEWAY TECHNICAL COLLEGE  
MONTHLY INVESTMENT REPORT

JULY 2014 - JUNE 2015

	Investments At Beginning Of Month	Investments At End Of Month	Change In Investments For Month	Investments Income For Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-14	\$ 23,135,132	\$ 24,737,840	\$ 1,602,708	\$ 2,707	\$ 2,707	0.12
AUGUST	\$ 24,737,840	36,540,867	11,803,027	3,028	5,735	0.13
SEPTEMBER			-			
OCTOBER			-		-	
NOVEMBER			-		-	
DECEMBER			-		-	
January-15						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						

**INVESTMENT SCHEDULE**

**August 31, 2014**

<b><u>NAME OF BANK/INST</u></b>	<b><u>DATE INVESTED</u></b>	<b><u>DATE OF MATURITY</u></b>	<b><u>AMOUNT</u></b>	<b><u>INTEREST RATE</u></b>	<b><u>PRESENT STATUS</u></b>
LOCAL GOV'T POOL	Various	Open	\$ 12,043,221	0.08	OPEN
WELLS FARGO	Various	Open	<u>\$ 24,497,646</u>	0.15	OPEN
		TOTAL	<u>\$ 36,540,867</u>		

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call \_\_\_\_\_  
Action   X    
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

**PERSONNEL REPORT**

**Summary of Item: Monthly Personnel Activity Report**

**Employment Approvals: New Hires  
Resignation**

**Ends Statements and/or Executive Limitations:  
Section 3: Executive Limitations  
Policy 3.3 - Compensation & Benefits**

**Staff Liaison: William Whyte**

10/21/14

**PERSONNEL REPORT  
OCTOBER 2014**

**EMPLOYMENT APPROVAL: NEW HIRES**

Robyn M. Eisen, Culinary Arts Technical Assistant, Service Occupations; Racine; Hourly Salary: \$22.60; this is a 40-week position/36 hours per week; effective September 15, 2014

Michael Gohlke, Director Safety & Security, Human Resources; Kenosha; Annual Salary: \$65,000; effective October 6, 2014

Jerome Kobriger, Instructor Automotive, MET; Racine; Annual Salary: \$78,000; effective September 29, 2014

Elizabeth A. Oplatka, Instructor Supervision/Leadership, WEDD; Racine-SC Johnson iMET Center; Annual Salary (based on a 50% contract): \$34,000; effective September 22, 2014

**RESIGNATION:**

Aidana Lira, Grants Specialist, Research, Planning & Development; Kenosha; effective October 6, 2015

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call   
Action   
Information   
Discussion

## GRANT AWARDS

**Summary of Item:**

The college has received fourteen new grant awards. The awards include General Purpose Revenue, Carl D. Perkins, and Adult Education and Family Literacy (AEFL) Act funds administered through the Wisconsin Technical College System. In addition, there is a new award from the Wisconsin Department of Workforce Development for youth apprenticeship activities, and the final year of funding for the Health Profession Opportunity Grant from the U.S. Department of Health and Human Services.

**Attachments:**

Grant Awards – October 2014

**College Strategic Directions**

**and/or Executive Limitations:** Wisconsin Statutes 38.14(4)  
Section 3 - Executive Limitations  
Policy 3.5 - Financial Condition  
College Strategic Direction #5

**Staff Liaison:**

Anne Whynott



## OCTOBER 2014 GRANT AWARDS

Project Number	Title	Activities	Time Frame	Number Served	Funding Source	Project Costs	Federal/State Other Fund	Match Funds
005	ITEEA Conference Sponsorship	This event will bring technology education from across the United States to Wisconsin and provide a unique ability to showcase the phenomenal technical education system in Wisconsin, both secondary and post secondary.	07/01/14 to 06/30/15	N/A	WTCS/ GPR (Statewide Grants)	\$30,000	\$30,000 100%	\$ -
013	BizSquad Internship	This consortium project will expand a multidisciplinary learning model from Gateway Technical College to Fox Valley Technical College. The collaboration recognizes the importance of technical skills, soft skills, global awareness and internship opportunities to work directly with primary employers in business and industry to provide a highly-skilled workforce.	07/01/14 to 06/30/15	36	WTCS/ GPR (Core Industry)	\$68,000	\$68,000 100%	\$ -
016	Adult Basic Ed - Comprehensive	Provide Adult Basic Education and English language instruction at eight sites within the three county district and community sites.	07/01/14 to 06/30/15	1,665	WTCS/ AEFLA	\$1,035,818	\$458,218 44%	\$ 577,600 56% Local
017	EL/Civics	Provide ELL students with integrated English Literacy and civics instruction that is supplemented with experiential learning activities.	07/01/14 to 06/30/15	75	WTCS/ AEFLA	\$ 7,640	\$7,640 100%	\$ -
075	Vet Tech Associate Degree Program	Develop curriculum, coordinate program accreditation, and oversee the purchase of instructional materials and equipment for classroom space and laboratory space for student enrollment into the program for Fall 2015.	07/01/14 to 06/30/15	N/A	WTCS/ GPR (New Markets)	\$ 187,957	\$187,957 100%	\$ -

KEY:

WTCS/GPR: General Purpose Revenue through Wisconsin Technical College System

WTCS/AEFLA: Adult Education and Family Literacy Act (AEFLA) through Wisconsin Technical College System.





## OCTOBER 2014 GRANT AWARDS

Project Number	Title	Activities	Time Frame	Number Served	Funding Source	Project Costs	Federal/State Other Fund	Match Funds
078	Entrances to Higher Education	Gateway will focus on designing multiple entry points, through two Marketing career pathways, to create a seamless transition for adult learners and high school students.	07/01/14 to 06/30/15	200	WTCS/ GPR (Career Pathways)	\$442,012	\$331,509 75%	\$110,503 25% Local
079	Diversity and Student Support Services	Provide direct diversity and student support services for veterans, students with disabilities, ABE/ELL students, students of color and dislocated workers/displaced homemakers, including single parents.	07/01/14 to 06/30/15	700	WTCS/ GPR (Student Support)	\$635,846	\$476,885 75%	\$158,961 25% Local
119	Faculty Innovating with Technology	Fund the continued operation of the Faculty Innovating with Technology (FIT) Project creating a community of best practice among instructors to optimize the application of instructional technology in face-to-face and online teaching environments.	07/01/14 to 06/30/15	150	WTCS/ GPR (Professional Development)	\$68,534	\$68,534 100%	\$ -
199	Health Profession Opportunity Grants to Serve TANF Recipients and Other Low-Income Individuals	Provide low-income individuals with successful training programs for a variety of healthcare professions including additional supportive services such as transportation, dependent care and temporary housing.	09/30/14 to 09/29/15	100	DHHS	\$1,979,164	\$1,979,164 100%	\$ -
019	Gateway District Youth Apprenticeship Consortium	Youth Apprenticeship Grant with Gateway, Badger HS, Elkhorn HS, Wilmot HS, Delavan-Darien HS, and Union Grove HS in the areas of Agriculture; Food & Natural Resources; Finance; Health Services; Hospitality, Lodging & Tourism; Manufacturing and STEM.	7/1/14 to 06/30/15	25	WI-DWD	\$ 18,267	\$18,267 100%	\$ -

KEY:

WTCS/GPR:

DHHS:

WI-DWD:

General Purpose Revenue through Wisconsin Technical College System  
 Department of Health & Human Services, Administration for Children & Families  
 Youth Apprenticeship through Wisconsin - Department of Workforce Development



**OCTOBER 2014 GRANT AWARDS**

Project Number	Title	Activities	Time Frame	Number Served	Funding Source	Project Costs	Federal/State Other Fund	Match Funds
080	Strengthening Programs	Provide direct student services and academic support strategies to address technical course completion and graduation rates in three of Gateway's largest programs: Business Management, Nursing and Human Services Associate.	07/01/14 to 06/30/15	225	WTCS/ Perkins (Strengthening CTE Programs)	\$188,389	\$188,389 100%	\$0
081	Career Prep	Gateway's College Connection Program provides high school juniors and seniors in Kenosha, Racine and Walworth Counties with college access and career development activities. It also provides K-12 partnerships that result in meaningful programs of study.	07/01/14 to 06/30/15	N/A	WTCS/ Perkins (Career Prep)	\$42,918	\$42,918 100%	\$0
083	Student Success	Provide direct student and support services designed to meet the needs of at-risk students.	07/01/14 to 06/30/15	2,050	WTCS/ Perkins (Student Success)	\$1,167,759	\$706,459 60%	\$461,300 40% Local
085	Nontraditional Occupations	Provide a range of services to promote the Nontraditional Occupations Training and Employment Program and help prepare students to successfully complete career and technical educational programs and gain employment after graduation.	07/01/14 to 06/30/15	60	WTCS/ Perkins (Assuring Access & Participation in NTO Training & Employment)	\$47,097	\$47,097 100%	\$0

KEY:  
WTCS/PERKINS:

Carl D. Perkins Career and Technical Improvement Act of 2006 through the Wisconsin Technical College System.

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u>  X  </u>
Information	_____
Discussion	_____

## CONTRACTS FOR INSTRUCTIONAL DELIVERY

- Summary of Items:
- 1. 38.14 Contract reports for September 2014 over \$500 -**  
lists all contracts for service of \$500 or greater completed or in progress for the time period of September 2014.
  - 2. 38.14 Contract reports for September 2014 under \$500 -**  
lists all contracts for service less than \$500 completed or in progress for the time period of September 2014.

Ends Statements and/or Executive Limitations:  
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison:                   Debbie Davidson

**38.14 CONTRACT REPORT  
FOR THE PERIOD OF SEPTEMBER 2014**

Gateway Technical College  
Contracts over \$500.00

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
2015-0002	Burlington High School Burlington	11	Nursing Assistant	CT	9/2/14- 11/25/14	4,391.70	543-300-2BBA	5
2015-0003	Waterford High School Waterford	11	Nursing Assistant	CT	9/2/14- 11/25/14	4,391.70	543-300-2BBB	5
2015-0004	Burlington High School Burlington	11	Nursing Assistant	CT	9/2/14- 12/9/14	4,391.70	543-300-2BB1	4
2015-0005	Waterford High School Waterford	11	Nursing Assistant	CT	9/2/14- 11/25/14	4,391.70	543-300-2BB2	3
2015-0006	Badger High School Lake Geneva	11	Nursing Assistant	CT	9/2/14- 12/9/14	4,391.70	543-300-2ZBA	5
2015-0007	Wilmot High School Wilmot	11	Nursing Assistant	CT	9/2/14- 12/9/14	4,391.70	543-300-2BBB	1
2015-0008	Central High School Burlington	11	Nursing Assistant	CT	9/2/14- 12/9/14	8,783.40	543-300-2EB1	10
2015-0009	East Troy High School East Troy	11	Nursing Assistant	CT	9/2/14- 12/9/14	8,783.40	543-300-2EB2	1
2015-0010	Elkhorn High School Elkhorn	11	Nursing Assistant	CT	9/2/14- 12/2/14	8,783.40	543-300-2EBA	10
2015-0011	Delavan/Darien High School Delavan	11	Nursing Assistant	CT	9/2/14- 12/2/14	8,783.40	543-300-2EBB	8
2015-0013	InSinkErator Racine	41	Technical Assistance	TA	6/6/14- 12/14/14	68,587.50	900-003-2M1A	1
2015-0021	RUSD Racine	11	Blood Pressure	CT	7/28/14- 7/29/14	1,404.52	510-407-1RBA 510-407-1RBB	37
2015-0036	Tremper High School Kenosha	11	Nursing Assistant	CT	9/3/14- 10/29/14	7,465.89	543-300-2Z1A	12
2015-0037	KUSD Indian Trail Kenosha	11	Nursing Assistant	CT	9/3/14- 10/230/14	8,891.53	543-300-2Z1B	16

2015-0051	Gateway Foundation CNC HS Boot Camp	18	CNC Boot Camp – HS	CT	7/14/14- 1/23/15	46,835.82	420-342-2iba 420-343-2iba 420-344-2iba 420-345-1iba 421-376-1iba 623-146-1iba 625-125-1ibb 801-302-1ibb 804-370-1ibb	12
2015-0066	NC3 Kenosha	41	Train the Trainer	CT	7/5/14- 7/19/14	8,250.00	900-003-1KMI	1
2015-0068	KUSD Lakeview Pleasant Prairie	41	IT Essentials Routing CCNA2	CT	9/2/14- 10/30/14	32,450.25	107-193-2L1A, B 150-124-2L1B	47
2015-0073	WCEDA Elkhorn	23	Fundamentals of Supv. 2	CT	9/15/14- 10/27/14	1,860.00	196-465-2EBW	14
2015-0080	Gateway Foundation CNC Boot Camp	18	CNC Boot Camp	CT	9/15/14- 12/5/14	41,300.00	420-342-2ibb 420-343-2ibb 420-344-2ibb 420-345-2iba 421-376-2iba 623-146-2iba 625-125-2iba 801-302-2iba 804-370-2iba	14
2015-0082	Compass Minerals Kenosha	41	Intro to PC	CT	7/30/14- 8/20/14	2,730.00	103-481h-1ZBA 103-418h-1ZBB	10
2015-0099	Kenosha County Job Center Kenosha	21	CNC Boot Camp	CT	9/15/14- 12/5/14	14,750.00	420-342-2ibb 420-343-2ibb 420-344-2ibb 420-345-2iba 421-376-2iba 623-146-2iba 625-125-2iba 801-302-2iba 804-370-2iba	5
2015-0100	Elkhorn High School Elkhorn	11	ASL1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBA	15
2015-0101	Waterford High School Waterford	11	Dev Psychology	CT	9/2/14- 12/11/14	9,946.08	809-188-2ZBA	4

2015-0102	Union Grove High School Union Grove	11	Dev Psychology	CT	9/2/14- 12/11/14	9,946.08	809-188-2ZBB	5
2015-0103	Union Grove High School Union Grove	11	Med. Terminology	CT	9/2/14- 12/11/14	9,946.08	501-101-2EBA	11
2015-0104	Big Foot High School Walworth	11	Med. Terminology	CT	9/2/14- 12/11/14	9,946.08	501-101-2EBB	5
2015-0105	Williams Bay High School Williams Bay	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBL	12
2015-0106	Waterford High School Waterford	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBB	4
2015-0107	Waterford High School Waterford	11	Intro to Psychology	CT	9/2/14- 12/11/14	9,946.08	809-198-2ZBA	17
2015-0108	Waterford High School Waterford	11	Intro to Psychology	CT	9/2/14- 12/11/14	9,946.08	809-198-2ZBB	14
2015-0135	InSinkErator Racine	41	HCP CPR Recertification	CT	8/26/14- 8/27/14	1,860.00	531-426a- 1ZBA,B,C	29
2015-0138	Walworth County Jail Elkhorn	21	Math 200 ABE Lab Supervision	CT	9/5/14- 12/8/14	9,996.00	854-750-2Z1J 890-721-2Z1J 900-020-2Z1J	18
2015-0144	Johnson Wax Racine	41	Technical Assistance	TA	7/16/14- 8/11/14	2,480.00	900-003-1M1A	1

October 21, 2014

**Type of Service Recipient**

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
- 21=WI Local Governmental Units
- 22=Indian Tribal Governments
- 23=Economic Development Corp.
- 24=County Board of Supervisors
- 25=Multiple Local Governmental Units
- 31=State of Wisconsin
- 32=WI Dept. of Corrections
- 33=WI Division of Voc. Rehabilitation
- 35=Multiple State Governmental Units
- 41=Business & Industry
- 42=Community Based Organization
- 43=Workplace Education initiative
- 44= WMEP Related Contracts
- 45=Multiple Business &/or Industries
- 47= WAT Grant
- 51=Federal Government
- 55=Multiple Federal Government Units
- 61=Foreign Governments
- 62=States Other Than WI
- 63=Out of State Businesses

**Type of Service**

- C=Customized Instruction
- T=Technical Assistance
- F=Fiscal & Management Service

District Contact \_\_\_\_\_ Date \_\_\_\_\_

District Contact \_\_\_\_\_ Date \_\_\_\_\_  
I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President \_\_\_\_\_ Date \_\_\_\_\_

**38.14 CONTRACT REPORT  
FOR THE PERIOD OF SEPTEMBER 2014**

Gateway Technical College  
Contracts Under \$500.00

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
2015-0079	Kenosha Fire Dept. Kenosha	21	EMS CE	CT	8/8/14	251.60	531-801-1bba	3

**Type of Service Recipient**

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
- 21=WI Local Governmental Units
- 22=Indian Tribal Governments
- 23=Economic Development Corp.
- 24=County Board of Supervisors
- 25=Multiple Local Governmental Units
- 31=State of Wisconsin
- 32=WI Dept. of Corrections
- 33=WI Division of Voc. Rehabilitation
- 35=Multiple State Governmental Units
- 41=Business & Industry
- 42=Community Based Organization
- 43=Workplace Education initiative
- 44=WMEP Related Contracts
- 47 WAT Grant
- 45=Multiple Business &/or Industries
- 51=Federal Government
- 55=Multiple Federal Government Units
- 61=Foreign Governments
- 62=States Other Than WI
- 63=Out of State Businesses

**Type of Service**

- C=Customized Instruction
- T=Technical Assistance
- F=Fiscal & Management Service

District Contact \_\_\_\_\_ Date \_\_\_\_\_

District Contact \_\_\_\_\_ Date \_\_\_\_\_

I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President \_\_\_\_\_ Date \_\_\_\_\_

# Workforce & Economic Development Division Contracts for Service as of September 30, 2014

10/6/2014

Contract Number	ATC	Company	Company Only	Company Contact Person	Gateway Contact Person	Status	Dates	Course Name	Course Number	Course End Date	Instructor	Cost
2015-0001		Gateway Technical College		Jennifer Charpentier	Rick Lofy	41865		CNC Boot Camp XIX		8/1/14		billed on 2014-0328
2014-0328		Foundation Inc									Jo Hart	4,391.70
2015-0002		Burlington High School		Mike Raether	Jo Hart	I	9/2-11/25/14	Nursing Assistant	543-300-2BBA	11/25/14	Jo Hart	4,391.70
2015-0003		Waterford High School		Keith Brandstetter	Jo Hart	I	9/2-11/25/14	Nursing Assistant	543-300-2BBB	11/25/14	Jo Hart	4,391.70
2015-0004		Burlington High School		Mike Raether	Jo Hart	I	9/2-12/9/14	Nursing Assistant	543-300-2BB1	12/9/14	Jo Hart	4,391.70
2015-0005		Waterford High School		Keith Bradstetter	Jo Hart	I	9/2-11/25/14	Nursing Assistant	543-300-2BB2	12/9/14	Jo Hart	4,391.70
2015-0006		Badger High School		Robert Kopydlowski	Jo Hart	I	9/2-12/9/14	Nursing Assistant	543-300-2ZBA	12/9/14	Jo Hart	4,391.70
2015-0007		Wilnot High School		Joel Adamczyk	Jo Hart	I	9/2-12/9/14	Nursing Assistant	543-300-2ZBB	12/8/14	Jo Hart	4,391.70
2015-0008		Central High School		Gail Netzer-Jensen	Jo Hart	I	9/3-12/8/14	Nursing Assistant	543-300-2EB1	12/8/14	Jo Hart	8,783.40
2015-0009		East Troy High School		Kimberly Penza	Jo Hart	I	9/3-12/8/14	Nursing Assistant	543-300-2EB2	12/2/14	Jo Hart	8,783.40
2015-0010		Elkhorn High School		Tina Bosworth	Jo Hart	I	9/2-12/2/14	Nursing Assistant	543-300-2EBA	12/2/14	Jo Hart	8,783.40
2015-0011		Delavan/Darien High School		Cora Rund	Jo Hart	I	9/2-12/2/14	Nursing Assistant	543-300-2EBB	12/2/14	Jo Hart	8,783.40
2015-0012		Insinkerator		Lynn Olesen	Richard Hanson	I	Fall 2014	Courses and supplies		12/31/14	R Hanson D Neuman Sanderson	
October 2014												
2015-0013		Insinkerator		Lynn Olesen	Richard Hanson	I	Fall 2014	TA Training Center	900-003-2M1A	12/31/14	R Hanson D Neuman Sanderson	68,587.50
2015-0019		Kenosha County Job Center		Rich Salisbury	Rick Lofy	41865		CNC Boot Camp XIX		12/31/14		billed on 2014-0345
2014-0345												
2015-0020		TAA-Kenosha		Esperanza Reece	Rick Lofy	cancelled		CNC Boot Camp XIX		12/31/14		cancelled
2014-0348						5/10/14						
2015-0021		RUSD		Bradley Haag	Jo Hart	billed	7/28-7/29/14	Blood Pressure	510-407-1RBA,B	7/19/14	Jo Hart	1,404.52
2015-0025		Werner Electric Neenah		Amanda Marsicke	Randy Reusser	I	7/30/14-7/31/14	Technical Assistance	900-019-1m1w	7/31/14	R. Reusser	1,296.00
2015-0036		Tremper High School		Mark Hinterberg	Julie Capelli	I	9/3-10/29/14	Nursing Assistant	543-300-2Z1A	10/29	J Capelli	7,465.89
2015-0037		KUSD Indian Trail Academy		Mark Hinterberg	Julie Capelli	I	9/3-10/30/14	Nursing Assistant	543-300-2Z1B	10/30	J Capelli	8,891.53
2015-0038		KUSD Tremper High School		Mark Hinterberg	Julie Capelli	I	11/3-1/14/15	Nursing Assistant	543-300-2Z1C	1/14	J Capelli	7,465.89
2015-0039		KUSD Indian Trail Academy		Mark Hinterberg	Julie Capelli	I	11/3-1/19/15	Nursing Assistant	543-300-2Z1D	1/19	J Capelli	7,465.89
2015-0040		Gateway Technical College Foundation Inc		Jennifer Charpentier	Robin Hoke	I	10/13-11/13/14	Nursing Assistant	543-300-2R1G	11/13	J. Capelli	7,026.72



Contract Number	ATC	Company	Company	Company Person	Company Contact Person	Gateway Contact Person	Status	Dates	Course Name	Course Number	Case End Date	Instructor	Cost
2015-0041		United Hospital System Kenosha		Nick Gaich	Michele Talhami		Sent to billing 9/8/14	8/6/14-8/21/14	Excel 1 Excel 2 Excel 3	103-417c-1zbu 103-432c-1zbu 103-466-1zbu	8/15	K. Sanderson	5,287.40
2015-0051		Gateway Technical College Foundation Inc (CNC High School Boot Camp 2)		Jennifer Charpentier	Rick Lofy		I	7/14-1/23/15	CNC Intro CNC Mach Op CNC Offsets Gauging Blueprint Rdg LEAN/Six Sigma Mfg Shop Safety Speaking Principles Applied Math	420-342-2iba 420-343-2iba 420-344-2iba 420-345-1iba 421-376-1iba 623-146-1iba 625-125-1ibb 801-302-1ibb 804-370-1ibb	1/23	R Reusser Cayenberg R Wall N Peterson S Yousuf T Quinn R Lofy	46,835.82
2015-0052		Part of 2015-0051											
2015-0061		MPC WATG 173 Walworth	W	Mary Backenger	Lauri Howard			7/18/14-8/31/14	Quality Assurance Supervision 1 Leadership Coaching	196-899-1zbu	8/31	L. Oplatka	18,858.00
2015-0066		NC3		Roger Tadjewski	Larry Hobbs		billed 7/29/14	7/5-7/19/14	Train the Trainer	900-003-1KM1	7/19	L Hobbs T Niesen J Palacek R Gordon M Janisin	8,250.00
2015-0068		KUSD LakeView Technology Center		Mark Hinterberg			I	9/2-10/30/14	IT Essentials Routing CCNA 2	107-193-2L1A&B 150-124-211b	10/30	Pam See	32,450.25
2015-0069		KUSD LakeView Technology Center		Mark Hinterberg			I	11/3-1/22/15	Network Concepts Web Programming	150-114-2L1A&B 152-148-2L1A	1/22	Pam See	31,475.25
2015-0070		KUSD LakeView Technology Center		Mark Hinterberg			I	1/26-3/26/215	Routing CCNA 2 Game Prog I	150-124-3L1A&B 152-157-3L1A	3/26	Pam See	31,475.25
2015-0071		KUSD LakeView Technology Center		Mark Hinterberg			I	3/30-4/23/15	A+ Essentials Review	107-009-3L1a&B	4/23	Pam See	7,057.00
2015-0072		RCWDC Racine	R	Sue Lemanski	Beth Tilley		PAID	7/7/14-8/8/14	Tech Assist - CDL	900-019-1m1g	8/8	Eagle	3,750.00
2015-0073		WCEDA Elkhorn	W	Cathy Anderson	Richard Hanson		I	9/15/14-10/27/14	Funda of Supv 2	196-465-2ebw	10/27	R. Hanson	1,860.00
2015-0074		Kenosha Police Dept. Kenosha	K	Billing Office	Molly Meagher		Sent to billing 8/11/14	7/14/14-7/18/14	Firearms Instructor	504-467-1k1b	7/18	R. Merlin	2,370.00
2015-0076		Caterpillar College Kenosha	K	Rachel Israel-Quinn	John Dahms		Invociced	7/24/2014	Fire Ext. Training	503-447-1zbf	7/24	B. Pagliaroni	310.00
2015-0079		Kenosha Fire Department		James Poltrock	Terry Simmons		billed 8/14/14	8/8/2014	EMS CE 4hr	531-801-1BBA	8/8	M Mansell	251.60

Contract Number	ATC	Company	Company Person	Company Contact Person	Gateway Contact Person	Status	Dates	Course Name	Course Number	Case End Date	Instructor	Cost
2015-0080		Gateway Technical College Foundation Inc.	Jennifer Charpentier		Rick Lofy	I	12/5/2014	CNC Intro CNC Mach Op CNC Offsets Gauging Blueprint Rdg LEAN/Six Sigma Mfg Shop Safety Speaking Principles Applied Math	420-342-2ibb 420-343-2ibb 420-344-2ibb 420-345-2ibba 421-376-2ibba 623-146-2ibba 625-125-2ibba 801-302-2ibba 804-370-2ibba	12/5	R Lofy Lou Neil R Wall Petersen R Hanson T Quinn	41,300.00
2015-0081		Vision Plastics WATG 164 Delavan	Pat Jacobs		Lauri Howard	I	10/7/14-tbd	Beg. Project Adv Project Supervision	103-404b-2eba 103-404a-2ebc	TBD	K. Sanderson	7,148.00
2015-0082		Compass Minerals Kenosha	Kendra Martinelli		Kim Sanderson	Sent to billing 9-16-14	7/30/14- 8/20/14	Intro to PCS-Office 2010	103-418h-1zba 103-418h-1zbb	8/20	K. Sanderson	2,730.00
2015-0083												
2015-0084		Birds Eye Foods WATG 141 Darien	Ken Kline		Lauri Howard	I	8/4/14- 8/15/14	Fund. Robotic Systems	628-410-1eba	8/15	JD Jones	4,481.00
2015-0099		Kenosha County Job Center	Rich Salisbury		Rick Lofy	I	41978	CNC Intro CNC Mach Op CNC Offsets Gauging Blueprint Rdg LEAN/Six Sigma Mfg Shop Safety Speaking Principles Applied Math	420-342-2ibk 420-343-2ibk 420-344-2ibk 420-345-2ibk 421-376-2ibk 623-146-2ibk 625-125-2ibk 801-302-2ibk 804-370-2ibk	12/31	R Lofy Lou Neil R Wall Petersen R Hanson T Quinn	14,750.00
2015-0100		Elkhorn High School	Chris Trottier		Mary Blue	I	9/2-12/11/14	ASL I	533-126-ZZBA	12/31	Mary Mair	6,666.72
2015-0101		Waterford High School	Keith Brandstetter		Mary Blue	I	9/2-12/11/14	Dev Psychology	809-188-ZZBA	12/31	Colleen Aird	9,946.08
2015-0102		Union Grove High School	Alan Mollerskov		Mary Blue	I	9/2-12/11/14	Dev Psychology	809-188-3ZBB	12/31	Colleen Aird	9,946.08
2015-0103		Union Grove High School	Alan Mollerskov		Mary Blue	I	9/2-12/11/14	Med Terminology	501-101-2EBA	12/31	R Formanek	9,946.08
2015-0104		Big Foot High School	Heidi McGraw		Mary Blue	I	9/2-12/11/14	Med Terminology	501-101-2EBB	12/31	R	9,946.08
2015-0105		Williams Bay High School	William White		Mary Blue	I	9/2-12/11/14	ASL I	533-126-ZZBL	12/31	Formanek Mary Mair	6,666.72
2015-0106		Waterford High School	Keith Brandstetter		Mary Blue	I	9/2-12/11/14	ASL I	533-126-ZZBB	12/31	Mary Mair	6,666.72
2015-0107		Waterford High School	Keith Brandstetter		Mary Blue	I	9/2-12/11/14	Intro to Psychology	809-198-ZZBA	12/31	Colleen Aird	9,946.08
2015-0108		Waterford High School	Keith Brandstetter		Mary Blue	I	9/2-12/11/14	Intro to Psychology	809-198-ZZBB	12/31	Colleen Aird	9,946.08
2015-0109		Waterford High School	Keith Brandstetter		Mary Blue	I	9/2-12/11/14	Intro to Programming	152-126-ZZBA	12/31	Saad Yousuf	13,429.44

Contract Number	ATC	Company	Company	Company Person	Company Contact Person	Gateway Contact Person	Status	Dates	Course Name	Course Number	Case End Date	Instructor	Cost
2015-0110		Williams Bay High School	Williams Bay High School	William White	William White	Mary Blue	I	9/2/-12/11/14	ASL I	533-126-2ZBC	12/31	Mary Mair	6,666.72
2015-0111		Big Foot High School	Big Foot High School	Heidi McGraw	Heidi McGraw	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBD	12/31	Mary Mair	6,666.72
2015-0112		Burlington High School	Burlington High School	Mike Raether	Mike Raether	Mary Blue	I	9/2-12/11/14	Med Terminology	501-101-2EBC	12/31	R Formanek	9,946.08
2015-0113		Waterford High School	Waterford High School	Keith Brandstetter	Keith Brandstetter	Mary Blue	I	9/2-12/11/14	Intro to Sociology	809-196-2ZBA	12/31	Colleen Aird	9,946.08
2015-0114		Union Grove High School	Union Grove High School	Alan Mollerskov	Alan Mollerskov	Mary Blue	I	9/2-12/11/14	Intro to Sociology	809-196-2ZBB	12/31	Colleen Aird	9,946.08
2015-0115		Big Foot High School	Big Foot High School	Heidi McGraw	Heidi McGraw	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBE	12/31	Mary Mair	6,666.72
2015-0116		Elkhorn High School	Elkhorn High School	Chris Trottier	Chris Trottier	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBF	12/31	Mary Mair	6,666.72
2015-0117		Burlington High School	Burlington High School	Mike Raether	Mike Raether	Mary Blue	I	9/2-12/11/14	Chinese I	802-114-2ZBA	12/31	Xin Lin Hill	9,946.08
2015-0118		Westosha Central High School	Westosha Central High School	Gail Netzer-Jensen	Gail Netzer-Jensen	Mary Blue	I	9/2-12/11/14	Chinese I	802-114-2ZBB	12/31	Xin Lin Hill	9,946.08
2015-0119		Elkhorn High School	Elkhorn High School	Chris Trottier	Chris Trottier	Mary Blue	I	9/2-12/11/14	Chinese I	802-114-2ZBC	12/31	Xin Lin Hill	9,946.08
2015-0121		Evansville High School	Evansville High School	Scott Everson	Scott Everson	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBG	12/31	Mary Mair	6,666.72
2015-0122		Union Grove High School	Union Grove High School	Alan Mollerskov	Alan Mollerskov	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBH	12/31	Mary Mair	6,666.72
2015-0123		Burlington High School	Burlington High School	Mike Raether	Mike Raether	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBI	12/31	Mary Mair	6,666.72
2015-0124		Westosha Central High School	Westosha Central High School	Gail Netzer-Jensen	Gail Netzer-Jensen	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBJ	12/31	Mary Mair	6,666.72
2015-0125		Elkhorn High School	Elkhorn High School	Chris Trottier	Chris Trottier	Mary Blue	I	9/2-12/11/14	ASL I	533-156-2ZBK	12/31	Mary Mair	6,666.72
2015-0126		Williams Bay High School	Williams Bay High School	William White	William White	Mary Blue	I	9/2/-12/11/14	ASL I	533-126-2ZBM	12/31	Mary Mair	6,666.72
2015-0127		Big Foot High School	Big Foot High School	Heidi McGraw	Heidi McGraw	Mary Blue	I	9/2-12/11/14	Intro to Programming	152-126-2KBA	12/31	A Pearson	13,429.44
2015-0128		Union Grove High School	Union Grove High School	Alan Mollerskov	Alan Mollerskov	Mary Blue	I	9/2-12/11/14	Intro to Programming	152-126-2KBB	12/31	A Pearson	13,429.44
2015-0129		Burlington High School	Burlington High School	Mike Raether	Mike Raether	Mary Blue	I	9/2/-12/11/14	Intro to Programming	152-126-2RBA	12/31	Ty Kinis	13,429.44
2015-0130		Westosha Central High School	Westosha Central High School	Gail Netzer-Jensen	Gail Netzer-Jensen	Mary Blue	I	9/2-12/11/14	Intro to Programming	152-126-2RBB	12/31	Ty Kinis	13,429.44
2015-0131		Elkhorn High School	Elkhorn High School	Chris Trottier	Chris Trottier	Mary Blue	I	9/2-12/11/14	ASL 3	531-128-2ZBA	12/31	Mary Mair	6,666.72
2015-0132		Burlington High School	Burlington High School	Mike Raether	Mike Raether	Mary Blue	I	9/2/-12/11/14	ASL 3	531-128-2ZBB	12/31	Mary Mair	6,666.72
2015-0135		InSinkErator Racine	InSinkErator Racine	Casey Doolan	Casey Doolan	Gary Leyer	Sent to billing 9/16/14	8/26/14-8/27/14	HCP CPR Recertification	531-426a-1zba,1zbb,1zbc	12/31	B. Riden L. Gums	1,860.00



## GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action   x    
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

### ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:  
➤ New Members as of October 1, 2014  
➤ 2014-15 Meeting Schedule as of October 1, 2014

Staff Liaison: John Thibodeau

# GATEWAY TECHNICAL COLLEGE ADVISORY COMMITTEES -- NEW MEMBERS as of October 1, 2014

PROGRAM Name	Job Title	Employer	County Represented
<b>Accounting</b>			
Heeter	Scott	Camosy Incorporated	Kenosha
<b>Administrative Assistant &amp; Office Assistant</b>			
Drier	Jeanine	Administrative Professional Big Foot Country Club	Racine
<b>Business Management, Small Business Entrepreneurship &amp; Supervisory Management</b>			
Reusser	Randal	Gateway Technical College	Kenosha
<b>Emergency Medical Technician - Basic / Intermediate / Intermediate Tech &amp; Paramedic Technician</b>			
Czerniak	Thomas	Department Chief Union Grove -Yorkville Fire	Racine
Meski	Mark	EMS Coordinator ProHealth Care - Waukesha	Out of District
Poltrock	Jim	EMS Division Chief Kenosha Fire Department	Kenosha
Smith	Thomas	Fire Chief Somers Fire Department	Kenosha
Swenarski	Robert	EMT Lauderdale LaGrange Fire	Racine
<b>Graphic Communications</b>			
Maraccini	Terry	Web Development Manager Kenosha News	Kenosha
<b>IT - Software Developer</b>			
Guetzkow	Bruce	Programmer/Analyst Partner Mutual Insurance Co	Walworth
<b>Marketing</b>			
Wartzenluft	Keith	Transcribed High School Case High School	Racine
<b>Professional Communications</b>			
Sedlacek	Andrea	Content Writer Zywave	Out of District

## ADVISORY COMMITTEE 2014-2015 MEETING SCHEDULE as of October, 2014

PROGRAM	DEAN	FALL 2014	SPRING 2015
Accounting	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	
Administrative Professional Office Assistant	R. Koukari	Tuesday, September 16, 2014 5:30 pm, Bioscience	
Adult Basic Education	C. Jennings	Tuesday, October 14, 2014 2:30 pm, R102	
Adult High School	C. Jennings	Wednesday, October 22, 2014 2:00 pm, IMET room 104	
Aeronautics-Pilot Training	R. Koukari	Thursday, June 19, 2014 1:00 pm Horizon room 106	
Air Conditioning, Heating, And Refrigeration Technology	R. Koukari	Monday, Oct. 06, 2014 5:30 , Kenosha T & I Wing	
Architectural-Structural Engineering Technician Civil Engineering Technology - Fresh Water Resources Civil Engineering Technology – Highway Technology Land Survey Technician	R. Koukari	Monday, October 13,2014 5:30 , iMET Center Room 104	
Automated Manufacturing Systems Technician	R. Koukari	Wednesday, Oct. 08, 2014 8:00 am. Lakeview	
Automotive Maintenance Technician Automotive Technology	R. Koukari	Tuesday, Oct. 7, 2014 5:00 pm, Horizon Center	
Barber Technologist	T. Simmons	Thursday, October 9, 2014 5:00 pm Kenosha Campus S139	
Business Management	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	
CNC Production Technician	R. Koukari	Wednesday, Oct. 08, 2014 5:30 pm, iMET Center Rm 401	

Community Pharmacy Technician	M. O'Donnell		
Cosmetology	T. Simmons	Thursday, October 9, 2014 5:00 pm Kenosha Campus S139	
Criminal Justice - Law Enforcement	T. Simmons	Wednesday, October 1, 2014 Burlington Campus Room 100 (496)	
Criminal Justice – Law Enforcement Academy	T. Simmons	Wednesday, October 1, 2014 Burlington Campus Room 100 (496)	
Culinary Arts	T. Simmons	Wednesday, October 8, 2014 Racine Campus, Break Water	
Dental Assistant	J. Pinson		
Diesel Equipment Mechanic	R. Koukari	Wednesday, Oct. 1, 2014 5:30 pm, Horizon Center	
Diesel Equipment Technology	R. Koukari	Wednesday, Oct. 1, 2014 5:30 pm, Horizon Center	
Early Childhood Education	T. Simmons	Wednesday, October 1, 2014 5:00 pm, Racine Campus Room 104	
Electrical Engineering Technology	R. Koukari	Monday, October 13, 2014 5:30 , iMET Center Room 104	
Electromechanical Technology	R. Koukari	Wednesday, Oct. 08, 2014 8:00 am. Lakeview	
Electronics	R. Koukari	Monday, October 13, 2014 5:30 , iMET Center Room 104	
Emergency Medical Technician - Basic Emergency Medical Technician - Intermediate Emergency Medical Technician - Intermediate Tech Paramedic Technician	T. Simmons	Wednesday, October 1, 2014 3:00 pm, HERO Center Room H101	
Facilities Maintenance	R. Koukari	Monday, Oct. 06, 2014 5:30 , Kenosha T & I Wing	
Fire Medic	T. Simmons	Wednesday, October 1, 2014 9:00 am, HERO Center Room H101	
Graphic Communications	M. Babu	Thursday, September 25, 2014 5:30 pm, TBD	
Health Information Technology	J. Pinson		
Health Unit Coordinator	J. Pinson		



Horticulture	R. Koukari	Monday, Sept 29, 2014 6:00 pm Pike Creek Center	
Hotel/Hospitality Management	T. Simmons	Tuesday, October 7, 2014 Elkhorn Campus, E229	
Human Services Associate	T. Simmons	Tuesday, October 7, 2014 5:30 pm, Racine Campus, Racine Bldg. room TBD	
Industrial Mechanical Technician	R. Koukari	Wednesday, Oct. 08, 2014 5:30 pm, iMET Center Rm 401	
Instructional Assistant	T. Simmons	Wednesday, October 1, 2014 5:00 pm, Racine Campus Huron Room 104	
Interior Design	R. Koukari		
IT - Computer Support Specialist IT - Junior Web Developer IT - Network Specialist IT - Web Developer	R. Koukari	Thursday, September 18, 2014 5:30 pm, Kenosha Campus	
IT - Software Developer	R. Koukari	Thursday, September 18, 2014 5:30 pm, Kenosha Campus	
Marketing	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	
Mechanical Design Technology	R. Koukari	Thursday, Oct. 8, 2014 4:30 pm, iMET Center 401	Thursday, March 05, 2015 4:30 pm, iMET Center 401
Medical Assistant	J. Pinson		
Nursing Assistant	D. Skewes	October 14, 2014. 3:00 pm Burlington Center	
Nursing Associate Degree Practical Nursing	D. Skewes	October 9, 2014 2:00 pm., Sustainable Living Center	
Physical Therapist Assistant	J. Pinson		
Professional Communications	M. Babu	Thursday, September 25, 2014 5:30 pm, TBD	

Radiography	J. Pinson	Tuesday, October 7, 2014 4:00 p.m. Burlington Center	
Small Business Entrepreneurship	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	
Supervisory Management	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	
Surgical Technology	J. Pinson		
Tool and Die Technician	R. Koukari	Wednesday, Oct. 08, 2014 5:30 pm, iMET Center Rm 401	
Welding	R. Koukari	Wednesday, Oct. 15, 2014 5:30 pm, iMET Center	
Welding/Maintenance & Fabrication	R. Koukari	Wednesday, Oct. 15, 2014 5:30 pm, iMET Center	

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action   X    
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

## ANNUAL PROCUREMENT REVIEW

Summary of Item: A review of FY 2014 procurements over \$50,000 by vendor was conducted, in accordance with Wisconsin Administrative Code TCS 6.05 (2)(h). A summary of purchases is attached and highlights of the review are as follows:

FY 2014 purchases were reviewed to identify vendors for which annual purchases exceeded \$50,000. Based on the review, the College will undertake a competitive selection process for goods and services if the purchase volume is expected to exceed \$50,000 during the succeeding fiscal year.

The administration recommends approval of the report as required in Wisconsin Administrative Code TCS 6.05(2)(h).

Attachment: Overview Report

Ends Statement,  
Executive Limitations  
and/or WI Administrative  
Code Compliance: Governance Commitment Policy 1.1(d)  
Financial Condition Policy 3.5(c)  
Wisconsin Administrative Code TCS 6.05 (2)(h)  
*Annual review. Require an annual review, based on a report that aggregates multiple purchases of similar goods, supplies, and services of all procurements made under pars. (f) and (g), to determine if a more competitive procurement process should be used in succeeding years. The district board shall take formal action on this report and such action shall be reflected in the district board's proceedings.*

Staff Liaison: Bane Thomey

**FY 2013-14 Annual Procurement Review**

<u>Vendor</u>	<u>Check amount</u>	<u>Pcard amount</u>	<u>Total</u>	<u>Description</u>
Absolute Construction	\$419,901.35		\$419,901.35	Bid 1399, 1402, 1418
Airgas	\$37,823.40	\$85,810.81	\$123,634.21	SciQuest vendor - E&I contract CNR-01248
Allied Barton	\$320,053.64		\$320,053.64	RFP 1401
Amazon.com		\$76,192.06	\$76,192.06	Books and miscellaneous
Apple		\$135,196.92	\$135,196.92	WSCA #11-20400-500, A66306
Arthur J. Gallagher	\$164,083.00		\$164,083.00	Student fall coverage, reimbursed by students
ATI		\$93,696.09	\$93,696.09	Exempt from bidding - Enterprise fund
Balestrieri Environmental	\$20,295.00	\$50,700.00	\$70,995.00	RFP 1430
Blackboard	\$347,843.60		\$347,843.60	Sole source, licensing continuation
Boelter	\$4,877.17	\$53,886.18	\$58,763.35	Bid 1426, balance misc. equipment
Bubrick's Complete Office		\$510,889.76	\$510,889.76	UW #13-5665, state #15-42500-601, National IPA
Burlington Area School District	\$408,727.08		\$408,727.08	Lease of building
C & D Landscaping		\$137,083.43	\$137,083.43	RFP 1314 for snow removal, balance misc. landscaping
Cablecom	\$48,042.43	\$12,325.83	\$60,368.26	DOT contract 406645
Camosy	\$695,970.44		\$695,970.44	Bid 1417, 1424, 1425, 1446
CDWG		\$1,627,302.40	\$1,627,302.40	SciQuest vendor - Various contracts
Chase Bank	\$8,804,951.91		\$8,804,951.91	Principal and interest payments
Christiansen Aviation	\$136,500.00		\$136,500.00	RFP 1370
Cintas		\$93,648.96	\$93,648.96	US Communities for AEDs, balance misc. shredding and uniform rental
City of Elkhorn Light & Water	\$123,225.96		\$123,225.96	Utility - Sole source
Concept Machine Tool	\$91,450.00		\$91,450.00	RFP 1411
Cosmoprof/Aerial		\$70,741.24	\$70,741.24	3 quotes for major equipment, balance misc. classroom supplies
DWD-UI	\$89,751.87		\$89,751.87	Unemployment insurance
Dell Higher Educ.		\$74,106.22	\$74,106.22	MHEC #45ABZ
Delta Dental	\$799,272.72		\$799,272.72	RFP 1351
Districts Mutual Insurance	\$493,782.89		\$493,782.89	Insurance premiums
Diversified Security Solutions	\$1,023.00	\$55,300.80	\$56,323.80	Bid 1383
Eagle Training Services	\$115,800.00		\$115,800.00	RFP 1360
Ebsco Information Services	\$71,517.23	\$985.62	\$72,502.85	UW contract 09-2229
Ellucian	\$633,865.74		\$633,865.74	Sole source, licensing & upgrade of existing systems
Ewald's	\$72,712.50		\$72,712.50	State contract 15007006-001
Ex Libris	\$55,193.34		\$55,193.34	WisPals chargebacks
Films Media	\$90,239.23		\$90,239.23	WisPals subscriptions - chargebacks
FishNet Security	\$51,464.86		\$51,464.86	GSA contract GS35F0311R
Fluid Power Training Institute	\$56,232.82		\$56,232.82	RFP 1431
Follett Higher Education	\$3,409,776.16		\$3,409,776.16	RFP 1348 - Bookstore
Gateway Foundation	\$96,049.65		\$96,049.65	Lease payments
Gosiger Holdings	\$223,627.50		\$223,627.50	Sole source approve by state
Graybar		\$121,117.78	\$121,117.78	SciQuest vendor - State contract #15-28500-200, US Communities
Haldeman Homme	\$109,332.89	\$35,820.00	\$145,152.89	RFP 1429
Hampden Engineering		\$141,254.00	\$141,254.00	RFP 1427
Hydro Flo Products	\$195,000.00		\$195,000.00	Bid 1414
IT Federal Sales	\$69,344.14		\$69,344.14	GSA #GS-35F-0494T
J Ewens	\$56,911.11	\$15,095.75	\$72,006.86	RFP 1357, 1365
Kenosha County Job Cneter	\$70,198.38		\$70,198.38	HPOP grant mandated vendor
Kenosha News	\$9,726.93	\$55,598.41	\$65,325.34	Advertising, student newspapers, Good News
Kenosha Unified School District	\$276,140.50		\$276,140.50	Lakeview lease agreement, salaries, utilities, equipment
Kranz	\$1,373.08	\$80,536.98	\$81,910.06	SciQuest vendor - National IPA contract
Lab Midwest	\$79,013.60		\$79,013.60	Sole Source approved by state
Laerdal		\$126,702.52	\$126,702.52	Amerinet #VH10278
Lee Heating & Cooling	\$680,784.66		\$680,784.66	Bid 1415
Lynda.com	\$12,500.00	\$60,560.25	\$73,060.25	Piggyback of UW RFP 14-5359
Marco Ophthalmic		\$104,925.00	\$104,925.00	Bid 1432
Midwest Fiber Networks	\$115,628.50		\$115,628.50	RFP 4455
Martin Petersen	\$91,001.57	\$134,840.25	\$225,841.82	RFP 1368
Nelson Electric		\$126,604.06	\$126,604.06	Sole source approved by state
Northeast Wisconsin Technical College	\$289,965.18		\$289,965.18	Various fees
OfficeMax	\$999.40	\$66,638.28	\$67,637.68	VALUE contract

Vendor	Check amount	Pcard amount	Total	Description
Otis Elevator	\$89,100.00		\$89,100.00	Bid 1433
Paragon Devel. Systems		\$523,205.33	\$523,205.33	DOA contract #15-20453-106
Partners In Design	\$767,666.27		\$767,666.27	RFP 1306
Perceptive Software		\$84,031.69	\$84,031.69	UW contract #08-5887
Performance Roofing	\$559,934.10		\$559,934.10	Bid 1407
Postmaster - Kenosha	\$53,361.00		\$53,361.00	Sole source - postage
Purchase Power	\$55,968.52		\$55,968.52	Sole source - Pitney Bowes postage meter refills
Quality Resource Group	\$1,018.90	\$133,010.78	\$134,029.68	RFP 1444
Quarles & Brady	\$50,305.27		\$50,305.27	Piggyback of WCTC RFP 1213-76
Ricoh	\$428,076.82		\$428,076.82	E&I #CNR011001, State of WI RFP #28019-CH, US Communities #58795
Racine County Human Services	\$125,564.45		\$125,564.45	RFP 1388
Racine Unified School District	\$122,406.23		\$122,406.23	Instructor fees
Reesman Service	\$64,139.10		\$64,139.10	RFP 1320
Riley Construction	\$1,346,528.69		\$1,346,528.69	Bid 1398, 1435, 1436, 1437, 1438, 1439, 1440, 1442
Riley Purchasing	\$217,436.41		\$217,436.41	Bid 1398, 1438, 1439, 1436, 1442, 1435
SHI International	\$58,765.67		\$58,765.67	UW #002066
Simplex Grinnell	\$1,044.00	\$27,881.12	\$28,925.12	UW contract 12-5115
SKC Communication	\$42,876.25	\$18,085.00	\$60,961.25	UW contract #13-5174
Snap-On	\$449.00	\$203,318.38	\$203,767.38	Sole source
Speedway Prepaid Card	\$97,000.00	\$22,551.35	\$119,551.35	Bid 1384 for gas cards
SPL Integrated		\$134,301.45	\$134,301.45	GSA contract #GS-35F-02755
Standard Insurance	\$233,102.86		\$233,102.86	RFP 1351
Sysco Eastern Wisconsin	\$63,353.17		\$63,353.17	Culinary arts food - exempt from bidding
Technology Resource Advisors	\$40,016.00	\$12,787.66	\$52,803.66	Bid 1383
The Titus Group	\$73,018.52		\$73,018.52	Piggyback of MATC RFP 10-24
Tom Gagliardi Electric	\$90,701.11		\$90,701.11	RFP 1304
Trane US	\$45,021.00	\$17,152.62	\$62,173.62	TCPN contract
US Cellular	\$52,384.66		\$52,384.66	State contract 15-91575
Union Grove High School	\$91,721.78		\$91,721.78	Instructor fees
Unisource		\$53,029.13	\$53,029.13	RFP 1391
Unum Life Insurance	\$256,924.02		\$256,924.02	Employment insurance
Van's Roofing	\$269,938.81		\$269,938.81	Bid 1406
WCA Group Health	\$11,917,324.00		\$11,917,324.00	RFP 1351
WDCG	\$51,421.58		\$51,421.58	HED grant services - No RFP
WE Energies	\$1,353,379.73		\$1,353,379.73	Utility - sole source
WI Dept. of Corrections	\$387,115.54		\$387,115.54	Correctional instructors
Waukesha County Technical College	\$126,904.69		\$126,904.69	WISpals
Wil-Surge	\$113,213.00		\$113,213.00	Bid 1416
Wilmot High School	\$89,134.34		\$89,134.34	Instructor fees
Wisconsin Library Association	\$57,914.00		\$57,914.00	WisPals suscription chargebacks
WW Grainger		\$63,851.50	\$63,851.50	SciQuest vendor, E&I contract #CNR01248
Xerox Corporation	\$90,616.01		\$90,616.01	State contract #15-60042-511
Total	\$39,426,819.94	\$5,440,765.61	\$44,867,585.55	

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action   X    
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

## SC JOHNSON IMET LIGHTING UPGRADE/REPAIR GENERAL CONSTRUCTION PROJECT IMET, RENAISSANCE PARK, STURTEVANT WI BID NO. 1459

Summary of Item: The College solicited for and received eight (8) sealed construction bids for the SC Johnson iMET Lighting Upgrade/Repair Construction Project; SC Johnson iMET located at Renaissance Park in Sturtevant WI. The bid required a base bid, one alternate bid and a unit cost.

We are recommending the College enter into contracts with Wil-Surge Electric (Butler, WI) to complete the general construction portion of the iMET Lighting Upgrade/Repair Project and CED Interstate Electrical (Kenosha, WI) to supply the fixtures.

The contract totals and fee summary is as follows:

<u>General Construction Contract Value:</u>	\$10,060.00
Base Bid:	\$ 9,500.00
Alternate No. 1:	560.00
Unit Cost Per Fixture (not in contract):	38.00
<u>Material Contract Value:</u>	\$33,046.00
Fixture Type 'A' (Qty 22):	\$15,950.00
Fixture Type 'B' (Qty 29):	11,455.00
Fixture Type 'C' (Qty 31):	780.00
Replacement Lamp 'E' & 'F' (Qty 45)	1,215.00
Fixture Type 'G1' (Qty 23):	3,014.00
Fixture Type 'G2' (Qty 4):	632.00
<u>Architectural Fees:</u>	\$ 9,030.00
Study:	\$ 5,030.00
A&E Fees:	3,800.00
Reimbursable Fees (Estimate)	200.00
<u>Contingency Fund:</u>	\$ 5,800.00

Attachments: Letter of Recommendation for Award of Bids & Tabulation of Bids

Ends Statements  
and/or Executive  
Limitations: Section 3 – Executive Limitations,  
Policy 3.5, Financial Condition

Staff Liaison: William R. Whyte

TOP Racine Campus iMET Lighting & Repair Project Bid 1459 10/21/14



**Partners in Design**  
**ARCHITECTS**

**Partners in Design  
Architects, Inc.**

**W I S C O N S I N**  
600 Fifty Second Street  
Suite 220  
Kenosha, WI 53140  
voice: 262.652.2800  
fax: 262.652.2812

**I L L I N O I S**  
2610 Lake Cook Road  
Suite 280  
Riverwoods, IL 60015  
voice: 847.940.0300  
fax: 847.940.1045

October 13, 2014

Mr. William Whyte  
Gateway Technical College  
3520 30<sup>th</sup> Avenue  
Kenosha, Wisconsin 53140

Re: Racine Campus  
iMET Lighting Upgrade/Repair  
Official Notice No. 1459

**Dear Mr. Whyte:**

As you are aware, we received construction bids for the above referenced project on behalf of Gateway Technical College on Thursday, September 18, 2014 at the Administration Center on the Kenosha Campus with Judy Braun in attendance on behalf of Gateway and myself present on behalf of Partners in Design Architects. Judy Braun also received bids to supply all of the fixtures for this project from Electrical Wholesalers on Wednesday October 01, 2014.

The iMET Lighting Upgrade/Repair General Construction project bid, required a base bid, one alternate bid and a unit cost.

- Base Bid - The labor to install the owner supplied fixtures and replacement LED lamps.
- Alternate Bid No. 1 - To install retrofitted LED down-light can fixtures 'G1' and 'G2' in the Lecture Hall.
- Unit Cost - To replace (1) one damaged or non-functioning socket with regards to the 'ETR-F" fixtures.

The owner supplied replacement fixtures and lamps were bid per fixture type. Replacement fixture types 'A', 'B', 'C', Replacement lamps for fixture types 'E' and 'F' and an alternate bid to retrofit fixtures types 'G1' and 'G2'.

Having reviewed both of the bids with Mr. Thielen, and yourself, Gateway has decided to accept the base bid and the alternate bid for the general construction work and the material bid to complete the accepted scope of work. We are recommending that the College enter into a contract with WIL-surge Electric to complete the general construction portion of iMET Lighting Upgrade/Repair project and CED Interstate Electric to supply the fixtures.

Based on our bid evaluation, we further recommend that the contract value for WIL-surge be \$10,060.00. We also recommend that the contract value for CED Interstate be \$33,046.00. Gateway should also budget approximately \$8,830.00 for architectural and engineering fees as well as budget \$200.00 for reimbursable costs related to the competitive bid process. Included in the architectural and engineering fees is a study that was conducted to determine the scope for this project.

[www.pidarchitects.com](http://www.pidarchitects.com)

**P A S S I O N C O L L A B O R A T I O N V I S I O N**

October 21, 2014

October 13, 2014

**Partners in Design  
Architects, Inc.**

The contract totals and fee summary is as follows:

General Construction Contract Value:	<b>\$10,060.00</b>
Base Bid	\$ 9,500.00
Alternate No. 1	\$ 560.00
Unit Cost (not in contract)	\$ 38.00 per fixture
Material Contract Value:	<b>\$33,046.00</b>
Fixture Type 'A' (Qty 22)	\$15,950.00
Fixture Type 'B' (Qty 29)	\$11,455.00
Fixture Type 'C' (Qty 3)	\$ 780.00
Replacement Lamp 'E' & 'F' (Qty 45)	\$ 1,215.00
Fixture Type 'G1' (Qty 23)	\$ 3,014.00
Fixture Type 'G2' (Qty 4)	\$ 632.00
Architectural Fees:	<b>\$9,030.00</b>
Study	\$ 5,030.00
A&E Fees	\$ 3,800.00
Reimbursable Fees (Est.)	\$ 200.00

We further recommend that the balance of the \$58,000.00 project budget, approximately \$5,800.00, be held by the college in a contingency fund outside of the construction contract for any unforeseen condition that can arise due to the renovation nature of the project and the unit cost to replace any damaged or non-functioning socket(s).

Should you have any questions regarding our recommendation, please do not hesitate to give me a call.

Sincerely,



Jeffrey E. Bridleman

Page 2 of 2

[www.pidarchitects.com](http://www.pidarchitects.com)

PASSION COLLABORATION VISION

October 21, 2014

80



BID TABULATION  
 Official No. 1459

GTC Racine Campus – iMET Lighting Upgrade/Repair

Project No.: 191.13.088

Bid Date: Thursday September 18, 2014

Bid Time: 2:00 pm



**Partners in Design**  
 ARCHITECTS

Electrical Contractor	Bid Bond	Base Bid	Alt Bid No. 1	Unit Cost No. 1	Addendum 1	Comments
Bohm Electric	X	\$14,900.00	\$5,000.00	\$100.00	X	\$19,900.00
Great Lakes Electric	X	\$8,740.00	\$3,200.00	\$48.50	X	\$11,940.00
ECI		\$10,500.00	\$2,300.00	\$105.00	X	\$12,800.00
WiFiSurge	X	\$9,500.00	\$560.00	\$38.00	X	\$10,060.00
AllCon	X	\$17,937.00	\$6,374.00	\$259.00	X	\$24,311.00
<b>CED Interstate</b>		<b>\$29,400.00</b>	<b>\$3,646.00</b>			<b>\$33,046.00</b>
Crescent		\$31,320.63	\$4,099.54			\$35,420.17
Nelson		\$30,166.35	\$3,750.84			\$33,917.19
Sub-total						\$43,106.00
Study phase						\$5,030.00
CD's IBC						\$2,300.00
CD's PIDA						\$1,500.00
Reimbursable						\$200.00
Sub-total						\$9,030.00
<b>Total</b>						<b>\$52,136.00</b>

# GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call \_\_\_\_\_  
Action \_\_\_\_\_X  
Information \_\_\_\_\_  
Discussion \_\_\_\_\_

## **Program Approval Urban Forestry Technician**

### **Summary of Item:**

Board approval is requested for an Urban Forestry Technician Associate Degree program. Upon Board approval, the Concept Review document will be submitted to the Wisconsin Technical College System Board for approval.

### **Attachments:**

Summary of Concept Review

### **College Strategic Directions and/or Executive Limitations:**

Strategic Directions 1 and 2

### **Staff Liaison:**

Anne Whynott

## **Urban Forestry Technician Concept Review**

### Description

Urban Forestry is the management of trees in cities parks, landscapes and other urban environments. The program will prepare graduates to understand the processes and acquire the skills involved in pruning trees, planting new trees and data collection in order to better understand urban forest environments. The program is a two-year associate degree program.

### Need

Gateway was initially contacted by employers and industry associations to investigate this program. As we have moved through the program investigation process, there has been an outpouring of support from industry representatives, with 37 employer representatives attending the first ad hoc advisory committee meeting. We are currently in the process of completing the formal needs assessment survey of employers. Survey results to date are strong, with 75% companies having difficulty finding qualified employees and an average hourly starting wage of \$17.

There is only one approved Urban Forestry program in the Wisconsin Technical College System, located at Mid-State Technical College in Stevens Point. The program is very successful in terms of enrollment and graduate placement. Mid-State has participated in Gateway's program development process, offering to share all program curriculum and materials. In addition, UW-Stevens Point has indicated that they will extend Mid-State's 2+2 articulation agreement to Gateway upon program approval.

IX. POLICY GOVERNANCE MONITORING REPORTS

A. Ends Statement Monitoring

1. End Statement #3 – **Gateway provides** leadership in tri-county community and workforce development through collaborative partnerships with business, industry, labor, and community organizations to support economic development, keeping in mind the desire not to duplicate services for an efficient use of taxpayer dollars. Workforce Development Customized Training Services (D. Davidson)

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call	_____
Action	<u>  X  </u>
Information	_____
Discussion	_____

**POLICY GOVERNANCE MONITORING REPORTS**  
**Ends Statement Monitoring**  
**Ends Statement #3**

**Summary:** Gateway provides leadership in tri-county community and workforce development through collaborative partnerships with business, industry, labor, and community organizations to support economic development, keeping in mind the desire not to duplicate services for an efficient use of taxpayer dollars.

**Staff Liaison:** Debbie Davidson

IX. POLICY GOVERNANCE MONITORING REPORTS

B. Executive Limitations

1. 3.4 Budget/Forecasting Confirmation of Tax Levy and Mill Rate  
(J. Nygard)

**GATEWAY TECHNICAL COLLEGE DISTRICT BOARD**

Roll Call     \_X\_  
 Action       \_\_\_  
 Information   \_\_\_  
 Discussion   \_\_\_

**TAX LEVY AND MILL RATE CONFIRMATION**

Summary of Item:                    The fiscal year 2015 budget, approved by the Board on May 15, 2014, included a total tax levy of \$28,981,083 and a rate of \$.80513. The approved budget was based on the assumption that property values would decrease by 2%. The actual increase in values reported by the WI Department of Revenue is 1.72%.

The administration recommends that the FY 2014 rate be established at .77031, a decrease of 52.88% over the prior year's rate of 1.63471. The tax levies and rates for fiscal years 2014 and 2015 proposed are as follows:

	<b>FY 2014 Actual</b>	<b>FY 2015 Budget as Approved May 15, 2014</b>	<b>% Incr (Decr)</b>	<b>FY 2015 Proposed</b>	<b>% Incr (Decr)</b>
<b><u>Tax Levies</u></b>					
Operations	\$51,161,000	\$19,381,083	-62.12%	\$19,178,925	-62.51%
Debt	<u>8,882,000</u>	<u>9,600,000</u>	8.08%	<u>9,600,000</u>	8.08%
<b>Total</b>	<b><u>\$60,043,000</u></b>	<b><u>\$28,981,083</u></b>	<b>-51.73%</b>	<b><u>\$28,778,925</u></b>	<b>-52.07%</b>
<b><u>Mill Rates</u></b>					
Operations	1.39289	0.53843	-61.30%	0.51335	-63.10%
Debt	<u>.24182</u>	<u>0.26670</u>	10.30%	<u>0.25696</u>	6.30%
<b>Total</b>	<b><u>1.63471</u></b>	<b><u>0.80513</u></b>	<b>-50.75%</b>	<b><u>0.77031</u></b>	<b>-52.88%</b>

Attachments:                        Equalized Valuations and Mill Rates

Ends Statements and/or  
 Executive Limitations:        Executive Limitations  
   Budgeting/Forecasting 3.4

Staff Liaison:                      Jason Nygard

**ROLL CALL**

Ram Bhatia	_____	Roger Zacharias	_____
William Duncan	_____	Pamela Zenner-Richards	_____
Ronald J. Frederick	_____	Gary Olsen	_____
Susan Greenfield	_____		
Bethany Ormseth	_____		
Scott Pierce	_____		

Top796.docx 10/16/14

# Gateway Technical College

## Equalized Valuations and Mill Rates

Fund	Actual 2010-11	% Change	Actual 2011-12	% Change	Actual 2012-13	% Change	Actual 2013-14	% Change	Actual 2014-15	% Change
General	\$48,830,000	4.5%	\$48,830,000	0.0%	\$48,830,000	0.0%	\$48,830,000	0.0%	\$17,047,925	-65.1%
Special Revenue - Operational	2,286,000	3.6%	2,286,000	0.0%	2,286,000	0.0%	2,286,000	0.0%	2,086,000	-8.7%
Special Revenue - Non Aidable	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Enterprise	45,000	-85.0%	45,000	0.0%	45,000	0.0%	45,000	0.0%	45,000	0.0%
<b>Operational Tax Levy</b>	<b>51,161,000</b>	<b>3.90%</b>	<b>51,161,000</b>	<b>0.00%</b>	<b>51,161,000</b>	<b>0.00%</b>	<b>51,161,000</b>	<b>0.00%</b>	<b>19,178,925</b>	<b>-62.51%</b>
Debt Service	7,177,000	3.13%	7,734,000	7.76%	8,275,000	7.00%	8,882,000	7.34%	9,600,000	8.08%
<b>Total Tax Levy</b>	<b>\$58,338,000</b>	<b>3.80%</b>	<b>\$58,895,000</b>	<b>0.95%</b>	<b>\$59,436,000</b>	<b>0.92%</b>	<b>\$60,043,000</b>	<b>1.02%</b>	<b>\$28,778,925</b>	<b>-52.07%</b>
<b>Mill Rates</b>										
Operations	1.21998	8.6%	1.24443	2.0%	1.33999	7.7%	1.39289	3.9%	0.51335	-63.1%
Debt Service	0.17114	7.8%	0.18812	9.9%	0.21673	15.2%	0.24182	11.6%	0.25696	6.3%
<b>Total Mill Rate</b>	<b>1.39112</b>	<b>8.51%</b>	<b>1.43255</b>	<b>2.98%</b>	<b>1.55672</b>	<b>8.67%</b>	<b>1.63471</b>	<b>5.01%</b>	<b>0.77031</b>	<b>-52.88%</b>
<b>Property Values</b>										
Equalized Valuation - Taxable	\$41,935,823,079	-4.34%	\$41,111,928,678	-1.96%	\$38,180,224,464	-7.13%	\$36,730,173,803	-3.80%	\$37,360,066,597	1.72%
Value of Tax Exempt Computers <sup>(1)</sup>	\$123,576,900	-21.9%	\$115,543,100	-6.5%	\$103,779,427	-10.2%	\$98,700,900	-4.9%	\$105,064,500	6.4%
State Aid for Exempt Computers	\$171,910	-15.2%	\$165,522	-3.7%	\$161,556	-2.4%	\$161,347	-0.1%	\$80,932	-49.8%

<sup>(1)</sup> Wisconsin Act 237 exempted business computers from being subject to property taxes beginning with the FY 2000 tax levy. The act calls for state aid to offset the loss of property tax revenue.



X. BOARD MEMBER COMMUNITY REPORTS

XI. NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting – Thursday, November 20, 2014, 8:00 a.m., SC Johnson Integrated Manufacturing and Engineering Technology (IMET)
- B. Adjourn