



Bryan D. Albrecht, Ed.D.
President

November 12, 2014

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NOTICE OF MEETING

**GATEWAY TECHNICAL COLLEGE
DISTRICT BOARD
Regular Meeting**

Thursday, November 20, 2014 - 8:00 a.m.

**SC Johnson Integrated Manufacturing and Engineering Technology (iMET)
2320 Renaissance Blvd, Room 104
Sturtevant, WI 53177**

The Gateway Technical College District Board will hold its regular meeting on Thursday, November 20, 2014 at 8:00 a.m. at the SC Johnson Integrated Manufacturing and Engineering Technology (iMET), 2320 Renaissance Blvd, Room 104, Sturtevant, Wisconsin 53177. The agenda is included.

Bryan D. Albrecht, Ed.D.
President and Chief Executive Officer

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – Tuesday, November 20, 2014 – 8:00 a.m.

SC Johnson Integrated Manufacturing and Engineering Technology (iMET)

2320 Renaissance Blvd, Room 104, Sturtevant, WI 53177

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	X			A. Ends Statement Monitoring 1. End Statement #5 – Gateway provides a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2014 (CAFR) (B. Thomey)	93
	X			B. Executive Limitations 3.4 Budgeting/Forecasting – FY 2015-2016 Budget Assumptions/Parameters & Budget Process Calendar (J. Nygard)	94
X			XI. (10 min)	Board Member Community Reports	99
X	X		XII.	Next Meeting Date and Adjourn A. Regular Meeting - Tuesday, December 16, 2014, 3:00 pm, Kenosha Campus, Bioscience B. Adjourn	100

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

Thursday, November 20, 2014 – 8:00 a.m.

SC Johnson Integrated Manufacturing and Engineering Technology (iMET)
2320 Renaissance Blvd, Room 104, Sturtevant, WI 53177

- I. CALL TO ORDER
 - A. Open Meeting Compliance

II. ROLL CALL

Ram Bhatia	_____
William Duncan	_____
Ronald J. Frederick	_____
Susan Greenfield	_____
Bethany Ormseth	_____
Scott Pierce	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Gary Olsen	_____

Our Positive Core – Gateway Technical College District Board

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

III. APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES

A. October 21, 2014

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD Regular Meeting October 21, 2014

The Gateway Technical College District Board met on Tuesday, October 21, 2014 at the Burlington Center, Room 100, 496 McCanna Parkway, Burlington, WI. The meeting was called to order at 8:00 am by Gary Olsen, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Susan Greenfield	Present
Bethany Ormseth	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Gary Olsen	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe, and 28 citizens/reporters.

III. Approval of Agenda

- A. It was moved by R. Zacharias, seconded by P. Zenner-Richards and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by R. Bhatia, seconded by W. Duncan and carried to approve the minutes of the September 18, 2014 Regular Meeting.

V. Citizen Comments

- A. No citizen comments were submitted.

VI. Chairperson's Report

A. Dashboard Monitoring –

- Gary Olsen reported the enrollment is down. Enrollment efforts were discussed with the Advisory Board in Washington.
- Stephanie Sklba reported that a committee of 12 was created to implement new techniques and strategies to increase enrollment.
- Pamela Zenner-Richards mentioned that we could be feeling a drop in enrollment because the economy is picking up.
- Bryan Albrecht agreed that the economy plays an effect on enrollment. We are working more with high schools to recruit students. We are also finding new approaches with businesses to continue to train their employees as jobs change and training is needed.
- Ram Bhatia asked why we are seeing a drop in enrollment when we received Fast Forward money for training.

- Bryan Albrecht mentioned the Fast Forward funding does not benefit students. Monies are allocated for instructor payment. We are not alone in seeing enrollment drops. Fellow universities are seeing this impact as well. Gateway is working on diversity of offerings, looking at trends and shifts within the job market.

B. Board Goals Monitoring –

- Effective Meetings - summary of responses:
 - Committee of the Whole with Foundation Board was great. Good presentation of Economic Impact Study. President's report on every child place was impressive. Ends Statement monitoring was well presented. Concerned about declining enrollment. Leadership is doing a good job managing expenses in light of declining enrollment.
 - Great Committee of the Whole, when you start to drill down looking at the impact the College has on our community, it really brings it home. The College Foundation does an outstanding job to help make so much possible.
- Business and Community Involvement:
 - Ram, Pam, and Gary attended our Foundation Lake Party and Ribbon Cutting
 - Ram attended the Three Harbors Boy Scout Council Distinguished Citizen Awards Dinner honoring Tom Mahoney
 - Gary has informed Gateway of a concerning app that works against our students and community
 - Ron attended the KAC 50th Anniversary Dinner
- District Boards Association Involvement:
 - Roger, Ron, Bill, and Gary attended the District Boards Association meeting
- College Involvement:
 - Gary and Bill were guests on the college radio program this month with WGTD
 - Scott coordinated a meeting with area school districts
 - Scott and Beth attended the superintendents meeting
 - Scott hosted a college connection listening session

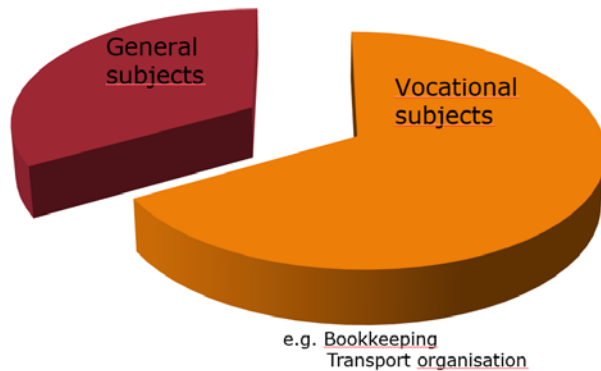
VII. President's Report

A. Announcements –

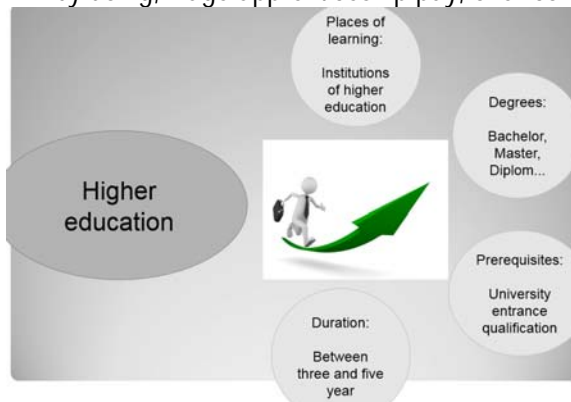
- Journey Members in Attendance: Jen Wiemero, Susan Gurrchow, Sarah Ashworth
- Bryan Albrecht presented Tammi Summers with a plaque from Women & Children's Horizon for Gateway's work to combat violence against women and children.
- John Frost introduced Mike Gohlke, Gateway's new Director for Safety and Security.
- Terry Simmons spoke about The Technical College Effect: Investing in Wisconsin's Hospitality and Tourism Sector held at MATC September 25.
- Zina Haywood introduced four students from Germany; Mona Hedrich, Kristina Drobot, Jens Wassberg, and Luca Croce. Two of the students gave a presentation on Dual Training in Germany.



- Learning in the Company takes place mainly in the workplace, 3-4 days per week, on the basis of training regulations, and within the framework of a training contract
e.g. Religion, Politics



-
- Duration of training: Depends on school leaving certificate, high school mostly 2 to 2.5 years, GCSE 3 years, when you fail exam, extension for 0.5 years (max 2 times)
- Benefits of the Dual System:
 - Enterprises: influence on content and organization of vocational training, at medium-term: low recruitment costs, next generation of skilled workers assured, productive performance of trainees
 - Trainees: acquisition of social skills, personality development, related to practice... learning by doing, wage apprenticeship pay, over-commitment after the training



-
- Facts and Figures: a majority of young people learn in the dual system (roughly 60% after school education); financed mainly by the companies (84% companies – 16% lander); open to all school leavers
- Open to all school leavers: no school leaving certificate: 2%; secondary general school leaving certificate: 30% (9 years school); intermediate school leaving certificate: 39% (11 years school, GCSE); higher education entrance qualifications: 17% (13 years school, high school graduations); no data about 12%.

Payment

- 1st year: € 695 to € 744
- 2nd year: € 754 to € 814
- 3rd year: € 823 to € 886

- B. College Connections – Jane Finkenbine, Jayne Herring, Angela Beccera-Chvilicek
- Gateway – High School Relationships
 - High School Focus Groups
 - Three of four initial visits complete: Burlington-Elkhorn, Kenosha Unified School District, Westosah-Wilmot
 - Purpose: to obtain feedback on the school districts' perception of their relationship with Gateway and how to strengthen it and extend Gateway's brand into the schools
 - High School Thoughts
 - They feel they have the strongest relationship with Gateway among the area colleges
 - College Connection's efforts to better inform students of their options and how to enroll are good, more are needed and welcome
 - Gateway needs to better inform high school staff, students and their parents about college credit in high school and transfer to 4-year options
 - Need to increase promotion to middle school and younger high school populations
 - High School Focus Groups
 - Many excellent, specific suggestions were made – some of which have been immediately put on the table for consideration by the enrollment task force, next steps: finish this round of focus group session; combine all ideas and share with appropriate staff for follow up; make focus groups an annual effort
 - Strengthening our Relationship, The Role of New Student Specialist
 - Daily Activities at the High Schools
 - Spend 1 day a week at the larger high schools
 - Conduct student appointments
 - Conduct presentations about Transcribed Credit, Youth Options, and Direct Enrollment
 - Assist students with applications and admissions paperwork
 - Coordinate testing and registration dates for the high schools
 - Attend college fairs and parent teacher conferences
 - Coordinate and conduct tours at Gateway
 - Tabling at the high schools during lunch hours
 - Current Results
 - 209 prospects since 9/1/2014
 - 73+ applications since 9/1/2014
 - 10+ applications for Fall 2015 since 9/1/2014
 - Upcoming Events – Students
 - 10/23 Manufacturing Tours for KUSD, Walworth Counties at iMET
 - 10/24 Manufacturing Tours for RUSD at iMET
 - 10/29-10/30 Manufacturing Expo at iMET – All schools welcome
 - 11/14 Horizon tour for all counties
 - 180 DDHS students tour Racine, Kenosha & Elkhorn
 - Upcoming Events – Faculty & Staff
 - Staff in-service for Delavan-Darien faculty
 - High school to Gateway Articulation meetings
 - Explore Gateway: middle and high school teachers tour campus and shadow Gateway faculty
 - Middle and High School Counselor program tours

- Extending the Gateway Brand

You're Ready

- Earn college credit in high school for FREE
- Discover your passion and watch your future happen
- Bachelors Degree? Take your first 2 years at Gateway (save lots of money) and transfer your credits to a 4-year college

GATEWAY
TECHNICAL COLLEGE

Get to know your New Student Specialist, Katie Dembowski, by calling 262.564.2352 or email at dembowski@gtc.edu

Get started at www.gtc.edu/college-connection

YOU'RE READY!

gtc.edu/college-connection

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**DISCOVER YOUR PASSION
MAKE YOUR FUTURE HAPPEN**

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C. Student Government – Leonardo Hibarra

- This is Leonardo's first year in a leadership role, he is serving as a United Student Government Officer at Gateway. He is interested in working with veterans. His dad is a veteran and he sees the need for getting them special attention. It is great to have a group at Gateway that networks together for veterans. Leonardo touched based with Anthony First, Student Support Specialist (Veterans), to connect for ideas on veterans clubs.
- Leonardo was honored to speak at the Board Meeting and shared one of his stories from being a student at Gateway. He was ready to give up and an instructor pulled him aside and encouraged him to complete his exam and continue on with his education. She convinced him to keep on with his education even when life events were making things difficult. It is teachers and staff like her that make a difference in students' lives every day. Leonardo will be graduating in December.
- Gateway is doing so many great things for so many people.

D. Paramedics Graduation – Karen Barker and Gary Leyer

- Karen Barker noted that in front of Gateway's HERO Center there is a monument called On Eagles Wings. This monument stands as a tribute and to value the effort that all have been through. After 2.5 years of hard work the EMS program received their accreditation.
- Gary Leyer reported that the EMS Professionals magazine featured a story on students attending Gateway. High School students taking classes at Gateway are eligible to get hired right after high school. They are able to take these classes in Burlington, Delavan, and Elkhorn through Vanguard. They have developed a relationship with Elkhorn Rescue and Waterford High School to teach students hands on. The EMS program is looking for more opportunities to partner with for this program. Two of last years' Burlington students have already been hired by Milwaukee Fire Department.
- Bryan Albrecht played a clip from the EMS graduation ceremony.

VIII. Operational Agenda

A. Action Agenda

1. Resolution No. M-2014 C - Designation of Assistant, Associate, and Deputy

Wisconsin's Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college – Wis. Statutes, Sec. 19.42(13)(f).

Following discussion it was moved by R. Zacharias, seconded by W. Duncan and carried to approve Resolution No. M-2014 C – Designation of Assistant, Associate, and Deputy.

2. Resolution No. M-2014 D – Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in An Amount Not to Exceed \$7,000,000.

The administration is recommending Board approval of a resolution authorizing the short-term borrowing (if needed) of an amount not to exceed \$7,000,000.

Cash flow projections show a potential need for short-term borrowing due mainly to changes from Act 145. The resolution will authorize the administration to establish a line of credit with its current bank, Wells Fargo Bank, N.A., if the need arises.

Following discussion it was moved by R. Frederick, seconded by P. Zenner-Richards and carried by roll call vote to approve Resolution No. M-2014 D – Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in An Amount Not to Exceed \$7,000,000.

Aye: 9

No: 0

Abstaining: 0

B. Consent Agenda

It was moved by R. Zacharias, seconded by R. Bhatia and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of September 30, 2014.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of four (4) new hires; one (1) resignation; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved the Grants Awards – October 2014
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for September 2014
5. **Advisory Committee Activity Report:** Approved the advisory committee 2014-2015 meeting schedule and new members as of October 1, 2014
6. **Annual Procurement Review:** Approved the 2013-2014 Remissions of Out-of-State Tuition Report
7. **Approval of BID:** Approved the following BID:
 - a) Bid NO. 1459, SC Johnson IMET Lighting Upgrade/Repair General Construction Project IMET, Renaissance Park, Sturtevant, WI
8. **Program Approval:** Approved the submission of the request for approval for a new program – Urban Forestry Technician Associate Degree Program – to the Wisconsin Technical College System for consideration

IX. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

- End Statement #3 – **Gateway provides** leadership in tri-county community and workforce development through collaborative partnerships with business, industry, labor, and community organizations to support economic development, keeping in mind the desire not to duplicate services for an efficient use of taxpayer dollars. Workforce Development Customized Training Services (D. Davidson)
 - a) Debbie Davidson introduced Gordy Kacala. Gordy started working with Gateway in September as a Business Development Specialist. He is working on projects in the tri-county area. Gordy Kacala stated that he is proud and privileged to be a part of the Gateway team.
 - b) Collaborating with Business and Industry: report by Debbie Davidson
 - c) Workforce Advancement Training (WAT) Grants 2014-15

Company Name	Amount	County
Synerject	\$6,308	Walworth
Birds Eye Foods	\$2,590	Walworth
Rust-Oleum Corporation	\$65,607	Kenosha
Protect-All, Inc.	\$11,258	Walworth
Vision Plastics, Inc.	\$4,268	Walworth
Lavelle Industries	\$9,971	Racine
Brunk Industries, Inc.	\$13,374	Walworth
R & B Grinding	\$16,928	Racine
Miniature Precision Components, Inc.	\$16,479	Walworth
BRP *	\$19,920	Racine
Total WAT Grant Funds	\$166,703	

- d) Wisconsin Fast Forward Grants Submitted: Palmer Hamilton \$101,704; Honeywell \$292,272

- e) Contracts with Education: Career and Technical Education Teachers, Kenosha Unified School District (LakeView), Racine Unified School District contract NEW!
- f) October Manufacturing Month
 - 12 Days of Tours
 - Racine, Kenosha and Walworth County
 - Middle and High School Students
 - Employers – Two Day Expo
 - Made in Wisconsin Innovation Challenge
 - Video Competition
- g) New Training Opportunities
 - Medical Coding Training/Apprenticeships
 - Operations Training for Health Care Businesses
 - Mechatronics
 - 3D Printing
 - Customized Training via Videoconference
 - 50 Professional Development Workshops for Spring 2015
 - NEW! Online workshop registration

Following discussion, it was moved by W. Duncan, seconded by R. Bhatia and carried that this report is evidence that the college is making progress on Ends Statement #3.

B. Executive Limitations

- 3.4 Budget/Forecasting Confirmation of Tax Levy and Mill Rate (J. Nygard)
 - a) Executive Limitations Relevant to Today's Presentation:
 - 3.1 General Executive Constraint "The President may not permit financial conditions which risk fiscal jeopardy or compromise Board Ends priorities."
 - 3.4 Budgeting/Forecasting "Budgeting for any fiscal year or the remaining part of any fiscal year shall follow Board Ends priorities, control College financial risk and accurately reflect projections of income and expenses."
 - 3.5 Financial Condition "The President shall administer the Board approved budget without material deviation and shall protect the College from financial risk."
 - b) FY 2014/15 Tax Levy

	Approved Budget May 15, 2014	Recommendation October 21, 2014
Levy Amount	\$28,981,083	\$28,778,925
Levy Request	51.73% decrease	52.07% decrease
Property Valuations	Estimated 2.0% decrease	Actual 1.72% increase
Tax Rate	\$.80513/\$1,000	\$.77031/\$1,000

c) Tax Levy History

Fiscal Year	Levy Increase	Impact on Taxpayer	Change in Property Valuations
FY10	4.24% \$2.29m	\$1.28/\$1,000 +.05	-0.30%
FY11	3.80% \$2.14m	\$1.39/\$1,000 +.11	-4.30%
FY12	.95% \$557,000	\$1.43/\$1,000 +.04	-1.96%
FY13	.92% \$541,000	\$1.56/\$1,000 +.13	-7.1%
FY14	1.02% \$607,000	\$1.63/\$1,000 +.07	-3.8%
FY15	-52.07% \$-31.3m	\$.77/\$1,000 -.86	+1.72%

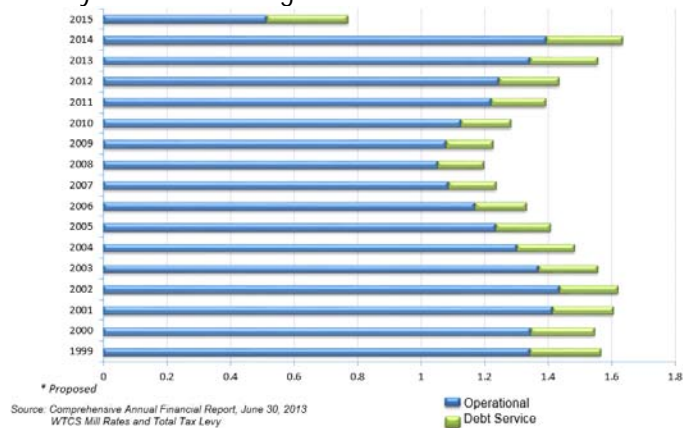
d) Property Tax Impact

Sample: impact on average \$150,000 house over five years:

	FY10	FY11	FY12	FY13	FY14	FY15
Total Mill Rate	1.28202	1.39112	1.43255	1.55672	1.63471	.77031
Property Values *	-0.28%	-4.34%	-1.96%	-7.13%	-3.80%	+1.72%
House Value	\$149,580	\$143,088	\$140,284	\$130,281	\$125,331	\$127,487
Tax Assessed	\$192	\$199	\$201	\$203	\$205	\$98
Taxpayer Increase	→	\$7	\$2	\$2	\$2	\$-107

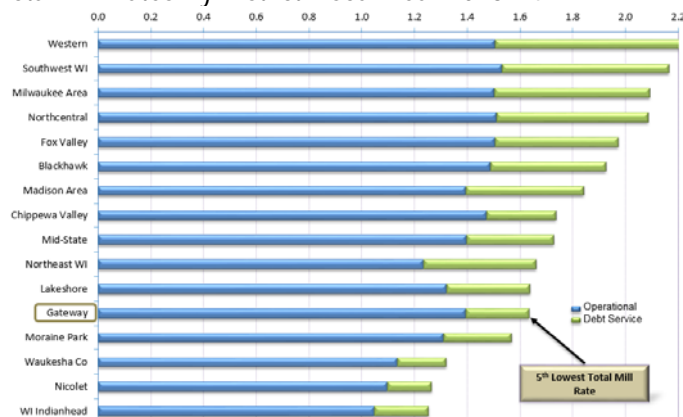
* Rates can vary among municipalities within a district. The above example is calculated based on equalized valuations for the district.

e) Gateway Technical College Total Mill Rates 1999-2015*

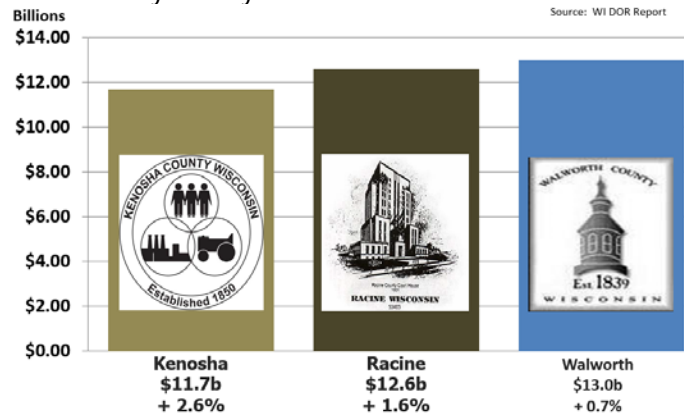


Source: Comprehensive Annual Financial Report, June 30, 2013
WTCS Mill Rates and Total Tax Levy

f) Total Mill Rates By District Fiscal Year 2013-14



g) Valuations by County



Following discussion, it was moved by S. Pierce, seconded by R. Frederick and carried by roll call vote to approve the Tax Levy and Mill Rate.

X. Board Member Community Reports

- Roger Zacharias attended the District Boards Association Meeting and reported that our average attendance is 4.3. We ranked the second highest on attendance.
- Bill Duncan commented that the presentation from the Madison professor was great.

XI. Next Meeting Date and Adjourn

- Regular Meeting – Thursday, November 20, 2014, 8:00 am, SC Johnson Integrated Manufacturing and Engineering Technology (iMET)
- At approximately 9:50 a.m. it was moved by S. Pierce, seconded by W. Duncan and carried that the meeting was adjourned.

Submitted by,

Ronald J. Frederick
Secretary

V. CITIZEN COMMENTS

- A. The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

VI. COMMITTEE OF THE WHOLE
A. RCEDC

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

COMMITTEE OF THE WHOLE
Racine County Economic Development Corporation (RCEDC)

- VII. CHAIRPERSON'S REPORT
 - A. Board Goals Monitoring
 - B. Dashboard Monitoring
 - C. ACCT Chicago

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Board Goals Monitoring

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Gary Olsen

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Dashboard Monitoring

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Gary Olsen

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT ACCT Chicago

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Gary Olsen

- VIII. PRESIDENT'S REPORT
 - A. Announcements
 - B. Veteran's Services
 - C. Service Clubs

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Announcements**

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Veteran's Services

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Service Clubs

Policy/Ends Statement: Policy 2.1

IX. OPERATIONAL AGENDA

A. Action Agenda

1. Resolution B-2014 E – Remodel & Expansion of Veterinary Science Building (Current Job Center Building), Elkhorn Campus
2. Resolution B-2014 F – Lease Agreement Between Gateway Technical College Foundation, Inc. and Gateway Technical College for Property Located at 3626 30th Avenue, Kenosha, WI

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTION B-2014 E REMODEL & EXPANSION OF VETERINARY SCIENCE BUILDING (Current Job Center Building) ELKHORN CAMPUS

Summary of Item: Gateway Technical College is proposing to remodel 6,500 square feet and expand 300 square feet of the Elkhorn Campus Job Center Building into a Veterinary Science Building for instructional and office space. The proposed remodel and expansion will provide for the instructional requirements of the Veterinary Technician Program and will accommodate growth.

The estimated cost for the remodel and expansion of the Elkhorn Campus Veterinary Science Building into instructional and office space is \$1,000,000.

Attachments: Resolution No. B-2014 E
Gateway's State Board submission which includes the budget and floor plan of the proposed remodel and expansion on the Elkhorn Campus.

Staff Liaison: William R. Whyte

Gateway Technical College

RESOLUTION NO. B-2014 E

WHEREAS, Gateway Technical College is proposing to remodel 6,500 square feet and expand by 300 square feet the Elkhorn Campus Job Center Building for instructional and office space, and;

WHEREAS, the proposed remodel and expansion will accommodate growth and provide for the instructional requirements of the Veterinary Technician Program, and;

WHEREAS, the Gateway Technical College District Board has determined the estimated cost for the remodel and expansion of the Job Center Building into the Veterinary Science Building is \$1,000,000;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, approves the remodel and expansion of the Elkhorn Campus Job Center Building into the Veterinary Science Building.

Gary Olsen
Chairperson

Ronald J. Frederick
Secretary

November 20, 2014
Date

REQUEST FOR APPROVAL

REMODELING

Wisconsin Technical College System Board

This request for Wisconsin Technical College Board approval for remodel and expansion of facilities is made pursuant to s.38.04(10), Wis. Stats and Chapter TCS 5, Wis. Adm. Code.

Project Title and Description:

Elkhorn Campus Veterinary Science Renovation
Conference Center and Office Complex

District: Gateway Technical College

Authorized Representative: Lawrence J. Paruskiewicz

Date Submitted: December 12, 2014

Date of Requested WTCSB Review: January 27, 2015

Need for Remodel of Facilities

Gateway Technical College will begin offering Veterinary Technician programming on the Elkhorn Campus in fall of 2015. Suitable facilities will be required to offer a high quality learning experience to students.

Programming is planned to be held in an existing 6500 stand-alone building on the Elkhorn Campus. This location has a desirable separation from other campus buildings.

The subject building contains HVAC and other systems that are obsolete by current standards and are at end of useful life. These systems will be replaced or significantly upgraded as part of the proposed action. Additionally, the instructional spaces for the Veterinary Technician program will be highly specialized and require renovation to suit the proposed use.

The proposed action will also expand the footprint of the campus by approximately 216 square feet, adding vestibules to the building for energy efficiency, occupant comfort and for animal management.

Employer responses to Gateway's 2012 needs assessment demonstrate a clear need for trained Veterinary Technicians. 80% of respondents reported that they needed to look outside the district to recruit new hires, with nearly 25% stating they recruit outside the state of Wisconsin. 61% of respondents indicated that the minimum level of education they would be seeking when hiring new technicians is an associate degree. The majority also preferred or required certification as a veterinary technician and work/internship/co-op experience.

Fueled by increased demand for veterinary services, the need for veterinary technicians and assistants is projected to grow substantially in the coming years. The Occupational Outlook Handbook reports that job opportunities in the industry will grow "much faster than average for all occupation" projecting a 52% by 2020.

Despite employment opportunities and employer demand, students with any veterinary technician interest are not currently served within the Gateway District.

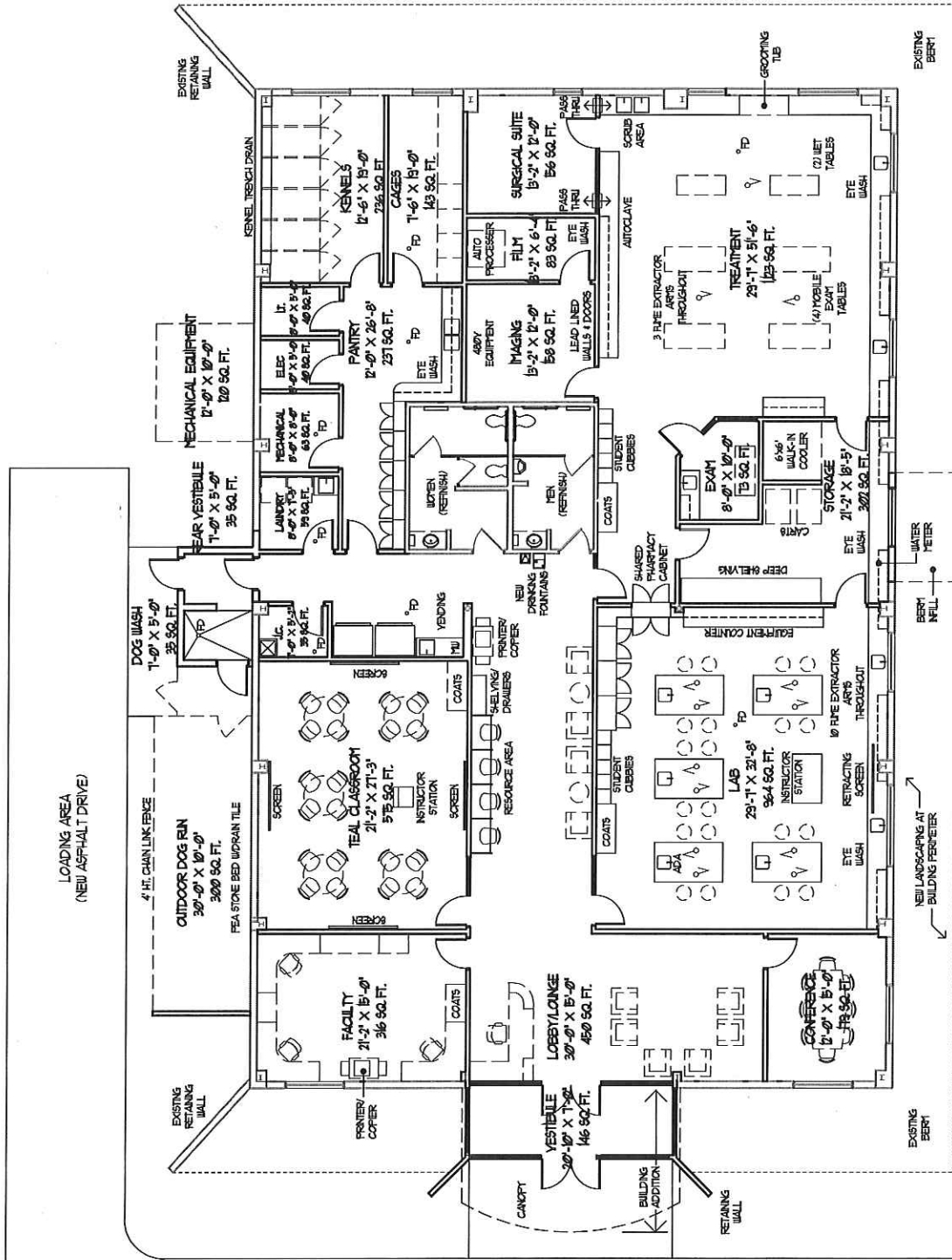
Financial Impact

The \$1 million project will be funded by a bond issue.

Operating costs are expected to decrease somewhat due to the addition of more efficient mechanical and lighting systems.

Project Budget

Architectural fees	85,000
General construction	370,000
Electrical	175,000
Plumbing	120,000
HVAC	185,000
Project Contingency	65,000
Total Budget	1,000,000



Partners in Design
ARCHITECTS

262.652.2800
Kenosha, WI
847.940.0200
Riverview, IL

3/32" = 1'-0"
10.31.14

VET TECH RENOVATION

GTC ELKHORN CAMPUS

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GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____X_____
Information	_____
Discussion	_____

RESOLUTION B-2014 F LEASE AGREEMENT BETWEEN GATEWAY TECHNICAL COLLEGE FOUNDATION, INC. AND GATEWAY TECHNICAL COLLEGE FOR PROPERTY LOCATED AT 3626 – 30TH AVENUE, KENOSHA, WI

Summary of Item: The administration is recommending approval by the Gateway Technical College District Board of Resolution No. B-2014 F for approval of the property Lease Agreement by the Gateway Technical College District Board for property owned by the Gateway Technical College Foundation, Inc. and located at 3626 – 30th Avenue, Kenosha, WI. The annual lease payments will be funded by General Fund operations.

The administration recommends approval of the Wisconsin Technical College System (WTCS) Board for the property Lease Agreement between the Gateway Technical College Foundation, Inc. and Gateway Technical College.

Attachments: Resolution B-2014 F
Summary of Lease Agreement
Draft of Lease Agreement for Property Located at 3626 – 30th Avenue, Kenosha, WI

Ends Statements and/or

Executive Limitations: Section 4 – College Strategic Directions Ends Statements, Policy 4.1.c.
Section 3 - Executive Limitations, Financial Condition Policy 3.5, ¶ 1(c)
Governance Commitment Policy 1.1(d)

Staff Liaison: William R. Whyte

TopResoB2014 F.....112014

GATEWAY TECHNICAL COLLEGE

RESOLUTION NO. B-2014 F

WHEREAS, the Gateway Technical College District Board has determined a need exists for a Policy Academy SIM CITY for training purposes on the Kenosha Campus;

WHEREAS, the Gateway Technical College Foundation, Inc. purchased a 0.822 acre parcel with a house located immediately south of the Kenosha Campus Academic Building at 3626 - 30th Avenue, Kenosha, WI that would meet the requirements necessary to provide a Police Academy SIM CITY;

WHEREAS, the Gateway Technical Foundation, Inc. has proposed to lease the property to Gateway Technical College for a period not to exceed ten (10) years with lease payments not to exceed \$1,609.38 per month, or \$19,312.56 per year, with the College responsible for all improvements, insurance and operating expenses associated with the property.

NOW, THEREFORE, BE IT RESOLVED that the Gateway Technical College District Board, pursuant to §5.04(4)(a) of the Wisconsin Administrative Code, approves the lease agreement between the Gateway Technical College Foundation, Inc. and Gateway Technical College for the property located at 3626 – 30th Avenue, Kenosha.

Gary Olsen
Chairperson

Ronald J. Frederick
Secretary

November 20, 2014
Date

**Summary of Lease Agreement Between
Gateway Technical College Foundation, Inc.
and
Gateway Technical College
For Property Located at 3626 – 30th Avenue, Kenosha WI**

The administration is requesting approval for a draft lease agreement with Gateway Technical College Foundation, Inc. for the property located immediately south of the Kenosha Campus Academic Building. The 0.822 acre parcel includes a 1,237 sq. ft. house and surrounding property which will be transformed into a Police Academy SIM CITY for training purposes. The plan called for the property to be purchased by the Gateway Foundation and leased back to the College. Upon Gateway Technical College Board approval of the draft lease agreement, the resolution is being forwarded to the Wisconsin Technical College System Board (WTCSB) for approval.

The highlights of the lease agreement to be negotiated with the Foundation are as follows:

- *Term of the lease not to exceed ten (10) years*
- *Lease payments not to exceed \$1,609.38 per month, \$19,312.56 per year based on 10-year amortization*
- *Gateway Technical College will be responsible for all improvements, insurance, and operating expenses associated with the property*
- *Escrow payment to be negotiated*

*Attachment:
Draft Lease Agreement*

LEASE AGREEMENT

THIS LEASE AGREEMENT, entered into this 1st day of December, 2014, by and between the **Gateway Technical College Foundation, Inc**, a Wisconsin Non-Stock Corporation, Kenosha, Wisconsin, (hereinafter referred to as "Lessor"), and **Gateway Technical College**, a technical college district organized and existing under Wis. Stat. Ch. 38 (hereinafter referred to as "Lessee").

WITNESSETH:

Lessor, for and in consideration of the covenants hereinafter set forth to be kept and performed by Lessee, agrees to demise and lease unto the Lessee, and, the Lessee does hereby rent from the Lessor the Leased Premises for the period, at such agreed upon rental, and upon the terms and conditions hereinafter specifically set forth.

1. Description of Leased Premises. Lessor owns the 0.822 acre property located at 3626 – 30th Avenue, Kenosha, Wisconsin ("the Leased Premises"). Lessor hereby leases to Lessee and Lessee hereby leases from Lessor, upon and subject to the terms and provisions of this Lease Agreement, the Leased Premises as shown on Exhibit "A" attached hereto. Said Leased Premises contains a building with 1,237 square feet, located at 3626 – 30th Avenue, Kenosha, Wisconsin. **Lessee is taking the Leased Premises in its "AS IS" condition.**

2. Term of Lease Agreement. The term of this Lease Agreement shall be a period of one hundred twenty (120) months commencing on the 1st day of December, 2014 and ending at midnight on the last day of November, 2024. ("Initial Term").

3. Rent and Security Deposit

A. Rent. Lessor agreed to lease the Leased Premises to Lessee in the amount of One Thousand Six Hundred Nine Dollars and Thirty-Eight Cents (\$1,609.38) per month for one hundred twenty (120) months. This is equal to one hundred fifty thousand dollars (\$150,000) amortized over ten (10) years at 5.25%.

Further, Lessee shall be responsible for any real estate taxes which may be due on the Leased Premises.

B. Security Deposit: Upon execution of this Lease Agreement, Lessee shall deposit with Lessor the sum of One Thousand Six Hundred Nine Dollars and Thirty-Eight Cents (\$1,609.38) as a Security Deposit. The Security Deposit shall remain on deposit with Lessor during the entire term and all extended terms under this Lease Agreement. In the event of any default, the Security Deposit may be applied by Lessor toward damages, costs, expenses, attorney's fees related to or arising out of such default. The Security Deposit shall not be construed as liquidated damages. Lessor has no obligation to maintain the Security Deposit in a separate account or pay interest on the amount held. Upon yielding the Leased Premises back to Lessor at the expiration or termination of this Lease Agreement, and provided no default has occurred, Lessor shall within sixty (60) days return the Security Deposit, or any remaining portion thereof to Lessee.

4. Place of Payment of Rent. All rentals to be paid by Lessee to Lessor pursuant to this Lease Agreement shall be paid by the Lessee to Lessor at 3520 – 30th Avenue, Kenosha, WI 53144-1690, or such other place the Lessor shall designate in writing to Lessee from time to time.

5. Use of Leased Premises. The Leased Premises shall be used by Lessee as part of the Gateway campus and more particularly as a Police Science teaching lab. Further, Lessee shall be solely responsible for obtaining all permits and licenses which may be necessary for Lessee to use the Leased Premises as described herein. Failure on the part of Lessee to obtain and/or renew any required permits or licenses will not relieve Lessee from its obligations herein.

Lessee shall have the right to install whatever equipment, machines or fixtures Lessee deems necessary or desirable for its operation on the Leased Premises and all such equipment, fixtures and machines shall be and remain the sole property of Lessee. Lessee shall have the right to remove such items at any time during the term of this Lease Agreement; provided however, that in the event of such removal, Lessee agrees to restore the Leased Premises to its condition prior to installation.

Lessee agrees the Leased Premises shall not be used for any unlawful purpose of or in violation of any ordinance, law, statute, rule, or regulation of any governmental body pertaining to the Leased Premises.

6. Obligations of Lessor. Quiet Enjoyment: During the term of this Lease Agreement, the Lessor covenants that Lessee, upon paying the rent required herein and performing the covenants and agreements herein contained on the part of Lessee, may quietly enjoy the Leased Premises, except as otherwise herein provided and subject, however, except as to such portion of the Leased Premises as shall be taken under the power of eminent domain.

7. Obligations of Lessee.

A. Utilities: Lessee shall pay all charges for utilities used or consumed in connection with the Leased Premises.

B. Janitorial Services: Lessee shall keep the Leased Premises in a good, sanitary and habitable condition. Lessee shall, at its sole cost and expense, from time to time, furnish or procure janitorial service for the Leased Premises as is reasonably required to maintain the Leased Premises in a good, sanitary and habitable condition.

C. Changes/Alterations to Leased Premises: Lessee may make structural changes, alterations, or improvements to the Leased Premises without the prior written consent of Lessor. Lessee may also make non-structural changes, alterations, or improvements to the Leased Premises without the prior written consent of Lessor.

D. Compliance with Law: Lessee shall at all times observe all fire and building codes relating to its operation and use of the Leased Premises.

Lessee shall comply with all laws of the State of Wisconsin and the United States, and ordinances of the City and County of Kenosha, Wisconsin as to sanitary, health and safety conditions and as to the use of the Leased Premises by Lessee. Lessee further agrees to keep the Leased Premises and appurtenances thereto clean and in healthy condition and good repair, according to the statutes and ordinances in such cases made and provided, and the direction of any public officer or officers thereunder duly authorized, all at its own expense, and, shall yield the Leased Premises back to Lessor upon the termination of this Lease Agreement, whether such termination shall occur by expiration of the term or in any other manner whatsoever.

E. Lessor Access: Lessee shall grant Lessor access to the Leased Premises during normal business hours for the purpose of examining and inspecting the same. Lessor's right of access shall be exercised only with Lessee's prior consent, which consent shall not be unreasonably withheld.

F. Condition of Property at Termination: Lessee shall vacate the Leased Premises in good order and in the same repair as which the property existed at the commencement of this Lease Agreement, ordinary wear and tear and casualties by accidental fire not occurring through Lessee's negligence alone excepted. Lessee may at any time prior to or upon the termination of this Lease Agreement or any renewal or extension thereof, remove from the Leased Premises all materials, equipment and property of every other sort or nature installed by the Lessee thereon, provided that such property is removed without substantial injury to the Leased Premises. No injury or damage shall be considered substantial if it is promptly corrected by restoration to the condition prior to the installation of such property or equipment, if so requested by Lessor.

G. Payment of Work: Lessee agrees that it will promptly pay for any and all work done in or about the Leased Premises and will not permit or suffer any mechanic's or materialman's liens to attach to the Leased Premises and shall promptly cause any claim for any such lien to be released, or, provide such security as the Lessor may demand to its satisfaction in the event the Lessee desires to contest or dispute any such claim.

H. Fire and Public Liability Insurance

(i) Lessee shall procure and maintain at its expense fire insurance with extended coverage endorsement, in an amount equal to the insurable value of the Leased Premises. Lessor shall be named as an insured.

(ii) Lessee shall be responsible for, and shall procure and maintain at its expense, fire insurance with extended coverage endorsement in an amount equal to the insurable value of its personal property, tenant improvements, machines, equipment, fixtures, coolers and inventory maintained on the Leased Premises.

(iii) Both the Lessee and the Lessor herewith waive all rights of subrogation which either party and/or their insurance carrier may have against the other party with respect to covered property losses payable under either party's property insurance policies.

(iv) Lessee shall procure and maintain public liability and property damage insurance policies with respect to the Leased Premises, in which both Lessor and Lessee shall be named as insureds, with limits of at least Two Million (\$2,000,000) Dollars for any one injury and Two Million (\$2,000,000) Dollars aggregate for any one occurrence. Lessor shall be named as an insured.

I. Assignment and Subletting: Lessee may not assign or sublet the Leased Premises in whole or in part without the prior written consent of the Lessor. Nothing in this paragraph shall prevent the Lessee from assigning or subletting the Leased Premises to a corporation or other entity in which Lessee holds or owns a controlling interest; provided however, any such assignment or sublet of the Leased Premises shall not in any way release Lessee from any liability under the terms and provisions of this Lease Agreement.

J. Return of Keys: Upon termination of this Lease Agreement by expiration or otherwise, Lessee shall, upon surrender of possession of the Leased Premises, return all keys to the Leased Premises to Lessor.

K. Lessee Maintenance: Lessee is solely responsible for all maintenance, repair and replacement to the Leased Premises and its mechanical systems necessary for its use of the Leased Premises. Further, Lessee shall be responsible for all snow and ice removal, landscape maintenance and lawn mowing.

L. Indemnification: Lessee agrees to indemnify and save the Lessor harmless against and from any and all claims, damages, costs and expenses, including reasonable attorney's fees, arising from Lessee's use of the Leased Premises.

8. **Eminent Domain.** In the event the Leased Premises or any part thereof shall be permanently taken or condemned or transferred by agreement in lieu of condemnation for any public or quasi-public use or purpose by any competent authority, whether or not this Lease Agreement shall be terminated, the entire compensation award therefore, both leasehold and reversion, shall belong to Lessor without any deduction therefrom for any present or future estate of Lessee and Lessee hereby assigns to Lessor all its right, title and interest to any such award. Lessee agrees to execute any and all documents required to evidence such result. Lessee shall, however, be entitled to claim, prove and receive in such condemnation proceedings such award as may be allowed for fixtures and other equipment installed by it but only if and to the extent that such award is in addition to the award for the land and buildings and other improvements or portions thereof containing the Leased Premises. In the event that more than twenty-five (25%) percent of the Leased Premises shall be taken or condemned for public or quasi-public purposes, then either the Lessor or the Lessee shall have the option of terminating this Lease Agreement upon giving the other party written notice of such election within thirty (30) days after the earlier of the date that possession of the property is taken by the condemning authority or the date the award for condemnation is paid.

Notwithstanding any other provision in this paragraph, Lessee shall be entitled to all relocation benefits, if any, in the event of condemnation which benefits are provided by federal, state or local law regulation or ordinance.

9. Destruction or Damage to the Leased Premises. If the Leased Premises are totally destroyed by fire or other casualty, this Lease Agreement and the term hereby created may be terminated at the Lessor's written option delivered to Lessee within thirty (30) days after such total destruction. In the event the Lessor does not elect to terminate this Lease Agreement upon total destruction of the Leased Premises, the Lessor shall, at its own cost and expense, commence to rebuild, restore and replace the Leased Premises as soon as it is practicable and will begin such work within three (3) months after destruction. The rent due by Lessee to Lessor under the terms of this Lease Agreement shall abate for the period between the date of total destruction of the property and the date the Leased Premises shall be rebuilt, restored or replaced and legal possession is delivered to Lessee. In the event the work of repair, reconstruction, restoration or replacement of the Leased Premises is not commenced within three (3) months after the total destruction by fire or other cause, the Lessee may, at its option, cancel and terminate this Lease Agreement by providing notice in writing to Lessor.

If the Leased Premises are partially damaged or destroyed by fire or other casualty, the Lessor shall, within thirty (30) days after adjustment of any insurance claims relating to said loss, or in any event within three (3) months after the loss, commence the rebuilding, restoration or replacement of the Leased Premises at Lessor's own cost and expense. The Leased Premises shall be placed as nearly as possible in the same condition as it was before such partial destruction or damage. During the period of rebuilding, restoration or replacement, the Lessee shall pay such proportion of the rent due Lessor as is in proportion to the amount of space available for occupancy to Lessee; provided, however, rent shall be totally abated in the event more than fifty (50%) percent of the total rentable area of Lessee is not available or unusable for occupancy. In the event the rebuilding, restoration or replacement of the Leased Premises is not commenced within thirty (30) days after adjustment of Lessor's insurance claims for such partial damage by fire or casualty or within three (3) months after such loss, whichever date is earlier, or in the event the work of repair, restoration or reconstruction is not substantially completed within five (5) months after such partial damage by fire or other casualty, the Lessee may, at its option, cancel and terminate this Lease Agreement by notice in writing to Lessor. Any delay caused by war, strike, governmental action, act of God, or any major cause beyond the control of Lessor shall not be included within such five (5) month period for repair, reconstruction or restoration.

For the purpose of this paragraph, the term "total destruction" shall mean such destruction or damage to the Leased Premises as shall require the expenditure to rebuild, repair or replace the damaged Leased Premises in a sum in excess of fifty (50%) percent of the building's sound value immediately prior to damage. For the purposes of this paragraph, the term "partial destruction" shall mean destruction or damage as will require the expenditure to rebuild, repair or replace the damaged Leased Premises in a sum not exceeding fifty (50%) percent of the Premise's sound value immediately prior to damage.

Nothing in this paragraph shall be construed or interpreted as relieving the Lessee of any legal liability for damage caused through any act or omission on the part of any agent, employee, invitee or customer of Lessee, unless caused by the failure of the Lessor to maintain or repair the Leased Premises in accordance with this Lease Agreement after reasonable time and notice from Lessee.

In the event of any partial destruction of the Leased Premises occurring during the last three months of the original term of this Lease Agreement or any extension thereof, to the extent of twenty-five (25%) percent or more of the sound value of the Leased Premises immediately prior to its damages, the Lessee may elect to terminate this Lease Agreement as of the date of damage or destruction by fire or other casualty by giving notice of such election in writing to Lessor within twenty (20) days after such damage or destruction.

10. Default.

A. Events of Default: The occurrence of any one or more of the following events shall constitute a default and breach of this Lease Agreement by Lessee:

(i) The vacating or abandonment of the Leased Premises by Lessee.

(ii) The failure by Lessee to make any payment of rent or any other payment required to be made by Lessee hereunder, and when due, where such failure continues for a period of five (5) days.

(iii) The failure on the part of Lessee to observe or perform any of the covenants, conditions or provisions of this Lease Agreement to be observed or performed by Lessee, other than the payment of monies due Lessor under this Lease Agreement, where such failure shall continue for a period of fifteen (15) days after written notice thereof by Lessor to Lessee; provided however, that if the nature of Lessee's default is such that more than fifteen (15) days are reasonably required to cure said default, then Lessee shall not be deemed to be in default if Lessee commences such cure of default within said fifteen (15) day period and completes curing the default in any event within thirty (30) days after notice by Lessor.

B. Lessor Default: The Lessor shall not be deemed in default of this Lease Agreement unless the Lessor fails to perform obligations required of the Lessor in a reasonable time after notice of any breach or default in writing from Lessee; provided however, any alleged default of Lessor shall be cured within thirty (30) days after written notice by the Lessee to Lessor specifying wherein the Lessor has failed to perform its obligations. If the nature of Lessor's obligation is such that more than thirty (30) days are required for the performance or cure thereof, then in such event the Lessor shall not be in default if the Lessor commences performance within such thirty (30) day period and thereafter pursues the same with due diligence to completion.

C. Non-Monetary Default by Lessee: In the event of a default, other than the payment of monies due Lessor under this Lease Agreement, by Lessee continues

uncured for a period beyond that which is provided for in paragraph 10.A.3., Lessor may terminate this Lease Agreement by giving written notice to Lessee of its election to do so, and, upon mailing of such notice, this Lease Agreement shall forthwith terminate and upon such termination it shall be lawful for the Lessor to re-enter the Leased Premises, either with or without process of law, and to expel and put out the Lessee or any person or persons occupying the Leased Premises, using force as may be necessary to do so, and to repossess and enjoy the Leased Premises with the same effect as if the term of this Lease Agreement had expired. Notwithstanding any provision of this Lease Agreement to the contrary, if the Lessor terminates this Lease Agreement on account of any event of default by Lessee or occurrence of any other event provided as grounds for termination in this Lease Agreement, neither such termination or re-entry and retaking of the Leased Premises, whether by unlawful detainer proceedings, eviction proceedings, or otherwise, shall operate to discharge or relieve the Lessee of its liability to pay the rent and perform and observe all the other terms, provisions, obligations and covenants of this Lease Agreement during the balance of the term for which the Lease Agreement would have continued had it not been so terminated. Lessor agrees to use its reasonable efforts to relet the Leased Premises or portions thereof for the account of the Lessee or otherwise to mitigate Lessee's liability hereunder.

Furthermore, in the event Lessee abandons the Leased Premises, Lessor may, any time after five (5) days' notice being sent to Lessee, enter upon the Leased Premises to take any action it deems necessary to secure the Leased Premises so as to prevent damage to the Leased Premises or to insure the health and safety of the Leased Premises, and its Lessees, invitees and customers. Lessor shall not be liable to Lessee for any damage to property or business in relation to said actions. Said actions will not in any way relieve Lessee from any obligations, terms or conditions contained in this Lease Agreement.

D. Monetary Default by Lessee: In the event of a default for the payment of any money due Lessor under this Lease Agreement, Lessee's tenancy is terminated if Lessor gives to Lessee written notice to vacate or pay rent on or before a date five (5) days after giving of said notice to Lessee, and if Lessee fails to make the payment within that time period. If Lessee has been given said notice and has paid the amount required or permitted by Lessor to remain in the Leased Premises contrary to such notice, and if within the remaining term of the Lease Agreement or any Extended Term herein provided the Lessee defaults in the subsequent payment of any monies due Lessor, the Lessee's tenancy is terminated if the Lessor, while the Lessee is in default, gives Lessee notice to vacate on or before a date fourteen (14) days after giving of notice of default.

E. Additional Damages: Damages which may be recovered by Lessor occasioned by any breach of this Lease Agreement by Lessee shall include, but are not limited to, the cost of recovering possession of the Leased Premises; expenses of reletting, including necessary renovation and alteration of the Leased Premises; reasonable actual attorney's fees and costs and expenses of litigation; the amount of unpaid rent and other charges and adjustments until the Leased Premises is relet; and, interest at the rate of eighteen (18%) percent per annum on any unpaid rent or other expenses from the date due or paid on behalf of the Lessor until paid or recovered from Lessee.

11. Subordination to Existing and Future Mortgages. This Lease Agreement is subject and subordinate at all times to the lien of existing and future mortgages on the Leased Premises. Although no instrument or act on the part of Lessee shall be necessary to effectuate such subordination, the Lessee will, upon demand, execute and deliver such further instruments as may reasonably be required by Lessor's mortgagee subordinating this Lease Agreement to the lien of all such mortgages. Lessee hereby appoints Lessor its attorney-in-fact, irrevocably, to execute and deliver any such instrument for the Lessee.

12. Miscellaneous Provisions.

A. Rights and Remedies: All rights and remedies of the Lessor herein enumerated shall be cumulative and none shall exclude any other right or remedy allowed by law, and, said rights and remedies may be exercised and enforced concurrently and whenever and as often as occasion therefore arises.

B. Waiver of Breach: Waiver by the Lessor of any single breach of any term, covenant or condition herein contained shall only be deemed to be a waiver of such term, covenant or condition but not of any subsequent breach of the same or any other term, covenant or condition herein contained. The subsequent acceptance of rent hereunder by the Lessor shall not be deemed to be waiver of any preceding breach by the Lessee of any term, covenant or condition of this Lease Agreement other than the failure of the Lessee to pay the particular rent so accepted, regardless of the Lessor's knowledge of such preceding breach at the time of acceptance of such rent. No covenant, term or condition of this Lease Agreement shall be deemed to have been waived by the Lessor, unless such waiver is in writing and subscribed to by the Lessor. The consent or approval of the Lessor to or of any act of the Lessee requiring the Lessor's consent or approval shall not be deemed to waive or render unnecessary the Lessor's consent or approval to or of any subsequent similar act by the Lessee or its successors or assigns.

C. No Relationship: No provision of this Lease Agreement shall be construed to create any relationship between the parties hereto other than that of Lessor and Lessee, and the Lessor shall not in any way or for any purpose, become a partner of the Lessee in the conduct of its business or otherwise, or a member of joint venture or enterprise with the Lessee.

D. Notices: Any notices which Lessor may desire or be required to serve upon Lessee shall be served upon deposit in the United States mails, certified mail with return receipt requested, postage prepaid, addressed Lessee as follows:

Mr. William R. Whyte, Vice President HR & Facilities
Gateway Technical College
3520 – 30th Avenue
Kenosha, WI 53144

And, any notices which Lessee may desire or be required to serve upon Lessor shall be served upon deposit in the United States mails, certified mail with return receipt requested, postage prepaid, addressed to Lessor as follows:

Gateway Technical College Foundation, Inc.
3520-30th Avenue
Kenosha, WI 53144-1690

E. Choice of Law: This Lease Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin. If there is more than one Lessee, the word "Lessee" as used herein shall be construed to be in the plural. If the Lessee is an individual rather a corporation, the "Lessee" as used herein and all pronouns referring thereto shall be construed as describing the individual Lessee or Lessees.

F. Headings: All paragraph headings in this Lease Agreement are for the convenience of the parties only and shall not be deemed definitive of any of the contents contained therein.

G. Binding Parties: Each and all of the terms, agreements, covenants and conditions of this Lease Agreement shall inure to the benefit of and shall bind not only parties hereto, but their respective successors and assigns.

H. Memorandum of Lease: At the request of either Lessor or Lessee, the other party agrees to execute, deliver and record (the cost of recording to be born by Requesting Party) a short form or a memorandum of this Lease Agreement in suitable form for recording at the Register of Deeds for Racine County, Wisconsin; provided however, the memorandum of Lease Agreement shall not disclose any of the rent payable by Lessee to Lessor pursuant to the terms of this Lease Agreement.

I. Execution of Lease: This Lease Agreement may be signed and executed by the parties hereto in one or more counterparts, each of which shall be deemed an original document.

J. Integration: This Lease Agreement and the attached schedules, if any, set forth all covenants, promises, agreements, conditions and understandings between the Lessor and Lessee concerning the Leased Premises and replace and supersede all previous agreements, if any, and there are no covenants, promises, agreements or conditions, or understandings, either oral or written, other than those set forth herein. Except as herein otherwise provided, no subsequent alteration, amendment, change, addition or deletion to or of this Lease Agreement shall be binding upon the Lessor or the Lessee, unless the same is reduced to writing and signed by the parties.

K. Severability: The provisions of this Lease Agreement shall be deemed separable, and if any term or provision of this Lease Agreement or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Lease Agreement, or the application of such term or provision to persons or circumstances other than those to which it is invalid or unenforceable, shall not be

effected thereby, and each term, covenant, provision or condition of this Lease Agreement shall be valid and be enforced to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties have duly executed this Lease Agreement and affixed their respective seals hereunto on the day and year first above written.

Gateway Technical College Foundation, Inc.

By: _____

Name: _____

Its: _____

Gateway Technical College District

By: _____

Name: _____

Its: _____

EXHIBIT A

**Lease between Gateway Foundation & Gateway Technical College
For Property Located at 3626 30th Avenue, Kenosha WI**

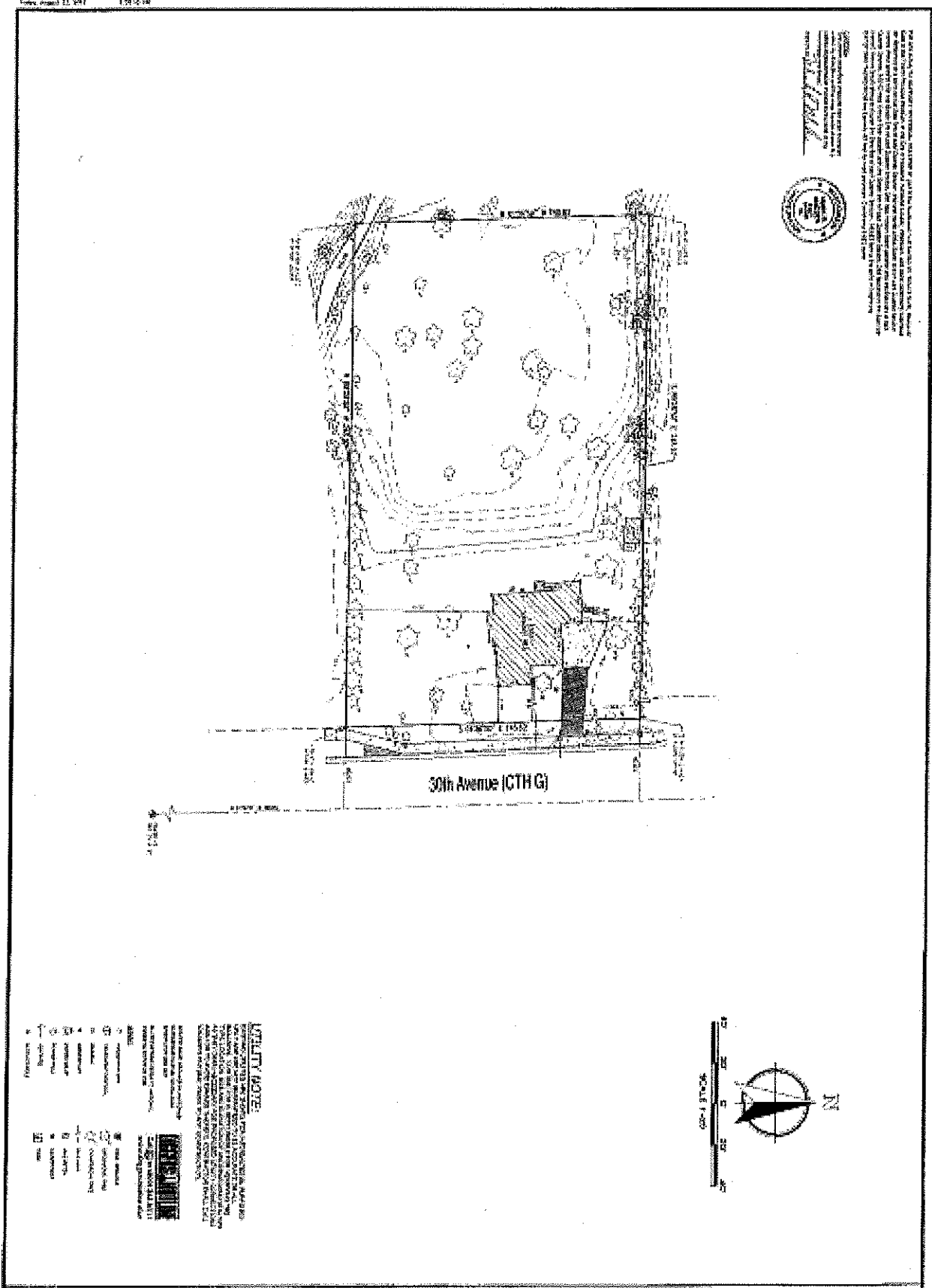
Exhibit A

Legal Description of Leased Premises

Northwest of $\frac{1}{4}$ of Section 25, Town 2 North, Range 22 East of the Fourth Principal Meridian, in the City of Kenosha, Kenosha County, Wisconsin, and more particularly described as Beginning at a point on the East line of Quarter Section, 400 feet North of the South oine of said Quarter Section; thence West parallel with the South line of said Quarter Section, 286 feet; thence North parallel with the East line of said Quarter Section, 145.62 feet; thence East parallel with the South line of said Quarter Section, 286 feet and to the East line thereof; thence South along and upon the East line of said Quarter Section, 145.62 feet to the point of beginning.

EXCEPTING THEREFROM the Easterly 40' feet for road purposes. Containing 0.822 acres.

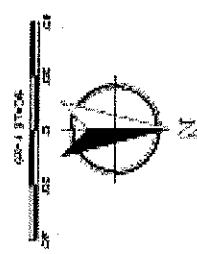




NOTICE: This drawing was prepared by the undersigned professional engineer, architect, landscape architect, geologist, or other licensed professional engineer or architect, and is a true and correct copy of the original drawing as shown to the client. It is to be used only for the purpose intended by the client and is not to be relied upon for any other purpose without the consent of the undersigned. The undersigned assumes no responsibility for the accuracy of any information provided by the client or for the consequences of any action taken based on this drawing.

LEGEND:

- existing property line
- existing boundary line
- existing survey line
- existing centerline
- existing right-of-way line
- existing easement line
- existing utility line
- proposed boundary line
- proposed survey line
- proposed centerline
- proposed right-of-way line
- proposed easement line
- proposed utility line
- existing building
- existing structure
- existing fence
- existing tree
- existing shrub
- existing water feature
- existing road
- existing driveway
- existing parking area
- existing utility pole
- existing utility vault
- existing utility manhole
- existing utility transformer
- existing utility meter
- existing utility valve
- existing utility control box
- existing utility structure
- existing utility equipment
- existing utility facility
- existing utility installation
- existing utility system
- existing utility network
- existing utility infrastructure
- existing utility asset
- existing utility resource
- existing utility service
- existing utility product
- existing utility solution
- existing utility strategy
- existing utility plan
- existing utility program
- existing utility policy
- existing utility procedure
- existing utility practice
- existing utility protocol
- existing utility standard
- existing utility guideline
- existing utility best practice
- existing utility benchmark
- existing utility key performance indicator
- existing utility metric
- existing utility measure
- existing utility indicator
- existing utility signifier
- existing utility symbol
- existing utility icon
- existing utility image
- existing utility graphic
- existing utility diagram
- existing utility chart
- existing utility table
- existing utility form
- existing utility document
- existing utility report
- existing utility study
- existing utility analysis
- existing utility evaluation
- existing utility assessment
- existing utility review
- existing utility audit
- existing utility inspection
- existing utility check
- existing utility verification
- existing utility validation
- existing utility confirmation
- existing utility approval
- existing utility authorization
- existing utility permission
- existing utility consent
- existing utility agreement
- existing utility arrangement
- existing utility understanding
- existing utility cooperation
- existing utility collaboration
- existing utility partnership
- existing utility alliance
- existing utility coalition
- existing utility consortium
- existing utility joint venture
- existing utility partnership
- existing utility collaboration
- existing utility cooperation
- existing utility collaboration
- existing utility cooperation



NO.	DESCRIPTION	DATE
1	PREPARED	11/20/14
2	REVISION	
3	REVISION	
4	REVISION	
5	REVISION	
6	REVISION	
7	REVISION	
8	REVISION	
9	REVISION	
10	REVISION	
11	REVISION	
12	REVISION	
13	REVISION	
14	REVISION	
15	REVISION	
16	REVISION	
17	REVISION	
18	REVISION	
19	REVISION	
20	REVISION	

**GATEWAY TECHNICAL COLLEGE
TOPOGRAPHIC - BOUNDARY
SURVEY**
3626 30th Avenue, Kenosha, WI

Nielsen Madsen & Barber S.C.
Civil, Engineering and Land Surveyors
400 Harrison Ave., Suite 100, Kenosha, WI 53140
TEL: 262-593-1185 Fax: 262-593-1174
Website: www.nmbars.com



IX. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
 - a) Financial Statement and Expenditures over \$2,500
 - b) Cash and Investment Schedules
2. Personnel Report
3. Grant Awards
4. Contracts for Instructional Delivery
5. Advisory Committee Activity Report
6. Program Title Change Request 10-607-7 Land Survey Technician
7. Approval of BID:
 - a) Racine Lake Building Lower Level Toilet Renovation Racine Campus, Bid No. 1461

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

FINANCIAL STATEMENT AND EXPENDITURES OVER \$2,500

Summary of Item: Summary of revenue and expenditures as of **10/31/14**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Bane Thomey

11/06/14

**GATEWAY TECHNICAL COLLEGE
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 10/31/14**

<u>COMBINED FUNDS</u>	2014-15 APPROVED BUDGET	2014-15 WORKING BUDGET	2014-15 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 28,981,083	\$ 28,981,083	\$ 27,399	0.09%
STATE AIDS	42,913,039	42,913,039	4,815,347	11.22%
STATUTORY PROGRAM FEES	17,034,937	17,034,937	9,163,771	53.79%
MATERIAL FEES	797,467	797,467	432,426	54.22%
OTHER STUDENT FEES	3,199,974	3,199,974	1,546,614	48.33%
INSTITUTIONAL	9,630,000	9,630,000	3,244,585	33.69%
FEDERAL	40,588,000	40,588,000	15,986,948	39.39%
OTHER RESOURCES	<u>13,465,000</u>	<u>13,465,000</u>	<u>13,155,751</u>	97.70%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 156,609,500</u>	<u>\$ 156,609,500</u>	<u>\$ 48,372,841</u>	30.89%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 61,487,136	\$ 61,487,136	\$ 19,355,119	31.48%
INSTRUCTIONAL RESOURCES	1,271,370	1,271,370	446,779	35.14%
STUDENT SERVICES	56,142,749	56,142,749	24,158,869	43.03%
GENERAL INSTITUTIONAL	11,200,783	11,200,783	3,922,197	35.02%
PHYSICAL PLANT	25,662,962	25,662,962	7,424,421	28.93%
AUXILIARY SERVICES	600,000	600,000	198,605	33.10%
PUBLIC SERVICES	<u>395,000</u>	<u>395,000</u>	<u>178,475</u>	45.18%
TOTAL EXPENDITURES	<u>\$ 156,760,000</u>	<u>\$ 156,760,000</u>	<u>\$ 55,684,465</u>	35.52%
EXPENDITURES BY FUNDS:				
GENERAL	\$79,245,000	\$79,245,000	\$24,926,115	31.45%
SPECIAL REVENUE - OPERATIONAL	9,221,000	9,221,000	2,374,545	25.75%
SPECIAL REVENUE - NON AIDABLE	44,504,000	44,504,000	20,637,063	46.37%
CAPITAL PROJECTS	13,390,000	13,390,000	6,738,391	50.32%
DEBT SERVICE	9,800,000	9,800,000	809,746	8.26%
ENTERPRISE	<u>600,000</u>	<u>600,000</u>	<u>198,605</u>	33.10%
TOTAL EXPENDITURES	<u>\$ 156,760,000</u>	<u>\$ 156,760,000</u>	<u>\$ 55,684,465</u>	35.52%

11/06/14

**GATEWAY TECHNICAL COLLEGE
2014-14 SUMMARY OF REVENUE & EXPENDITURES AS OF 10/31/14**

<u>GENERAL FUND</u>	2014-15 APPROVED BUDGET	2014-15 WORKING BUDGET	2014-15 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 17,250,083	\$ 17,250,083	\$ -	0.00%
STATE AIDS	37,989,039	37,989,039	3,625,903	9.54%
STATUTORY PROGRAM FEES	17,034,937	17,034,937	9,163,771	53.79%
MATERIAL FEES	797,467	797,467	432,426	54.22%
OTHER STUDENT FEES	2,052,974	2,052,974	965,680	47.04%
FEDERAL REVENUE	30,000	30,000	85	0.28%
INSTITUTIONAL	3,820,000	3,820,000	585,431	15.33%
OTHER RESOURCES	<u>-</u>	<u>-</u>	<u>-</u>	
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 78,974,500</u>	<u>\$ 78,974,500</u>	<u>\$ 14,773,296</u>	18.71%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 51,853,136	\$ 51,408,136	\$ 16,156,031	31.43%
INSTRUCTIONAL RESOURCES	1,248,370	1,248,370	434,014	34.77%
STUDENT SERVICES	10,249,749	10,694,749	3,090,000	28.89%
GENERAL INSTITUTIONAL	7,892,283	7,892,283	3,073,029	38.94%
PHYSICAL PLANT	<u>8,001,462</u>	<u>8,001,462</u>	<u>2,173,041</u>	27.16%
TOTAL EXPENDITURES	<u>\$ 79,245,000</u>	<u>\$ 79,245,000</u>	<u>\$ 24,926,115</u>	31.45%

11/06/14

**GATEWAY TECHNICAL COLLEGE
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 10/31/14**

<u>SPECIAL REVENUE -OPERATIONAL FUND</u>	2014-15 APPROVED BUDGET	2014-15 WORKING BUDGET	2014-15 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 2,086,000	\$ 2,086,000	\$ 27,399	1.31%
STATE AIDS	2,284,000	2,284,000	23,500	1.03%
FEDERAL	4,389,000	4,389,000	266,060	6.06%
INSTITUTIONAL	<u>462,000</u>	<u>462,000</u>	<u>613,483</u>	132.79%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 9,221,000</u>	<u>\$ 9,221,000</u>	<u>\$ 930,442</u>	10.09%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 5,940,000	\$ 5,831,000	\$ 1,429,366	24.51%
STUDENT SERVICES	2,070,000	2,179,000	623,746	28.63%
GENERAL INSTITUTIONAL	844,000	844,000	183,334	21.72%
PHYSICAL PLANT	32,000	32,000	13,254	
PUBLIC SERVICES	<u>335,000</u>	<u>335,000</u>	<u>124,845</u>	37.27%
TOTAL EXPENDITURES	<u>\$ 9,221,000</u>	<u>\$ 9,221,000</u>	<u>\$ 2,374,545</u>	25.75%

11/06/14

**GATEWAY TECHNICAL COLLEGE
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 10/31/14**

<u>SPECIAL REVENUE-NON AIDABLE FUND</u>	2014-15 APPROVED BUDGET	2014-15 WORKING BUDGET	2014-15 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 2,570,000	\$ 2,570,000	\$ 1,165,944	45.37%
OTHER STUDENT FEES	887,000	887,000	478,585	53.96%
INSTITUTIONAL	4,948,000	4,948,000	1,925,265	38.91%
FEDERAL	<u>36,099,000</u>	<u>36,099,000</u>	<u>15,720,803</u>	43.55%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 44,504,000</u>	<u>\$ 44,504,000</u>	<u>\$ 19,290,597</u>	43.35%
EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 43,753,000	\$ 43,753,000	\$ 20,382,575	46.59%
GENERAL INSTITUTIONAL	<u>751,000</u>	<u>751,000</u>	<u>254,488</u>	33.89%
TOTAL EXPENDITURES	<u>\$ 44,504,000</u>	<u>\$ 44,504,000</u>	<u>\$ 20,637,063</u>	46.37%

11/06/14

**GATEWAY TECHNICAL COLLEGE
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 10/31/14**

<u>CAPITAL PROJECTS FUND</u>	2014-5 APPROVED BUDGET	2014-5 WORKING BUDGET	2014-5 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ -	\$ -	\$ -	
STATE AIDS	70,000	70,000	-	0.00%
FEDERAL	70,000	70,000	-	0.00%
INSTITUTIONAL	100,000	100,000	33,468	33.47%
OTHER RESOURCES	<u>13,150,000</u>	<u>13,150,000</u>	<u>11,500,000</u>	87.45%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 13,390,000</u>	<u>\$ 13,390,000</u>	<u>\$ 11,533,468</u>	86.13%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 3,694,000	\$ 3,694,000	\$ 1,769,722	47.91%
INSTRUCTIONAL - RESOURCES	23,000	23,000	12,765	55.50%
STUDENT SERVICES	70,000	70,000	62,548	89.35%
GENERAL INSTITUTIONAL	1,713,500	1,713,500	411,346	24.01%
PHYSICAL PLANT	7,829,500	7,829,500	4,428,380	56.56%
PUBLIC SERVICE	<u>60,000</u>	<u>60,000</u>	<u>53,630</u>	89.38%
TOTAL EXPENDITURES	<u>\$ 13,390,000</u>	<u>\$ 13,390,000</u>	<u>\$ 6,738,391</u>	50.32%

11/06/14

**GATEWAY TECHNICAL COLLEGE
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 10/31/14**

<u>DEBT SERVICE FUND</u>	2014-15 APPROVED BUDGET	2014-15 WORKING BUDGET	2014-15 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 9,600,000	\$ 9,600,000	\$ -	0.00%
INSTITUTIONAL	5,000	5,000		0.00%
OTHER RESOURCES	<u>\$ 315,000</u>	<u>315,000</u>	<u>1,655,751</u>	525.64%
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 9,920,000</u>	<u>\$ 9,920,000</u>	<u>\$ 1,655,751</u>	16.69%
EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	<u>\$ 9,800,000</u>	<u>\$ 9,800,000</u>	<u>\$ 809,746</u>	8.26%
TOTAL EXPENDITURES	<u>\$ 9,800,000</u>	<u>\$ 9,800,000</u>	<u>\$ 809,746</u>	8.26%

11/06/14

**GATEWAY TECHNICAL COLLEGE
2014-15 SUMMARY OF REVENUE & EXPENDITURES AS OF 10/31/14**

<u>ENTERPRISE FUND</u>	2014-15 APPROVED BUDGET	2014-15 WORKING BUDGET	2014-15 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	260,000	260,000	102,349	39.37%
INSTITUTIONAL	295,000	295,000	86,938	29.47%
FEDERAL	-	-	-	
TOTAL REVENUE & OTHER RESOURCES	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 189,287</u>	31.55%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 198,605</u>	33.10%
TOTAL EXPENDITURES	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 198,605</u>	33.10%

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Bane Thomey

GATEWAY TECHNICAL COLLEGE
MONTHLY CASH RECONCILIATION
FOR THE MONTH ENDING SEPTEMBER 30, 2014

Cash Balance August 31, 2014 \$ 39,517,340.24

PLUS:

Cash Receipts 3,667,841.87

\$ 43,185,182.11

LESS:

Disbursement:

Payroll 3,620,995.70

Accounts Payable 3,848,642.22

7,469,637.92

Cash Balance September 30, 2014 **\$ 35,715,544.19**

DISPOSITION OF FUNDS

Cash in Bank 115,613.72

Cash In Transit 51,181.47

Investments 35,544,699.00

Cash-on-hand 4,050.00

TOTAL: September 30, 2014 **\$ 35,715,544.19**

GATEWAY TECHNICAL COLLEGE
MONTHLY INVESTMENT REPORT

JULY 2014 - JUNE 2015

	Investments At Beginning Of Month	Investments At End Of Month	Change In Investments For Month	Investments Income For Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-14	\$ 23,135,132	\$ 24,737,840	\$ 1,602,708	\$ 2,707	\$ 2,707	0.12
AUGUST	\$ 24,737,840	36,540,867	11,803,027	3,028	5,735	0.13
SEPTEMBER	36,540,867	35,544,699	(996,168)	3,832	9,567	0.12
OCTOBER			-			
NOVEMBER			-		-	
DECEMBER			-		-	
January-15						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						

INVESTMENT SCHEDULE

September 30, 2014

<u>NAME OF BANK/INST</u>	<u>DATE INVESTED</u>	<u>DATE OF MATURITY</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PRESENT STATUS</u>
LOCAL GOV'T POOL	Various	Open	\$ 13,244,075	0.08	OPEN
WELLS FARGO	Various	Open	<u>\$ 22,300,625</u>	0.15	OPEN
		TOTAL	<u>\$ 35,544,699</u>		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

**Employment Approvals: New Hires
Promotions
Limited Term Position
Retirements
Resignations**

**Ends Statements and/or Executive Limitations:
Section 3: Executive Limitations
Policy 3.3 - Compensation & Benefits**

Staff Liaison: William Whyte

11/20/14

**PERSONNEL REPORT
NOVEMBER 2014**

EMPLOYMENT APPROVAL: NEW HIRES

Brandon Aswege, Student Express Associate, Student Success; Elkhorn; Annual Salary: \$38,646.40; effective November 10, 2014

Michelle Ferba Davis, Student Express Associate, Student Success; Racine; Annual Salary: \$38,646.40; effective November 10, 2014

Reva Kaplan, Grants Specialist, Institutional Effectiveness; Kenosha; Annual Salary: \$54,246; effective November 3, 2014

Elizabeth A. Miller Gridley, Disability Support Specialist, Student Success; Kenosha/Racine; Annual Salary: \$54,246; effective October 20, 2014

Dena M. Olsen, Barbering Technologist Aide, Service Occupation Division; Kenosha; Annual Salary: \$25,216 (this is a part-time, 40 week/40 hour position); effective October 27, 2014

Patrick Riekkoff, Mechanic, Building Services; Racine; Annual Salary: \$49,920; effective October 14, 2014

Jose J. Rodriguez, Cleaner, Building Services; Kenosha; Annual Salary: \$28,017.60; effective November 3, 2014

PROMOTIONS:

Michelle James, Director Testing Services, Student Success; Kenosha; Annual Salary: \$64,000; previously Manager Testing Services; effective July 21, 2014

Stacy Riley, Associate Vice President, Student Success; Kenosha; Annual Salary: \$105,550; effective July 1, 2014

Tammi Summers, Dean Learning Services, Student Success; Kenosha; Annual Salary: \$102,450; previously Director Student Support; effective July 1, 2014

LIMITED TERM POSITION:

Stephanie Slater, Blueprint for Prosperity Training Grant Coordinator (WI FastForward Program-Limited Term: 24 months), Academic Affairs; Burlington; Annual Salary: \$53,670; previously Campus Program Associate; effective July 7, 2014

RETIREMENTS:

Jacqueline Haley-Renaud, Instructor ABE, Developmental Education; Kenosha; effective December 1, 2014

Linda M. Spaulding, Instructor CIS/Related Business, Business & Information Technology; Kenosha; effective December 12, 2014

RESIGNATION:

Max W. McGrath, Instructor Network Technology, Business & Information Technology; Elkhorn; effective December 12, 2014

Marie Michaels, Instructor Nursing, Health Occupations; Burlington; effective December 12, 2014

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action
Information
Discussion

GRANT AWARDS

Summary of Item: The college has received one new grant award from the Wisconsin Technical College System for a Workforce Advancement Training Grant. Through the grant, the Workforce and Economic Development Division will provide leadership training to 84 employees of Bombardier Recreational Products in Sturtevant.

Attachments: Grant Awards – November 2014

**College Strategic Directions
and/or Executive Limitations:** Wisconsin Statutes 38.14(4)
Section 3 - Executive Limitations
Policy 3.5 - Financial Condition
College Strategic Direction #5

Staff Liaison: Anne Whynott



NOVEMBER 2014 GRANT AWARDS

Project Number	Title	Activities	Time Frame	Number Served	Funding Source	Project Costs	Federal/State Other Fund	Match Funds
198	BRP LEADERSHIP TRAINING	Provide training to enhance their team-building, problem-solving and collaboration skills in order to fully implement continuous process improvement initiatives.	7/1/14 to 06/30/15	84	WTCS/ WAT	\$21,912	\$19,920 90%	\$1,992 10% Company

KEY: WTCSWAT: Workforce Advancement Training through Wisconsin Technical College System

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

- Summary of Items:
- 1. 38.14 Contract reports for October 2014 over \$500 -**
lists all contracts for service of \$500 or greater completed or in progress for the time period of October 2014.
 - 2. 38.14 Contract reports for October 2014 under \$500 -**
lists all contracts for service less than \$500 completed or in progress for the time period of October 2014.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Debbie Davidson

**38.14 CONTRACT REPORT
FOR THE PERIOD OF OCTOBER 2014**

Gateway Technical College
Contracts over \$500.00

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
2015-0039	KUSD Indian Trail Kenosha	11	Nursing Assistant	CT	11/3/14- 1/19/15	7,465.89	543-300-2Z1D	10
2015-0040	Gateway Technical College Found. Kenosha	18	Nursing Assistant	CT	10/13/14- 11/13/14	7,026.72	543-300-2R1G	13
2015-0069	KUSD Lakeview Pleasant Prairie	11	Network Concepts Web Programming	CT	11/3/14- 1/22/15	31,475.25	150-114-2L1A,2L1B 152-148-2L1A	58
2015-0081	Vision Plastics WATG 164 Delavan	41	Beginning Project Advanced Project Supervision	CT	10/7/14- 2/1/15	7,148.00	103-404b-2EBA 103-404a-2EBC	24
2015-0109	Waterford High School Waterford	11	Intro. To Programming	CT	9/2/14- 12/11/14	13,429.44	152-126-2ZBA	17
2015-0110	Williams Bay High School Williams Bay	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBC	3
2015-0112	Burlington High School Burlington	11	Med. Terminology	CT	9/2/14- 12/11/14	9,946.08	501-101-2EBC	7
2015-0113	Waterford High School Waterford	11	Intro. To Sociology	CT	9/2/14- 12/11/14	9,946.08	809-196-2ZBA	16
2015-0114	Union Grove High School Union Grove	11	Intro. To Sociology	CT	9/2/14- 12/11/14	9,946.08	809-196-2ZBB	3
2015-0115	Big Foot High School Walworth	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBE	3
2015-0116	Elkhorn High School Elkhorn	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBF	14
2015-0117	Burlington High School Burlington	11	Chinese I	CT	9/2/14- 12/11/14	9,946.08	802-114-2ZBA	3

2015-0118	Westosha Central High School Salem	11	Chinese 1	CT	9/2/14- 12/11/14	9,946.08	802-114-2ZBB	1
2015-0119	Elkhorn High School Elkhorn	11	Chinese 1	CT	9/2/14- 12/11/14	9,946.08	802-114-2ZBC	2
2015-0121	Evansville High School Evansville	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBG	1
2015-0122	Union Grove High School Union Grove	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBH	4
2015-0123	Burlington High School Burlington	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBI	9
2015-0124	Westosha Central High School Salem	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBJ	5
2015-0125	Elkhorn High School Elkhorn	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBk	13
2015-0126	Williams Bay High School Williams Bay	11	ASL 1	CT	9/2/14- 12/11/14	6,666.72	533-126-2ZBM	3
2015-0127	Big Foot High School Walworth	11	Intro. To Programming	CT	9/2/14- 12/11/14	13,429.44	152-126-2KBA	12
2015-0128	Union Grove High School Union Grove	11	Intro. To Programming	CT	9/2/14- 12/11/14	13,429.44	152-126-2KBB	5
2015-0129	Burlington High School Burlington	11	Intro. To Programming	CT	9/2/14- 12/11/14	13,429.44	152-126-2RBA	1
2015-0130	Westosha Central High School Salem	11	Intro. To Programming	CT	9/2/14- 12/11/14	13,429.44	152-126-2RBB	7
2015-0148	KABA Kenosha	41	Fund. of Supervision 1	CT	8/20/14- 9/19/14	1,860.00	196-461-1ZBK	23
2015-0180	KABA Kenosha	41	Fund. of Supervision 2	CT	9/26/14- 10/31/14	1,860.00	196-465-2ZBY	25
2015-0181	RCEDC Sturtevant	23	Fund. of Supervision 1	CT	9/9/14- 12/18/14	1,700.00	196-835-2ZBA	4

Type of Service Recipient

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
- 21=WI Local Governmental Units
- 22=Indian Tribal Governments
- 23=Economic Development Corp.
- 24=County Board of Supervisors
- 25=Multiple Local Governmental Units
- 31=State of Wisconsin
- 32=WI Dept. of Corrections

- 33=WI Division of Voc. Rehabilitation
- 35=Multiple State Governmental Units
- 41=Business & Industry
- 42=Community Based Organization
- 43=Workplace Education initiative
- 44= WMEP Related Contracts
- 45=Multiple Business &/or Industries
- 47= WAT Grant
- 51=Federal Government
- 55=Multiple Federal Government Units
- 61=Foreign Governments
- 62=States Other Than WI
- 63=Out of State Businesses

Type of Service

- C=Customized Instruction
- T=Technical Assistance
- F=Fiscal & Management Service

District Contact _____ Date _____

District Contact _____ Date _____
I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President _____ Date _____

**38.14 CONTRACT REPORT
FOR THE PERIOD OF OCTOBER 2014**

Gateway Technical College
Contracts Under \$500.00

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
	None for this period							

Type of Service Recipient

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
- 21=WI Local Governmental Units
- 22=Indian Tribal Governments
- 23=Economic Development Corp.
- 24=County Board of Supervisors
- 25=Multiple Local Governmental Units
- 31=State of Wisconsin
- 32=WI Dept. of Corrections
- 33=WI Division of Voc. Rehabilitation
- 35=Multiple State Governmental Units
- 41=Business & Industry
- 42=Community Based Organization
- 43=Workplace Education initiative
- 44=WMEP Related Contracts
- 47 WAT Grant
- 45=Multiple Business &/or Industries
- 51=Federal Government
- 55=Multiple Federal Government Units
- 61=Foreign Governments
- 62=States Other Than WI
- 63=Out of State Businesses

Type of Service

- C=Customized Instruction
- T=Technical Assistance
- F=Fiscal & Management Service

District Contact _____ Date _____

District Contact _____ Date _____

I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President _____ Date _____

Workforce & Economic Development Division Contracts for Service as of November 1, 2014

11/5/2014

Contract Number	ATC	Company	City	Company Contact Person	Gateway Contact Person	Status	Dates	Course Name	Course Number	Crse End Date	Instructor	Cost
2015-0001		Gateway Technical College		Jennifer Charpentier	Rick Lofy	billed		CNC Boot Camp XIX		8/1/14		billed on 2014-0328
2015-0002		Burlington High School		Mike Raether	Jo Hart	I	9/2-11/25/14	Nursing Assistant	543-300-2BBA	11/25/14	Jo Hart	4,391.70
2015-0003		Waterford High School		Keith Brandstetter	Jo Hart	I	9/2-11/25/14	Nursing Assistant	543-300-2BBB	11/25/14	Jo Hart	4,391.70
2015-0004		Burlington High School		Mike Raether	Jo Hart	I	92/-12/9/14	Nursing Assistant	543-300-2BB1	12/9/14	Jo Hart	4,391.70
2015-0005		Waterford High School		Keith Bradstetter	Jo Hart	I	9/2-11/25/14	Nursing Assistant	543-300-2BB2	12/9/14	Jo Hart	4,391.70
2015-0006		Badger High School		Robert Kopydowski	Jo Hart	I	9/2-12/9/14	Nursing Assistant	543-300-2ZBA	12/9/14	Jo Hart	4,391.70
2015-0007		Wilnot High School		Joel Adamczyk	Jo Hart	I	9/2-12/9/14	Nursing Assistant	543-300-2ZBB	12/8/14	Jo Hart	4,391.70
2015-0008		Central High School		Gail Netzer-Jensen	Jo Hart	I	9/3-12/8/14	Nursing Assistant	543-300-2EB1	12/8/14	Jo Hart	8,783.40
2015-0009		East Troy High School		Kimberly Penza	Jo Hart	I	9/3-12/8/14	Nursing Assistant	543-300-2EB2	12/2/14	Jo Hart	8,783.40
2015-0010		Elkhorn High School		Tina Bosworth	Jo Hart	I	9/2-12/2/14	Nursing Assistant	543-300-2EBA	12/2/14	Jo Hart	8,783.40
2015-0011		Delavan/Darien High School		Cora Rund	Jo Hart	I	9/2-12/2/14	Nursing Assistant	543-300-2EBB	12/2/14	Jo Hart	8,783.40
2015-0012		Insinkerator Racine		Lynn Olesen	Richard Hanson	I	Fall 2014	Courses and supplies		12/31/14	R Hanson D Neuman Sanderson	
2015-0013		Insinkerator Racine		Lynn Olesen	Richard Hanson	I	Fall 2014	TA Training Center	900-003-2M1A	12/31/14	R Hanson D Neuman Sanderson	68,587.50
2015-0019		Kenosha County Job Center		Rich Salisbury	Rick Lofy	billed		CNC Boot Camp XIX				billed on 2014-0345
2015-0020		TAA-Kenosha		Esperanza Reece	Rick Lofy	cancelled 5/10/14		CNC Boot Camp XIX				0.00
2015-0021		RUSD Racine		Bradley Haag	Jo Hart	billed 8/4/14	7/28-7/29/14	Blood Pressure	510-407-1RBA,B	7/19/14	Jo Hart	1,404.52
2015-0025		Werner Electric Neenah		Amanda Marsicke	Randy Reusser	Sent to billing 0-22-14	7/30/14-7/31/14	Technical Assistance	900-019-1m1w	7/31/14	R. Reusser	1,296.00
2015-0036		Tremper High School		Mark Hinterberg	Julie Capelli	I	9/3-10/29/14	Nursing Assistant	543-300-2Z1A	10/29	J Capelli	7,465.89
2015-0037		KUSD Indian Trail Academy		Mark Hinterberg	Julie Capelli	I	9/3-10/30/14	Nursing Assistant	543-300-2Z1B	10/30	J Capelli	8,891.53
2015-0038		KUSD Tremper High School		Mark Hinterberg	Julie Capelli	I	11/3-1/14/15	Nursing Assistant	543-300-2Z1C	1/14	J Capelli	7,465.89
2015-0039		KUSD Indian Trail Academy		Mark Hinterberg	Julie Capelli	I	11/3-1/19/15	Nursing Assistant	543-300-2Z1D	1/19	J Capelli	7,465.89
2015-0040		Gateway Technical College Foundation Inc		Jennifer Charpentier	Robin Hoke	I	10/13-11/13/14	Nursing Assistant	543-300-2R1G	11/13	J. Capelli	7,026.72
2015-0041		United Hospital System Kenosha		Nick Gaich	Michele Talhami	Sent to billing 9/8/14	8/614-8/21/14	Excel 1 Excel 2 Excel 3	103-417c-1zbu 103-432c-1zbu 103-466-1zbu	8/15	K. Sanderson	5,287.40

Contract Number	ATC	Company	City	Company Contact Person	Gateway Contact Person	Status	Dates	Course Name	Course Number	C/Case End Date	Instructor	Cost
2015-0051		Gateway Technical College Foundation Inc (CNC High School Boot Camp 2)		Jennifer Charpentier	Rick Lofy	I	7/14-1/23/15	CNC Intro CNC Mach Op CNC Offsets Gauging Blueprint Rdg LEAN/Six Sigma Mfg Shop Safety Speaking Principles Applied Math	420-342-2iba 420-343-2iba 420-344-2iba 420-345-1iba 421-376-1iba 623-146-1iba 625-125-1ibb 801-302-1ibb 804-370-1ibb	1/23	R Reusser Cayemberg R Wall N Petersen S Yousuf T Quinn R Lofy	46,835.82
2015-0061		MPC WATG 173 Walworth	W	Mary Backenger	Lauri Howard		7/18/14- 8/31/4	Quality Assurance Supervision 1 Leadership Coaching	196-899-1zbx	8/31/14	L. Oplatka	18,858.00
2015-0066		NC3		Roger Tadajewski	Larry Hobbs	billed 7/29/14	7/5-7/19/14	Train the Trainer	900-003-1KM1	7/19/14	L Hobbs T Niesen J Palacek R Gordon M Janisin	8,250.00
2015-0068		KUSD LakeView Technology Center		Mark Hinterberg		I	9/2-10/30/14	IT Essentials Routing CCNA 2	107-193-2L1A&B 150-124-211b	10/30/14	Pam See	32,450.25
2015-0069		KUSD LakeView Technology Center		Mark Hinterberg		I	11/3-1/22/15	Network Concepts Web Programming	150-114-2L1A&B 152-148-2L1A	1/22/15	Pam See	31,475.25
2015-0070		KUSD LakeView Technology Center		Mark Hinterberg		I	1/26- 3/26/215	Routing CCNA 2 Game Prog I	150-124-3L1A&B 152-157-3L1A	3/26/15	Pam See	31,475.25
2015-0071		KUSD LakeView Technology Center		Mark Hinterberg		I	3/30-4/23/15	A+ Essentials Review	107-009-3L1a&B	4/23/15	Pam See	7,057.00
2015-0072		RCWDC Racine	R	Sue Lemanski	Beth Tilley	PAID	7/7/14-8/8/14	Tech Assist - CDL	900-019-1m1g	8/8/14	Eagle	3,750.00
2015-0073		WCEDA Elkhorn	W	Cathy Anderson	Richard Hanson	sent to billing 10-22-14	9/15/14- 10/27/14	Funda of Supv 2	196-465-2ebw	10/27/14	R. Hanson	1,860.00
2015-0074		Kenosha Police Dept. Kenosha	K	Billing Office	Molly Meagher	sent to billing 8/1/14	7/14/14- 7/18/14	Firearms Instructor	504-467-1k1b	7/18/14	R. Merlin	2,370.00
2015-0076		Caterpillar College Kenosha	K	Rachel Israel-Quinn	John Dahms	invoiced	7/24/2014	Fire Ext. Training	503-447-1zbf	7/24/14	B. Pagliaroni	0.00
2015-0079		Kenosha Fire Department		James Poltrock	Terry Simmons	billed 8/14/14	8/8/2014	EMS CE 4hr	531-801-1BBA	8/14/14	M Mansell	251.60
2015-0080		Gateway Technical College Foundation Inc.		Jennifer Charpentier	Rick Lofy	I	12/5/2014	CNC Intro CNC Mach Op CNC Offsets Gauging Blueprint Rdg LEAN/Six Sigma Mfg Shop Safety Speaking Principles Applied Math	420-342-2ibb 420-343-2ibb 420-344-2ibb 420-345-2iba 421-376-2iba 623-146-2iba 625-125-2iba 801-302-2iba 804-370-2iba	12/5/14	R Lofy Lou Neil R Wall Petersen R Hanson T Quinn	41,300.00

Contract Number	ATC	Company	City	Company Contact Person	Gateway Contact Person	Status	Dates	Course Name	Course Number	C/Case End Date	Instructor	Cost
2015-0081		Vision Plastics WATG 164 Delavan	W	Pat Jacobs	Lauri Howard	I	10/7/14-td	Beg. Project Adv Project Supervision	103-404b-2eba 103-404a-2ebc	TBD	K. Sanderson	7,148.00
2015-0082		Compass Minerals Kenosha	K	Kendra Martineli	Kim Sanderson	Sent to billing 9-16-14	7/30/14- 8/20/14	Intro to PCS-Office 2010	103-418h-1zba 103-418h-1zbb	8/20/14	K. Sanderson	2,730.00
2015-0084		Birds Eye Foods WATG 141 Darlen	W	Ken Kline	Lauri Howard	I	8/4/14- 8/15/14	Fund. Robotic Systems	628-410-1eba	8/15/14	JD Jones	4,481.00
2015-0099		Kenosha County Job Center		Rich Salisbury	Rick Lofy	I	41978	CNC Intro CNC Mach Op CNC Offsets Gauging Blueprint Rdg LEAN/Six Sigma Mfg Shop Safety Speaking Principles Applied Math	420-342-2ibk 420-343-2ibk 420-344-2ibk 420-345-2ibk 421-376-2ibk 623-146-2ibk 625-125-2ibk 801-302-2ibk 804-370-2ibk		R Lofy Lou Neil R Wall Petersen R Hanson T Quinn	14,750.00
2015-0100		Elkhorn High School		Chris Trottier	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBA	12/11/14	Mary Mair	6,666.72
2015-0101		Waterford High School		Keith Brandstetter	Mary Blue	I	9/2-12/11/14	Dev Psychology	809-188-2ZBA	12/11/14	Colleen Aird	9,946.08
2015-0102		Union Grove High School		Alan Mollerskov	Mary Blue	I	9/2-12/11/14	Dev Psychology	809-188-3ZBB	12/11/14	Colleen Aird	9,946.08
2015-0103		Union Grove High School		Alan Mollerskov	Mary Blue	I	9/2-12/11/14	Med Terminology	501-101-2EBA	12/11/14	R Formanek	9,946.08
2015-0104		Big Foot High School		Heidi McGraw	Mary Blue	I	9/2-12/11/14	Med Terminology	501-101-2EBB	12/11/14	R Formanek	9,946.08
2015-0105		Williams Bay High School		William White	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBL	12/11/14	Mary Mair	6,666.72
2015-0106		Waterford High School		Keith Brandstetter	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBB	12/11/14	Mary Mair	6,666.72
2015-0107		Waterford High School		Keith Brandstetter	Mary Blue	I	9/2-12/11/14	Intro to Psychology	809-198-2ZBA	12/11/14	Colleen Aird	9,946.08
2015-0108		Waterford High School		Keith Brandstetter	Mary Blue	I	9/2-12/11/14	Intro to Psychology	809-198-2ZBB	12/11/14	Colleen Aird	9,946.08
2015-0109		Waterford High School		Keith Brandstetter	Mary Blue	I	9/2-12/11/14	Intro to Programming	152-126-2ZBA	12/11/14	Saad Yousuf	13,429.44
2015-0110		Williams Bay High School		William White	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBC	12/11/14	Mary Mair	6,666.72
2015-0111		Big Foot High School		Heidi McGraw	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBD	12/11/14	Mary Mair	6,666.72
2015-0112		Burlington High School		Mike Raether	Mary Blue	I	9/2-12/11/14	Med Terminology	501-101-2EBC	12/11/14	R Formanek	9,946.08
2015-0113		Waterford High School		Keith Brandstetter	Mary Blue	I	9/2-12/11/14	Intro to Sociology	809-196-2ZBA	12/11/14	Colleen Aird	9,946.08
2015-0114		Union Grove High School		Alan Mollerskov	Mary Blue	I	9/2-12/11/14	Intro to Sociology	809-196-2ZBB	12/11/14	Colleen Aird	9,946.08
2015-0115		Big Foot High School		Heidi McGraw	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBE	12/11/14	Mary Mair	6,666.72

Contract Number	ATC	Company	City	Company Contact Person	Gateway Contact Person	Status	Dates	Course Name	Course Number	Course End Date	Instructor	Cost
2015-0116		Elkhorn High School		Chris Trottier	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBF	12/11/14	Mary Mair	6,666.72
2015-0117		Burlington High School		Mike Raether	Mary Blue	I	9/2-12/11/14	Chinese I	802-114-2ZBA	12/11/14	Xin Lin Hill	9,946.08
2015-0118		Westosha Central High School		Gail Netzer-Jensen	Mary Blue	I	9/2-12/11/14	Chinese I	802-114-2ZBB	12/11/14	Xin Lin Hill	9,946.08
2015-0119		Elkhorn High School		Chris Trottier	Mary Blue	I	9/2-12/11/14	Chinese I	802-114-2ZBC	12/11/14	Xin Lin Hill	9,946.08
2015-0121		Evansville High School		Scott Everson	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBG	12/11/14	Mary Mair	6,666.72
2015-0122		Union Grove High School		Alan Mollerskov	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBH	12/11/14	Mary Mair	6,666.72
2015-0123		Burlington High School		Mike Raether	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBI	12/11/14	Mary Mair	6,666.72
2015-0124		Westosha Central High School		Gail Netzer-Jensen	Mary Blue	I	9/2-12/11/14	ASL I	533-126-2ZBJ	12/11/14	Mary Mair	6,666.72
2015-0125		Elkhorn High School		Chris Trottier	Mary Blue	I	9/2-12/11/14	ASL I	533-156-2ZBK	12/11/14	Mary Mair	6,666.72
2015-0126		Williams Bay High School		William White	Mary Blue	I	9/2-12/11/14	ASL I	533-156-2ZBM	12/11/14	Mary Mair	6,666.72
2015-0127		Big Foot High School		Heidi McGraw	Mary Blue	I	9/2-12/11/14	Intro to Programming	152-126-2KBA	12/11/14	A Pearson	13,429.44
2015-0128		Union Grove High School		Alan Mollerskov	Mary Blue	I	9/2-12/11/14	Intro to Programming	152-126-2KBB	12/11/14	A Pearson	13,429.44
2015-0129		Burlington High School		Mike Raether	Mary Blue	I	9/2-12/11/14	Intro to Programming	152-126-2RBA	12/11/14	Ty Kinis	13,429.44
2015-0130		Westosha Central High School		Gail Netzer-Jensen	Mary Blue	I	9/2-12/11/14	Intro to Programming	152-126-2RBB	12/11/14	Ty Kinis	13,429.44
2015-0131		Elkhorn High School		Chris Trottier	Mary Blue	I	9/2-12/11/14	ASL 3	531-128-2ZBA	12/11/14	Mary Mair	6,666.72
2015-0132		Burlington High School		Mike Raether	Mary Blue	I	9/2-12/11/14	ASL 3	531-128-2ZBB	12/11/14	Mary Mair	6,666.72
2015-0135		InSinkEerator Racine	R	Casey Doolan	Gary Leyer	Sent to billing 9/16/14	8/26/14-8/27/14	HCP CPR Recertification	531-426a-1zba,1zbb,1zbc	8/27/14	B. Riden L. Gums	1,860.00
2015-0138		Walworth County Jail Elkhorn	W	Kevin Brunner	Sharyn Palmer	I	9/5/14-12/8/14	Math 200 ABE Lab Supervision	854-750-2z1j 890-721-2z1j 900-020-2z1J	12/8/14	S. Palmer	9,996.00
2015-0143		Fair Oaks Farms Pleasant Prairie CANCELLED	K	Todd Campbell	John Dahms	I	9/15/2014	Ext. Training	503-447-2zbx 503-447-2zby			
2015-0144		Johnson Wax Racine		Patrice Biskup	Dan Neuman	billed 10/9/14	7/16-8/11/14	TA	900-003-1M1A	8/11/14	D Neuman	2,480.00
2015-0148		KABA Kenosha	K	Todd Battle	Richard Hanson	sent to billing 10-22-14	8/20/14-9/19/14	Fund. of Supv. 1	196-461-1zbk	9/19/14	R. Hanson	1,860.00
2015-0150		RUSD Park High School			Debbie Davidson	I	9/2014-6/2015	TA		6/20/15	J Kobriger	115,440.00
2015-0275	i	Milw Electrical JATC INEW 494 Wauwatosa	O	Kyle Krueger	Randy Reusser	I	11/12/14-12/10/14	Beiden 726 Copper Beiden 746 Fiber	150-406-2CB2 150-405-2CB2	12/10/14	R. Reusser	4,790.00
2015-0176	i	Milw Electrical JATC INEW 494 Wauwatosa	O	Kyle Krueger	Randy Reusser	I	1/7/15-3/18/15	BICS/IN225 Copper	150-412-3CB2	3/18	R. Reusser	11,796.00

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action x
Information _____
Discussion _____

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:
➤ New Members as of November 1, 2014
➤ 2014-15 Meeting Schedule as of November 1, 2014

Staff Liaison: John Thibodeau

GATEWAY TECHNICAL COLLEGE ADVISORY COMMITTEES -- NEW MEMBERS as of November 1, 2014

PROGRAM Name	Job Title	Employer	County Represented
Aeronautics-Pilot Training			
Chebny	Tammy	GoJet Airlines LLC	Out of District
Cotter, Sr	James	Professional Pilot Services	Out of District
Gibeault	Danielle	GoJet Airlines LLC	Walworth
Miller	Andrew	UW-Oshkosh	Out of District
Air Conditioning, Heating, and Refrigeration Technology			
Chatmon	Dave	Lennox	Kenosha
Gover	Benjamin	Modine Manufacturing	Racine
Jarosz	Frank	McKinstry LLC	Racine
Schutte	Martin	Aurora West Allis Medical	Out of District
Walther	Thomas	Crossroads Consulting Inc	Kenosha
Automotive Maintenance Technician & Automotive Technology			
Anaya	Jesus	Anaya's Auto Repair	Kenosha
Gerrick, Jr	Bryon	Wisconsin Department of	Out of District
Paulick	Joe	Wisconsin Department of	Out of District
Pontillo	Tony	Don's Auto Parts & Machine	Kenosha
Taggart	Michael	Gateway Technical College	Racine
Wooster	Daniel	WATDA	Racine

PROGRAM Name	Job Title	Employer	County Represented
Criminal Justice - Law Enforcement			
Green	Lieutenant	Walworth County Sheriff	Walworth
Diesel Equipment Mechanic			
Anaya	President	Anaya's Auto Repair	Kenosha
Cannon	Outside Customer Support	Racine Truck Sales	Kenosha
Clark	Owner	Eagle Training Services	Out of District
Derby	Fleet Manager	Gordon Food Service	Kenosha
Pontillo	Owner	Don's Auto Parts & Machine	Kenosha
Russ	Supervisor	Penske Truck Leasing	Racine
Van Alstine	Service Manager	JX Peterbilt	Out of District
Wooster	Educational Consultant	WATDA	Racine
Diesel Equipment Technology			
Anaya	President	Anaya's Auto Repair	Kenosha
Cannon	Outside Customer Support	Racine Truck Sales	Kenosha
Clark	Owner	Eagle Training Services	Out of District
Derby	Fleet Manager	Gordon Food Service	Kenosha
Pontillo	Owner	Don's Auto Parts & Machine	Kenosha
Russ	Supervisor	Penske Truck Leasing	Racine
Van Alstine	Service Manager	JX Peterbilt	Out of District
Wooster	Educational Consultant	WATDA	Racine

PROGRAM Name	Job Title	Employer	County Represented
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Electrical Engineering Technology / Electronics

Ackland	Philip	Teacher	Kenosha Unified School District	Kenosha
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Emergency Medical Technician / Advanced EMT / Paramedic Technician / Fire Medic

Allen	Mindy	Executive Director	Wisconsin EMS Association	Racine
Nellessen	Julie	EMS Coordinator	Aurora Medical Center -	Kenosha
Wagner	Cathy	Assistant Fire Chief	Rochester Volunteer Fire Co.	Racine

Facilities Maintenance

Chatmon	Dave	District Manager	Lennox	Kenosha
Gover	Benjamin	Director NA Heating & Cooling	Modine Manufacturing	Racine
Jarosz	Frank	Construction Manager	McKinstry LLC	Racine
Schutte	Martin	Facility Operations	Aurora West Allis Medical	Out of District
Walther	Thomas	President	Crossroads Consulting Inc	Kenosha

Graphic Communications

Candee	Michael	President/Owner	Firstlight Creative Photography	Kenosha
Gohr	Gordon	Creative Director	Gohr Creative Services, LLC	Out of District
Johnson	Brianna	Designer/Owner	Word+Design, LLC	Kenosha

Health Information Technology

Goetz	Debra	Manager, Health Information Revenue & Reimbursement	Wheaton Franciscan	Racine
Krause	Megan	Corporate Director, HIM &	Mercy Health System	Out of District
Smithrud	Teresa		Mercy Health System	Out of District

PROGRAM Name	Job Title	Employer	County Represented
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Horticulture

Cassity	Brian	President	Cassity Tree Service, Inc	Racine
Edwards	Jane	Floral Designer	Lewis Florist	Racine
Esser	John	Executive Secretary	Commercial Flower Growers of	Out of District
Hewitt	Linda	Nursery Manager	Craig Bergmann Landscape	Kenosha
Litzau	Lynn	Horticulturist	LandWorks, Inc	Out of District
Nelson	Jerry	Owner	Classic Gardens	Racine
O'Brien	Cynthia	Owner	Burlington Flowers and Interiors	Racine
Olson	Candice	Agriscience Instructor	Badger High School	Walworth
VanDanBergh	Roland	Chief Operation Officer	DeVroomen Garden Products	Out of District
Wilke	Susan	Buyer, Sales	Karthausen & Sons Wholesale	Out of District
Wilke, Sr	Gregg	Vice President	Karthausen & Sons Wholesale	Out of District

Mechanical Design Technology

Birkholz	Russell	Designer/Drafter	Edstrom Inc	Racine
Garringer	Terry	Teacher/Department Leader	Lakeview Technology Academy	Kenosha
Hecht	Ken	Principal Manufacturing	Insinkerator	Racine

Professional Communications

Verwey	Linda	Technical Writing Supervisor	FIS	Racine
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ADVISORY COMMITTEE 2014-2015 MEETING SCHEDULE as of November, 2014

ADVISORY COMMITTEE	DEAN	FALL 2014	SPRING 2015
Accounting	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	Tuesday, February 17, 2015 at 5:30pm Burlington Center – Room 100
Administrative Professional Office Assistant	R. Koukari	Tuesday, September 16, 2014 5:30 pm, Bioscience	Tuesday, February 17, 2015 at 5:30pm Burlington Center – Room 100
Adult Basic Education	C. Jennings	Tuesday, October 14, 2014 2:30 pm, R102	Tuesday, April 28, 2015 at 2:00pm Racine Campus - R102
Adult High School	C. Jennings	Wednesday, October 22, 2014 2:00 pm, iMET room 104	
Aeronautics-Pilot Training	R. Koukari	Thursday, June 19, 2014 1:00 pm Horizon room 106	Wednesday, March 4, 2015 at 11:00 am, Horizon Center, Room 106
Air Conditioning, Heating, And Refrigeration Technology	R. Koukari	Monday, Oct. 06, 2014 5:30 , Kenosha T & I Wing	Monday, March 2, 2015 at 5:00 pm, Kenosha Campus, Room TBD
Architectural-Structural Engineering Technician Civil Engineering Technology - Fresh Water Resources Civil Engineering Technology – Highway Technology Land Survey Technician	R. Koukari	Monday, October 13, 2014 5:30 , iMET Center Room 104	
Automated Manufacturing Systems Technician	R. Koukari	Wednesday, Oct. 08, 2014 8:00 am. Elkhorn	Wednesday, March 18, 2015 at 8:00 am Lakeview
Automotive Maintenance Technician Automotive Technology	R. Koukari	Tuesday, Oct. 7, 2014 5:00 pm, Horizon Center	Tuesday, March 3, 2015 at 5:30 pm, Horizon Center, Room 106
Barber Technologist	T. Simmons	Thursday, October 9, 2014 5:00 pm Kenosha Campus S139	
Business Management	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	Tuesday, February 17, 2015 at 5:30pm Burlington Center – Room 100
CNC Production Technician	R. Koukari	Thursday, Oct. 16, 2014 1:00 pm Phone Conference or iMET Room 401	
Community Pharmacy Technician	M. O'Donnell	Wednesday, October 15 4:00 pm, Elkhorn Rm. E229	

ADVISORY COMMITTEE		DEAN	FALL 2014	SPRING 2015
Cosmetology	T. Simmons	Thursday, October 9, 2014 5:00 pm Kenosha Campus S139		
Criminal Justice - Law Enforcement	T. Simmons	Wednesday, October 1, 2014 Burlington Campus Room 100 (496)		
Criminal Justice – Law Enforcement Academy	T. Simmons	Wednesday, October 1, 2014 Burlington Campus Room 100 (496)		
Culinary Arts	T. Simmons	Wednesday, October 8, 2014 - Racine Campus - Lake Bldg. - Break Water		
Dental Assistant	J. Pinson	Thursday, November 13, 2014- 5:00 pm Kenosha Campus		
Diesel Equipment Mechanic	R. Koukari	Wednesday, Oct. 1, 2014 5:30 pm, Horizon Center		
Diesel Equipment Technology	R. Koukari	Wednesday, Oct. 1, 2014 5:30 pm, Horizon Center	Wednesday, February 25, 2015 at 5:30 pm, Horizon Center, Room 106	
Early Childhood Education	T. Simmons	Wednesday, October 1, 2014 5:00 pm, Racine Campus Huron Room 104	Wednesday, March 25, 2015 at 5:00 pm Racine Campus Huron Room 104	
Electrical Engineering Technology	R. Koukari	Monday, October 13, 2014 5:30 , iMET Center Room 104		
Electromechanical Technology	R. Koukari	Wednesday, Oct. 08, 2014 8:00 am. Lakeview		
Electronics	R. Koukari	Monday, October 13, 2014 5:30 , iMET Center Room 104		
Emergency Medical Technician - Basic Emergency Medical Technician - Intermediate Emergency Medical Technician - Intermediate Tech Paramedic Technician	T. Simmons	Wednesday, October 1, 2014 3:00 pm, HERO Center Room H101	Wednesday, April 1, 2015 at 3:00 pm HERO Center Room H101	
Facilities Maintenance	R. Koukari	Monday, Oct. 06, 2014 5:30 , Kenosha T & I Wing	Monday, March 2, 2015 at 5:00 pm, Kenosha Campus, Room TBD	
Fire Medic	T. Simmons	Wednesday, October 1, 2014 9:00 am, HERO Center Room H101	Wednesday, April 1, 2015 at 9:00 am HERO Center Room H101	
Graphic Communications	M. Babu	Thursday, September 25, 2014 5:30 pm, TBD	Wednesday, April 15, 2014 at 5:30pm, Elkhorn Campus, Room TBD	
Health Information Technology	J. Pinson			

ADVISORY COMMITTEE	DEAN	FALL 2014	SPRING 2015
Health Unit Coordinator	J. Pinson		
Horticulture	R. Koukari	Monday, Sept 29, 2014 6:00 pm Pike Creek Center	Monday, March 30, 2015 at 6:00 pm, Pike Creek Center
Hotel/Hospitality Management	T. Simmons	October 7, 2014 - Elkhorn North Building - E229 ITV/Conference Room	
Human Services Associate	T. Simmons	Tuesday, October 7, 2014 5:30 pm, Racine Campus, Racine Bldg. room TBD	
Industrial Mechanical Technician	R. Koukari	Thursday, Oct. 16, 2014 1:00 pm Phone Conference or iMET Room 401	
Instructional Assistant	T. Simmons	Wednesday, October 1, 2014 5:00 pm, Racine Campus Huron Room 104	Wednesday, March 25, 2015 at 5:00 pm Racine Campus Huron Room 104
Interior Design	R. Koukari		
IT - Computer Support Specialist IT - Junior Web Developer IT - Network Specialist IT - Web Developer	R. Koukari	Thursday, September 18, 2014 5:30 pm, Kenosha Campus	Thursday, February 19, 2015 at 5:30pm Burlington Campus
IT - Software Developer	R. Koukari	Thursday, September 18, 2014 5:30 pm, Kenosha Campus	Thursday, February 19, 2015 at 5:30pm Burlington Campus
Marketing	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	Tuesday, February 17, 2015 at 5:30pm Burlington Center – Room 100
Mechanical Design Technology	R. Koukari	Thursday, Oct. 8, 2014 iMET Center 401 4:30 pm	Thursday, March 05, 2015 at 4:30 pm iMET Center 401
Medical Assistant	J. Pinson		
Nursing Assistant	D. Skewes	October 14, 2014. 3:00 pm Burlington Center	Tuesday, April 14, 2015 at 3:00 pm, Burlington Center - Room 100
Nursing Associate Degree Practical Nursing	D. Skewes	October 9, 2014 2:00 pm., Sustainable Living Center	

ADVISORY COMMITTEE	DEAN	FALL 2014	SPRING 2015
Physical Therapist Assistant	J. Pinson		
Professional Communications	M. Babu	Thursday, September 25, 2014 5:30 pm, TBD	Wednesday, April 15, 2015 at 5:30pm, Elkhorn Campus, Room TBD
Radiography	J. Pinson	Tuesday, October 7, 2014 4:00 p.m. Burlington Center	
Small Business Entrepreneurship	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	
Supervisory Management	M. Babu	Tuesday, September 16, 2014 5:30 pm, Bioscience	Tuesday, February 17, 2015 at 5:30pm Burlington Center – Room 100
Surgical Technology	J. Pinson		
Tool and Die Technician	R. Koukari	Thursday, Oct. 16, 2014 1:00 pm iMET Room 401 or Phone Conference	
Welding	R. Koukari	Wednesday, Oct. 15, 2014 5:30 pm, iMET Center	
Welding/Maintenance & Fabrication	R. Koukari	Wednesday, Oct. 15, 2014 5:30 pm, iMET Center	

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

**PROGRAM TITLE CHANGE REQUEST
10-607-7 LAND SURVEY TECHNICIAN**

Summary of Item:

Board approval is requested to submit the Program Title change request to the Wisconsin Technical College System for consideration.

Attachments: Summary of Rationale to Modify Program Title

Staff Liaison: Ray Koukari, Jr., Dean of Manufacturing

Summary of Rationale to Modify Program Title

Based on the national data researched, program faculty want to enhance Gateway's Land Surveying Program with additional courses including Geographical Position Systems (GPS), an additional class in Geographical Information Systems (GIS II), Geospatial Data Processing (including the processing of point cloud information from Lidar systems), and a capstone class to tie everything together in a project based format. These enhancements correspond to the outlines demonstrated in the national DACUM's developed by the Geotech center.

Since the program enhancements (both recently implemented and proposed) take the program far beyond the concepts traditionally associated with a stick and rod land survey program, program faculty feel it is time to also update the name of the program to better reflect the broadness of the program, matching what others have done with similar programs including the leaders of both the US Army and Texas A&M, as well as the recent legal classifications in Wisconsin as Land Surveyors from Registered Land Surveyors to Professional Land Surveyors as is more commonly found throughout the nation.

Therefore, based on all the presented data above and provided in the national DACUM files from the Geotech center, the faculty are proposing to change the name of the program from Land Survey Technician to the Geospatial Surveying Technician.

The requested modification to the title has been approved by the program's internal curriculum committee, endorsed by its Advisory Committee, and approved by Gateway's District Curriculum Committee.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RACINE LAKE BUILDING LOWER LEVEL TOILET RENOVATION RACINE CAMPUS BID NO. 1461

Summary of Item: The College solicited for and received five (5) sealed construction bids for the Racine Lake Building Lower Level Toilet Renovation on the Racine Campus. The bid required a Bid Package 'A' and four (4) alternate bids. Alternate bids 1, 3, and 4 will not be performed at this time.

We are recommending the College enter into a contract with Absolute Construction.

The contract totals and fee summary is as follows:

<u>General Construction Contract Value:</u>	<u>\$197,100.00</u>
Bid Package 'A':	\$ 168,800.00
Alternate No. 2:	28,300.00
<u>Architectural Fees:</u>	<u>\$ 20,522.00</u>
Bid Package 'A' (9.5%*\$168,800.00)	\$ 16,036.00
Alternate Bid No. 1 (80%*(9.5%*\$1,300.00)	99.00
Alternate Bid No. 2 (9.5%*\$28,300.00)	2,689.00
Alternate Bid No. 3 (80%(9.5%*\$14,100.00)	1,072.00
Alternate Bid No. 4 (80%(9.5%*\$1,000.00))	76.00
Reimbursable Fees (estimate)	550.00
<u>Contingency Fund: (approximately)</u>	<u>\$ 4,450.00</u>

Attachments: Letter of Recommendation for Award of Bids & Tabulation of Bids

Ends Statements
and/or Executive Section 3 – Executive Limitations,
Limitations: Policy 3.5, Financial Condition

Staff Liaison: William R. Whyte



Partners in Design
ARCHITECTS

**Partners in Design
Architects, Inc.**

W I S C O N S I N
600 Fifty Second Street
Suite 220
Kenosha, WI 53140
voice: 262.652.2800
fax: 262.652.2812

I L L I N O I S
2610 Lake Cook Road
Suite 280
Riverwoods, IL 60015
voice: 847.940.0300
fax: 847.940.1045

November 10, 2014

Mr. William Whyte
Gateway Technical College
3520 30th Avenue
Kenosha, Wisconsin 53140

Re: Racine Campus
RA LAKE BLDG LOWER LEVEL T.R. RENOVATION
Official Notice No. 1461

Dear Mr. Whyte:

As you are aware, we received construction bids for the above referenced project on behalf of Gateway Technical College on Thursday, October 16, 2014 at the Administration Center on the Kenosha Campus with Judy Braun in attendance on behalf of Gateway and myself present on behalf of Partners in Design Architects.

The Lake Building Lower Level Toilet Room Renovation project bid, required a base bid and four alternate bids. Having reviewed all of the bids with Mr. Thielen and yourself, Gateway has selected to move forward with Bid Package 'A' and Alternate Bid No. 2. Alternate bids 1,3 & 4 will not be preformed at this time.

- Bid Package 'A' - All of the materials and labor to complete the renovation of the toilet rooms located in the lower level of the Lake Building.
- Alternate Bid No. 2 - All of the materials and labor to replace the sinks and counters in the toilet rooms located on the 2nd floor the Racine building.

We are recommending that the College enter into a contract with Absolute Construction for the scope of work noted above.

Based on our bid evaluation, we further recommend that the contract value for Absolute Construction be \$197,100.00. Gateway should also budget approximately \$20,522.00 for architectural and engineering fees, and reimbursable costs related to the competitive bid process.

The contract totals and fee summary is as follows:

General Construction Contract Value:	\$197,100.00
Bid Package 'A'	\$ 168,800.00
Alternate No. 2	\$ 28,300.00

November 10, 2014

Architectural Fees:		\$ 20,522.00	
Bid Package 'A'	(9.5%*\$168,800.00)		\$ 16,036.00
Alternate Bid No. 1	(80%(9.5%*\$1,300.00)		\$ 99.00
Alternate Bid No. 2	(9.5%*\$28,300.00)		\$ 2,689.00
Alternate Bid No. 3	(80%(9.5%*\$14,100.00)		\$ 1,072.00
Alternate Bid No. 4	(80%(9.5%*\$1,000.00)		\$ 76.00
Reimbursable Fees (Est.)			\$ 550.00

We further recommend that the balance of the project budget, approximately \$4,450.00, be held by the college in a contingency fund outside of the construction contract for any unforeseen condition that can arise due to the renovation nature of the project.

Should you have any questions regarding our recommendation, please do not hesitate to give me a call.

Sincerely,



Jeffrey E. Bridleman

BID TABULATION
 Official No. 1461

GTC Racine Campus – Lake Bldg Lower Level Toilet Room Renovation

Project No.: 191.14.065

Bid Date: Thursday October 16, 2014

Bid Time: 2:00 pm



General Contractor	Bid Bond	Bid Package A	Alt Bid No. 1	Alt Bid No. 2	Alt. Bid No. 3	Alt. Bid No. 4	Addendum 1&2	Comments
Absolute Construction	X	\$168,800.00	\$1,300.00	\$28,300.00	\$14,100.00	\$1,000.00	X	\$197,100.00
Katt Construction	X	\$229,809.00	\$1,600.00	\$33,613.00	\$18,021.00	\$5,069.00	X	\$263,422.00
Rasch Construction	X	\$193,000.00	\$1,410.00	\$32,300.00	\$15,500.00	-\$4,000.00	X	\$225,300.00
Riley Construction	X	\$194,000.00	\$1,265.00	\$34,725.00	\$11,389.00	\$6,736.00	X	\$228,725.00
Triad Construction	X	\$193,390.00	\$830.00	\$34,477.00	\$14,701.00	\$553.00	X	\$227,867.00
			Remove the Drinking fountain across from Breakwater	Racine Bldg 2 nd floor - sink replacement	Lake Bldg Roof patio lighting repair	Carpet the entire corridor in lieu of terrazzo patch		
								\$18,724.50
9.5% A&E Fee								\$1,246.00
9.5% A&E Fee * 80% (Alt. 1, 3&4)								\$200.00
Reimbursable								
								\$20,170.50
Sub-total								
Total								\$217,270.50
Budget								\$222,075.00
Contingency							2.44%	\$4,804.50

X. POLICY GOVERNANCE MONITORING REPORTS

A. Ends Statement Monitoring

1. End Statement #5 – **Gateway provides** a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2014 (CAFR) (B. Thomey)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2014

Summary of Item: Representatives from the College's audit firm, Schenck S.C., will present the Comprehensive Annual Financial Report and Single Audit Report for the fiscal year ended June 30, 2014.

Attachments 2014 Comprehensive Annual Financial Report (CAFR) (available online at <http://www.gtc.edu/forms-publications/financial-reports>)
Single Audit Report (will be available prior to Board meeting)
Management Communications (will be available prior to Board meeting)

Ends Statement and/or Executive Limitations: Ends Statement #5
Section 2 - Board/Staff Relationship
Policy 2.3, Monitoring College Effectiveness (2)
Section 3 – Executive Limitations
Policy 3.5, Financial Condition

Staff Liaison: Bane Thomey

11/07/14 Top019.docx

X. POLICY GOVERNANCE MONITORING REPORTS

B. Executive Limitations

1. 3.4 Budgeting/Forecasting – FY 2015-2016 Budget Assumptions/Parameters & Budget Process Calendar (J Nygard)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

FISCAL YEAR 2015-2016 BUDGET ASSUMPTIONS/PARAMETERS AND BUDGET PROCESS CALENDAR

Summary of Item:

Board policy **Section 1 - Governance Process, Policy 1.14, College Budget Process** states that the Board will establish budget assumptions and parameters in November of each year. In addition, the Board will review the budget process calendar which shall include the timetable for completion of the budget process.

The administration recommends the following assumptions for preparation of the fiscal year 2015-2016 budget. Certain assumptions such as property valuation, state aid and tuition increases that are not determined by the College will be monitored on a regular basis and changes reported accordingly.

Attachment:

Preliminary FY 2015 - 2016 Budget Parameters
Preliminary FY 2015 - 2016 Budget Calendar

Ends Statement and/or
Executive Limitations:

Section 1 – Governance Process
Policy 1.14, College Budget Process
Executive Limitations 3.4

Staff Liaison:

Jason Nygard

Preliminary FY 2015- 2016 Budget Parameters

Enrollments

The initial budget for FY2016 will be prepared using a flat enrollment. Projections will be based on the year end forecast.

Tuition and Fee Revenue

Tuition and Fees will be budgeted flat for FY2016. The budget for this will be projected using forecasted FY2015 results for tuition and fees. This will result in the tuition per credit to remain at \$125.

State Aid – Historical/Performance based

Based on current enrollments and the economic environment, State Aid will be budgeted flat. Preliminary estimates will be updated as the criteria for Performance Based Funding develops. Performance based funding will increase from 10% to 20% in FY2016.

State Aid – Property Tax Relief

Property Tax Relief Aid is expected remain flat based on a projected assumption property evaluations will remain flat for FY2016.

Projected Property Valuations

Property values will be budgeted flat in the calculation of the mill rate for the FY2016 budget. Per Act 10, there is no increase in tax levy for operations.

Contracts for Service and High School Contracts

Contracts for Services and High School contracts will be budgeted as expected for FY2016.

Salary and Wage Expense

Salaries will be in accordance with Act 10 negotiating parameters.

Vacant Position Savings

A savings goal of \$1 M will be set based on vacant positions. This will be continually monitored to ensure the goal is met.

Employee Benefit Expense

The initial budget will include a medical insurance rate with an increase of 10%. A 5% rate of increase will be used to budget dental insurance, life insurance, and other employee fringe benefits.

Other Expenses

Total current expenses will be budgeted based on FY2014 year-end results. Meetings will be held to discuss additional requirements needed for FY2016.

Debt Service/Long-Term Borrowing

A total of \$13 million is projected in borrowing for FY2016 for capital equipment and facility remodeling and repairs.

Reserves

Administration's goal is to add \$500,000 to the District's reserves based on the parameters stated above.

OPEB

If the combined operating fund balance exceeds three (3) months, the President may consider transferring up to twenty percent (20%) combined operating fund balance in excess of the three (3) months' operating expenses to reserves for Other Post Employment Benefits (OPEB).



Preliminary FY 2015-2016 Budget Calendar

November 20, 2014	Gateway District Board of Trustees (District Board) Review and approve budget parameters and budget calendar for FY2016
December 3, 2014	Budget Officers - Budget kickoff meeting
January, 2015	Budget on Campus All Staff – Budget Development
January 26, 2015	Administrative In-service
January 30, 2015	All operating and capital budgets due to Budget Office (<i>all data must be entered into Adaptive Planning by this time</i>)
February 9, 2015	ELC - Review preliminary budget
February - March, 2015	Budget owner meetings ELC - Review and Develop list of recommended budget strategies and adjust budget as necessary
March 19, 2015	Budget status report to District Board
April, 2015	Budget on Campus Administrative In-service
April 3, 2015	Distribute proposed budget to District Board
April 16, 2015	District Board Approve preliminary budget for public hearing
April 18, 2015	Publish Class I notice of public hearing
May 4, 2015	District Board Public Hearing - Racine
May 14, 2015	District Board Approve budget (if change is not needed from public hearing)
May – June 2015	Budget on Campus Revise budget (as determined as a result of the public hearing)
June 18, 2015	District Board Approve FY 2016 Budget, if needed
June 30, 2015	Submit approved FY 2016 Budget to State Board
July, 2015	Administrative In-service
October, 2015	District Board Reaffirm tax levy Administrative In-service

XI. BOARD MEMBER COMMUNITY REPORTS

XII. NEXT MEETING DATE AND ADJOURN

- A. Regular Meeting – Tuesday, December 16, 2014, 3:00 p.m., Bioscience
- B. Adjourn