



Bryan D. Albrecht, Ed.D.
President

BURLINGTON CENTER

496 McCanna Pkwy.
Burlington, WI 53105-3623
262.767.5200

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& INFORMATION
TECHNOLOGY**

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Kenosha, WI 53144-1690
262.564.3600

ELKHORN CAMPUS

400 County Road H
Elkhorn, WI 53121-2046
262.741.8200

HERO CENTER

380 McCanna Pkwy.
Burlington, WI 53105-3622
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1001 South Main Street
Racine, WI 53403-1582
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January 9, 2013

NOTICE OF MEETING

GATEWAY TECHNICAL COLLEGE

DISTRICT BOARD

Regular Meeting

January 14, 2013 at 8 a.m.

Kenosha Campus – Center for Bioscience and Information Technology – Room 120
3520 – 30th Avenue, Kenosha, Wisconsin

The Gateway Technical College District Board will hold its regular meeting on Monday, January 14, 2013 at 8:00 a.m. at Gateway's Kenosha Campus, Center for Bioscience and Information Technology – Room 120 - 3520 – 30th Avenue, Kenosha, Wisconsin. The agenda is included.

Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues and the President's goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Bryan D. Albrecht, Ed.D.
President

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting – January 14, 2013 – 8:00 a.m.

Kenosha Campus – Center for Bioscience and Information Technology, Room 120 - 3520 - 30th Avenue, Kenosha, Wisconsin

| Info. / Disc | Action | Roll Call | AGENDA | | Page |
|--------------|--------|-----------|-------------------|--|--|
| | | | I. | Call to Order A. Open Meeting Compliance | 4 |
| | | X | II. | Roll Call | 4 |
| | X | | III. | Approval of Agenda | 5 |
| | X | | IV. | Approval of Minutes A. December 13, 2012 – Regular Meeting | 5 |
| X | | | V. | Citizen Comments | 6 |
| X | | | VI. (10 min) | Chairperson’s Report A. Meeting Evaluation B. Board Goals – 2 nd Quarter | 28 29 30 |
| X | | | VII. (20 min) | President’s Report A. Energy Efficiencies B. Security Measures (D. Sherwood) | 31 32 33 |
| | | | VIII. (30 min) | Operational Agenda | 34 |
| | X | X | | A. Action Agenda a) Resolution No. F-2012-2013D.2 - Initial Resolution Authorizing Obligation Bonds or Promissory Notes in an Amount Not to Exceed \$49,000,000 b) Resolution No. F-2012-2013D.3 - Resolution Providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds or Promissory Notes in an Amount Not to Exceed \$49,000,000 c) Resolution No. F-2012-2013E.1 – Resolution Authorizing the Issuance of General Obligation Promissory Notes, Series F-2012-2013E in an Amount Not to Exceed \$1,500,000 B. Consent Agenda 1. Finance a) Financial Statement and Expenditures over \$2,500 b) Cash and Investment Schedules 2. Personnel Report 3. Grant Awards 4. Program Approval a) Perioperative Nursing Advanced Technical Certificate 5. Contracts for Instructional Delivery 6. Advisory Committee Activity Report 7. Board Policy Monitoring a) 1.6 to 1.12 Policies | 34 35 37 47 52 53 53 61 65 68 71 72 73 79 85 86 |
| | | | IX. (60 min) | Policy Governance Monitoring Reports | 93 |
| | X | | | A. Ends Statement Monitoring 1. End Statement #5 – Gateway provides a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner (M. Zlevor) B. Executive Limitations 1. 3.4 Budget/Forecasting (B. Thomey) C. Strategic Plan Monitoring – Vision 3.2.1 1. Strategic Direction #1 – Students will experience educational excellence and academic success (Z. Haywood) | 94 95 98 |
| X | | | X. (10 min) | Board Member Community Reports | 99 |

| Info. / Disc . | Action | Roll Call | AGENDA | | Page |
|-------------------------|--------|--------------|---------------|--|------|
| X | X | | XI. | <p>Next Meeting Date and Adjourn</p> <p>A. Regular Meeting Date – Thursday, February, 21, 2013, 8:00 a.m., Sturtevant (S C Johnson iMET)</p> <p>B. Adjourn - Following the regular meeting, the Gateway Technical College District Board will meet in executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues and the President's goals. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.</p> | 101 |

Our Positive Core

Gateway Technical College District Board

- ▣ *Our shared strengths as a Board that we draw upon to do our work:*
 - Belief in the value of Gateway Technical College
 - Commitment to our community
 - Common sense of mission
 - Mutual respect
 - Sense of humor
 - Openmindedness & willingness to question



GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

January 14, 2013 – 8:00 a.m.

Kenosha Campus

Center for Bioscience and Information Technology, Room 120

3520 – 30th Avenue

Kenosha, Wisconsin

- I. CALL TO ORDER
 - A. Open Meeting Compliance

- II. ROLL CALL

| | |
|------------------------|-------|
| Todd Battle | _____ |
| Gary Olsen | _____ |
| Scott Pierce | _____ |
| Leslie Scherrer | _____ |
| Neville Simpson | _____ |
| Jenny Trick | _____ |
| Roger Zacharias | _____ |
| Pamela Zenner-Richards | _____ |
| Ram Bhatia | _____ |

III. APPROVAL OF AGENDA
Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES
A. December 13, 2012 – Regular Meeting

V. CITIZEN COMMENTS

- A. The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

| |
|---|
| GATEWAY TECHNICAL COLLEGE DISTRICT BOARD |
| Regular Meeting |
| December 13, 2012 |

The Gateway Technical College District Board met on Thursday, December 13, 2012 at the Burlington Center, 496 McCanna Parkway, Room 100, Burlington, Wisconsin. The meeting was called to order at 1:30 pm by Ram Bhatia, Chairperson.

Open Meeting Compliance

K. Jackson confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

In attendance were Todd Battle, Ram Bhatia, Gary Olsen, Scott Pierce, Leslie Scherrer, Jenny Trick, Roger Zacharias, and Pamela Zenner-Richards. Also in attendance were Bryan Albrecht, Kamaljit Jackson, Misty Gray and 26 citizens/reporters.

Approval of Agenda

It was moved by P. Zenner-Richards, seconded by G. Olsen and carried to approve the agenda.

Approval of Minutes

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried to approve the minutes of the November 15, 2012 meeting.

Committee of the Whole Session

Referendum Planning – Phase 2 Reporting

B. Albrecht thanked and welcomed all guests from our community and the college. Today’s discussion on the Committee of the Whole will be a report on Phase 2 - Reporting on Survey Results.

Z. Haywood outlined revisions of the project listing with dollar amounts. Z. Haywood walked through the projects describing modifications as follows:

- A. Public Safety Training Center - no changes in scope
- B. Renovation and Expansion to Elkhorn Campus - no changes in scope; added IT infrastructure
- C. Renovation and Expansion to Kenosha Campus - no changes in scope; added expansion of Administration Center
- D. Upgrade Madrigrano Conference Center – removal of cost; recommendation to remove from project package
- E. Renovation Projects to Racine Campus - no changes in scope
- F. Energy Efficiency and Infrastructure – no changes in scope

Pam Cox-Otto, PhD, of Interact Communications, walked-through the second survey and provided details of the results. Legal aspects and timeline of the referendum will be provided by Quarles & Brady.

Gateway Technical College Referendum Item Summary

- A. Purpose:
 - a. Collect opinions to provide a reliable and predictable data set
 - b. Identify community values in relation to identified college needs
- B. Desired Outcomes:
 - a. Confidently predict voter support (or not) of elements in your referendum package

- b. Design a referendum package your community can support
- C. Sample: Random Sample Phone Survey
 - a. 800 participants
 - i. Kenosha – 267
 - ii. Racine – 266
 - iii. Walworth - 267
 - b. Balanced by County
 - c. Balanced by Gender
 - d. Registered Voters
 - e. Ages 18-91 (average age 48)
 - f. Gathers predictive results (confident within +/- 3.5%)
- D. Testing Community Interest
 - a. How important is X?
 - b. How Supportive would you be to make X better?
 - c. If it cost \$Y, likely level of support?
 - d. If the election were held today?
 - e. Questions asked on a scale from 1 to 6 where 6 represents the most positive value
- E. Time Sequence
 - a. Public Safety Training Facility
 - b. Renovate and expand Elkhorn Campus
 - c. Renovate and expand Kenosha Campus
 - d. Upgrade Madrigrano Conference Center
 - e. Update and renovate for energy efficiency
- F. How Important are your General Goals (core values):
 - a. To have Energy Efficient College Facilities
 - b. To have Modern work-world College Facilities
 - c. To Renovate and Reuse Existing Space
 - d. To have Well-trained Police, Fire Technology and Emergency Medical Services personnel (Public Safety)
 - i. Importance to Region:
 1. All of the topics at hand generated positive response to how important they are to the region
 2. Public Safety was rated as most important of the four general items
 - ii. Public Safety Results:
 1. 70% said well trained police and emergency was “very important”
 2. 67.7% would support a Public Safety Facility at a cost of \$2.63 a year for 20 years on a \$100K home
 3. 66.5% would support a Public Safety Facility if vote were held today
 4. Public Safety is the strongest of the proposed items
 5. District wide there was slightly more support for a centrally located facility
 - iii. Elkhorn Campus
 1. 64.3% feel it is important to renovate facilities on the Elkhorn Campus
 2. 61.2% would support renovations to Elkhorn Campus at a cost of \$2.49 a year for 20 years on a \$100K home
 3. 60.7% would support renovations to Elkhorn Campus if vote were held today
 4. Overall support is slight likely (mean of 4.02)
 - iv. Kenosha Campus
 1. 64.6% feel it is important to renovate facilities on the Kenosha Campus

2. 62.1% would support renovations to Kenosha Campus at a cost of \$1.45 a year for 20 years on a \$100K home
 3. 61.1% would support renovations to Kenosha Campus if vote were held today
 4. Overall support is slightly likely (mean of 3.99)
- v. Conference Center
1. 48.4% feel it is important to upgrade the Conference Center
 2. 32.7% would support upgrades to the Conference Center at a cost of \$1.08 a year for 20 years on a \$100K home
 3. 32.5% would support upgrades to the Conference Center if vote were held today
 4. Overall support is slightly unlikely (mean of 2.96); this item is also seen as slightly unimportant
- vi. Energy Efficiency
1. 70.9% feel it is important to renovate aging facilities so they are energy efficient
 2. 58.5% would support energy efficiency improvements at a cost of \$2.30 a year for 20 years on a \$100K home
 3. 56.9% would support energy efficiency improvements if vote were held today
 4. Overall support is slightly likely (mean of 3.94)
- G. The Vote – All Projects Vote at \$9.95:
- a. Voter Behavior:
 - i. 40.9% are likely or very likely to support
 - ii. 60.3% positive today
 - iii. Target audience for messages includes the one-third in the middle
 - iv. 16.3% say “not at all likely” and it is unlikely that will change
 - b. Vote by Item – Item Consideration:
 - i. Public Safety Facility has the most support overall
 - ii. Conference Center upgrades attracts the least amount of support
 - c. Overall:
 - i. Public Safety Training Facility – Strong Support
 - ii. Renovate and expand Elkhorn Campus – Solid Support
 - iii. Renovate and expand Kenosha Campus – Solid Support
 - iv. Upgrade Madrigrano Conference Center – Ambivalent in Support
 - v. Update and renovate for energy efficiency – Solid Support
- H. Cautions and Pitfalls:
- a. Conference center may slightly impact the amount of positive voters
 - b. Publicity and messaging will be critically important to a successful campaign
- I. B. Albrecht indicated the survey questions were based on the original \$58 million dollar; if you take the reengineering and zeroing out the Madrigrano Center piece the dollar figure would be lowered to \$49 million, so the impact on the homeowner would be less than what is currently indicated.
- J. B. Albrecht welcomed Brian from Quarles and Brady to provide next step on advancing to the next level:
- a. Three steps that would need to happen at the Board level to move forward to a referendum
 - i. Pass Intent Resolution
 - ii. Public Hearing (has to occur within 30 days of passing/adoption of intent resolution)
 - iii. Consideration of two resolutions:
 1. Actual initial resolution for the borrowing (intend to borrow)
 2. Administrative resolution that says that we have set a referendum date for April 2 and that we direct notices required by statute be given

K. B. Albrecht indicated that the recommendation to the Board is to take the Madrigano Center off the project. The cost as it stands currently is \$49 million. We have some due diligence to do before the next Board meeting including the Public Hearing. The number might vary a little bit and encourage using this cost as a ceiling and possibly do some value engineering to reduce if possible. The little variance with the law enforcement center being located centrally (B. Albrecht provided map showing radius of central location). It is a very large piece of property that is needed. We are looking at 50-75 acres to develop this type of center. It would need to be designated as a Campus which gives us a great opportunity to expand with this level of footprint. The geography does cut through the center of the district, though nothing has been confirmed at this point or finalized. We are in the process of conducting some due diligence to ensure we are purchasing property that is self-contained with little to no infrastructure work required.

L. Action on the Committee of the Whole is a recommendation to move the January 2013 Board meeting.

It was moved by R. Zacharias, seconded by G. Olsen and carried unanimously to move the January meeting date to Monday, January 14, 2013 at 8:00 am in Kenosha, Wisconsin from Thursday, January 17, 2013 at 8:00 am in Kenosha, Wisconsin.

It was moved by S. Pierce, seconded by L. Scherrer and carried to move Action Agenda, Item A (Resolution No. F-2012-2013 D.1 – Intent Resolution Describing Proposed Capital Expenditures Projects and Identifying the Source of Funding Therefor in an Amount Not to Exceed \$49,000,000) to be discussed before Chairperson's Report

It was moved by P. Zenner-Richards, seconded by G. Olsen and carried to move Action Agenda, Item D (Resolution No. F-2012-2013 C.2 – Resolution Authorizing the Sale of General Obligation Promissory Notes, Series 2012-2013C in an Amount Not to Exceed \$1,500,000) to be discussed before Chairperson's Report

Operational Agenda

Action Agenda – ITEMS A AND D

A. RESOLUTION NO. F-2012-2013D.1 - INTENT RESOLUTION DESCRIBING PROPOSED CAPITAL EXPENDITURES PROJECTS AND IDENTIFYING THE SOURCE OF FUNDING THEREFOR IN AN AMOUNT NOT TO EXCEED \$49,000,000

The District Board of Gateway Technical College District has determined it is necessary, desirable and in the best interest of the District to make capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property (the "Program"); with total costs of the Program not to exceed \$49,000,000. Prior to adopting an initial resolution authorizing the purchase of bonds or promissory notes to pay the costs of projects included under this Program, it is necessary to adopt a resolution stating the District Board's intent to borrow money for the Program and to set a date of public hearing for 7:00 p.m. on Thursday, January 10, 2013, in Room 120, Center for Bioscience and Information Technology, Gateway Technical College, 3520 - 30th Avenue, Kenosha, WI 53144-1690, on the Intent Resolution within 30 days of its adoption.

Following discussion it was moved by R. Zacharias, seconded by G. Olsen and carried unanimously by roll call vote to approve Resolution No. F-2012-2013D.1 – Intent Resolution Describing Proposed Capital Expenditures Projects and Identifying the Source of Funding Therefor in an Amount Not to Exceed \$49,000,000.

D. RESOLUTION NO. F-2012-2013C.2 - RESOLUTION AUTHORIZING THE SALE OF GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012-2013C IN AN AMOUNT NOT TO EXCEED \$1,500,000

The administration is recommending Board approval of a resolution authorizing the sale of \$1,500,000 of General Obligation Promissory Notes, Series 2012-2013C for the public purpose of financing building and improvement projects (\$1,400,000 for the Racine Campus Learning Success Center project and \$100,000 for district-wide building repairs). The actual sale will take place at the Board meeting. This debt issue is included in the Board-approved budget for FY 2013.

Attachment A

Gateway Technical College District

Final Pricing Summary

Bids Taken: Wednesday, December 12, 2012

Award Date: Thursday, December 13, 2012

Issue Summary:

Description – General Obligation Promissory Notes Series 2012-13C

Amount - \$1,500,000

Dated and Settlement Date – December 27, 2012

Maturities – April 1, 2013; April 1, 2015-2022

First Interest Payment – April 1, 2013

First Call Date – April 1, 2020

Moody's Rating – Aaa

True Interest Cost – 2.1297%

Winning Bidder/Purchaser – Bernardi Securities, Inc.

Following discussion it was moved by R. Zacharias, seconded by G. Olsen and carried unanimously by roll call vote to approve Resolution F-2012-2013C.2 Resolution Authorizing the Sale of General Obligation Promissory Notes, Series 2012-2013C in an Amount Not to Exceed \$1,500,000.

R. Bhatia called for meeting break at 2:56 pm

S. Pierce excused at 3:00 pm

R. Bhatia called meeting to order at 3:03 pm

Citizen Comments

No citizen comments were submitted.

Chairperson's Report

Meeting Evaluation

There were six meeting evaluation responses for the November 15, 2012 meeting. The responses received were positive. Members were pleased with the presentations and Committee of the Whole discussions.

District Board Association Update – Paul Gabriel

A. Upcoming Legislative Activities:

a. District Meeting will be held in Madison at the Concourse Hotel from 1/17-1/18.

b. National Legislative Summit in Washington DC in February 2013

c. Swearing-in scheduled for January 7

B. Wisconsin Technical College Legislative Priorities include:

- a. Eliminate Wisconsin's "skills gap" and grow jobs and prosperity by supporting:
 - i. State investment to build Wisconsin technical college capacity
 - ii. Local flexibility to increase technical college responsiveness
 - iii. Financial aid to expand the number of Wisconsinites who can afford to attend technical college
- b. Fight unwarranted credentialism, including threats to the jobs and job titles technical college graduates may hold and for which technical colleges may train
- c. Protect the Wisconsin technical colleges' longstanding mission and governance. Recognize Wisconsin technical colleges' leadership role in higher education

President's Report

Journey members welcomed:

- A. Manoj Babu
- B. Joseph Palecek
- C. Suzanne Sublette
- D. Thomas Hanson

President's Report highlights:

- A. B. Albrecht thanked Bane Thomey and Ray Koukari's leadership for State Association on helping to develop software strategies; Bane also kicked-off the 2014 Budget Council
- B. B. Albrecht congratulated Debbie Davidson on being awarded a \$50K grant to expand apprenticeship for the State of Wisconsin. A total of \$385K lot grants have been received this year; we continue to grow on our outreach to local businesses
- C. Surgical Tech program will be going through accreditation starting next week
- D. Pinning ceremonies were conducted on December 12, 2012
- E. Law Enforcement graduation is coming up on December 18, 2012
- F. The first ever December Graduation Commencement coming up on December 20, 2012

Foundation Update

- A. J. Charpentier provided some highlights on foundation:
 - a. Process of completing the awarding of scholarship for continuing students; awarding ~\$75K
 - b. Award ceremony will be January 8 at the Madigrano Center commencing at 6:00 pm
 - c. Raised about \$60K for fiscal year
 - d. Employee campaign took place in October; we have 21% overall staff participating
 - e. Golf outing will be held in May 2013 at the Kenosha Country Club; beginning in 2014 the Board has elected to go to Hawkview
 - f. Allocated \$32K to the emergency fund for those students facing unforeseen circumstances
 - g. Board determined that it would amend its bylaws to allow non-board members to serve on committees. Any recommendations or suggestions should be forwarded to Jennifer Charpentier; nomination process for 2014 coming shortly

Peter Smet, Superintendent, Burlington Area School District

P. Smet provided some highlights of partnership connections with the College:

- A. College connections
- B. CNA/EMT training
- C. Vanguard Network
- D. ACE Academy housed at HERO Center; working out well; working hand-in-hand

E. Burlington Board recommends to continue, encourage and grow partnership with Gateway

Citizen Comments Response

Board acknowledges Ken's Haling's citizen comments at the December 13, 2012 Board meeting; we have followed up with a letter from Bill Whyte

Operational Agenda

Action Agenda – ITEMS B, C AND E

B. RESOLUTION NO. B-2012 E.1 AND B-2012 E.2 – BREAKWATER DINING ROOM PROJECT LAKE BUILDING, RACINE CAMPUS

The administration is recommending approval by the Gateway Technical College Board of Trustees of Resolution No. B-2012 E.1 for the Breakwater Dining Room Project, Lake Building, Racine Campus which includes renovation of 1,253 square feet of existing space formerly occupied by the Racine Campus bookstore. The project has an estimated cost not to exceed \$229,000 and will be funded by FY 13 Capital borrowing. The administration recommends approval by the Gateway Technical College Board of Trustees of Resolution No. B-2012 E.2 which requests Wisconsin Technical College System (WTCS) Board approval of the Breakwater Dining Room Project, Lake Building, Racine Campus.

Following discussion it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried unanimously to approve Resolution B-2012 E.1 and B-2012 E.2 – Breakwater Dining Room Project Lake Building, Racine Campus.

C. RESOLUTIONS NO. B-2012 F.1 and B-2012 F.2 - S C JOHNSON iMET CENTER SITE IMPROVEMENTS, STURTEVANT, WI

The administration is recommending approval by the Gateway Technical College Board of Trustees of Resolution No. B-2012 F.1 for the S C Johnson iMET Center Site Improvements, Sturtevant, WI. The scope of work includes the addition of 47 parking spaces and has an estimated total cost not to exceed \$410,000. This project will be funded by FY 13 Capital borrowing. The administration recommends approval by the Gateway Technical College Board of Trustees of Resolution No. B-2012 F.2 which requests Wisconsin Technical College System (WTCS) Board approval of the S C Johnson iMET Center Site Improvements, Sturtevant, WI.

Following discussion it was moved by G. Olsen, seconded by P. Zenner-Richards and carried unanimously to approve Resolution B-2012 F.1 and B-2012 F.2 – S C Johnson iMET Center Site Improvements Sturtevant, WI.

E. FY 2012-2013 BUDGET REVISION #1

The administration is recommending approval to amend the fiscal year 2013 budget based on current and estimated fiscal year activity. Detail by fund is provided below:

GENERAL FUND

A budget revision is recommended to reflect the reallocation of revenues and expenditures based on Transcribed Credits, CNC boot Camps and the CDL program.

| <u>Resources / Revenues</u> | <u>Increase/(Decrease)</u> |
|-----------------------------|----------------------------|
| Contract Revenues | \$ 700,000 |

Uses / Expenditures

Instructional Resources

\$ 700,000

Following discussion it was moved by G. Olsen, seconded by L. Scherrer and carried unanimously by roll call vote to approve FY 2012-2013 Budget Revision #1.

Operational Agenda

Consent Agenda

It was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that the Board approve the following items in the consent agenda.

Financial Statement and Expenditures over \$2,500

Approved the financial statement and expenditures as of November 30, 2012.

Cash and Investment Schedules

Approved the monthly cash reconciliation, investment schedule and investment report.

Personnel

Approved the personnel report of five (11) employment approvals-new hires/promotions/transfers; one (1) resignation; no retirement; fifteen (15) employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.

Grant Awards

Approved the Grant Awards – December 2012

Program Approval

Approved – Barbering Technical Diploma

(Board approval is requested for a Barbering Technical Diploma program. Gateway currently offers a combined Barber/Cosmetology technical diploma program. The State of Wisconsin recently separated the Barbering License from the Cosmetology license. In response, Gateway will offer a Barbering program for students who only wish to pursue that license).

Approval of Bids

a) Approved - Bid No. 1399 – Learning Success Center Renovation, Racine Campus

b) Approved - Bid No. 1400 – Lake Building First Floor HVAC Repair, Racine Campus

Contracts for Instructional Delivery

Approved the contracts for instructional delivery report for November 2012.

Advisory Committee Activity Report

Approved the advisory committee 2012-2013 meeting schedule and new members as of December 1, 2012.

Board Policy Monitoring

Approved the report for Board Policies 1.1 to 1.4

Policy Governance Monitoring Reports

Ends Statement Monitoring – D. Davidson

Ends Statement #2 – Gateway provides innovative and entrepreneurial programs and services that align with the educational, economic, and tri-county community needs for students' regional and global competitiveness.

- A. Economic Development Strategies for Gateway District
 - a. Create an entrepreneurial culture
 - b. Address business recruitment and retention
 - c. Provide a competitive workforce to meet present and future needs of employers and create opportunities for low-income, disadvantaged and minorities to obtain employment

- d. Support innovation among existing businesses
 - e. Promote entrepreneurship and small business development
 - f. Bring the business, workforce training, and education communities closer together
 - g. Engage educators more directly in economic development
 - h. Promote greater utilization of existing workforce training assets
- B. S C Johnson iMET Center
- a. Talent Development – Training opportunities for entrepreneurs, innovators, employees, apprentices, dislocated workers, Gateway students and K-12 outreach activities
 - b. Innovation – Space to develop ideas, design, prototype, fabricate and machine
 - c. Business Growth and Development – Access to innovative solutions ground product development, business start-up and growth strategies
 - d. Convergence of Expertise – All areas of engineering and manufacturing
- C. Integration Opportunities
- a. Industrial Design Fab Lab – creative space which bridges the gap between design and manufacturing where concepts and ideas are developed and enhanced into real prototypes and models that can be manufactured as solutions
 - b. iMET showcases talent pool capabilities in addition to advanced training expertise for incumbent workers in areas of engineering and manufacturing
 - c. Ongoing Bootcamp and advanced training prepares the skilled manufacturing workforce necessary to meet employer's hiring needs. Open access allows for all residents to gain skills from entry-level to advanced
- D. Industrial Design Fab Lap Capabilities
- a. 3D Printing
 - b. Small CNC machining center
 - c. 3D scanning
 - d. Laser cutting/engraving
 - e. Vinyl cutter
 - f. Videoconferencing
- E. Academic Integration
- a. Mechanical Design – students design, prototype, fabricate and machine.
 - b. Biomedical Engineering – students design, prototype and fabricate prosthetics
 - c. Civil Engineering/Architectural Design – students design and prototype structures, neighborhoods in 3D
 - d. Interior Design – students design, prototype and fabricate furnishings
 - e. Graphic Design – students design, develop and fabricate signage
 - f. Collaborative environment of cross-disciplinary teams for greater simulation of work environments – Biz Squad for design-build processes

Following discussion, it was moved by R. Zacharias, seconded by L. Scherrer and carried that this report is evidence that the college is making progress on Ends Statement #2.

Strategic Plan Monitoring – Vision 3.2.1 – J. Thibodeau

Strategic Direction #2 – Gateway will empower students to attain credentials and find employment in their career field.

- A. Policy Context
 - a. Executive Limitation 3.1.6
 - i. The President shall not operate without a Board-approved three-year strategic plan
 - b. Goals

- i. Gateway will develop pathways that connect student goals to completion of credentials
 - ii. Gateway will increase the career placement of graduates
- c. Measures

| Measure | 2011-12 Baseline | 2012-13 Target | 2012-13 Actual |
|-------------------------------------|------------------|----------------|---------------------|
| Graduate Job Placement Rate | 85% | 90% (FAUPL) | Available fall 2013 |
| Graduate Placement in Related Field | 55% | 58% | Available fall 2013 |
| Perkins Graduation Rate | 26.45% | 34.69% (FAUPL) | Available fall 2013 |

- d. Objectives
- i. Current Year
 1. 1.1 Marketing campaign on the value of completing a credential or degree
 2. 1.2 Limit number of active student programs
 3. 2.1 Hold networking events with employers and students
 4. 2.2 Offer career information workshops with incentives for attendance
- e. Activities
- i. Formed "Retention to Completion" committee
 - ii. Developed maps of people and processes that impact the strategic goals
 - iii. Brainstormed initiatives that became the objectives
 - iv. Next steps:
 1. Begin implementing initiatives
 2. Identify resources needed in budget

Following discussion, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Strategic Direction #2.

Board Member Community Reports

G. Olsen:

- Attended the pinning ceremony – December 2012

L. Scherrer:

- Attended WCEDA Annual Meeting – November 2012
- Toured Yerkes Observatory

R. Zacharias:

- Attended fundraiser in December 2012

Next Meeting Date and Adjourn

Regular Meeting Date – Monday, January 14, 2013 at 8:00 a.m. at Kenosha

At approximately 4:26 p.m. it was moved by R. Zacharias, seconded by G. Olsen and carried that the meeting adjourn.

Submitted by,

Gary Olsen
Secretary

BAIRD

Gateway Technical College District

Final Pricing Summary

Bids Taken: Wednesday, December 12, 2012

Award Date: Thursday, December 13, 2012

John A. Mehan, Managing Director

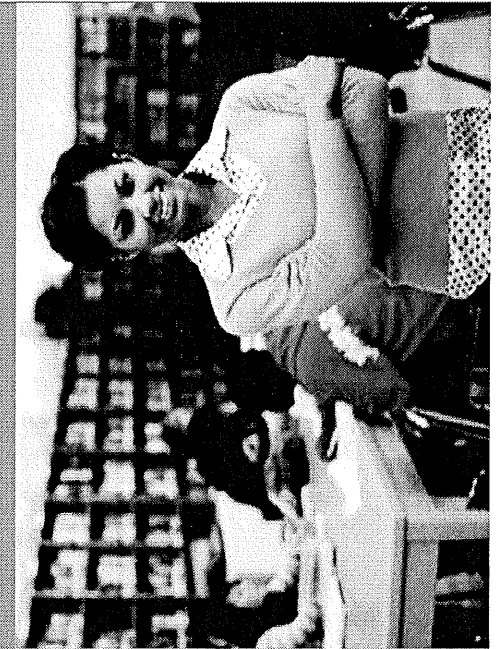
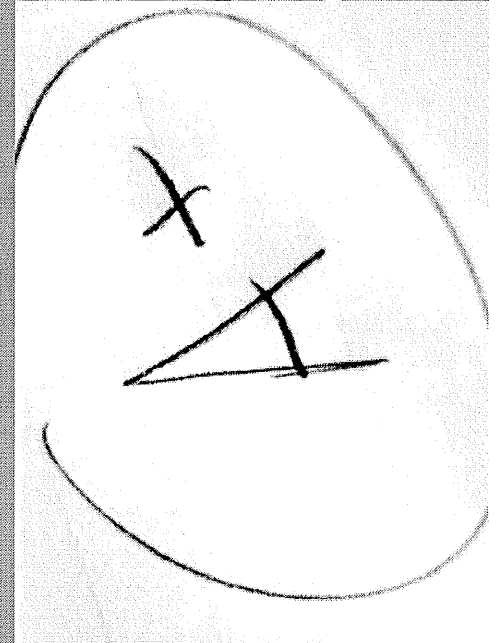
jmehan@rwbaird.com

777 East Wisconsin Avenue

Milwaukee, WI 53202

Phone 414.765.3827

rwbaird.com/publicfinance





Gateway Technical College District

Results of Competitive Bids

\$1,500,000 General Obligation Promissory Notes, Series 2012-13C
Bids Received by 10:00 AM (CT)
Wednesday, December 12, 2012

| Rank | Bidder | True Interest Cost |
|-------------|----------------------------------|---------------------------|
| 1 | Bernardi Securities, Inc. | 2.1297% |
| 2 | Hutchinson, Shockey, Erley & Co. | 2.2591% |

Attachment A

Gateway Technical College District

Issue Summary

| | | |
|-------------------------------------|--|--|
| Description: | General Obligation Promissory Notes, Series 2012-13C | |
| Amount: | \$1,500,000 | |
| Dated & Settlement Date: | December 27, 2012 | |
| Maturities: | April 1, 2013 ; April 1, 2015-2022 | |
| First Interest Payment: | April 1, 2013 | |
| First Call Date: | April 1, 2020 | |
| Moody's Rating: | Aaa | |
| True Interest Cost: | 2.1297% | |
| Winning Bidder/Purchaser: | Bernardi Securities, Inc. | |



Gateway Technical College District
 Fiscal Year 2012-13
 Financing Plan - Calendar Year Basis

| YEAR DUE | EXISTING DEBT SERVICE | FINAL PRICING \$6,500,000 | | FINAL PRICING \$1,500,000 | | FINAL PRICING \$1,500,000 | | FINAL PRICING \$1,500,000 | | Preliminary \$1,000,000 | | Future Issues Each Year (Principal & Interest) | EXCESS BID PREMIUM APPLIED | 2012 Act. Levy = \$7,734,000 2013 Act. Levy = \$8,275,000 | COMBINED DEBT SERVICE | ANNUAL DEBT SERVICE % CHANGE | | | | | | | | | | |
|----------|-----------------------|---------------------------|-----------------------|---------------------------|-----------------|---------------------------|------------|---------------------------|-----------------------|-------------------------|-----------------|--|----------------------------|--|-----------------------|------------------------------|-----------------------|------------------|--------------------|------------------|--------------------|------------------|----------------------|--------------------|----------------------|--|
| | | PRINCIPAL (4/1) | INTEREST (4/1 & 10/1) | T/C= 2.31% | PRINCIPAL (4/1) | INTEREST (4/1 & 10/1) | T/C= 1.62% | PRINCIPAL (4/1) | INTEREST (4/1 & 10/1) | T/C= 2.13% | PRINCIPAL (4/1) | | | | | | INTEREST (4/1 & 10/1) | AVG= 4.00% | | | | | | | | |
| 2012 | \$7,604,249 | \$38,128 | \$38,128 | \$28,841 | \$28,841 | \$20,115 | \$20,115 | \$24,028 | \$24,028 | \$15,778 | \$15,778 | \$0 | (\$175,000) | \$7,467,377 | 7.76% (3) | | | | | | | | | | | |
| 2013 | \$7,834,550 | \$173,750 | \$173,750 | \$32,145 | \$32,145 | \$24,028 | \$24,028 | \$24,028 | \$24,028 | \$40,000 | \$40,000 | \$0 | (\$200,000) | \$8,255,868 | 7.00% | | | | | | | | | | | |
| 2014 | \$7,940,464 | \$162,800 | \$162,800 | \$29,670 | \$29,670 | \$22,728 | \$22,728 | \$22,728 | \$22,728 | \$38,000 | \$38,000 | \$540,000 | (\$14,391) | \$9,657,367 | 8.01% | | | | | | | | | | | |
| 2015 | \$6,758,494 | \$136,850 | \$136,850 | \$25,495 | \$25,495 | \$20,078 | \$20,078 | \$20,078 | \$20,078 | \$34,000 | \$34,000 | \$1,324,375 | | \$10,432,333 | 8.02% | | | | | | | | | | | |
| 2016 | \$6,171,723 | \$114,100 | \$114,100 | \$22,445 | \$22,445 | \$17,378 | \$17,378 | \$17,378 | \$17,378 | \$30,000 | \$30,000 | \$2,688,888 | | \$11,267,496 | 8.01% | | | | | | | | | | | |
| 2017 | \$4,902,536 | \$86,350 | \$86,350 | \$19,708 | \$19,708 | \$14,628 | \$14,628 | \$14,628 | \$14,628 | \$25,900 | \$25,900 | \$4,792,038 | | \$12,172,763 | 8.03% | | | | | | | | | | | |
| 2018 | \$3,252,553 | \$820,000 | \$820,000 | \$15,470 | \$15,470 | \$11,778 | \$11,778 | \$11,778 | \$11,778 | \$21,600 | \$21,600 | \$7,334,125 | | \$13,147,683 | 8.01% | | | | | | | | | | | |
| 2019 | \$2,905,773 | \$850,000 | \$850,000 | \$10,670 | \$10,670 | \$8,828 | \$8,828 | \$8,828 | \$8,828 | \$17,100 | \$17,100 | \$10,431,588 | | \$14,201,068 | 8.01% | | | | | | | | | | | |
| 2020 | \$2,167,895 | \$875,000 | \$875,000 | \$6,670 | \$6,670 | \$5,584 | \$5,584 | \$5,584 | \$5,584 | \$12,400 | \$12,400 | \$12,315,613 | | \$15,338,924 | 8.01% | | | | | | | | | | | |
| 2021 | \$1,411,470 | \$900,000 | \$900,000 | \$2,310 | \$2,310 | \$1,920 | \$1,920 | \$1,920 | \$1,920 | \$7,500 | \$7,500 | \$13,574,838 | | \$15,339,655 | 0.00% | | | | | | | | | | | |
| 2022 | \$146,813 | | | | | | | | | \$2,500 | \$2,500 | \$15,211,963 | | \$15,339,463 | 0.00% | | | | | | | | | | | |
| 2023 | | | | | | | | | | | | \$15,340,163 | | \$15,340,163 | 0.00% | | | | | | | | | | | |
| 2024 | | | | | | | | | | | | \$15,340,325 | | \$15,340,325 | 0.00% | | | | | | | | | | | |
| 2025 | | | | | | | | | | | | \$15,262,063 | | \$15,262,063 | -0.51% | | | | | | | | | | | |
| 2026 | | | | | | | | | | | | \$15,226,275 | | \$15,226,275 | -0.23% | | | | | | | | | | | |
| 2027 | | | | | | | | | | | | \$15,226,275 | | \$15,226,275 | 0.00% | | | | | | | | | | | |
| 2028 | | | | | | | | | | | | \$15,226,275 | | \$15,226,275 | 0.00% | | | | | | | | | | | |
| 2029 | | | | | | | | | | | | \$15,226,275 | | \$15,226,275 | 0.00% | | | | | | | | | | | |
| 2030 | | | | | | | | | | | | \$15,226,275 | | \$15,226,275 | 0.00% | | | | | | | | | | | |
| 2031 | | | | | | | | | | | | \$15,226,275 | | \$15,226,275 | 0.00% | | | | | | | | | | | |
| 2032 | | | | | | | | | | | | \$15,226,275 | | \$15,226,275 | 0.00% | | | | | | | | | | | |
| | | | | | | | | | | | | \$51,096,518 | \$6,500,000 | \$1,080,028 | \$1,500,000 | \$193,424 | \$1,500,000 | \$147,062 | \$1,500,000 | \$318,033 | \$1,000,000 | \$244,778 | \$214,167,838 | (\$389,391) | \$278,858,290 | |

(1) Assumes annual borrowings of \$12,000,000 beginning 2013 through 2022 at a rate of 4.50%.
 (2) Premium generated from Notes.
 (3) Change in levy 2011 to 2012 and 2012 to 2013.

Gateway Technical College District

\$1,500,000 - Final Pricing

General Obligation Promissory Notes, Series 2012-13C

Dated/Settle: December 27, 2012 ; Callable: 4/1/20

Debt Service Schedule

| Date | Principal | Coupon | Interest | Total P+I | Total |
|--------------|-----------------------|----------|---------------------|-----------------------|------------|
| 12/27/2012 | - | - | - | - | - |
| 04/01/2013 | 350,000.00 | 2.000% | 8,101.63 | 358,101.63 | - |
| 10/01/2013 | - | - | 12,013.75 | 12,013.75 | 370,115.38 |
| 04/01/2014 | - | - | 12,013.75 | 12,013.75 | - |
| 10/01/2014 | - | - | 12,013.75 | 12,013.75 | 24,027.50 |
| 04/01/2015 | 130,000.00 | 2.000% | 12,013.75 | 142,013.75 | - |
| 10/01/2015 | - | - | 10,713.75 | 10,713.75 | 152,727.50 |
| 04/01/2016 | 135,000.00 | 2.000% | 10,713.75 | 145,713.75 | - |
| 10/01/2016 | - | - | 9,363.75 | 9,363.75 | 155,077.50 |
| 04/01/2017 | 135,000.00 | 2.000% | 9,363.75 | 144,363.75 | - |
| 10/01/2017 | - | - | 8,013.75 | 8,013.75 | 152,377.50 |
| 04/01/2018 | 140,000.00 | 2.000% | 8,013.75 | 148,013.75 | - |
| 10/01/2018 | - | - | 6,613.75 | 6,613.75 | 154,627.50 |
| 04/01/2019 | 145,000.00 | 2.000% | 6,613.75 | 151,613.75 | - |
| 10/01/2019 | - | - | 5,163.75 | 5,163.75 | 156,777.50 |
| 04/01/2020 | 150,000.00 | 2.000% | 5,163.75 | 155,163.75 | - |
| 10/01/2020 | - | - | 3,663.75 | 3,663.75 | 158,827.50 |
| 04/01/2021 | 155,000.00 | 2.250% | 3,663.75 | 158,663.75 | - |
| 10/01/2021 | - | - | 1,920.00 | 1,920.00 | 160,583.75 |
| 04/01/2022 | 160,000.00 | 2.400% | 1,920.00 | 161,920.00 | - |
| 10/01/2022 | - | - | - | - | 161,920.00 |
| Total | \$1,500,000.00 | - | \$147,061.63 | \$1,647,061.63 | - |

Yield Statistics

| | |
|-----------------------------------|-------------|
| Bond Year Dollars | \$6,896.67 |
| Average Life | 4.598 Years |
| Average Coupon | 2.1323581% |
| Net Interest Cost (NIC) | 2.1323581% |
| True Interest Cost (TIC) | 2.1296808% |
| Bond Yield for Arbitrage Purposes | 1.8920514% |
| All Inclusive Cost (AIC) | 2.1296808% |

IRS Form 8038

| | |
|---------------------------|-------------|
| Net Interest Cost | 1.8941762% |
| Weighted Average Maturity | 4.589 Years |

File | S:\MUNEXRAC\MUNEX\gateway\td\NOTES 12-13a1 | Final Pricing: 2012-13C | 12/12/2012 | 10:29 AM

Robert W. Baird & Co.
Public Finance Professionals - IfF



New Issue: Moody's assigns Aaa rating to Gateway Technical College District's (WI) \$1.5 million Promissory Notes, Series 2012-13C

Global Credit Research - 06 Dec 2012

Aaa rating applies to \$49.2 million of post-sale GOULT debt

GATEWAY TECHNICAL COLLEGE DISTRICT, WI
Community College Districts (Tax-backed)
WI

Moody's Rating

| ISSUE | RATING |
|--|--------------------|
| General Obligation Promissory Notes, Series 2012-13C | Aaa |
| Sale Amount | \$1,500,000 |
| Expected Sale Date | 12/12/12 |
| Rating Description | General Obligation |

Moody's Outlook

Opinion

NEW YORK, December 06, 2012 --Moody's Investors Service has assigned a Aaa rating to Gateway Technical College District's (WI) \$1.5 million General Obligation Promissory Notes, Series 2012-13C. Moody's maintains the Aaa rating on the district's outstanding general obligation debt, which totals \$49.2 million post-sale.

SUMMARY RATINGS RATIONALE

The notes are secured by the district's general obligation unlimited tax pledge. Proceeds of the notes will finance building remodeling and improvement projects on the district's Racine campus. Assignment of the Aaa rating reflects the district's sizeable tax base located between the cities of Milwaukee (general obligation rated Aa2/stable outlook) and Chicago (general obligation rated Aa3/negative outlook); sound financial operations supported by healthy reserves, and an average debt burden with rapid principal amortization.

STRENGTHS

- Large and diverse tax base located between Chicago and Milwaukee
- Presence of healthy General Fund reserves
- Strong fiscal policies, monitoring of programs, and long-range planning

CHALLENGES

- Revenue pressures resulting from state imposed levy freeze and reductions in state aid revenues
- Moderate declines projected for fiscal 2013

DETAILED CREDIT DISCUSSION

LARGE TAX BASE BENEFITS FROM LOCATION BETWEEN MILWAUKEE AND CHICAGO

Gateway Technical College District is located in southeastern Wisconsin (general obligation rated Aa2/stable outlook) and includes three campuses. The college's main campus is located in the city of Kenosha (general obligation rated Aa2/stable outlook) with additional campuses in the city of Racine and in rural Walworth County

(general obligation rated Aa1). The district includes all of Kenosha County (general obligation rated Aa1) and Walworth County, and nearly all of Racine County (general obligation rated Aa1). The college offers numerous higher education and technical training programs. The local economy is diverse with health care and manufacturing presences. District officials work with a program advisory group and review and retool programs annually depending on local employer needs and demand. The district plans to expand its culinary, and various manufacturing programs and also add a veterinary tech program.

While still sizeable, the district's \$40 billion tax base has experienced three consecutive declines in valuation, of 4.2%, 2.4%, and 6.7% in the last three years due largely to depreciation in the tax base's residential sector. As a result, the tax base has contracted at an annual rate of 2.2%. We expect the tax base to remain relatively stable, despite recent declines in valuation, due to the availability of low cost land for development and the district's favorable location in the Milwaukee-Chicago corridor. At 7.7% in September 2012, the unemployment rate in Racine County tracked higher than the state and national rates of 6.2% and 7.6% during the same time period. According to the American Community Survey, the county's resident income profile roughly tracks the state and nation with per capita income at 98.9% and 96.3% of the state and nation, respectively.

SOUND FINANCIAL OPERATIONS WITH HEALTHY RESERVES DESPITE STATE IMPOSED REVENUE PRESSURES

We expect the district's financial operations to remain sound due to a history of conservative budgeting, stable enrollment, and the presence of healthy General Fund reserves. Due to conservative budgeting assumptions, the district has closed the last several fiscal years with operating surpluses in the General Fund. In fiscal 2011 the General Fund balance increased by \$1.5 million to \$19.7 million, or a healthy 24.9% of General Fund revenues. Management attributed the operating surplus to conservative budgeting and increased enrollment. The operating surplus was net of a \$1.2 million transfer to the district's Capital Projects Fund for future capital needs. The district originally budgeted to use \$780,000 in reserves for fiscal 2012; however, audited results reflect an operating surplus and growth to the General Fund reserve of approximately \$1.4 million. The operating surplus was due to better than budgeted enrollment, overall expenditure reductions, and a \$1 million transfer in from a special revenue fund. The district has a General Fund balance policy to maintain reserves between 17% to 25% of operating expenditures for cash flow purposes.

Due to the implementation of strict levy limits and a reduction in state aid, the district faced several challenges in fiscal 2012. Property taxes are the largest source of revenue for the district and comprised 61.4% of General Fund revenues in fiscal 2012. Historically, technical colleges in Wisconsin have had a statutory operating mill cap of 1.5 mills. Gateway Technical College has historically maintained significant margin under the statutory cap, most recently levying 1.24 mills for operations in fiscal 2012. However, for fiscal years 2012 and 2013, property tax revenues are essentially frozen at 2011 levels, although there is the possibility to increase the levy rate up to 1.5 mills to offset declines in assessed valuations. Due to the decline in valuation in 2012, management increased the operating mill rate to 1.34 mills to offset the decline. The college's fiscal 2013 budget is balanced with no budgeted use of General Fund reserves. If lower than budgeted enrollment leads to a reduction in student tuition and fee revenues, management expects to make an additional transfer from the special revenue fund to offset the reduction in revenues. The district reports revenues related to grants in the special revenue fund. While much of the fund balance, which totaled \$2.9 million in fiscal 2012, is restricted for specific purposes, some of the funds are available for operational use.

Program fees and state aid are the next largest sources of revenue and accounted for 22.0% and 7.8% of General Fund revenues in fiscal 2012, respectively. In fiscal 211, the state reduced the district's aid by approximately 30% and is expected to remain flat going forward. Act 10, passed by the state legislature in 2011, requires increased contributions to healthcare and the Wisconsin Retirement System (WRS) from staff, shifting the burden from the district to employees. However, as the district's faculty contract did not expire until the end of fiscal 2012, the district was not able to take advantage of the full shift in fiscal 2012. Notably, the district expects to realize approximately \$3 million of annual savings from faculty employee required contributions to the Wisconsin Retirement System (WRS) beginning fiscal 2013, offsetting the reduction in state aid.

Program fees, or tuition, are set by the state, with a 4.5% increase allowable for fiscal 2013. While full-time equivalent (FTE) enrollment, which drives tuition, program and material fees, had been growing at a strong average annual rate of 5.4% between fiscal 2007 and 2012, officials report enrollment is projected to be down 8.4% from fiscal 2012 based on summer, fall, and spring enrollment figures. The district's president recently enacted an action plan to address enrollment and work to reverse the decline in enrollment. Future credit reviews will focus on management's ability to address declines in enrollment and the impact such declines may have on the district's financial profile.

MANAGEABLE DEBT BURDEN WITH RAPID PRINCIPAL AMORTIZATION

We expect the district's debt burden to remain manageable due to the district's low level of direct debt and rapid principal amortization. At 0.1% of full valuation, the district's direct debt burden matches the state median for technical college districts. The district's overall debt burden, at 3.3% of full valuation, is slightly elevated due to borrowing by overlapping entities. Principal amortization is rapid with all debt repaid within ten years. The district expects to issue \$2.5 million in additional bonds in the spring of 2013 for facility improvements, pending board approval. All of the district's debt is fixed rate and the district is not a party to any interest rate swap agreements.

WHAT COULD CHANGE THE RATING DOWN:

- Significant erosion of the district's tax base
- Material declines in the district's General Fund reserves and liquidity

KEY STATISTICS:

2010 Census district population: 195,408 (3.5% increase since 2000)

2012/2013 estimated enrollment: 5,800

2012 Full valuation: \$40.0 billion

Racine County 2006-2010 per capita income: \$26,321 (98.9% of state; 96.3% of US)

Racine County 2006-2010 Median household income: \$53,855 (104.4% of state; 103.7% of US)

Fiscal 2012 General Fund balance: \$21.2 million (26.6% of General Fund revenues)

Racine County unemployment rate (September 2012): 7.7% (state at 6.2%; US at 7.6%)

Direct debt burden: 0.1%

Overall debt burden: 3.3%

Principal amortization (10 years): 100%

Post-sale general obligation debt outstanding: \$49.2 million

PRINCIPAL METHODOLOGY USED

The principal methodology used in this rating was General Obligation Bonds Issued by U.S. Local Governments published in October 2009. Please see the Credit Policy page on www.moodys.com for a copy of this methodology.

REGULATORY DISCLOSURES

For ratings issued on a program, series or category/class of debt, this announcement provides certain regulatory disclosures in relation to each rating of a subsequently issued bond or note of the same series or category/class of debt or pursuant to a program for which the ratings are derived exclusively from existing ratings in accordance with Moody's rating practices. For ratings issued on a support provider, this announcement provides certain regulatory disclosures in relation to the rating action on the support provider and in relation to each particular rating action for securities that derive their credit ratings from the support provider's credit rating. For provisional ratings, this announcement provides certain regulatory disclosures in relation to the provisional rating assigned, and in relation to a definitive rating that may be assigned subsequent to the final issuance of the debt, in each case where the transaction structure and terms have not changed prior to the assignment of the definitive rating in a manner that would have affected the rating. For further information please see the ratings tab on the issuer/entity page for the respective issuer on www.moodys.com.

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Analysts

Kathryn Gregory
Lead Analyst
Public Finance Group
Moody's Investors Service

Rachel Cortez
Backup Analyst
Public Finance Group
Moody's Investors Service

Contacts

Journalists: (212) 553-0376
Research Clients: (212) 553-1653

Moody's Investors Service, Inc.
250 Greenwich Street
New York, NY 10007
USA

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- VI. Chairperson's Report
 - A. Meeting Evaluation
 - B. Board Goals – 2nd Quarter

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Meeting Evaluation

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Ram Bhatia

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Board Goals – 2nd Quarter

Summary: Second quarter Board goals for 2012-2013 will be discussed.

Governance Process: Policy 1.2 – Governing Philosophy
Board Liaison: Ram Bhatia

VII. President's Report

A. Energy Efficiencies

B. Security Measures (D. Sherwood)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Energy Efficiencies

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Security Measures**

Policy/Ends Statement: Policy 2.1

VIII. OPERATIONAL AGENDA

A. Action Agenda

- a) Resolution No. F-2012-2013D.2 - Initial Resolution Authorizing Obligation Bonds or Promissory Notes in an Amount Not to Exceed \$49,000,000
- b) Resolution No. F-2012-2013D.3 - Resolution Providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds or Promissory Notes in an Amount Not to Exceed \$49,000,000
- c) Resolution No. F-2012-2013E.1 – Resolution Authorizing the Issuance of General Obligation Promissory Notes, Series F-2012-2013E in an Amount Not to Exceed \$1,500,000

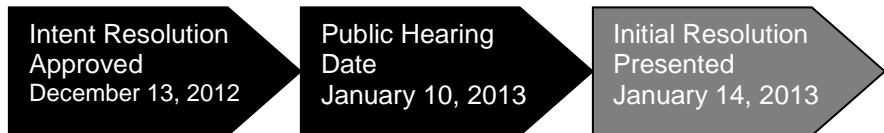
GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call x
Action
Information
Discussion

RESOLUTION NO. F-2012-2013D.2 INITIAL RESOLUTION AUTHORIZING OBLIGATION BONDS OR PROMISSORY NOTES IN AN AMOUNT NOT TO EXCEED \$49,000,000

Summary of Item: The District Board of Gateway Technical College District has determined it is necessary, desirable and in the best interest of the District to make capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property (the "Program"); with total costs of the Program not to exceed \$49,000,000.

The initial resolution authorizes the purchase of bonds or promissory notes in an amount not to exceed \$49,000,000 for the public purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property.



Attachments: Resolution No. F-2012-2013D.2

Ends Statements and/or

Executive Limitations: Section 3 - Executive Limitations
Policy 3.5 - Financial Condition

Staff Liaison: Mark W. Zlevor

ROLL CALL

| | | | |
|-----------------|-------|------------------------|-------|
| Todd Battle | _____ | Jenny Trick | _____ |
| Gary Olsen | _____ | Pamela Zenner-Richards | _____ |
| Scott Pierce | _____ | Roger Zacharias | _____ |
| Leslie Scherrer | _____ | Ram Bhatia | _____ |
| Neville Simpson | _____ | | |

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RESOLUTION NUMBER F-2012-2013D.2

INITIAL RESOLUTION
AUTHORIZING GENERAL OBLIGATION BONDS OR PROMISSORY NOTES
IN AN AMOUNT NOT TO EXCEED \$49,000,000

BE IT RESOLVED by the District Board of Gateway Technical College District, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$49,000,000 for the public purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property.

Adopted and recorded January 14, 2013.

Ram Bhatia
Chairperson

ATTEST:

Gary Olsen
Secretary

(SEAL)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call ___x___
Action _____
Information _____
Discussion _____

RESOLUTION NO. F-2012-2013D.3 RESOLUTION PROVIDING FOR A REFERENDUM ELECTION ON THE QUESTION OF THE APPROVAL OF AN INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR PROMISSORY NOTES IN AN AMOUNT NOT TO EXCEED \$49,000,000

Summary of Item:

The District Board of Gateway Technical College District has determined it is necessary, desirable and in the best interest of the District to make capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property (the "Program"); with total costs of the Program not to exceed \$49,000,000.

The initial resolution, adopted by the Gateway Technical College Board of Trustees, authorizes the purchase of bonds or promissory notes in an amount not to exceed \$49,000,000 for the public purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property.

The resolution for referendum election authorizes the Board Secretary to submit the Initial Resolution to the electors including:

1. Referendum Election Date: directing to call a referendum election April 2, 2013 for the purpose of submitting to the qualified electors of the District the proposition of whether the Initial Resolution shall be approved
2. Notice to Electors: causing a Notice to Electors of adoption of initial resolution
3. Notice of Election: election to be held on Tuesday, April 2, 2013 providing question submitted to a vote of the people
4. Notice of Referendum
5. Official Referendum Ballot



Attachments:

Resolution No. F-2012-2013D.3

(continued)
GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call x
Action _____
Information _____
Discussion _____

RESOLUTION NO. F-2012-2013D.3
RESOLUTION PROVIDING FOR A REFERENDUM ELECTION ON THE
QUESTION OF THE APPROVAL OF AN INITIAL RESOLUTION
AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS
OR PROMISSORY NOTES IN AN AMOUNT NOT TO EXCEED
\$49,000,000

Ends Statements and/or
Executive Limitations: Section 3 - Executive Limitations
Policy 3.5 - Financial Condition

Staff Liaison: Mark W. Zlevor

ROLL CALL

Todd Battle _____
Gary Olsen _____
Scott Pierce _____
Leslie Scherrer _____
Neville Simpson _____
Jenny Trick _____
Pamela Zenner-Richards _____
Roger Zacharias _____
Ram Bhatia _____

RESOLUTION NUMBER F-2012-2013D.3

RESOLUTION PROVIDING FOR A REFERENDUM ELECTION
ON THE QUESTION OF THE APPROVAL
OF AN INITIAL RESOLUTION AUTHORIZING
THE ISSUANCE OF GENERAL OBLIGATION BONDS OR PROMISSORY NOTES
IN AN AMOUNT NOT TO EXCEED \$49,000,000

WHEREAS, the District Board of Gateway Technical College District, Wisconsin (the "District"), has heretofore duly adopted a resolution entitled: "Initial Resolution Authorizing General Obligation Bonds or Promissory Notes in an Amount Not to Exceed \$49,000,000" (the "Initial Resolution"); and

WHEREAS, the District Board deems it to be desirable and in the best interest of the District to direct the Secretary to submit the Initial Resolution to the electors for approval or rejection at the regularly scheduled election to be held on April 2, 2013.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District as follows:

Section 1. Referendum Election Date. The Secretary is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on April 2, 2013 for the purpose of submitting to the qualified electors of the District the proposition of whether the Initial Resolution shall be approved.

Section 2. Notice to Electors. The Secretary is directed to give notice by:

- (a) causing a Notice to Electors in substantially the form attached hereto as Exhibit A to be published in The Kenosha News, the Journal Times and the Elkhorn Independent within ten days after the date hereof.
- (b) causing a Notice of Election in substantially the form attached hereto as Exhibit B to be published in The Kenosha News and the Journal Times in the issue published on the fourth Tuesday before the referendum election and in the Elkhorn Independent in the issue published immediately prior to the fourth Tuesday before the referendum election.
- (c) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit C to be published in The Kenosha News, the Journal Times and the Elkhorn Independent in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

The Notice of Election and Notice of Referendum shall also be published in such additional newspapers as are utilized by the county clerks and municipal clerks to publish official notices with respect to the election.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit C shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Section 5.64(2) and 7.08(1)(a) of the Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit D.

The Secretary shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election and with the county clerk of each county in the District at least 70 days prior to the election.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District and by the county Board of Canvassers of each county within the District. Each county Board of Canvassers shall certify the returns of the referendum election to the Secretary. The Secretary and two other reputable citizens appointed by the Secretary prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session as soon as possible after the receipt of the certified copies of the canvass statements from the counties to determine the result of the referendum election. The canvass shall be open to the public and the Secretary is directed to give due notice of said meeting.

Adopted and recorded January 14, 2013.

Ram Bhatia
Chairperson

ATTEST:

Gary Olsen
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS
OF
GATEWAY TECHNICAL COLLEGE DISTRICT
RACINE, KENOSHA AND WALWORTH COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on January 14, 2013, adopted an initial resolution entitled:

INITIAL RESOLUTION
AUTHORIZING GENERAL OBLIGATION BONDS OR PROMISSORY NOTES
IN AN AMOUNT NOT TO EXCEED \$49,000,000

Said Initial Resolution was adopted pursuant to the provisions of Chapter 67 of the Wisconsin Statutes to authorize a borrowing in an amount not to exceed \$49,000,000 through the issuance of general obligation bonds or promissory notes of the District for the public purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property.

Copies of said Initial Resolution and a detailed breakdown of the capital improvement program to be financed with the proceeds of the proposed issue are on file in the District Office located at 3520 30th Avenue, Kenosha, Wisconsin 53144-1690 and may be inspected weekdays except holidays, between the hours of 8:00 a.m. and 4:00 p.m.

The District Board has called for a referendum election on the Initial Resolution to be held on April 2, 2013.

Dated January 14, 2013.

BY ORDER OF THE
DISTRICT BOARD

Gary Olsen
Secretary

EXHIBIT B

NOTICE OF ELECTION
GATEWAY TECHNICAL COLLEGE DISTRICT
APRIL 2, 2013

NOTICE IS HEREBY GIVEN, that at an election to be held on Tuesday, April 2, 2013 in Gateway Technical College District the following question will be submitted to a vote of the people:

"Shall Gateway Technical College District, Wisconsin be authorized to issue, pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$49,000,000 for the public purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property?"

Copies of the Resolution directing submission of the question set forth above to the electorate and information concerning District boundaries may be obtained at the District office located at 3520 30th Avenue, Kenosha, Wisconsin 53144-1690. The Initial Resolution was adopted by the District Board of the District on January 14, 2013.

District electors must vote on the question at the times and places at which they cast their ballots in regularly scheduled elections.

Persons with questions regarding the referendum election should contact Mark W. Zlevor, Chief Financial Officer/Vice President of Administration.

**Done in Gateway Technical College District
on January 14, 2013**

Gary Olsen
Secretary

EXHIBIT C

NOTICE OF REFERENDUM

Gateway Technical College District

April 2, 2013

NOTICE IS HEREBY GIVEN, that at an election to be held in Gateway Technical College District on April 2, 2013, the following proposed Initial Resolution of the District Board of the District will be submitted to a vote of the people:

**INITIAL RESOLUTION
AUTHORIZING GENERAL OBLIGATION BONDS OR PROMISSORY NOTES
IN AN AMOUNT NOT TO EXCEED \$49,000,000**

BE IT RESOLVED by the District Board of Gateway Technical College District, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$49,000,000 for the public purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property.

The question will appear on the ballot as follows:

"Shall Gateway Technical College District, Wisconsin be authorized to issue, pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$49,000,000 for the public purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property?"

EXPLANATORY STATEMENT AND EFFECT OF VOTE

The referendum election ballot will ask District electors to vote "yes" or "no" on the referendum election question as set forth above.

A "yes" vote on the question is in favor of the Initial Resolution set forth above and is a vote to approve the borrowing of \$49,000,000 by Gateway Technical College District through the issuance of general obligation bonds or promissory notes for the purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property.

A "no" vote on the question is opposed to the Initial Resolution set forth above and is a vote to deny Gateway Technical College District the authority to borrow \$49,000,000 through the issuance of general obligation bonds or promissory notes for the purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property.

In the event a majority of the electors voting vote "Yes" on the question set forth above, the District will be authorized to undertake the capital improvement program described above and borrow not in excess of \$49,000,000 therefor; if a majority vote "No" on the question set forth above, the District will not be so authorized.

The following is a facsimile of the official ballot:

OFFICIAL REFERENDUM BALLOT

NOTICE TO ELECTORS: THIS BALLOT MAY BE INVALID UNLESS INITIALED BY TWO (2) ELECTION INSPECTORS. IF CAST AS AN ABSENTEE BALLOT, THE BALLOT MUST BEAR THE INITIALS OF THE MUNICIPAL CLERK OR DEPUTY CLERK.

To vote on the question, make a cross (X) in the square at the **RIGHT** of "YES" if in favor of the question or make a cross (X) in the square at the **RIGHT** of "NO" if opposed to the question.

Shall Gateway Technical College District, Wisconsin be authorized to issue, pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$49,000,000 for the public purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property?

YES

NO

Persons with questions regarding the referendum election should contact Mark W. Zlevor, Chief Financial Officer/Vice President of Administration.

**Done in Gateway Technical College District
on January 14, 2013**

Gary Olsen
Secretary

EXHIBIT D

OFFICIAL REFERENDUM BALLOT

April 2, 2013

NOTICE TO ELECTORS: THIS BALLOT MAY BE INVALID UNLESS INITIALED BY TWO (2) ELECTION INSPECTORS. IF CAST AS AN ABSENTEE BALLOT, THE BALLOT MUST BEAR THE INITIALS OF THE MUNICIPAL CLERK OR DEPUTY CLERK.

To vote on the question, make a cross (X) in the square at the **RIGHT** of "YES" if in favor of the question or make a cross (X) in the square at the **RIGHT** of "NO" if opposed to the question.

Shall Gateway Technical College District, Wisconsin be authorized to issue, pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$49,000,000 for the public purpose of paying the cost of capital expenditures for projects which are included in the District's facility plan consisting of constructing new buildings and facilities; adding to, upgrading, remodeling, and improving existing buildings; acquiring furnishings, fixtures and equipment; and acquiring and improving property?

YES

NO

(Reverse Side of Ballot)

OFFICIAL REFERENDUM BALLOT
for
Gateway Technical College District, Wisconsin

Polling Place: _____

April 2, 2013

Ballot issued by

Initials of Inspectors of Election

Absent Voter's Ballot issued by

Initials of Municipal Clerk or
Deputy Clerk

Certification of Elector Assistance

I certify that this ballot was marked by me for an elector who is authorized under the law to have assistance, upon request, and as directed by the elector.

(Signature of assisting individual)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call x
Action _____
Information _____
Discussion _____

RESOLUTION NO. F-2012-2013E.1 RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PROMISSORY NOTES, SERIES F-2012-2013E IN AN AMOUNT NOT TO EXCEED \$1,500,000

Summary of Item: The Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2012-2013E; in the principal amount of \$1,500,000; \$1,100,000 for the public purpose of financing building remodeling and improvement projects and \$400,000 for the public purpose of financing site improvement projects, consisting of the S C Johnson iMET Center parking lot, Sturtevant, WI. This borrowing is included in the 2012-13 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Attachments: Resolution No. F-2012-2013E.1

Ends Statements and/or

Executive Limitations: Section 3 - Executive Limitations
Policy 3.5 - Financial Condition

Staff Liaison: Mark W. Zlevor

ROLL CALL

| | | | |
|-----------------|-------|------------------------|-------|
| Todd Battle | _____ | Jenny Trick | _____ |
| Gary Olsen | _____ | Pamela Zenner-Richards | _____ |
| Scott Pierce | _____ | Roger Zacharias | _____ |
| Leslie Scherrer | _____ | Ram Bhatia | _____ |
| Neville Simpson | _____ | | |

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Resolution No. F-2012-2013E.1

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012-13E, OF
GATEWAY TECHNICAL COLLEGE DISTRICT, WISCONSIN

WHEREAS, Gateway Technical College District, Wisconsin (the “District”) is presently in need of \$1,100,000 for the public purpose of financing building remodeling and improvement projects and \$400,000 for the public purpose of financing site improvement projects, consisting of the S C Johnson iMET Center parking lot in Sturtevant, Wisconsin; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,100,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$400,000 for the public purpose of financing site improvement projects, consisting of the S C Johnson iMET Center parking lot in Sturtevant, Wisconsin; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in the aggregate principal amount of \$1,500,000 and designated “General Obligation Promissory Notes, Series 2012-2013E” (the “Notes”), the proceeds of which shall be used for the purposes specified above in the amounts authorized for those purposes.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of these resolutions to be given to the electors of the District by publishing notices thereof in the Elkhorn Independent, The Kenosha News and the Journal Times, the official District newspapers published and having general circulation in the District, which newspapers are found and determined to be likely to give notice to the electors, such notices to be in substantially the forms set forth on Exhibits A and B hereto.

Section 3. Official Statement. The District Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted this 14th day of January, 2013.

Ram Bhatia
Chairperson

Attest:

Gary Olsen
Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Gateway Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on January 14, 2013, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,100,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 3520 30th Avenue, Kenosha, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated January 14, 2013.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Gateway Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on January 14, 2013, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$400,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing site improvement projects, consisting of the S C Johnson iMET Center parking lot in Sturtevant, Wisconsin.

A copy of said resolution is on file in the District Office, 3520 30th Avenue, Kenosha, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

Dated January 14, 2013.

BY ORDER OF THE DISTRICT BOARD

District Secretary

VIII. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
 - a) Financial Statement and Expenditures over \$2,500
 - b) Cash and Investment Schedules
2. Personnel Report
3. Grant Awards
4. Program Approval
 - a) Perioperative Nursing Advanced Technical Certificate
5. Contracts for Instructional Delivery
6. Advisory Committee Activity Report
7. Board Policy Monitoring
 - a) 1.6 to 1.12 Policies

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

FINANCIAL STATEMENT AND EXPENDITURES OVER \$2,500

Summary of Item: Summary of revenue and expenditures as of **12/31/12**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Mark W. Zlevor

01/04/13

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 12/31/12**

| <u>COMBINED FUNDS</u> | 2012-13 APPROVED BUDGET | 2012-13 WORKING BUDGET | 2012-13 ACTUAL TO DATE | PERCENT INCURRED |
|--|-------------------------------|------------------------------|------------------------------|---------------------|
| REVENUE: | | | | |
| LOCAL GOVERNMENT | \$ 59,436,000 | \$ 59,436,000 | \$ (36,724) | -0.06% |
| STATE AIDS | 9,001,464 | 9,001,464 | 5,563,635 | 61.81% |
| STATUTORY PROGRAM FEES | 18,371,000 | 18,371,000 | 16,423,087 | 89.40% |
| MATERIAL FEES | 920,000 | 920,000 | 762,307 | 82.86% |
| OTHER STUDENT FEES | 3,035,000 | 3,035,000 | 2,396,867 | 78.97% |
| INSTITUTIONAL | 9,413,900 | 10,113,900 | 5,090,531 | 50.33% |
| FEDERAL | 46,341,216 | 46,341,216 | 22,027,763 | 47.53% |
| OTHER RESOURCES | <u>12,000,000</u> | <u>12,000,000</u> | <u>9,500,000</u> | 79.17% |
| TOTAL REVENUE & OTHER RESOURCES | <u><u>\$ 158,518,580</u></u> | <u><u>\$ 159,218,580</u></u> | <u><u>\$ 61,727,466</u></u> | 38.77% |
| | | | | |
| EXPENDITURES BY FUNCTION: | | | | |
| INSTRUCTIONAL | \$ 61,807,936 | \$ 62,507,936 | \$ 28,581,242 | 45.72% |
| INSTRUCTIONAL RESOURCES | 1,352,000 | 1,352,000 | 595,465 | 44.04% |
| STUDENT SERVICES | 61,260,086 | 61,260,086 | 29,539,872 | 48.22% |
| GENERAL INSTITUTIONAL | 10,975,998 | 10,975,998 | 4,577,588 | 41.71% |
| PHYSICAL PLANT | 23,538,000 | 23,538,000 | 7,796,731 | 33.12% |
| AUXILIARY SERVICES | 600,000 | 600,000 | 235,374 | 39.23% |
| PUBLIC SERVICES | <u>359,560</u> | <u>359,560</u> | <u>177,491</u> | 49.36% |
| TOTAL EXPENDITURES | <u><u>\$ 159,893,580</u></u> | <u><u>\$ 160,593,580</u></u> | <u><u>\$ 71,503,763</u></u> | 44.52% |
| | | | | |
| EXPENDITURES BY FUNDS: | | | | |
| GENERAL | \$77,766,000 | \$78,466,000 | \$35,220,780 | 44.89% |
| SPECIAL REVENUE - OPERATIONAL | 8,034,580 | 8,034,580 | 2,693,133 | 33.52% |
| SPECIAL REVENUE - NON AIDABLE | 50,793,000 | 50,793,000 | 25,833,321 | 50.86% |
| CAPITAL PROJECTS | 14,325,000 | 14,325,000 | 6,853,811 | 47.85% |
| DEBT SERVICE | 8,375,000 | 8,375,000 | 667,344 | 7.97% |
| ENTERPRISE | <u>600,000</u> | <u>600,000</u> | <u>235,374</u> | 39.23% |
| TOTAL EXPENDITURES | <u><u>\$ 159,893,580</u></u> | <u><u>\$ 160,593,580</u></u> | <u><u>\$ 71,503,763</u></u> | 44.52% |

01/04/13

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 12/31/12**

| <u>GENERAL FUND</u> | 2012-13 APPROVED BUDGET | 2012-13 WORKING BUDGET | 2012-13 ACTUAL TO DATE | PERCENT INCURRED |
|--------------------------------------|--|---------------------------------------|---------------------------------------|-----------------------------|
| REVENUE: | | | | |
| LOCAL GOVERNMENT | \$ 48,830,000 | \$ 48,830,000 | \$ (36,724) | -0.08% |
| STATE AIDS | 5,265,000 | 5,265,000 | 4,201,973 | 79.81% |
| STATUTORY PROGRAM FEES | 18,371,000 | 18,371,000 | 16,423,087 | 89.40% |
| MATERIAL FEES | 920,000 | 920,000 | 762,307 | 82.86% |
| OTHER STUDENT FEES | 1,845,000 | 1,845,000 | 1,439,036 | 78.00% |
| INSTITUTIONAL | 2,530,000 | 3,230,000 | 926,407 | 28.68% |
| FEDERAL REVENUE | 5,000 | 5,000 | 1,446 | |
| OTHER RESOURCES | | | - | |
| | <u>\$ 77,766,000</u> | <u>\$ 78,466,000</u> | <u>\$ 23,717,532</u> | 30.23% |
| EXPENDITURES BY FUNCTION: | | | | |
| INSTRUCTIONAL | \$ 51,953,000 | \$ 52,653,000 | \$ 23,875,827 | 45.35% |
| INSTRUCTIONAL RESOURCES | 1,302,000 | 1,302,000 | 585,844 | 45.00% |
| STUDENT SERVICES | 9,008,000 | 9,008,000 | 3,567,948 | 39.61% |
| GENERAL INSTITUTIONAL | 7,840,000 | 7,840,000 | 3,868,788 | 49.35% |
| PHYSICAL PLANT | <u>7,663,000</u> | <u>7,663,000</u> | <u>3,322,373</u> | 43.36% |
| | <u>\$ 77,766,000</u> | <u>\$ 78,466,000</u> | <u>\$ 35,220,780</u> | 44.89% |

01/04/13

GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 12/31/12

| <u>SPECIAL REVENUE -OPERATIONAL FUND</u> | 2012-13 APPROVED BUDGET | 2012-13 WORKING BUDGET | 2012-13 ACTUAL TO DATE | PERCENT INCURRED |
|--|-------------------------------|------------------------------|------------------------------|---------------------|
| REVENUE: | | | | |
| LOCAL GOVERNMENT | \$ 2,286,000 | \$ 2,286,000 | \$ - | 0.00% |
| STATE AIDS | 1,179,964 | 1,179,964 | 116,444 | 9.87% |
| INSTITUTIONAL | 44,400 | 44,400 | 377,199 | 849.55% |
| FEDERAL | 4,524,216 | 4,524,216 | 688,291 | 15.21% |
| | <u>\$ 8,034,580</u> | <u>\$ 8,034,580</u> | <u>\$ 1,181,934</u> | 14.71% |
| | | | | |
| EXPENDITURES BY FUNCTION: | | | | |
| INSTRUCTIONAL | \$ 5,854,936 | \$ 5,854,936 | \$ 1,956,553 | 33.42% |
| STUDENT SERVICES | 1,388,086 | 1,388,086 | 400,936 | 28.88% |
| GENERAL INSTITUTIONAL | 456,998 | 456,998 | 160,058 | 35.02% |
| PUBLIC SERVICES | 334,560 | 334,560 | 175,586 | 52.48% |
| | <u>\$ 8,034,580</u> | <u>\$ 8,034,580</u> | <u>\$ 2,693,133</u> | 33.52% |

01/04/13

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 12/31/12**

| <u>SPECIAL REVENUE-NON AIDABLE FUND</u> | 2012-13 APPROVED BUDGET | 2012-13 WORKING BUDGET | 2012-13 ACTUAL TO DATE | PERCENT INCURRED |
|---|--|---------------------------------------|---------------------------------------|-----------------------------|
| REVENUE: | | | | |
| STATE AIDS | \$ 2,536,500 | \$ 2,536,500 | \$ 1,245,218 | 49.09% |
| OTHER STUDENT FEES | 930,000 | 930,000 | 854,309 | 91.86% |
| INSTITUTIONAL | 5,519,500 | 5,519,500 | 2,251,759 | 40.80% |
| FEDERAL | <u>41,807,000</u> | <u>41,807,000</u> | <u>21,338,026</u> | 51.04% |
| | <u>\$ 50,793,000</u> | <u>\$ 50,793,000</u> | <u>\$ 25,689,312</u> | 50.58% |
| EXPENDITURES BY FUNCTION: | | | | |
| STUDENT SERVICES | \$ 50,114,000 | \$ 50,114,000 | \$ 25,456,080 | 50.80% |
| GENERAL INSTITUTIONAL | <u>679,000</u> | <u>679,000</u> | <u>377,241</u> | 55.56% |
| | <u>\$ 50,793,000</u> | <u>\$ 50,793,000</u> | <u>\$ 25,833,321</u> | 50.86% |

01/04/13

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 12/31/12**

| <u>CAPITAL PROJECTS FUND</u> | 2012-13 APPROVED BUDGET | 2012-13 WORKING BUDGET | 2012-13 ACTUAL TO DATE | PERCENT INCURRED |
|-------------------------------------|--|---------------------------------------|---------------------------------------|-----------------------------|
| REVENUE: | | | | |
| LOCAL GOVERNMENT | \$ - | \$ - | \$ - | |
| STATE AIDS | 20,000 | 20,000 | - | 0.00% |
| INSTITUTIONAL | 925,000 | 925,000 | 1,145,709 | 123.86% |
| FEDERAL | 5,000 | 5,000 | - | 0.00% |
| OTHER RESOURCES | 12,000,000 | 12,000,000 | 9,500,000 | 79.17% |
| | <hr/> | <hr/> | <hr/> | |
| | <u>\$ 12,950,000</u> | <u>\$ 12,950,000</u> | <u>\$ 10,645,709</u> | 82.21% |
| | | | | |
| EXPENDITURES BY FUNCTION: | | | | |
| INSTRUCTIONAL | \$ 4,000,000 | \$ 4,000,000 | \$ 2,748,862 | 68.72% |
| INSTRUCTIONAL - RESOURCES | 50,000 | 50,000 | 9,621 | 19.24% |
| STUDENT SERVICES | 750,000 | 750,000 | 114,908 | 15.32% |
| GENERAL INSTITUTIONAL | 2,000,000 | 2,000,000 | 171,501 | 8.58% |
| PHYSICAL PLANT | 7,500,000 | 7,500,000 | 3,807,014 | 50.76% |
| PUBLIC SERVICE | 25,000 | 25,000 | 1,905 | 7.62% |
| | <hr/> | <hr/> | <hr/> | |
| | <u>\$ 14,325,000</u> | <u>\$ 14,325,000</u> | <u>\$ 6,853,811</u> | 47.85% |

01/04/13

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 12/31/12**

| <u>DEBT SERVICE FUND</u> | 2012-13 APPROVED BUDGET | 2012-13 WORKING BUDGET | 2012-13 ACTUAL TO DATE | PERCENT INCURRED |
|---------------------------------|--|---------------------------------------|---------------------------------------|-----------------------------|
| REVENUE: | | | | |
| LOCAL GOVERNMENT | \$ 8,275,000 | \$ 8,275,000 | \$ - | 0.00% |
| INSTITUTIONAL | <u>100,000</u> | <u>100,000</u> | <u>158,294</u> | 158.29% |
| | <u>\$ 8,375,000</u> | <u>\$ 8,375,000</u> | <u>\$ 158,294</u> | 1.89% |
| | | | | |
| EXPENDITURES BY FUNCTION: | | | | |
| PHYSICAL PLANT | \$ 8,375,000 | \$ 8,375,000 | \$ 667,344 | 7.97% |
| | <u>\$ 8,375,000</u> | <u>\$ 8,375,000</u> | <u>\$ 667,344</u> | 7.97% |

01/04/13

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 12/31/12**

| <u>ENTERPRISE FUND</u> | 2012-13 APPROVED BUDGET | 2012-13 WORKING BUDGET | 2012-13 ACTUAL TO DATE | PERCENT INCURRED |
|-------------------------------|--|---------------------------------------|---------------------------------------|-----------------------------|
| REVENUE: | | | | |
| LOCAL GOVERNMENT | \$ 45,000 | \$ 45,000 | \$ - | 0.00% |
| OTHER STUDENT FEES | 260,000 | 260,000 | 103,522 | |
| INSTITUTIONAL | 295,000 | 295,000 | 231,163 | 78.36% |
| FEDERAL | - | - | - | |
| | <u>\$ 600,000</u> | <u>\$ 600,000</u> | <u>\$ 334,685</u> | 55.78% |
| EXPENDITURES BY FUNCTION: | | | | |
| AUXILIARY SERVICES | <u>\$ 600,000</u> | <u>\$ 600,000</u> | <u>\$ 235,374</u> | 39.23% |
| | <u>\$ 600,000</u> | <u>\$ 600,000</u> | <u>\$ 235,374</u> | 39.23% |

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Mark W. Zlevor

GATEWAY TECHNICAL COLLEGE
MONTHLY CASH RECONCILIATION
FOR THE MONTH ENDING NOVEMBER 30, 2012

Cash Balance October 31, 2012 \$ 23,663,990.42

PLUS:

Cash Receipts 5,962,889.37

29,626,879.79

LESS:

Disbursement:

Payroll 5,631,147.82

Accounts Payable 4,676,746.47 10,307,894.29

Cash Balance November 30, 2012 **\$ 19,318,985.50**

DISPOSITION OF FUNDS

Cash in Bank \$ 1,721,493.92

Cash In Transit 47,808.53

Investments 17,545,283.05

Petty Cash 4,400.00

TOTAL: November 30, 2012 **\$ 19,318,985.50**

GATEWAY TECHNICAL COLLEGE
MONTHLY INVESTMENT REPORT

JULY 2012 - JUNE 2013

| | Investments At Beginning Of Month | Investments At End Of Month | Change In Investments For Month | Investments Income For Month | YTD Investments Income | Average Monthly Rate of Investment Income |
|------------|---|-----------------------------------|---------------------------------------|------------------------------------|------------------------------|---|
| July-12 | \$ 13,580,666 | \$ 18,282,800 | \$ 4,702,134 | \$ 2,134 | \$ 2,134 | 0.15 |
| AUGUST | 18,282,800 | 30,835,586 | 12,552,786 | 2,786 | 4,920 | 0.15 |
| SEPTEMBER | 30,835,586 | 26,839,240 | (3,996,346) | 3,654 | 8,574 | 0.16 |
| OCTOBER | 26,839,240 | 24,642,645 | (2,196,595) | 3,406 | 11,980 | 0.16 |
| NOVEMBER | 24,642,645 | 17,545,283 | (7,097,362) | 2,638 | 14,618 | 0.16 |
| DECEMBER | - | - | - | - | - | - |
| January-13 | - | - | - | - | - | - |
| FEBRUARY | - | - | - | - | - | - |
| MARCH | - | - | - | - | - | - |
| APRIL | - | - | - | - | - | - |
| MAY | - | - | - | - | - | - |
| JUNE | - | - | - | - | - | - |

INVESTMENT SCHEDULE

November 30, 2013

| <u>NAME OF BANK/INST</u> | <u>DATE INVESTED</u> | <u>DATE OF MATURITY</u> | <u>AMOUNT</u> | <u>INTEREST RATE</u> | <u>PRESENT STATUS</u> |
|------------------------------|--------------------------|-----------------------------|----------------------|--------------------------|---------------------------|
| LOCAL GOV'T POOL | Various | Open | \$ 6,156,124 | 0.19 | OPEN |
| WELLS FARGO | Various | Open | <u>\$ 11,389,159</u> | 0.15 | OPEN |
| | | TOTAL | <u>\$ 17,545,283</u> | | |

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

Employment Approvals: New Hires
Promotion
Transfers
Retirement
Resignation
Employment Approvals: Casual, Non-Instructional

Ends Statements and/or Executive Limitations:
Section 3: Executive Limitations
Policy 3.3 - Compensation & Benefits

Staff Liaison: William Whyte

**PERSONNEL REPORT
JANUARY 2013**

EMPLOYMENT APPROVAL: NEW HIRES

Nicole A. Ayala, Instructor Anatomy & Physiology & Microbiology, General Studies; Burlington; Annual Salary: \$61,000; effective January 10, 2013

Christopher L. Caldwell, Instructor Dental Assistant (Limited Term Position), Health Occupations; Kenosha; Annual Salary: \$68,000; effective December 3, 2012 – June 28, 2013

Kyle T. Kendall, Instructor Spanish, General Studies; Kenosha; Annual Salary: \$65,000; effective January 10, 2013

Cheryl A. Konwent, Instructor Accounting, Business & Information Technology; Racine; Annual Salary: \$70,000; effective January 10, 2013

Steve E. Kratochvil, Marketing Communication Specialist-Recruitment Support, Marketing; Kenosha; Annual Salary: \$43,638.40; effective January 2, 2013

Kenneth R. Riley, Student Support Specialist, Student Development; Racine; Annual Salary: \$50,440; effective December 19, 2012

PROMOTION:

Alan Jelinek, Payroll Manager, Human Resources; Kenosha; Annual Salary: \$64,000; previously Senior Payroll Specialist; effective December 31, 2012

TRANSFERS:

Cheryl Norton, College Connection Associate, College Connection; Racine; Annual Salary: \$44,000; previously Administrative Assistant Presidents Office; effective November 26, 2012

Nyla Troop, Student Finance Specialist, Financial Aid; Racine; Annual Salary: \$56,410; previously Assistant Director Student Finance; effective December 31, 2012

RETIREMENT:

Mark Zlevor, CFO & Vice President Administration, Administration; Kenosha; effective January 31, 2013

RESIGNATION:

Milisav Lazarevic, Instructor Mechanical Design, MET; Racine; effective December 19, 2012

EMPLOYMENT APPROVALS: CASUALS, NON-INSTRUCTIONAL

| Name | Assignment | Supervisor |
|-------------------|--------------------|---------------|
| Porter, Jenniver | Federal Work Study | Frazier, B. |
| Ricchio, Jeff | | |
| Harris, Shanta | Lab Assistant | Howard, L. |
| Verenski, Jeffrey | Casual | |
| Wollert, Courtney | Federal Work Study | |
| Adams, Anthony | Federal Work Study | Koukari, R. |
| Dibble, Katherine | | |
| Nakitare, Samora | Federal Work Study | O'Connell, B. |
| Nelson, Jevoris | Federal Work Study | Simmons, T. |
| Raddatz, Casey | | |
| Maple, Courtney | Casual | Summers, T. |
| Vazquez, Michelle | Federal Work Study | |

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

GRANT AWARDS

Summary of Item: The college has been informed of six new grant awards for Workforce Advancement Training Grants through the Wisconsin Technical College System. Additionally, the grant award from the WTCS for the Bridge Program to CNC has been revised to a lower award amount based on the projected grant expenditures.

Attachments: Grant Awards – January 2013

College Strategic Directions
and/or Executive Limitations: Wisconsin Statutes 38.14(4)
Section 3 - Executive Limitations
Policy 3.5 - Financial Condition
College Strategic Direction #5

Staff Liaison: Anne Whynott



JANUARY 2013 GRANT AWARDS

| Project Number | Title | Activities | Time Frame | Number Served | Funding Source | Project Costs | Federal/State Other Fund | Match Funds |
|----------------|---------------------------|---|--------------------|---------------|----------------|---------------|--------------------------|-------------|
| 145 | Protect-All, Inc. | Provide on-site workplace instruction to support training in Writing Business Letters, High Energy Teams, Lean Overview, Lean Six Sigma Green Belt Certification, and ELL training. Employees will be encouraged to transition to technical or apprenticeship programs. | 7/1/12 to 06/30/13 | 52 | WTCS/ WATG | \$ 30,337 | \$30,337 100% | \$0 |
| 163 | A&E Tools | Provide training to employees focusing on increasing production efficiency at this time of customer demand for new products and high quality, on time delivery. | 7/1/12 to 06/30/13 | 40 | WTCS/ WATG | \$ 12,399 | \$12,399 100% | \$0 |
| 172 | Meredith's Culligan Water | Provide training to employees for improvement in computer skills to automate office tasks and provide the best possible customer service to stay competitive in their industry. | 7/1/12 to 06/30/13 | 54 | WTCS/ WATG | \$ 2,636 | \$2,636 100% | \$0 |
| 175 | Ocean Spray Cranberries | Provide training to upgrade the skills of maintenance employees and operation technicians. | 7/1/12 to 06/30/13 | 55 | WTCS/ WATG | \$ 25,564 | \$25,564 100% | \$0 |
| 194 | MicroPrecision Training | Provide in-house training capabilities through a train-the-trainer training for key lead production employees as well as supervisory management and blueprint reading training. | 7/1/12 to 06/30/13 | 17 | WTCS/ WATG | \$ 7,574 | \$7,574 100% | \$0 |
| 195 | XTEN Industries, LLC | Provide in-house training to increase supervisory capacity, reduce waste, and become more efficient. The combination of these key areas of training will position XTEN Industries to effectively manage current and future organizational growth. | 7/1/12 to 06/30/13 | 85 | WTCS/ WATG | \$ 34,187 | \$34,187 100% | \$0 |

KEY:
WTCS/WATG: Workforce Advancement Training Grants through Wisconsin Technical College System.



JANUARY 2013 GRANT AWARDS

| Project Number | Title | Activities | Time Frame | Number Served | Funding Source | Project Costs | Federal/State | | Match Funds |
|----------------|-----------------------|---|----------------------|---------------|----------------------------------|---------------|---------------|------------|--------------------------|
| | | | | | | | Other Fund | Other Fund | |
| 021 | Bridge Program to CNC | Provide a pilot bridge program to prepare adult basic education students and English language learners to access and succeed in an advanced manufacturing career pathway. | 07/01/12 to 06/30/13 | 58 | WTCS/ IGP (Adult Literacy) | \$44,386 | \$33,290 | 75% | \$11,096 25% Local |

KEY:
WTCS/IGP: Incentive Grant Program (Adult Literacy) through Wisconsin Technical College System.
* Revised from Fundable \$60,000 to \$44,386, original award August 2012.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

PROGRAM APPROVAL

Perioperative Nursing Advanced Technical Certificate

Summary of Item:

Board approval is requested to submit the Request for Initial Approval for a new Perioperative Nursing Advanced Technical Certificate to the Wisconsin Technical College System for consideration.

Attachments: Summary of program proposal

Staff Liaison: Anne Whynott
Diane Skewes

Program Approval Perioperative Nursing Advanced Technical Certificate

Perioperative Nursing is a specialized field of practice for Registered Nurses (RNs). The perioperative nurse plans and directs nursing care for patients undergoing operative and other invasive procedures. Perioperative nurses may work in acute care facilities in surgery departments and deliver preoperative, intraoperative and post-anesthesia services. Other venues for practice may be ambulatory or outpatient surgery centers and physician offices. Perioperative nurses have specialized training in surgical nursing procedures, patient safety, instrumentation, technology, surgical risk factors, and drugs for patients with simple and complex diseases and physiological responses to invasive procedures and treatments.

The Perioperative Nursing Advanced Technical Certificate will consist of ten credits delivered in four courses: The Professional Role and Legal Considerations of Perioperative Nursing, Perioperative Nursing and the Surgical Environment, Perioperative Complications and Care of Patient with Complex Health Alterations, and Perioperative Practicum.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

- Summary of Items:
- 1. 38.14 Contract reports for December 2012 over \$500**
lists all contracts for service of \$500 or greater completed or in progress for the time period of December 2012.
 - 2. 38.14 Contract reports for December 2012 under \$500 -**
lists all contracts for service less than \$500 completed or in progress for the time period of December 2012.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Debbie Davidson

**38.14 CONTRACT REPORT
FOR THE PERIOD OF DECEMBER 2012**

Gateway Technical College
Contracts over \$500.00

| Contract Number | Company & City | Type of Recipient | Services | Type of Service | Dates | Estimated Cost of Service | Course Number | Number Served |
|-----------------|---------------------------------------|-------------------|--|-----------------|-----------------------|---------------------------|--|---------------|
| 2013-0070 | GTC Foundation Kenosha | 18 | Nursing Assistant | CT | 10/1/12- 11/5/12 | 4,080.30 | 543-300-2r1g | 13 |
| 2013-0135 | Badger High School Lake Geneva | 11 | Marketing Sports/Events Intro Principles of Hospitality Entrepreneurship I Culinary Skills I Competition I Sanitation & Hygiene Medical Terminology Brakes Systems Auto Services Fundamentals Auto Services Fundamentals Auto Services Fundamentals DC/ACI Digital Electronics Futures in Engineering | CT | 09/04/12- 06/16/13 | 66, 559.31 | 104-109T-2ZTA 109-101T-2ZTA 145-105T-2ZTC 316-131T-2ZTA 316-136T-2ZTB 316-170T-2ZTA 501-101T-2ZTE 602-104T-2ZTA 602-107T-2ZTC 602-107T-2ZTD 602-107T-2ZTE 605-113T-2ZTB 605-130T-2ZTB 605-183T-2ZTA | 171 |
| 2013-0137 | Burlington High School Burlington | 11 | Personal Financial Planning Personal Financial Planning Personal Financial Planning PC Basics/MS Office IT Essentials | CT | 09/04/12- 06/06/13 | 26,054.29 | 114-101T-2ZTA 114-101T-2ZTB 114-101T-2ZTC 103-199T-2ZTA 107-193T-2ZTA | 49 |
| 2013-0139 | Delavan-Darien High School Delavan | 11 | Plant Biology for Horticulture | CT | 9/4/12- 1/17/13 | 8,568.63 | 001-107t-2zta | 21 |
| 2013-0141 | East Troy High School East Troy | 11 | PC Basics | CT | 9/4/12- 1/24/13 | 6,507.26 | 103-199t-2ztb | 17 |
| 2013-0143 | Elkhorn High School Elkhorn | 11 | Accounting Principles PC Basics/MS Office Marketing Principles Marketing/Sports Events Intro Retailing Keyboarding Applications Personal Financial Planning Medical Terminology Medical Terminology | CT | 09/04/12- 06/07/13 | 53, 352.68 | 101-114T-2ZTA 103-199T-2ZTC 104-101T-2ZTC 104-109T-2ZTB 104-127T-2ZTA 106-137T-2ZTB 114-101T-2ZTD 501-101T-2ZTA 501-101T-2ZTB | 145 |

| | | | | | | | | |
|-----------|--|----|---|----|-----------------------|------------|---|----|
| 2013-0145 | KUSD/Indian Trail Academy Kenosha | 11 | Sanitation & Hygiene | CT | 9/4/12- 6/11/13 | 31,127.30 | 316-170T-2ZTB 145-105t-2zrb 501-101t-2ztc 204-125t-2zta 501-104t-2zta | 67 |
| 2013-0169 | KUSD/Lakeview Pleasant Prairie | 11 | Digital Electronics | CT | 9/24/12- 1/25/13 | 7,965.60 | 605-130t-2ztc | 15 |
| 2013-0171 | RUSD/Case High School Racine | 11 | Retailing | CT | 9/4/12/- 6/11/13 | 5,358.98 | 104-127t-2zte | 17 |
| 2013-0173 | RUSD Horlick High School Racine | 11 | Keyboarding Application Keyboarding Application Keyboarding Application Keyboarding Application Keyboarding Application DC/AC 1 Retailing | CT | 09/04/12- 06/11/13 | 22, 687.90 | 106-137T-2ZTC 106-137T-2ZTD 106-137T-2ZTE 106-137T-2ZTF 106-137T-2ZTG 605-113T-2ZTC 104-127T-2ZTF | 46 |
| 2013-0175 | RUSD/Park High School Racine | 11 | Retailing | CT | 6/4/12- 6/11/13 | 7,272.82 | 104-127t-2ztg | 19 |
| 2013-0177 | Union Grove High School Union Grove | 11 | PC Basics/MS Office PC Basics/MS Office Keyboarding Application Keyboarding Application Keyboarding Application Keyboarding Application Keyboarding Application Entrepreneurship I | CT | 09/04/12- 11/05/12 | 28, 314.68 | 103-199T-2ZTE 103-199T-2ZTF 106-137T-2ZTH 106-137T-2ZTJ 106-137T-2ZTK 106-137T-2ZTi 145-105T-2ZTD | 49 |
| 2013-0180 | Westosha High School Paddock Lake | 11 | Marketing Principles IT Essentials | CT | 9/5/12- 6/7/13 | 14,285.00 | 104-101t-2ztd 107-193t-2zrb | 36 |
| 2013-0182 | Whitewater High School Whitewater | 11 | Principles of Hospitality Auto Service Fundamentals | CT | 9/4/12- 1/24/13 | 6,026.72 | 109-101t-2zrb 602-107t-2ztf | 15 |
| 2013-0183 | Wilmot High School Wilmot | 11 | PC Basics/MS Office Marketing Principles Retailing Auto Tech 1 | CT | 9/4/12- 6/7/13 | 29,139.48 | 103-199t-2ztg 104-101t-2ztc 104-127t-2zth 602-107t-2ztg,2zth | 83 |
| 2013-0236 | Racine County Sheriff Racine | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 796.44 | 504-427-2K1A | 6 |
| 2013-0246 | Racine County Sheriff Racine | 25 | SWAT Training | CT | 10/15/12- 10/19/12 | 1,042.80 | 504-454-2K1A | 3 |
| 2013-0247 | Marinette PD | 25 | SWAT Training | CT | 10/15/12- | 695.20 | 504-454-2K1B | 2 |

| | | | | | | | | |
|-----------|--------------------------------------|----|--|----|-----------------------|-----------|--|----|
| 2013-0253 | Marinette Kenosha PD Kenosha | 25 | Carbine Rifle Instructor | CT | 10/19/12 | 633.06 | 504-454-2K1B | 3 |
| 2013-0265 | Dentsply WATG 187 Racine | 47 | Medic First Aid Basic Extinguisher Diversity Awareness | CT | 11/5/12- 11/29/12 | 3,435.00 | 531-419a-2zba 503-447-2zba 196-449a- 2zba,2zbb,2zbc | 69 |
| 2013-0280 | Kenosha County Job Center Kenosha | 21 | Technical Assistance CDL | CT | 10/29/12- 12/04/12 | 3,950.00 | 900-019-2m1p | 1 |
| 2013-0282 | NC3 Pleasant Prairie | 41 | Technical Assistance-CDL | CT | 12/04/12 | 17,750.00 | 900-019-2M1Q | 1 |

Type of Service Recipient

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
- 21=WI Local Governmental Units
- 22=Indian Tribal Governments
- 23=Economic Development Corp.
- 24=County Board of Supervisors
- 25=Multiple Local Governmental Units
- 31=State of Wisconsin
- 32=WI Dept. of Corrections

- 33=WI Division of Voc. Rehabilitation
- 35=Multiple State Governmental Units
- 41=Business & Industry
- 42=Community Based Organization
- 43=Workplace Education initiative
- 44= WMEP Related Contracts
- 45=Multiple Business &/or Industries
- 47= WAT Grant
- 51=Federal Government
- 55=Multiple Federal Government Units
- 61=Foreign Governments
- 62=States Other Than WI
- 63=Out of State Businesses

Type of Service

- C=Customized Instruction
- T=Technical Assistance
- F=Fiscal & Management Service

District Contact _____ Date _____

District Contact _____ Date _____
I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President _____ Date _____

**38.14 CONTRACT REPORT
FOR THE PERIOD OF DECEMBER 2012**

Gateway Technical College
Contracts Under \$500.00

| Contract Number | Company & City | Type of Recipient | Services | Type of Service | Dates | Estimated Cost of Service | Course Number | Number Served |
|-----------------|---|-------------------|---------------|-----------------|-----------------------|---------------------------|---------------|---------------|
| 2013-0237 | UW Milwaukee PD Milwaukee | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 265.48 | 504-427-2K1B | 2 |
| 2013-0238 | Brown Deer PD Brown Deer | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 132.74 | 504-427-2K1C | 1 |
| 2013-0239 | Greenfield PD Greenfield | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 132.74 | 504-427-2K1D | 1 |
| 2013-0240 | Milwaukee PD Milwaukee | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 132.74 | 504-427-2K1E | 1 |
| 2013-0241 | West Milwaukee PD West Milwaukee | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 132.74 | 504-427-2K1F | 1 |
| 2013-0242 | Mt. Pleasant PD Mount Pleasant | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 132.74 | 504-427-2K1G | 1 |
| 2013-0243 | Pleasant Prairie PD Pleasant Prairie | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 132.74 | 504-427-2K1H | 1 |
| 2013-0244 | Twin Lakes PD Twin Lakes | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 132.74 | 504-427-2K1i | 1 |
| 2013-0245 | Whitefish Bay PD Whitefish Bay | 25 | IDC Training | CT | 11/06/12- 11/09/12 | 132.74 | 504-427-2K1J | 1 |
| 2013-0248 | Racine Police PD Racine | 25 | SWAT Training | CT | 10/15/12- 10/19/12 | 347.60 | 504-454-2K1C | 1 |
| 2013-0249 | South Milwaukee PD South Milwaukee | 25 | SWAT Training | CT | 10/15/12- 10/19/12 | 347.60 | 504-454-2K1D | 1 |
| 2013-0250 | Cudahy PD Cudahy | 25 | SWAT Training | CT | 10/15/12- 10/19/12 | 347.60 | 504-454-2K1E | 1 |
| 2013-0251 | Kenosha PD Kenosha | 25 | SWAT Training | CT | 10/15/12- 10/19/12 | 347.60 | 504-454-2K1F | 1 |
| 2013-0252 | Kenosha County Sheriff Kenosha | 25 | SWAT Training | CT | 10/15/12- 10/19/12 | 347.60 | 504-454-2K1G | 1 |

| | | | | | | | | |
|-----------|-------------------------------------|----|--------------------------|----|-----------------------|--------|--------------|---|
| 2013-0254 | Geneva Township PD Lake Geneva | 25 | Carbine Rifle Instructor | CT | 10/30/12- 11/02/12 | 211.02 | 504-469-2Z1B | 1 |
| 2013-0255 | Jefferson County PD Jefferson | 25 | Carbine Rifle Instructor | CT | 10/30/12- 11/02/12 | 211.02 | 504-469-2Z1C | 1 |
| 2013-0256 | Madison PD Madison | 25 | Carbine Rifle Instructor | CT | 10/30/12- 11/02/12 | 211.02 | 504-469-2Z1D | 1 |
| 2013-0257 | Walworth PD Walworth | 25 | Carbine Rifle Instructor | CT | 10/30/12- 11/02/12 | 211.02 | 504-469-2Z1E | 1 |
| 2013-0258 | Walworth County Sheriff Walworth | 25 | Carbine Rifle Instructor | CT | 10/30/12- 11/02/12 | 211.02 | 504-469-2Z1F | 1 |
| 2013-0259 | UW Whitewater PD Whitewater | 25 | Carbine Rifle Instructor | CT | 10/30/12- 11/02/12 | 211.02 | 504-469-2Z1G | 1 |

Type of Service Recipient

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
- 21=WI Local Governmental Units
- 22=Indian Tribal Governments
- 23=Economic Development Corp.
- 24=County Board of Supervisors
- 25=Multiple Local Governmental Units
- 31=State of Wisconsin
- 32=WI Dept. of Corrections

- 33=WI Division of Voc. Rehabilitation
- 35=Multiple State Governmental Units
- 41=Business & Industry
- 42=Community Based Organization
- 43=Workplace Education Initiative
- 44=WMEP Related Contracts
- 47 WAT Grant
- 45=Multiple Business &/or Industries
- 51=Federal Government
- 55=Multiple Federal Government Units
- 61=Foreign Governments
- 62=States Other Than WI
- 63=Out of State Businesses

Type of Service

- C=Customized Instruction
- T=Technical Assistance
- F=Fiscal & Management Service

District Contact _____ Date _____

District Contact _____ Date _____

I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President _____ Date _____

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action x _____
Information _____
Discussion _____

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:
➤ New Members as of January 1, 2013
➤ 2012-13 Meeting Schedule as of January 1, 2013

Staff Liaison: John Thibodeau

GATEWAY TECHNICAL COLLEGE ADVISORY COMMITTEES -- NEW MEMBERS as of December 1, 2012

| PROGRAM Name | Job Title | Employer | County Represented |
|---|----------------------------|-------------------------------|--------------------|
| AUTOMATED MANUFACTURING SYSTEMS TECHNICIAN | | | |
| Herman Jenifer | Human Resources- | Scot Forge Company | Out of District |
| CULINARY ARTS | | | |
| Gorman Michael | Retired | Kenosha County Health Dept. | Kenosha |
| Jansen Mark | Territory Manager | Ecolab | Kenosha |
| Matters Roseanne | Owner | Sweet Something Pastries LLC | Racine |
| Metelka Charles | Professor | University of Wisconsin-Stout | Out of District |
| Passarelli Joseph | Pizza Maker | DeRango of Kenosha, Inc. | Kenosha |
| Seeberg Kathleen | Executive Director | Walworth County Visitors | Out of District |
| Wasilevich Linda | Administrative | KFO | Kenosha |
| ELECTROMECHANICAL TECHNOLOGY | | | |
| Herman Jenifer | Human Resources- | Scot Forge Company | Out of District |
| EMERGENCY MEDICAL TECHNICIAN - BASIC / INTERMEDIATE / INTERMEDIATE TECH & PARAMEDIC TECHNICIAN | | | |
| Cook Chris | Emergency Department EMS | ProHealthcare (Waukesha) | Out of District |
| Piccolo Dave | EMS Coordinator | Wheaton Franciscan | |
| Roeder Gene | Battalion Chief | Caledonia Fire Department | Racine |
| Smith Thomas | EMS Coordinator/Supervisor | Aurora Medical Center-Kenosha | |

| PROGRAM Name | Job Title | Employer | County Represented |
|---|----------------------------|-------------------------------|--------------------|
| FIRE PROTECTION TECHNICIAN | | | |
| Kroes Gary | Fire Brigade Chief | S.C. Johnson Wax | Racine |
| Schalow Fredric | Fire Chief | Bloomfield Genoa City Fire & | Out of District |
| HORTICULTURE | | | |
| Edwards Jane | Floral Designer/Instructor | A New Leaf | Racine |
| Esseo John | Executive Secretary | Commercial Flower Growers of | Out of District |
| HOTEL/HOSPITALITY MANAGEMENT | | | |
| Gorman Michael | Retired | Kenosha County Health Dept. | Kenosha |
| Jansen Mark | Territory Manager | Ecolab | Kenosha |
| Matters Roseanne | Owner | Sweet Something Pastries LLC | Racine |
| Metelka Charles | Professor | University of Wisconsin-Stout | Out of District |
| Passarelli Joseph | Pizza Maker | DeRango of Kenosha, Inc. | Kenosha |
| Seeberg Kathleen | Executive Director | Walworth County Visitors | Out of District |
| Wasilevich Linda | Administrative | KFO | Kenosha |
| IT- COMPUTER SUPPORT SPECIALIST; NETWORK SPECIALIST; WEB DEVELOPER/ADMINISTRATOR | | | |
| Maraccini Terry | Web Master | Kenosha News | Kenosha |
| Ramos-Ortiz Angel | President/CEO | Innovative Dynamic Networks, | Racine |

ADVISORY COMMITTEE 2012-2013 MEETING SCHEDULE

as of January 1, 2013

| ADVISORY COMMITTEE | DEAN | Fall 2012 | Spring 2013 |
|--|--------------|--|---|
| Accounting | R. Koukari | Wednesday, September 18, 2012 5:30 p.m. at IMET | Wednesday, April 24, 2013 5:30 p.m. Kenosha Campus |
| Administrative Professional Office Assistant | R. Koukari | Wednesday, September 18, 2012 5:30 p.m. at IMET | Wednesday, April 24, 2013 5:30 p.m. Kenosha Campus |
| Adult Basic Education | R. Mearns | | |
| Adult High School | R. Mearns | | |
| Aeronautics-Pilot Training | D. Sherwood | | |
| Air Conditioning, Heating, And Refrigeration Technology | B. Frazier | Thursday, November 8, 2012 5:30 p.m. at Kenosha Campus | |
| Architectural-Structural Engineering Technician Civil Engineering Technology - Fresh Water Resources Civil Engineering Technology – Highway Technology Land Survey Technician | B. Frazier | Wednesday, October 24, 2012 5:00 p.m. , IMET | |
| Automated Manufacturing Systems Technician | B. Frazier | Wednesday, October 3, 2012 8:00 a.m., Elkhorn Campus | |
| Automotive Maintenance Technician Automotive Technology | B. Frazier | Tuesday, September 25, 2012 5:30 p.m., Horizon Center | |
| Barber/Cosmetologist | T. Simmons | Thursday, October 11, 2012 5:30 p.m. at Racine Campus | |
| Building Trades - Carpentry | B. Frazier | | |
| Business Management | R. Koukari | Wednesday, September 18, 2012 5:30 p.m. at IMET | Wednesday, April 24, 2013 5:30 p.m. Kenosha Campus |
| CNC Production Technician | B. Frazier | Monday, October 1, 2012 (rescheduled) Wednesday, November 14, 2012 5:00 p.m. Racine Campus | |
| Community Pharmacy Technician | M. O'Donnell | | |
| Criminal Justice - Law Enforcement | T. Simmons | | |
| Criminal Justice – Law Enforcement Academy | T. Simmons | | |

| ADVISORY COMMITTEE | DEAN | Fall 2012 | Spring 2013 |
|---|------------|---|---|
| Culinary Arts | T. Simmons | Wednesday, November 7, 2012 3:00 p.m. Racine Campus | |
| Dental Assistant | J. Pinson | | |
| Diesel Equipment Mechanic | B. Frazier | Wednesday, October 3, 2012 5:30 p.m. Horizon Center | |
| Diesel Equipment Technology | B. Frazier | Wednesday, October 3, 2012 5:30 p.m. Horizon Center | |
| Early Childhood Education | T. Simmons | Thursday, October 11, 2012 5:30 p.m., Racine Campus | |
| Electrical Engineering Technology | B. Frazier | Wednesday, October 10, 2012 5:30 p.m., IMET | |
| Electromechanical Technology | B. Frazier | Wednesday, October 3, 2012 8:00 a.m., Elkhorn Campus | |
| Electronics | B. Frazier | Wednesday, October 10, 2012 5:30 p.m., IMET | |
| Emergency Medical Technician - Basic Emergency Medical Technician - Intermediate Emergency Medical Technician - Intermediate Tech Paramedic Technician | T. Simmons | Thursday, October 18, 2012 11:00 a.m., HERO Center | |
| Facilities Maintenance | B. Frazier | Thursday, November 8, 2012 5:30 p.m. at Kenosha Campus | |
| Fire Protection Technician | T. Simmons | Thursday, October 18, 2012 11:00 a.m., HERO Center | |
| Graphic Communications | R. Koukari | | Thursday, April 18, 2013 5:30 p.m., Elkhorn Campus |
| Health Information Technology | J. Pinson | | |
| Health Unit Coordinator | J. Pinson | | |
| Horticulture | B. Frazier | Monday, October 8, 2012 6:00 p.m., Pike Creek Center | |
| Hotel/Hospitality Management | T. Simmons | Wednesday, November 7, 2012 3:00 p.m. Racine Campus | |
| Human Services Associate | T. Simmons | Thursday, October 11, 2012 5:30 p.m., Racine Campus | |
| Industrial Mechanical Technician | B. Frazier | Friday, October 5, 2012 1:30 p.m., Racine Campus | |
| Instructional Assistant | T. Simmons | Thursday, October 11, 2012 5:30 p.m., Racine Campus | |
| Interior Design | B. Frazier | | |
| IT - Computer Support Specialist IT - Network Specialist | R. Koukari | Thursday, October 18, 2012 5:30 p.m., Elkhorn Campus | |

| ADVISORY COMMITTEE | DEAN | Fall 2012 | Spring 2013 |
|---|------------|--|---|
| IT - Web Developer/Administrator | | | |
| IT - Programmer/ Analyst | R. Koukari | Thursday, October 18, 2012 5:30 p.m., Elkhorn Campus | |
| Marketing | R. Koukari | Wednesday, September 18, 2012 5:30 p.m., IMET | Wednesday, April 24, 2013 5:30 p.m. Kenosha Campus |
| Mechanical Design Technology | B. Frazier | Monday, October 15, 2012 5:30 p.m., IMET | |
| Medical Assistant | J. Pinson | Thursday, November 8, 2012 9:00 a.m., Racine Campus | |
| Medical Transcription | J. Pinson | | |
| Nursing Assistant | D. Skewes | Tuesday, September 25, 2012 3:00 p.m., Kenosha Campus | |
| Nursing Associate Degree Practical Nursing | D. Skewes | Thursday, October 18, 2012, 2:00 p.m., Kenosha Campus | |
| Physical Therapist Assistant | J. Pinson | Tuesday, September 18, 2012 6:30 p.m., Kenosha Campus | |
| Professional Communications | R. Koukari | | Thursday, April 18, 2013 5:30 p.m. Elkhorn Campus |
| Radiography | J. Pinson | | |
| Small Business Entrepreneurship | R. Koukari | Wednesday, September 18, 2012 5:30 p.m., IMET | |
| Supervisory Management | R. Koukari | Wednesday, September 18, 2012 5:30 p.m., IMET | Wednesday, April 24, 2013 5:30 p.m. Kenosha Campus |
| Surgical Technology | J. Pinson | | |
| Welding | B. Frazier | Thursday, October 25, 2012 (rescheduled) Tuesday, November 13, 2012 5:30 p.m., Burlington Center | |
| Welding/Maintenance & Fabrication | B. Frazier | Thursday, October 25, 2012 (rescheduled) Tuesday, November 13, 2012 5:30 p.m., Burlington Center | |

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

| | |
|-------------|-------------|
| Roll Call | _____ |
| Action | _____X_____ |
| Information | _____ |
| Discussion | _____ |

BOARD POLICY MONITORING

Summary: According to the Board's policy monitoring schedule, policies 1.6 to 1.12 will be monitored at the January 14, 2013 Board meeting. Monitoring will consist of evidence that the Board is doing what the policy says it should do.

Written results will be provided by the designated Board Liaison.

Board Policy, College Strategic
Directions and/or Executive

Limitations: Policy 1.2-Governing Philosophy

Board Liaison: Scott Pierce

BOARD POLICY MONITORING

| | |
|---|--|
| Name of Policy: Governance Process Policy 1.6 Board Officers | Board member responsible: Dr. R. Scott Pierce |
| <p>Policy Monitoring – Evidence that the Board is doing what the policy says it should do.</p> <p style="text-align: center;">BOARD OFFICERS</p> <p>The officers of the Board shall be a Chairperson, a Vice Chairperson, a Secretary, and a Treasurer.</p> <ol style="list-style-type: none">1. The officers shall be elected at the annual organizational meeting of the Board on the second Monday in July.2. If a vacancy occurs in any of the Board officer positions after the annual organizational meeting, the Board shall elect an officer to fill the vacancy at a subsequent Board meeting.3. No person may serve as Chairperson for more than two (2) successive annual terms. <p><u>Summary:</u> Sufficient evidence is noted that the board is in compliance with Policy on Board Officers</p> | |

BOARD POLICY MONITORING

| | |
|---|--|
| Name of Policy: Governance Process Policy 1.7 Chairperson's Role | Board member responsible: Dr. R. Scott Pierce |
| <p>Policy Monitoring – Evidence that the Board is doing what the policy says it should do.</p> <p style="text-align: center;">CHAIRPERSON'S ROLE</p> <p>The Chairperson is elected by the Board. As the elected leader of the Board, the Chairperson shall maintain the integrity of the Board's process and represent the Board to outside parties. The Chairperson is the only Board member authorized to speak for the Board (beyond simply reporting Board decisions), other than in rare and specifically authorized instances.</p> <ol style="list-style-type: none"> 1. The Chairperson shall ensure the Board and individual Board members act consistently with the Board's own rules and policies and those legitimately imposed upon the Board from outside the College. <ol style="list-style-type: none"> a. The Chairperson shall preside at Board meetings in an efficient and effective manner and shall set the general tone for each meeting through positive leadership. b. Discussion at the Board meetings will be on those issues which, according to Board policy, belong to the Board to decide, not decisions delegated to the President. c. Deliberation will be fair, open, and thorough, but also efficient, timely, orderly, and to the point. d. The Chairperson will attempt to arrive at a consensus by the Board members on Board decisions. The Chairperson will stimulate discussion among the Board members. 2. The Chairperson is authorized to use any reasonable interpretation of the provisions in Governance Process and Board-Staff Relationship policies in carrying out the role of Chairperson. 3. The Chairperson has no authority to make decisions regarding implementation of the Ends and Executive Limitations policies. Such implementation is reserved for the President. 4. The Chairperson is responsible for the Board/President relationship and shall communicate and interact with the President. However, since the President is responsible to the entire Board, the Chairperson has no authority to unilaterally supervise or direct the President. 5. The Chairperson shall ensure the other Board members are informed of current and pending Board issues and processes and shall cause new board members to be oriented relative to board policies and operations and to the college. 6. The Chairperson shall appoint members to all other internal and external committees as needed. 7. The Chairperson shall ensure compliance with all required duties imposed by law including but not limited to: <ol style="list-style-type: none"> a. The Chairperson, or the Chairperson's designee, shall communicate with the public as required by law with respect to providing public notice of all meetings of the College District Board. The Chairperson may delegate the function of providing notice, but may not delegate the responsibility. b. The Chairperson shall sign all official documents and contracts on behalf of the District as required by law and the Board, and shall sign all contracts for public construction in the District if the estimated cost exceeds \$15,000. <p>Summary: Sufficient evidence is noted that the board is in compliance with Policy on Chairperson's Role</p> | |

BOARD POLICY MONITORING

| | |
|--|--|
| Name of Policy: Governance Process Policy 1.8 Vice Chairperson's Role | Board member responsible: Dr. R. Scott Pierce |
| <p>Policy Monitoring – Evidence that the Board is doing what the policy says it should do.</p> <p style="text-align: center;">VICE CHAIRPERSON'S ROLE</p> <p>The Vice Chairperson is elected by the Board.</p> <ol style="list-style-type: none">1. The Vice Chairperson shall have all of the authority and duties of the Chairperson in the absence of the Chairperson.2. The Vice Chairperson shall have such other authority and duties as the Board may from time to time determine and direct. <p><u>Summary:</u> Sufficient evidence is noted that the board is in compliance with Policy on Vice Chairperson's Role</p> | |

BOARD POLICY MONITORING

| | |
|---|--|
| Name of Policy: Governance Process Policy 1.9 Secretary's Role | Board member responsible: Dr. R. Scott Pierce |
| <p>Policy Monitoring – Evidence that the Board is doing what the policy says it should do.</p> <p style="text-align: center;">SECRETARY'S ROLE</p> <p>The Secretary is elected by the Board.</p> <ol style="list-style-type: none">1. The Secretary is designated as the official custodian of all official records of the District. The Secretary may delegate the day-to-day maintenance of the custody of the records to the President of the College, but may not delegate the responsibility.2. The Secretary shall sign all official documents and contracts on behalf of the District as required by law and the Board, and shall sign all contracts for public construction in the District if the estimated cost exceeds \$15,000.3. The Secretary shall maintain a record and the official minutes of all meetings of the Board.4. Where a function is assigned to the clerk of a governmental unit, and the District is designated as one of such governmental units, such function shall be performed by the Secretary.5. On or before the first Monday in March, or within thirty (30) days of the date on which a vacancy on the Board occurs, the Secretary shall notify each member of the Appointment Committee, each governing body having a member on the Appointment Committee and the Board of the vacancy or of terms of office which will expire during the year.6. Annually by October 31 of each year, or within ten (10) days after receipt of the equalized valuations from the Department of Revenue, whichever is later, the Secretary shall file with the clerk of each city, village, and town, any part of which is located in the District, a certified statement showing the amount of the levy and the proportionate amount of the tax to be spread upon the tax rolls for collection in each city, village, and town.7. In the absence of both the Chairperson and the Vice Chairperson, the Secretary shall call the Board meeting to order and shall serve as Chairperson while the Board elects a Chairperson Pro Tempore. <p><u>Summary:</u> Sufficient evidence is noted that the board is in compliance with Policy on Secretary's Role</p> <p style="text-align: center;">January 14, 2013</p> <p style="text-align: center;">89</p> | |

BOARD POLICY MONITORING

| | |
|--|--|
| Name of Policy: Governance Process Policy 1.10 Treasurer's Role | Board member responsible: Dr. R. Scott Pierce |
| <p>Policy Monitoring – Evidence that the Board is doing what the policy says it should do.</p> <p style="text-align: center;">TREASURER'S ROLE</p> <p>The Treasurer is elected by the Board.</p> <ol style="list-style-type: none">1. The Treasurer shall be the official custodian of all monies received by the District and shall be accountable for such funds. The Treasurer may delegate the day-to-day maintenance of the custody of the funds to the President of the College, but may not delegate the responsibility. All expenditures exceeding \$2,500 shall be approved by the Board.2. The Board may by resolution authorize other persons' signatures or the use of a facsimile signature.3. The Board shall authorize the signature of payroll, accounts payable, grants, refunds, and other accounts at its annual organizational meeting in July. The use of a facsimile signature does not relieve the Board or the Treasurer from any liability to which the Board or the Treasurer is otherwise subject, including the unauthorized use of the facsimile signature of the Treasurer. <p>Summary: Sufficient evidence is noted that the board is in compliance with Policy on Treasurer's Role</p> | |

BOARD POLICY MONITORING

| | |
|---|--|
| Name of Policy: Governance Process Policy 1.11 Board Committees | Board member responsible: Dr. R. Scott Pierce |
| <p>Policy Monitoring – Evidence that the Board is doing what the policy says it should do.</p> <p style="text-align: center;">BOARD COMMITTEES</p> <p>The Board shall act as a committee of the whole and shall not create, use, or rely on standing committees for any purpose. Accordingly:</p> <ol style="list-style-type: none">1. The Board may establish ad hoc committees when, in the judgment of the Board, such ad hoc committees are appropriate and required for the completion of a specific project or task. When such ad hoc committees are formed, the Board shall state the purpose and establish a timeline for the completion of the committee's work.2. The Board Chairperson shall appoint the members of the ad hoc committee and name the committee's chair from among its members. When appropriate to the committee's task, its members may include persons from the staff or from the community.3. It is the responsibility of ad hoc committees to complete the assigned task and to prepare a written report or to deliver an oral report to the full Board. When this task is completed, the committee shall be discharged.4. Ad hoc committees do not exercise control or authority over the President or the staff.5. Ad hoc committees have no independent authority or power to act in lieu of the Board, except when formally given such authority for specific and time-limited purposes.6. The Board shall schedule no less than two Committee of the Whole meetings for Board discussion to include finance and college programming. <p>Summary: Sufficient evidence is noted that the board is in compliance with Policy on Board Committees Role</p> <p style="text-align: center;">January 14, 2013 91</p> | |

BOARD POLICY MONITORING

| | |
|--|--|
| Name of Policy: Governance Process Policy 1.12 Board Planning and Agenda | Board member responsible: Dr. R. Scott Pierce |
| <p>Policy Monitoring – Evidence that the Board is doing what the policy says it should do.</p> <p style="text-align: center;">BOARD PLANNING AND AGENDA</p> <p>The Board shall assume and exercise responsibility for oversight of Board planning and agenda setting. Accordingly, each member of the Board shall have an opportunity to identify issues to be considered on the Board agenda. The Chairperson shall work with the President to prepare and disseminate the agenda.</p> <ol style="list-style-type: none">1. The College Vision, Mission, Purposes, Values (Governance Commitment), and Strategic Directions will be reviewed annually.2. Subjects for major policy issues to be discussed and acted upon by the Board will be developed on an annual basis.3. The Board will conduct an annual organizational meeting on the second Monday of July for the purpose of administrating the Oath of Office to newly elected Board Members and for the election of Board Officers. <p><u>Summary:</u> Sufficient evidence is noted that the Board is in compliance with Policy on Board Planning and Agenda</p> | |

IX. POLICY GOVERNANCE MONITORING REPORTS

A. Ends Statement Monitoring

1. End Statement #5 – Gateway provides a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner (M. Zlevor)

B. Executive Limitations

1. 3.4 Budget/Forecasting (B. Thomey)

C. Strategic Plan Monitoring – Vision 3.2.1

1. Strategic Direction #1 – Students will experience educational excellence and academic success (Z. Haywood)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

MONITORING REPORT Ends Statement #5

Summary of Item: FY 2012-13 Quarterly Financial Update

Gateway provides a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner.

Ends Statements and/or

Executive Limitations: Section 3 - Executive Limitations
Policy 3.5 - Financial Condition

Staff Liaison: Mark Zlevor

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GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

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| Roll Call | _____ |
| Action | <u> X </u> |
| Information | _____ |
| Discussion | _____ |

MONITORING REPORT Executive Limitation 3.4 – Budget/Forecasting

Summary of Item: The FY 2014 budget parameters were approved by the Board at the November 17, 2012 meeting and reviewed/ revised by the FY 2013-14 Budget Council on 12/03/12. For the administration to be in compliance with Executive Limitation 3.4, an update on development of the FY 2014 budget will be provided.

Attachments: FY 2014 Budget Parameters
FY 2013-14 Budget Calendar

Ends Statements and/or
Executive Limitations: Section 1 – Governance Process
Policy 1.14, College Budget Process
Executive Limitations 3.4

Staff Liaison: Bane Thomey

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Preliminary FY2014 Budget Parameters

Enrollments

The initial budget for FY2014 will be prepared using a flat enrollment.

Tuition and Fee Revenue

A 4% increase will be used for projected tuition and fees. The increase is based on the increase as provided for the current year's tuition and fees. The 4% increase would change the tuition per credit from \$117 to \$122.

State Aid

Based on current enrollments and the economic environment, State Aid will be budgeted flat with the current year forecast. We will monitor State Budget deliberations, including the impact of Performance Based Funding.

Contracts for Service and High School Contracts

Contracted Services and High School contracts will be budgeted as expected for FY2013.

Projected Property Valuations

A 2% decrease in valuations will be used in the calculation of the mill rate for the FY2014 budget. Per Act 10, there is no increase in tax levy for operations.

Salary and Wage Expense

Salaries will be in accordance with Act 10 negotiating parameters.

Employee Benefit Expense

The initial budget will include a medical insurance rate with an increase of 9.5%. In addition, the budget will reflect all employees contribute 12% of health insurance premiums and ½ the cost of retirement contribution. A 5% rate of increase will be used to budget life insurance and other employee fringe benefits.

Other Expenses

Total current expenses will be budgeted flat, not to exceed prior year's expenses.

Debt Service/Long-Term Borrowing

A total of \$12 million is projected in borrowing for FY2014 for capital equipment and facility remodeling and repairs. The capital borrowing plan may be reassessed based on debt issued as a result of proposed referendum plan.

Reserves

Administration's goal is to add \$500,000 to the District's reserves based on the parameters stated above.



Preliminary 2013-14 Budget Calendar

| | |
|---|--|
| November 15, 2012 | Gateway District Board of Trustees (District Board) Review and approve budget parameters and budget calendar for FY 2014 |
| December, 2012 - January, 2013 | Budget Officers – Budget Kickoff Meeting All Staff - Budget development |
| February 1, 2013 | All operating and capital budgets due to Bane (<i>all data must be entered into Adaptive Planning by this time</i>) |
| February 11, 2013 | ELC Review preliminary budget |
| February, 2013 | Budget Council Develop list of recommended budget strategies and forward to ELC |
| February-March, 2013 | Budget Council and ELC Review and adjust budget as necessary |
| March 21, 2013 | Budget status report to District Board |
| April 2, 2013 ** | **Referendum Vote |
| April 8, 2013 | Distribute proposed budget to District Board |
| April 18, 2013 | District Board Approve preliminary budget for public hearing |
| April 20, 2013 | Publish Class I notice of public hearing |
| May 6, 2013 | District Board Public Hearing - Kenosha |
| May 16, 2013 | District Board Approve budget (if change is not needed from public hearing) |
| May – June 2013 | Revise budget if necessary (if change is determined necessary as a result of public hearing) |
| June 20, 2013 | District Board Approve FY 2014 Budget, if needed |
| June 30, 2013 | Submit approved FY 2014 Budget to State Board |
| October 2013 | District Board Reaffirm tax levy |

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

POLICY GOVERNANCE MONITORING REPORTS
Strategic Plan Monitoring
Vision 3.2.1
Strategic Direction #1

Summary of Item: Students will experience educational excellence and academic success.

Governance Policies:

Policy 2.3 – Monitoring College Effectiveness

Policy 3.1.6 – General Executive Constraint

Staff Liaison: Zina Haywood

X. BOARD MEMBER COMMUNITY REPORTS

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

BOARD MEMBER COMMUNITY REPORTS

Summary: Board members will share recent contacts.

Governance Policy: Policy 1.5-Board Member Role

XI. Next Meeting Date and Adjourn

- A. Regular Meeting Date – Thursday, February, 21, 2013, 8:00 a.m.,
Sturtevant (S C Johnson iMET)
- B. Adjourn - Following the regular meeting, the Gateway Technical
College District Board will meet in executive session pursuant to
Wisconsin Statutes 19.85(1)(c) to discuss personnel issues and the
President's goals. The Board reserves the right to reconvene in open
session to take action on items discussed in executive session.