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September 13, 2012

NOTICE OF MEETING

**GATEWAY TECHNICAL COLLEGE
DISTRICT BOARD**

Regular Meeting

September 20, 2012 – 8:00 a.m.

Kenosha Campus – Bioscience Center – Room 120
3520 30th Avenue, Kenosha, Wisconsin

The Gateway Technical College District Board will hold its regular meeting on Thursday, September 20, 2012, 8:00 a.m. at the Kenosha Campus, Bioscience Center, Room 120, 3520 30th Avenue, Kenosha, Wisconsin. The agenda is included.

Bryan D. Albrecht, Ed.D.
President

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
 Regular Meeting – September 20, 2012 – 8:00 a.m.
 Kenosha Campus, 3520 30th Avenue, Room 120, Kenosha, Wisconsin

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			1. Ends Statement #5 – Quarterly Finance – Review of FY11-12 Preliminary Financial Results (Unaudited) - Gateway provides a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner.	90
			2. FY 2011-12 Budget Revision #3	92
	X	X	B. Strategic Plan Monitoring – Vision 3.2.1	101
			1. Student Services	
X			(10 min) X. Board Member Community Reports	102
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	X		B. Adjourn	

Our Positive Core

Gateway Technical College District Board

- ▣ *Our shared strengths as a Board that we draw upon to do our work:*
 - Belief in the value of Gateway Technical College
 - Commitment to our community
 - Common sense of mission
 - Mutual respect
 - Sense of humor
 - Openmindedness & willingness to question

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

September 20, 2012 – 8:00 a.m.
Kenosha Campus
3520 30th Avenue – Room 120
Kenosha, Wisconsin

- I. CALL TO ORDER
 - A. Open Meeting Compliance

- II. ROLL CALL

Todd Battle	_____
Gary Olsen	_____
Scott Pierce	_____
Leslie Scherrer	_____
Neville Simpson	_____
Jenny Trick	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Ram Bhatia	_____

III. APPROVAL OF AGENDA
Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES
A. August 16, 2012 – Regular Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

August 16, 2012

The Gateway Technical College District Board met on August 16, 2012 at the Elkhorn campus. The meeting was called to order at 8:00 a.m. by Ram Bhatia, Chairperson.

Open Meeting Compliance

M. Gray confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

In attendance were Todd Battle, Ram Bhatia, Gary Olsen, Scott Pierce, Leslie Scherrer, Jenny Trick, Roger Zacharias, and Pamela Zenner-Richards. Neville Simpson was excused. Also in attendance were Bryan Albrecht, Misty Gray, Sue Debe, Cheryl Norton, and 14 citizens/reporters.

Approval of Agenda

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried to approve the agenda.

Approval of Minutes

It was moved by P. Zenner-Richards, seconded by R. Zacharias and carried to approve the minutes of the June 21, 2012 meeting.

It was moved by T. Battle, seconded by G. Olsen and carried to approve the minutes of the July 9, 2012 meeting.

Committee of the Whole Session**Facility Planning**

Mark Zlevor, CFO and Vice President of Administration, provided information regarding facility planning that falls within Gateway's three year facility plan as required by the WTCS and a request by the administration to investigate a spring referendum. Other guests included: Joe Whiten, Zina Haywood, and Mike O'Donnell. Information provided included (Attachment A):

- Gateway Technical College Facilities –Two in Burlington, two in Elkhorn, six in Kenosha, the Horizon Center, iMET Center, LakeView Advanced Technology Center, and four in Racine – a total of 17.
- Facility Investments from FY 2008 – FY 2012:
 - Energy Management (new in the last three years) – \$3.5 Million
 - Expansion of 60,260 sq.ft. - \$6.7 Million
 - Remodeling - \$7.6 Million
 - Repair - \$4.6 Million
- Facility planning includes expansion, remodeling, repairs, and leases
 - Expansion Projects include new square footage - Adding to existing footprint; \$1.5 Million per campus every two years. (Racine Campus includes iMET and Kenosha includes Horizon and Burlington and Elkhorn are considered one campus)
 - FY 13 (authorized by the board)
 - iMET Center – 12,000 sq. ft.
 - FY 14 (have not been authorized)
 - Public Safety Center – 30,000 sq. ft.
 - Elkhorn South Building Expansion – 6,000 sq. ft.
 - Kenosha Conference Center – 4,000 sq. ft.
 - Kenosha Administration Center – 6,000 sq. ft.

- Racine Campus Faculty Center – 4,000 sq. ft.
 - FY 15 (has not been authorized)
 - Kenosha Student Bookstore – 1,000 sq. ft.
- Major Remodeling Projects - over \$100,000 - Improves existing facility, requires state approval, and \$1.5 Million per request up to \$10 million per year.
 - FY 13 (authorized) –
 - Elkhorn South Building
 - Racine Learning Success Center
 - Racine Culinary Demonstration Room
 - iMET Classroom
 - Restrooms
 - FY 14 (have not been authorized)
 - Kenosha Campus Conference Center
 - Racine Campus Lincoln Building
 - FY 15 (have not been authorized)
 - Kenosha Student Services Center
 - Kenosha Learning Success Center
 - Racine Lake Building Classrooms
 - Restrooms
- Current Repairs Recommended
 - Kenosha and Racine Boiler Replacement
 - Kenosha Academic Building Roof
 - Kenosha MET Wing HVAC
 - Elkhorn Job Center HVAC
 - Elkhorn North Building:
 - Corridor and Atrium
 - Window Replacement
 - District Wide:
 - Parking Lots, Lighting, and Fire Alarms
 - Automated Controls

N. Simpson arrived at 8:29 a.m.

- Referendum Proposal is based on the needs identified through the facility planning process and in concert with academic program growth, the administration recommends a study be completed to measure community support for a spring referendum. All identified referendum projects are included within the three year facility plan (in millions):
 - Racine County Public Safety Training Center - \$14.2
 - Racine Campus Lincoln Building Upgrades - \$2.0
 - Kenosha Campus Madrigrano Conference Center – \$4.0
 - Kenosha Campus Program Expansions - \$1.25
 - Kenosha Campus Student Services - \$2.0
 - Elkhorn Campus South Building Renovation - \$9.5
 - District Energy Projects - \$5.0
 - Estimated Cost Total - \$37.95
- Time Line
 - August 16, 2012 – Gateway Board Committee of the Whole discussion
 - August – October 2012 – Complete community assessment of support

- October 2012 – Gateway Board presentation on results-authorization of a referendum question
- October – December 2012 – Finalize referendum budget for each project
- December 2012 – Gateway Board presentation and approval of referendum
- January 2013 – State Board presentation
- December 2012 – April 2013 – Community awareness effort
- April 2013 - Referendum

Break began 9:25 a.m., ends 9:35 a.m.

Citizen Comments

There were no citizen comments.

Chairperson's Report

It was moved by S. Pierce, seconded by R. Zacharias and carried to move item C: Action on the Committee of the Whole to before item A: Board Goals – 4th Quarter.

Action on the Committee of the Whole

It was moved by R. Zacharias, seconded by G. Olsen and carried to approve to advance to a community survey regarding a spring referendum.

T. Battle left at 9:45 a.m.

Board Goals – 4th Quarter

The results of the Board's 4th quarter goals were reviewed.

District Boards Association Meeting

R. Bhatia, R. Zacharias, and N. Simpson attended the District Boards Association Summer meeting on July 19-21, 2012 in Barneveld, Wisconsin.

President's Evaluation Ad Hoc Committee Appointment

R. Bhatia nominated N. Simpson as Chair of the President's Evaluation Ad Hoc committee, T. Battle and P. Zenner-Richards as committee members, and Bill Whyte as a staff representative to discuss the president's evaluation process.

It was moved by G. Olsen, seconded by P. Zenner-Richards and carried to appoint N. Simpson as Chair, P. Zenner-Richards and T. Battle as members, and Bill Whyte as staff.

President's Report

B. Albrecht provided report which included: Gateway as Leader, Enrollment, Learning Innovation Division (LID), Workforce and Economic Development (WEDD), Academic and Campus Affairs, Human Resources, Business Office, and Community and Government Relations. Discussion included:

- Recognition of Brian Field, Custodian/Mechanic-Burlington, who is participating in his Gateway Journey.
- Recognition of Mark Zlevor announcing his retirement and for his years of service and for being an instrumental leader for our college and community.
- Thanks to Jayne Herring and the Marketing Department for issuing *Good News*.
- Thanks to Stacy Riley for launching the QuickStart program and making a tremendous difference in enrollment.
- Recognition to Dan Clancy announcing his retirement.
- Dan Clancy provided the following State highlights:

- Congratulated Gateway for receiving one of five grants from Wisconsin Covenant Foundation – DeltaHawk.
- New Officers – Drew Petersen as Vice President and John Schwantes as Secretary.
- Be Bold 2 study commissioned by Competitive Wisconsin to focus on types of strategies the state should be taking to improve workforce development.

Operational Agenda

Action Agenda

Base Wage Agreements

It was moved by R. Zacharias, seconded S. Pierce and carried unanimously by roll call vote that the Board approve the college's base wage agreements.

Consent Agenda

It was moved by R. Zacharias, seconded by S. Pierce and carried that the Board approve the following items in the consent agenda.

Financial Statement and Expenditures over \$2,500

Approved the financial statement and expenditures as of July 31, 2012.

Cash and Investment Schedules

Approved the monthly cash reconciliation, investment schedule and investment report.

Personnel Report

Approved the personnel report of six (6) employment approvals: new hires; three (3) promotions; six (6) resignations; two (2) retirement; seven (7) employment approvals-casual, non-instructional; one (1) reduction in workforce; and one (1) return from unpaid leave of absence.

Grant Awards

Approved 17 grant awards from the Wisconsin Technical College system and one (1) from the Wisconsin Covenant Foundation

Remission of Out-of-State Tuition

Annual report to the District Board which will be forwarded to the Wisconsin Technical College System Office. Total credits remitted were 2.8; financial impact of actual credits remitted was \$156.66.

Approval of Bids

Bid No. 1377 – T & I HVAC Upgrades, Kenosha Campus

Approved contract to provide all labor and materials for the project to Arteaga Construction Inc. Milwaukee, Wisconsin for a contract value of \$107,900 with architectural and engineering fees of \$21,750 and Trane Equipment of \$93,183 for a total of \$222,833.

Bid No. 1387 – iMET Center Expansion Project, Bid Package Two, Sturtevant, WI

Approved contract to provide all labor and materials for the project to Riley Construction, Kenosha, Wisconsin for a Bid Package Two Contract Value of \$581,248 with architectural/engineering and reimbursables of \$141,545, Bid Package One contract value of \$1,072,618 for a total of \$1,795,411.

Sole Source Procurement – Trane Building Automation System Including Direct Digital Controls, iMET, Sturtevant, WI

Approved contract to provide all labor and materials for the project to Trane U.S. Inc., Milwaukee, Wisconsin for a contract value of \$102,749.

Contracts for Instructional Delivery

Approved the contracts for instructional delivery reports for June 2012 and July 2012.

Advisory Committee Activity Report

Approved the advisory committee 2012-2013 meeting schedule and new members as of August 1, 2012.

Policy Governance Monitoring Reports

Ends Statement Monitoring

Ends Statement #4 – Faculty Evaluation Process – Gateway models integrity, social responsibility, and continuous improvement in its internal and external processes and relationships. Zina Haywood provided the following information:

Faculty Evaluation will include:

- Evaluated on six core functions:
 - Instructional Delivery Skills
 - Instructional Design Skills
 - Content Expertise
 - Records Management
 - Student interaction Outside of Class
 - Use of Technology
- Sixteen (16) Criteria Rubric – receiving marks on each criteria with no overall mark.
 - Strong
 - Competent
 - Marginal
 - Unsatisfactory
- Sources of information include:
 - Students – IDEA Survey
 - Faculty Member – Self Evaluation
 - Supervisor – Observation, Blackboard Review, and Evaluation Meeting
- Timeline/Implementation 2012-2013:
 - At least 1/3 of each division go through full evaluation, including new 2012-2013 faculty
 - All faculty will complete self-evaluation
- Timeline/Implementation 2013-2014 & 2014-2015:
 - At least 1/3 of each division will go through full evaluation, if more than 1/3 was not evaluated in 2012-2013, & will include all new faculty
 - Those in categories B&C will have additional evaluation requirements.
 - All faculty will complete self-evaluations
- Evaluation Cycles:
 - Category A – have no marginal or unsatisfactory, full evaluation every three (3) years
 - Category B – no unsatisfactory, 1 or more marginal; targeted evaluation by supervisor following year; performance improvement plan
 - Category C – 1 or more unsatisfactory; full evaluation every year until no unsatisfactory; performance improvement plan
- Next Steps:
 - Faculty notified of full evaluation in September 2012 at in-service
 - 2012-2013 evaluations completed by November 30, 2012 (Summer/Fall); April 12, 2013 (Fall/Spring); August 2, 2013 (Spring/Summer)
 - Dean training August 21 2013

It was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Statement #4.

Strategic Plan Monitoring - Vision 3.2.1

Marketing & Recruitment Strategies

Update on Gateway's new QuickStart recruitment program and general marketing strategies.

Jayne Herring provided the following on marketing strategies:

- Brand, Promotion, and Advertising at the “Create Your Future” standpoint, materials including Gateway students
- Marketing and Recruitment tools include:
 - Postcards to all residential customers
 - Billboards
 - Newspaper
 - Radio
 - Gateway *Good News*
 - Light pole banners
 - Cable TV ads
 - Facebook – updated daily
 - Electronic message board monument signs
 - Website ads
 - High school yearbook/newspaper ads
 - Event program book ads
 - “Create Your Future” look for catalog, general marketing pieces
- Promotion to target audiences implementing “grassroots” marketing to reach out to the Hispanic community as well as promotions within the Learning Success Centers
- Promotion of services such as QuickStart to help potential students overcome certain barriers
- Where we are headed – Branding/Promotion
 - Maintaining critical mass advertising
 - New website
 - Maximizing organic web search presence for programs
 - Experimenting with social media news release packages
 - Measuring ROI of *Good News* career testimonials
 - Determine ad plan that emphasizes linkages to social media

Stacy Riley provided the following information on recruitment strategies:

- Reach out to students personally with phone calls to:
 - Students accepted but not registered (240 students)
 - Application received but not complete (2190 total)
 - Financial Aid application completed but not accepted
 - Financial Aid awarded but not registered
- Six QuickStart Sessions: 2 Elkhorn, 2 Kenosha, and 2 Racine
- Purpose behind QuickStart
 - Assist students through complex enrollment process
 - Positively impact fall enrollment
 - Overview & benefits of Gateway
 - Admission
 - Testing
 - Financial Aid
 - Registration
 - WebAdvisor
- Staff Support
 - Enrollment services staff – Admissions, Testing, Financial Aid, Student Accounts, and Enrollment Services Associates
- Promotion
 - Modified radio advertising
 - Modified print advertising
 - Promote to high schools; community partners

- Internal promotions
- Website
- Awarded six \$500 tuition vouchers and Follett gift cards to students
- Results
 - 296 attendees
 - 71.7% applied for admission at the event
 - 52% Completed Financial Aid application at the event
 - 44% Registered at the event
 - 50% completed COMPASS test at the event
- FTE Impact
 - 7/11/2012 – Prior to first QuickStart
 - -6.4% Fall
 - -2.6% Current Year
 - 8/8/2012 – After last QuickStart
 - -3.0% Fall
 - +0.1% Current Year
- Continued Initiatives
 - College Connection
 - Jane Finkenbine, College Connection Director, expects 600 students
 - 70% Seniors
 - 30% Juniors
 - 171 students tested for COMPASS
 - 43 classrooms planned for transcribed credit
 - New Student Specialists
 - 2 new employees, 2 new internal transitioning, 1 new hire expected this fall
 - Refining marketing pieces
 - Defining student communication flow
 - Implementing personal student support from inquiry through admission
 - Website update
 - Implementing online instant chat
 - QuickStarts

It was moved by R. Zacharias, seconded by S. Pierce and carried to approve the Strategic Plan Monitoring report.

Board Member Community Reports

L. Scherrer participated in radio show with B. Albrecht and Debbie Davidson, WEDD Division.

R. Zacharias spoke with individuals from River Bend Nature Center about a potential partnership.

Next Meeting Date and Adjourn

Regular Meeting Date – Thursday, September 20, 2012, 8 a.m., Kenosha Campus

At approximately 11:05 a.m. it was moved by N. Simpson, seconded by R. Zacharias and carried that the meeting adjourn.

Submitted by,

Gary Olsen
Secretary



Serving Southeastern Wisconsin since 1911

Gateway Technical College
Strategic Facility Planning Guide
Fiscal Years 2013 - 2015
Kenosha, Racine and Walworth Counties
Wisconsin

Approved by Gateway Technical College Board of Trustees
June 21, 2012
Submitted to Wisconsin Technical College System Board
August 1, 2012



Strategic Facility Planning Guide
Fiscal Years 2012-13, 2013-14, 2014-15
Kenosha, Racine and Walworth Counties

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Strategic Facility Planning Guide
Fiscal Years 2012-13, 2013-14, 2014-15
Kenosha, Racine and Walworth Counties

Gateway Technical College

RESOLUTION NO. B-2012 C.1

WHEREAS, each Wisconsin Technical College District is required to prepare and submit a Three-Year Strategic Facility Planning Guide to the Wisconsin Technical College System Board by August 1, 2012, and;

WHEREAS, the attached Three-Year Strategic Facility Planning Guide has been prepared for the Gateway Technical College District, to include fiscal years 2012-13, 2013-14 and 2014-15, and;

WHEREAS, the Gateway Technical College District Board has reviewed the Three-Year Strategic Facility Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to applicable Wisconsin Technical College System Board directives, approves the Three-Year Strategic Facility Plan for fiscal years 2012-13, 2013-14 and 2014-15.

Roger Zacharias
Chairperson

Gary Olsen
Secretary

June 21, 2012

Date



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

Section 1- Executive Summary

Gateway Technical College consists of three campus location designations as defined by the Wisconsin Technical College System Board. Planning for each campus is the responsibility of the Dean of Campus Affairs. This plan is developed in collaboration with campus staff, facility directors and Executive Leadership Council. The plan is developed to meet the goals and priorities as set forth in the College Strategic plan.

The projects under consideration during this planning period are included in the attached Executive Summary and details of the projects are outlined in Section 3 of the **Strategic Facility Planning Guide**.



Strategic Facility Planning Guide
Fiscal Years 2012-13, 2013-14, 2014-15
 Kenosha, Racine and Walworth Counties

Facility Planning
FY 2012-13

	<u>Location</u>	<u>Estimated Costs</u>
<u>Building Expansion</u>		
iMET (formerly CATI), Addition	Sturtevant	\$ 1,506,000
<u>Funding Sources</u>		
Debt Issue		\$550,000
Outside Funding		\$956,000
iMET (formerly CATI), Parking Lot Addition	Sturtevant	300,000
South Building, Science/Vet Tech	Elkhorn	<u>300,000</u>
		<u>2,106,000</u>
<u>Remodeling</u>		
South Building, Rehab	Elkhorn	1,500,000
Learning Success Center – First Flr., Lake Bldg	Racine	1,000,000
Health – CNA & Nursing - S 103, S 105, S112, Acad Bldg	Kenosha	375,000
Iron Chef Demonstration Room, Lake Building	Racine	352,000
Bookstore Relocation, Lake Bldg	Racine	100,000
Remodel Vacant Incubator Space, iMET (formerly CATI)	Sturtevant	100,000
Restroom Refurbishment, Academic Bldg	Kenosha	<u>75,000</u>
		<u>3,502,000</u>
<u>Repairs</u>		
Boiler System, Tech, Lake and Lincoln Bldgs	Racine	1,000,000
Roof Replacement, Academic Bldg	Kenosha	450,000
HVAC Replacement, South Bldg	Elkhorn	400,000
Main Boiler, Academic Bldg	Kenosha	400,000
MET Wing Remodel/HVAC - T103, T107, Academic Bldg	Kenosha	350,000
HVAC Replacement, Job Center	Elkhorn	280,000
Replace Electrical Service, South Bldg	Elkhorn	250,000
Window Replacement, North Bldg	Elkhorn	245,000
Roof Replacement, South Bldg	Elkhorn	150,000
Corridor and Atrium Upgrade, North Bldg	Elkhorn	125,000
Parking Lot Repair, Grounds	Kenosha	100,000
AC Expansion, Criminal Justice Classroom (T113), Acad	Kenosha	90,000
Site Repairs	Elkhorn	80,000
Exterior Lighting, South Bldg & Courtyard (energy efficient)	Kenosha	55,000
Fire Alarm Upgrades	Kenosha	50,000



Strategic Facility Planning Guide
Fiscal Years 2012-13, 2013-14, 2014-15
 Kenosha, Racine and Walworth Counties

	<u>Location</u>	<u>Estimated Costs</u>
Science Lab Showers, Tech Bldg	Racine	50,000
Building Automation System, iMET Center	Sturtevant	50,000
Cosmetology , Tech Bldg	Racine	45,000
Clerestory Masonry Wall, South Bldg	Elkhorn	40,000
Roof – Reflash Perimeters, Racine Bldg	Racine	36,000
Surveillance System Upgrade, Racine & iMET Data & Electr.	Racine/Sturtevant	30,000
Network Closets HVAC, Campus Wide	Racine	30,000
Emergency Shower, 496 McCanna	Burlington	30,000
Signage	Elkhorn	25,000
Signage	Kenosha	25,000
Network Closet HVAC, Academic Bldg	Kenosha	25,000
Landscaping Project	Kenosha	25,000
Concrete & Refractory Repairs	Kansasville	22,000
Sewer Ejector, Lincoln Bldg	Racine	20,000
Strainers, Tech Bldg Tower	Racine	20,000
Geo HVAC System, Ctr for Sustainable Living	Kenosha	15,000
Family Room, Lake Bldg	Racine	10,000
		<u>4,523,000</u>
Total Fiscal Year 2013 Projects for Consideration		<u>\$10,131,000</u>



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

Facility Planning FY 2013-14

	<u>Location</u>	<u>Estimated Costs</u>
<u>Facility Lease Agreement (State Board Approval)</u>		
Brookside Health Center (Joint project w/Kenosha County)	Kenosha	<u>TBD</u>
<u>Expansion</u>		
New Facility - Law Enforcement Academy	TBD	\$12,000,000
New Building – Health and Hospitality Programs	Elkhorn	8,000,000
Administration Center for IT and LID	Kenosha	3,000,000
Faculty Center - Addition Between Tech and Racine Bldgs	Racine	2,000,000
Conference Center, Front Foyer	Kenosha	500,000
		<u>25,500,000</u>
<u>Remodeling</u>		
Rehab, South Bldg	Elkhorn	4,500,000
Conference Center	Kenosha	2,500,000
Rehab, Lincoln Bldg	Racine	2,000,000
SS Visitor Parking Lot & Entrance Restructure, Acad	Kenosha	180,000
Restroom Refurbishment, Academic Bldg	Kenosha	130,000
Office Remodel - T134, Academic Bldg	Kenosha	20,000
		<u>9,330,000</u>
<u>Repairs</u>		
Building Automation Systems – Digital Controls, Campus	Racine	325,000
Roof, Lake Bldg	Racine	325,000
Building Automation Systems, Academic Bldg	Kenosha	300,000
Elevator Upgrades (2), Tech Bldg	Racine	300,000
AHU – Student Life Center, Lake Bldg	Racine	250,000
Electrical Panel Boards, Tech Bldg	Racine	190,000
Flooring Upgrade – 2 nd Flr, Racine Bldg	Racine	180,000
Flooring Upgrade – 1 st Flr, Racine Bldg	Racine	150,000
Remove Hwy 142 Overpass	Burlington	150,000
Electrical Substation	Racine	130,000
South Parking Lot Resurface	Kenosha	120,000
Sewage Line – increase to 8", Lake Bldg to Lincoln Bldg	Racine	100,000
Replace Three (3) Original Rooftop Units, HERO Ctr	Burlington	90,000
AC Expansion - T115, Academic Bldg	Kenosha	90,000
AC – 2 nd Flr Classrooms, Lake Bldg	Racine	85,000



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

	<u>Location</u>	<u>Estimated Costs</u>
EOC Generator, HERO Ctr	Burlington	80,000
Lower Roof Replacement, Conference Ctr	Kenosha	80,000
Flooring, Bioscience Bldg	Kenosha	75,000
Exterior Sealant, Racine Bldg	Racine	75,000
Exterior Lighting West and North (energy efficient)	Kenosha	55,000
Fire Alarm Upgrades	Kenosha	50,000
Lighting Upgrade, High Bay & Lobby, iMET	Sturtevant	50,000
Exterior Sealant, Lincoln Bldg	Racine	45,000
Emergency Call Boxes, Racine (2), iMET (1)	Racine/Sturtevant	35,000
Pipe Insulation, Campus	Racine	30,000
Signage	Racine	25,000
Signage	Elkhorn	25,000
Signage	Kenosha	25,000
Network Closet HVAC, Academic Bldg	Kenosha	25,000
Landscaping Project	Kenosha	25,000
Annual Repairs, Ctr for Sustainable Living	Kenosha	10,000
Countertops, Bioscience Bldg	Kenosha	10,000
		<u>3,505,000</u>
Total Fiscal Year 2014 Projects for Consideration		<u>\$38,335,00</u>



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

Facility Planning FY 2014-15

	<u>Location</u>	<u>Estimated Costs</u>
<u>Expansion</u>		
Student Commons/Bookstore, Academic Bldg	Kenosha	<u>\$2,000,000</u>
<u>Remodeling</u>		
Learning Success Center (incl. GS office move and Int. Design)	Kenosha	800,000
Lecture Rooms (4), Lake Bldg	Racine	250,000
Restroom Refurbishment, 2 nd Flr, Academic Bldg	Kenosha	120,000
		<u>1,170,000</u>
<u>Repairs</u>		
Fire Sprinkler System, Lake, Tech, Lincoln Bldgs	Racine	1,500,000
Chiller Replacement, North Bldg	Elkhorn	700,000
HVAC Replacement, Alternative High School	Elkhorn	300,000
Corridor Flooring, Campus	Racine	250,000
High Roof , Conference Ctr	Kenosha	220,000
West Parking Lot	Kenosha	200,000
Roof, Racine Bldg	Racine	200,000
Doors/Frames Stripping & Painting, Campus	Racine	200,000
Electrical Panel Boards, Lake & Lincoln Bldgs	Racine	150,000
Elevator Upgrade, Lake Bldg	Racine	150,000
Elevator Upgrade, Racine Bldg	Racine	150,000
Wireless Clocks, Racine & iMET (formerly CATI)	Racine/Sturtevant	100,000
Sewer Separation, Lake Bldg to Lincoln Bldg	Racine	100,000
AC Expansion - T119, Academic Bldg	Kenosha	90,000
Exterior Sealant, Lake Bldg	Racine	90,000
Green Roof, Tech Bldg	Racine	80,000
Carpet, LRC	Kenosha	75,000
Service Lot – West Wall, Lake Bldg	Racine	50,000
Fire Alarm Upgrades	Kenosha	50,000
Exterior Lighting (remainder of Campus)	Kenosha	50,000
Emergency Call Boxes, Racine (2) & iMET (2)	Racine/Sturtevant	35,000
Signage	Racine	25,000
Signage	Elkhorn	25,000
Signage	Kenosha	25,000
Landscape Project, Campus	Kenosha	25,000
Network Closet HVAC, Academic Bldg	Kenosha	25,000
Annual Repairs, Ctr for Sustainable Living	Kenosha	10,000
		<u>4,875,000</u>



Strategic Facility Planning Guide
Fiscal Years 2012-13, 2013-14, 2014-15
Kenosha, Racine and Walworth Counties

Total Fiscal Year 2015 Projects for Consideration

\$8,045,000



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

Section 2 - Existing Facilities

For owned facilities, in summary form, identify by campus salient information including location, land area, total building area.

District-Owned Facilities
Building Summary of Footage & Values
Sources: Districts Mutual Insurance Appraisal (01/2011)
Architectural Associates LTD (01/2003)
District Staff

<u>Bldg. No.</u>	<u>Name</u>	<u>Sq. Ft.</u>	<u>Value</u>
<u>Kenosha County</u>			
Kenosha Campus			
3520 - 30th Avenue			
Kenosha WI 53144-1690			
1	Conference Center	29,954	\$ 5,562,389
2	Administration Building	17,772	2,695,594
	Center for Bioscience and Information Technology	46,437	8,939,533
14	Academic Building	88,000	16,041,479
15	Commons Building	17,130	4,314,755
16	Science Building	41,302	8,300,475
17	Manufacturing, Engineering, Technology (MET) Building (formerly known as Trade & Industry)	49,480	12,004,577
	Pike Creek Horticulture Center (includes horticulture center addition completed 04/2012)	9,719	1,783,206
	Head House	4,314	209,300
	Horticulture Center Storage Building	200	2,846
	Conference Center Storage Building	1,821	46,146
	Academic Building Storage	529	8,380
	Kenosha Campus Storage	1,960	105,483
	Tower Shed	240	35,000
4	Horizon Center * 4940 - 88th Avenue Kenosha WI 53144	38,755	6,607,289
20	Horizon Center Storage Building	1,800	50,232

* Land is leased to Gateway. Gateway owns the building (Advanced Propulsion Center included in sq. foot and building value).



Strategic Facility Planning Guide
Fiscal Years 2012-13, 2013-14, 2014-15
Kenosha, Racine and Walworth Counties

<u>Bldg. No.</u>	<u>Name</u>	<u>Sq. Ft.</u>	<u>Value</u>
<u>Racine County</u>			
Racine Campus			
1001 S Main Street			
Racine WI 53403			
10	Lake Building (includes culinary arts addition to be completed 08/2012)	81,127	17,637,814
11	Tech Building (includes garage addition completed 11/2011)	87,605	17,233,525
12	Racine Building	68,786	12,786,853
13	Lincoln Building	10,080	2,233,173
	Lake Hall Storage Building	500	2,575
5	MET Center (formerly CATI) 2320 Renaissance Boulevard Sturtevant WI 53177	37,370	6,992,522
<u>Walworth County</u>			
Elkhorn Campus			
400 County Road H			
Elkhorn WI 53121			
6	100 (South) Building	39,072	6,807,113
9	200 (North) Building (includes building addition completed 11/2011)	49,341	9,456,669
	Garage Building	1,673	124,957
7	Job Center 1000 East Centralia Elkhorn WI 53121	6,468	966,050
8	Alternative High School 400 South Highway H Elkhorn WI 53121	7,600	1,387,249
Total District-Owned Facilities June 2012:		729,349	\$142,284,952



Strategic Facility Planning Guide Fiscal Years 2012-13, 2013-14, 2014-15 Kenosha, Racine and Walworth Counties

For leased facilities, in summary form, salient information including location, total lease area, lease expiration date.

District-Leased Facilities Building Summary of Footage & Values

<u>Name</u>	<u>Sq. Ft.</u>	<u>Lease Expiration</u>
Center for Sustainable Living 3217 – 34 th Avenue Kenosha WI 53144	1,844	July 31, 2020
Kenosha County Job Center 8600 Sheridan Road Kenosha WI 53143	1,026	December 31, 2013
Lakeview Advanced Technology Center 9499 - 88th Avenue Pleasant Prairie WI 53158	14,000	June 30, 2015
Burn Building (Town of Dover Fire Department) Hwy 11 Kansasville WI 53139	1,440	September 4, 2022
Burlington Centers 380 McCanna Parkway (HERO Ctr) Burlington WI 53105	22,255	December 31, 2030
496 McCanna Parkway Burlington WI 53105	33,512	June 30, 2025
Total District-Leased Facilities June 2012:	74,077	



Strategic Facility Planning Guide Fiscal Years 2012-13, 2013-14, 2014-15 Kenosha, Racine and Walworth Counties

Section 3 - Three-Year Project Summary

Fiscal Year 2012-13

Expansion

Description	Location	Need	Estimated Budget
Building Expansion	iMET Center Sturtevant	Approximately 14,000 sq. ft. addition to the existing building located in Sturtevant WI to support manufacturing programs and training in the areas of CNC machining and welding	\$1,506,000
Parking Lot Addition	iMET Center Sturtevant	Additional parking to support the building expansion, approximately 50 spaces	\$300,000
Science/Vet Tech	South Building Elkhorn	Remodeling of existing South Building on Elkhorn campus to support new Veterinary Tech program; Project includes two multi-purpose science labs and supply rooms	\$300,000

Remodeling

Description	Location	Need	Estimated Budget
Rehab	South Building Elkhorn	Remodel existing South Building	\$1,500,000
Learning Success Center	Lake Bldg, 1 st Floor Racine	Remodel space for tutoring, GED, and Adult Basic Education	\$1,000,000
Health – CNA & Nursing	S103, S105, S112, Academic Bldg. Kenosha	Remodel space to support health related programs	\$375,000
Iron Chef Demonstration Room	Lake Building Racine	Remodel space previously occupied by bookstore into new dining room and demonstration cooking lab.	\$352,000
Bookstore Relocation	Lake Building Racine	Relocate bookstore in Lake Building to the first floor in the Racine Building, near the conference area	\$100,000
Incubator Space	iMET Center Sturtevant	Remodel space currently occupied by Alliance Enterprises into a materials lab to support engineering program and courses currently located in the center	\$100,000
Restroom	Academic Bldg Kenosha	Refurbish out-of-date restroom to improve appearance and functionality	\$75,000



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

Repairs

Description	Location	Need	Estimated Budget
Boiler System	Tech, Lake & Lincoln Bldgs Racine	Improve efficiency and energy savings	\$1,000,000
Roof Replacement	Academic Bldg Kenosha	Repair and replace roof	\$450,000
HVAC Replacement	South Bldg Elkhorn	HVAC replacement to increase energy savings	\$400,000
Main Boiler	Academic Bldg Kenosha	Improve efficiency and energy savings	\$400,000
MET Wing Remodel / HVAC	T 103 & T 107 Academic Bldg Kenosha	Remodel existing MET Wing / HVAC replacement to increase energy savings	\$350,000
HVAC Replacement	Job Center Elkhorn	HVAC replacement to increase energy savings	\$280,000
Replacement Electrical Service	South Bldg Elkhorn	Improve efficiency and energy savings	\$250,000
Window Replacement	North Bldg Elkhorn	Improve efficiency and energy savings	\$245,000
Roof Replacement	South Bldg Elkhorn	Improve efficiency and energy savings	\$150,000
Corridor and Atrium Upgrade	North Bldg Elkhorn	Improve appearance, lighting efficiency and energy savings	\$125,000
Parking Lot Repair	Grounds Kenosha	Repair and resurface parking lots	\$100,000
AC Expansion Criminal Justice Classrooms	T113 – Academic Bldg Kenosha	Provide HVAC for classrooms	\$90,000
Site Repairs	Campus Elkhorn	Parking lot and walkway repairs.	\$80,000
Exterior Lighting	South Bldg & Courtyard Kenosha	Improve and increase safety and security	\$55,000
Fire Alarm Upgrades	Campus Kenosha	Upgrade fire alarms / improve quality of safety	\$50,000
Science Lab Showers	Tech Bldg Racine	Increase safety and security in lab	\$50,000
Building Automation System	iMET Center Sturtevant	Installation of digital controls to Improve efficiency and energy savings	\$50,000
Cosmetology Cabinets, Counter Tops, Light Fixtures	Racine Tech Building	Improve appearance and functionality of cosmetology classroom/lab	\$45,000
Clerestory Masonry Wall	South Bldg Elkhorn	Improve appearance of exterior	\$40,000
Roof – Reflash Perimeters	Racine Bldg Racine	Improve efficiency and energy savings	\$36,000
Surveillance System Upgrade	Racine/iMET	Improve and increase safety and security	\$30,000



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

Description	Location	Need	Estimated Budget
HVAC Network Closet	Campus Racine	Provide HVAC to computer equipment	\$30,000
Emergency Shower	496 McCanna Pkwy Burlington	Increase safety and security in lab	\$30,000
Signage	Campus Elkhorn	Improve site identification / increase communication	\$25,000
Signage	Campus Kenosha	Improve site identification / increase communication	\$25,000
HVAC Network Closet	Academic Bldg Kenosha	Provide HVAC / climate control to computer equipment	\$25,000
Landscaping Project	Campus Kenosha	Improve exterior appearance	\$25,000
Concrete & Refractory Repairs	Burn Building Kansasville	Improve exterior appearance	\$22,000
Sewer Ejector	Lincoln Bldg Racine	Replace obsolete plumbing system	\$20,000
Strainers	Tech Bldg Tower Racine	Replace obsolete plumbing system	\$20,000
Geo HVAC System	Ctr for Sustainable Living	Improve efficiency and energy savings	\$15,000
Family Room	Lake Bldg Racine	Provide private area for personal use by students and guests.	\$10,000

Fiscal Year 2013-2014

Facility Lease Agreement

Description	Location	Need	Estimated Budget
Brookside Health Ctr	Joint project w/Kenosha County Kenosha	Partnership with Kenosha County in the development of a clinical laboratory site for health programs	TBD

Expansion

Description	Location	Need	Estimated Budget
Law Enforcement Academy Facility	TBD	New facility to support law enforcement academy including the following: <ul style="list-style-type: none"> - Driving course - Shooting range - Scenario training Special customized training	\$12,000,000
Health and Hospitality Programs Building	Elkhorn	New facility for health related programs.	\$8,000,000



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

Description	Location	Need	Estimated Budget
Administration Center for IT and LID	Administration Ctr Kenosha	Expand current administration center to consolidate functions into one space to improve efficiency; Currently, IT and LID staff are located in facilities separate from the other administrative staff	\$3,000,000
Faculty Center	Between Tech & Racine Bldgs Racine	Expansion for faculty offices	\$2,000,000
Conference Center Front Foyer	Conference Center Kenosha	Expansion to Madrigrano Conference Center for provide a main entrance to the facility to accommodate large functions	\$500,000

Remodeling

Description	Location	Need	Estimated Budget
Rehab	South Building Elkhorn	Remodel and refurbish Elkhorn South Building that is 42 years old	\$4,500,000
Conference Center	Conference Center Kenosha	Remodel Madrigrano Conference Center to provide for breakout rooms, equipment storage, and improved functionality	\$2,500,000
Rehab	Lincoln Bldg Racine	Remodel and refurbish 45-year-old building including restrooms, offices and development of a Water Institute in partnership with the City of Racine	\$2,000,000
SS Visitor Parking Lot & Entrance	Academic Building Kenosha	Increase visitor parking and improve access to student success	\$180,000
Restroom Refurbishment	Academic Building Kenosha	Refurbish out-of-date restroom to improve appearance and functionality	\$130,000
Office	T134, Academic Bldg Kenosha	Improve interior appearance	\$20,000

Repairs

Description	Location	Need	Estimated Budget
Building Automation System Digital Controls	Campus Wide Racine	Improve efficiency and energy savings	\$325,000
Roof	Lake Bldg Racine	Repair and replace roof	\$325,000
Building Automation Systems	Academic Bldg Kenosha	Improve efficiency and energy savings.	\$300,000



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

Description	Location	Need	Estimated Budget
Elevators Upgrade	Technical Building Racine	Upgrade / repair and improve appearance of interior	\$300,000
AHU – Student Life Ctr	Lake Bldg Racine	HVAC replacement to increase energy savings	\$250,000
Electric Panels	Tech Bldg Racine	Update electrical service	\$190,000
Flooring Upgrade	2 nd Flr, Racine Bldg Racine	Refurbish and upgrade to improve appearance	\$180,000
Flooring Upgrade	1 st Flr, Racine Bldg Racine	Refurbish and upgrade to improve appearance	\$150,000
Remove Hwy. 142 Overpass	Burlington	Improve safety and increase security, improve exterior appearance	\$150,000
Electrical Substation	Racine	Update electrical service	\$130,000
South Parking Lot Resurface	Kenosha	Repair and resurface parking lot	\$120,000
Sewage Line Increase to 8 inches	Lake to Lincoln Bldgs Racine	Replace plumbing system	\$100,000
Replace Original Rooftop Units	HERO Center Burlington	HVAC replacement to increase energy savings	\$90,000
Air Conditioning Expansion	T115, Academic Bldg Kenosha	Improve climate control	\$90,000
Air Conditioning	2 nd Flr Classrooms, Lake Bldg, Racine	Improve climate control	\$85,000
EOC Generator	HERO Ctr Burlington	Emergency generator	\$80,000
Lower Roof	Conference Ctr Kenosha	Repair and replace roof	\$80,000
Flooring	Bioscience Bldg Kenosha	Improve appearance	\$75,000
Exterior Sealant	Racine Bldg Racine	Repair building exterior	\$75,000
Exterior Lighting	West / North Campus Kenosha	Improve safety & efficiency, increase security, improve exterior appearance	\$55,000
Fire Alarm	Campus Kenosha	Upgrade alarms / improve quality of safety	\$50,000
Lighting Upgrade	High Bay & Lobby iMET Center	Improve efficiency and interior appearance	\$50,000
Exterior Sealant	Lincoln Bldg Racine	Repair building exterior	\$45,000
Emergency Call Boxes	Racine Campus (2) iMET Center (1)	Improve and increase safety and security	\$35,000
Pipe Insulation	Campus Racine	Improve efficiency and energy savings	\$30,000
Signage	Campus Racine	Improve site identification / increase communication	\$25,000
Signage	Campus Elkhorn	Improve site identification / increase communication	\$25,000
Signage	Campus Kenosha	Improve site identification / increase communication	\$25,000



Strategic Facility Planning Guide Fiscal Years 2012-13, 2013-14, 2014-15 Kenosha, Racine and Walworth Counties

Description	Location	Need	Estimated Budget
HVAC - Network Closet	Academic Bldg Kenosha	Provide HVAC / climate control to computer equipment	\$25,000
Landscaping Project	Kenosha Campus Wide	Improve exterior appearance	\$25,000
Annual Repairs	Ctr for Sustainable Living	Improve efficiency, energy savings and appearance	\$10,000
Countertops	Bioscience Bldg Kenosha	Improve appearance	\$10,000

Fiscal Year 2014-2015

Expansion

Description	Location	Need	Estimated Budget
Student Commons/Bookstore	Academic Bldg Kenosha	Expansion for bookstore and student commons	\$2,000,000

Remodeling

Description	Location	Need	Estimated Budget
Learning Success Ctr	Kenosha (incl. GS office move and Int. Design)	Remodel space for tutoring, GED and Adult Basic Education	\$800,000
Lecture Rooms (4)	Lake Bldg Racine	Remodel existing classrooms to improve functionality	\$250,000
Restroom 2 nd Floor	Academic Bldg Kenosha	Refurbish out-of-date restroom to improve appearance and functionality	\$120,000

Repairs

Description	Location	Need	Estimated Budget
Fire Sprinkler System	Lake, Tech & Lincoln Bldgs Racine	Improve safety and code compliance	\$1,500,000
Chiller Replacement	North Bldg Elkhorn	Improve efficiency and energy savings	\$700,000
HVAC Replacement	Alternative High School Elkhorn	HVAC replacement to increase energy savings	\$300,000
Corridor Flooring	Campus Racine	Improve appearance	\$250,000



Strategic Facility Planning Guide

Fiscal Years 2012-13, 2013-14, 2014-15

Kenosha, Racine and Walworth Counties

Description	Location	Need	Estimated Budget
High Roof	Conference Ctr Kenosha	Repair and replace roof	\$220,000
Parking Lot	West Kenosha	Repair and resurface parking lot	\$200,000
Roof	Racine Bldg Racine	Repair and replace roof	\$200,000
Doors/Frames Stripping & Painting	Campus Wide Racine	Improve appearance	\$200,000
Electrical Panel Boards	Lake & Lincoln Bldgs Racine	Update electrical service	\$150,000
Elevator Upgrade	Lake Building Racine	Repair and improve appearance of interior	\$150,000
Elevator Upgrade	Racine Building Racine	Repair and improve appearance of interior	\$150,000
Wireless Clocks	Racine Campus iMET Ctr	Update clock system	\$100,000
Sewer Separation	Lake to Lincoln Bldg Racine	Replace plumbing system	\$100,000
Air Conditioning	T119, Academic Bldg Kenosha	Improve climate control	\$90,000
Exterior Sealant	Lake Bldg Racine	Repair building exterior	\$90,000
Green Roof	Tech Bldg Racine	Replace Tech Building plaza roof structure.	\$80,000
Carpet	LRC Kenosha	Improve interior appearance	\$75,000
Service Lot	West Wall, Lake Bldg Racine	Repair building exterior	\$50,000
Fire Alarm	Campus Kenosha	Upgrade fire alarms/improve quality of safety	\$50,000
Exterior Lighting	Campus Kenosha	Improve safety / security and increase energy savings	\$50,000
Emergency Call Boxes	Racine Campus and iMET Center	Improve safety and increase security	\$35,000
Signage	Campus Racine	Improve site identification / increase communication	\$25,000
Signage	Campus Elkhorn	Improve site identification / increase communication	\$25,000
Signage	Campus Kenosha	Improve site identification / increase communication	\$25,000
Landscape Project	Campus Kenosha	Improve exterior appearance	\$25,000
Network Closet HVAC	Campus Kenosha	Improve climate control	\$25,000
Annual Repairs	Center for Sustainable	Improve efficiency, energy savings and appearance	\$10,000

V. CITIZEN COMMENTS

- A. The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

VI. Chairperson's Report

- A. Meeting Evaluation
- B. Foundation Update
- C. District Boards' Goals
- D. Business and Industry Equipment Donation

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

**CHAIRPERSON’S REPORT
Meeting Evaluation**

Summary: Results of the meeting evaluation survey for the August 16, 2012 meeting will be discussed.

Governance Process: Policy 1.1 – Governance Commitment
Board Liaison: Ram Bhatia

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Foundation Update

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Ram Bhatia

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X _____
Discussion _____

CHAIRPERSON'S REPORT District Boards' Goals

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Ram Bhatia

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Business and Industry Equipment Donation

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Ram Bhatia

VII. President's Report

- A. The Road Ahead: Restoring Wisconsin's Workforce Development
- B. Facility Planning – Study Update
- C. International Programming

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT

The Road Ahead: Restoring Wisconsin's Workforce Development

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT’S REPORT
Facility Planning – Study Update

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT International Programming

Policy/Ends Statement: Policy 2.1

VIII. OPERATIONAL AGENDA

A. Action Agenda

1. Resolution

- a) F-2012-2013 B.1 - Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series F-2012-2013B

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call X
Action _____
Information _____
Discussion _____

RESOLUTION NO. F-2012-2013B.1 RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PROMISSORY NOTES, SERIES F-2012-2013B IN AN AMOUNT NOT TO EXCEED \$1,500,000

Summary of Item: The Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2012-2013B; in the principal amount of \$1,500,000; \$1,000,000 for the public purpose of financing building remodeling and improvement projects and \$500,000 for the public purpose of financing the acquisition of movable equipment. This borrowing is included in the 2012-13 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Attachments: Resolution No. F-2012-2013B.1

Ends Statements and/or
Executive Limitations: Section 3 - Executive Limitations
Policy 3.5 - Financial Condition

Staff Liaison: Mark W. Zlevor

ROLL CALL

Todd Battle	_____	Jenny Trick	_____
Gary Olsen	_____	Roger Zacharias	_____
Scott Pierce	_____	Pamela Zenner-Richards	_____
Leslie Scherrer	_____	Ram Bhatia	_____
Neville Simpson	_____		

Resolution No. F-2012-2013B.1

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012-13B, OF
GATEWAY TECHNICAL COLLEGE DISTRICT, WISCONSIN

WHEREAS, Gateway Technical College District, Wisconsin (the “District”) is presently in need of \$1,000,000 for the public purpose of financing building remodeling and improvement projects and \$500,000 for the public purpose of financing the acquisition of movable equipment; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,000,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$500,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in the aggregate principal amount of \$1,500,000 and designated “General Obligation Promissory Notes, Series 2012-2013B” (the “Notes”), the proceeds of which shall be used for the purposes specified above in the amounts authorized for those purposes.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of these resolutions to be given to the electors of the District by publishing notices thereof in the Elkhorn Independent, Kenosha News and Journal Times, the official District newspapers published and having general circulation in the District, which newspapers are found and determined to be likely to give notice to the electors, such notices to be in substantially the forms set forth on Exhibits A and B hereto.

Section 3. Official Statement. The District Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted this 20th day of September, 2012

Ram Bhatia
Chairperson

Attest:

Gary Olsen
Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Gateway Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on September 20, 2012, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,000,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 3520 30th Avenue, Kenosha, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated September 20, 2012.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Gateway Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on September 20, 2012, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said resolution is on file in the District Office, 3520 30th Avenue, Kenosha, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated September 20, 2012.

BY ORDER OF THE DISTRICT BOARD

District Secretary

VIII. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
 - a) Financial Statement and Expenditures over \$2,500
 - b) Cash and Investment Schedules
2. Personnel Report
3. Annual Procurement Review
4. Grant Awards
5. Approval of Bid
 - a) Bid #1390 - iMET Center Low Voltage
6. Contracts for Instructional Delivery
7. Advisory Committee Activity Report
8. Board Policy Monitoring Report

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

FINANCIAL STATEMENT AND EXPENDITURES OVER \$2,500

Summary of Item: Summary of revenue and expenditures as of **8/31/12**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Mark W. Zlevor

09/11/12

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/12**

<u>COMBINED FUNDS</u>	2012-13 APPROVED BUDGET	2012-13 WORKING BUDGET	2012-13 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 59,436,000	\$ 59,436,000	\$ 37	0.00%
STATE AIDS	9,001,464	9,001,464	1,574,275	17.49%
STATUTORY PROGRAM FEES	18,371,000	18,371,000	9,878,558	53.77%
MATERIAL FEES	920,000	920,000	441,232	47.96%
OTHER STUDENT FEES	3,035,000	3,035,000	1,432,036	47.18%
INSTITUTIONAL	9,413,900	9,413,900	2,152,631	22.87%
FEDERAL	46,341,216	46,341,216	4,877,652	10.53%
OTHER RESOURCES	<u>12,000,000</u>	<u>12,000,000</u>	<u>6,370,000</u>	53.08%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 158,518,580</u></u>	<u><u>\$ 158,518,580</u></u>	<u><u>\$ 26,726,421</u></u>	16.86%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 61,807,936	\$ 61,807,936	\$ 8,284,113	13.40%
INSTRUCTIONAL RESOURCES	1,352,000	1,352,000	193,025	14.28%
STUDENT SERVICES	61,260,086	61,260,086	6,636,834	10.83%
GENERAL INSTITUTIONAL	10,975,998	10,975,998	2,310,844	21.05%
PHYSICAL PLANT	23,538,000	23,538,000	3,617,698	15.37%
AUXILIARY SERVICES	600,000	600,000	36,345	6.06%
PUBLIC SERVICES	<u>359,560</u>	<u>359,560</u>	<u>51,463</u>	14.31%
TOTAL EXPENDITURES	<u><u>\$ 159,893,580</u></u>	<u><u>\$ 159,893,580</u></u>	<u><u>\$ 21,130,322</u></u>	13.22%
EXPENDITURES BY FUNDS:				
GENERAL	\$77,766,000	\$77,766,000	\$11,153,766	14.34%
SPECIAL REVENUE - OPERATIONAL	8,034,580	8,034,580	729,771	9.08%
SPECIAL REVENUE - NON AIDABLE	50,793,000	50,793,000	5,820,827	11.46%
CAPITAL PROJECTS	14,325,000	14,325,000	3,355,188	23.42%
DEBT SERVICE	8,375,000	8,375,000	34,425	0.41%
ENTERPRISE	<u>600,000</u>	<u>600,000</u>	<u>36,345</u>	6.06%
TOTAL EXPENDITURES	<u><u>\$ 159,893,580</u></u>	<u><u>\$ 159,893,580</u></u>	<u><u>\$ 21,130,322</u></u>	13.22%

09/11/12

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/12**

<u>GENERAL FUND</u>	2012-13 APPROVED BUDGET	2012-13 WORKING BUDGET	2012-13 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 48,830,000	\$ 48,830,000	\$ 37	0.00%
STATE AIDS	5,100,000	5,100,000	1,572,713	30.84%
STATUTORY PROGRAM FEES	18,371,000	18,371,000	9,878,558	53.77%
MATERIAL FEES	920,000	920,000	441,232	47.96%
OTHER STUDENT FEES	1,845,000	1,845,000	848,222	45.97%
INSTITUTIONAL	2,530,000	2,530,000	266,565	10.54%
FEDERAL REVENUE	5,000	5,000	1,446	
OTHER RESOURCES	<u>165,000</u>	<u>165,000</u>	<u>-</u>	0.00%
	<u><u>\$ 77,766,000</u></u>	<u><u>\$ 77,766,000</u></u>	<u><u>\$ 13,008,773</u></u>	16.73%

EXPENDITURES BY FUNCTION:

INSTRUCTIONAL	\$ 51,953,000	\$ 51,953,000	\$ 7,152,576	13.77%
INSTRUCTIONAL RESOURCES	1,302,000	1,302,000	183,404	14.09%
STUDENT SERVICES	9,008,000	9,008,000	943,034	10.47%
GENERAL INSTITUTIONAL	7,840,000	7,840,000	1,877,940	23.95%
PHYSICAL PLANT	<u>7,663,000</u>	<u>7,663,000</u>	<u>996,812</u>	13.01%
	<u><u>\$ 77,766,000</u></u>	<u><u>\$ 77,766,000</u></u>	<u><u>\$ 11,153,766</u></u>	14.34%

09/11/12

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/12**

<u>SPECIAL REVENUE -OPERATIONAL FUND</u>	2012-13 APPROVED BUDGET	2012-13 WORKING BUDGET	2012-13 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 2,286,000	\$ 2,286,000	\$ -	0.00%
STATE AIDS	1,179,964	1,179,964	-	0.00%
INSTITUTIONAL	44,400	44,400	372,814	839.67%
FEDERAL	<u>4,524,216</u>	<u>4,524,216</u>	<u>30,099</u>	0.67%
	<u>\$ 8,034,580</u>	<u>\$ 8,034,580</u>	<u>\$ 402,913</u>	5.01%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 5,854,936	\$ 5,854,936	\$ 512,995	8.76%
STUDENT SERVICES	1,388,086	1,388,086	121,086	8.72%
GENERAL INSTITUTIONAL	456,998	456,998	44,227	9.68%
PUBLIC SERVICES	<u>334,560</u>	<u>334,560</u>	<u>51,463</u>	15.38%
	<u>\$ 8,034,580</u>	<u>\$ 8,034,580</u>	<u>\$ 729,771</u>	9.08%

09/11/12

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/12**

<u>SPECIAL REVENUE-NON AIDABLE FUND</u>	2012-13 APPROVED BUDGET	2012-13 WORKING BUDGET	2012-13 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 2,536,500	\$ 2,536,500	\$ 1,562	0.06%
OTHER STUDENT FEES	930,000	930,000	514,716	55.35%
INSTITUTIONAL	5,519,500	5,519,500	1,148,429	20.81%
FEDERAL	<u>41,807,000</u>	<u>41,807,000</u>	<u>4,846,107</u>	11.59%
	<u>\$ 50,793,000</u>	<u>\$ 50,793,000</u>	<u>\$ 6,510,814</u>	12.82%
EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 50,114,000	\$ 50,114,000	\$ 5,524,747	11.02%
GENERAL INSTITUTIONAL	<u>679,000</u>	<u>679,000</u>	<u>296,080</u>	43.61%
	<u>\$ 50,793,000</u>	<u>\$ 50,793,000</u>	<u>\$ 5,820,827</u>	11.46%

09/11/12

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/12**

<u>CAPITAL PROJECTS FUND</u>	2012-13 APPROVED BUDGET	2012-13 WORKING BUDGET	2012-13 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ -	\$ -	\$ -	
STATE AIDS	20,000	20,000	-	0.00%
INSTITUTIONAL	925,000	925,000	162,090	17.52%
FEDERAL	5,000	5,000	-	0.00%
OTHER RESOURCES	12,000,000	12,000,000	6,370,000	53.08%
	<u>\$ 12,950,000</u>	<u>\$ 12,950,000</u>	<u>\$ 6,532,090</u>	50.44%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 4,000,000	\$ 4,000,000	\$ 618,542	15.46%
INSTRUCTIONAL - RESOURCES	50,000	50,000	9,621	19.24%
STUDENT SERVICES	750,000	750,000	47,967	6.40%
GENERAL INSTITUTIONAL	2,000,000	2,000,000	92,597	4.63%
PHYSICAL PLANT	7,500,000	7,500,000	2,586,461	34.49%
PUBLIC SERVICE	25,000	25,000	-	0.00%
	<u>\$ 14,325,000</u>	<u>\$ 14,325,000</u>	<u>\$ 3,355,188</u>	23.42%

09/11/12

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/12**

<u>DEBT SERVICE FUND</u>	2012-13 APPROVED BUDGET	2012-13 WORKING BUDGET	2012-13 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 8,275,000	\$ 8,275,000	\$ -	0.00%
INSTITUTIONAL	<u>100,000</u>	<u>100,000</u>	<u>115,062</u>	115.06%
	<u>\$ 8,375,000</u>	<u>\$ 8,375,000</u>	<u>\$ 115,062</u>	1.37%
EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	\$ 8,375,000	\$ 8,375,000	\$ 34,425	0.41%
	<u>\$ 8,375,000</u>	<u>\$ 8,375,000</u>	<u>\$ 34,425</u>	0.41%

09/11/12

**GATEWAY TECHNICAL COLLEGE
2012-13 SUMMARY OF REVENUE & EXPENDITURES AS OF 8/31/12**

<u>ENTERPRISE FUND</u>	2012-13 APPROVED BUDGET	2012-13 WORKING BUDGET	2012-13 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	260,000	260,000	69,098	
INSTITUTIONAL	295,000	295,000	87,671	29.72%
FEDERAL	-	-	-	
	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 156,769</u>	26.13%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 36,345</u>	6.06%
	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 36,345</u>	6.06%

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Mark W. Zlevor

GATEWAY TECHNICAL COLLEGE
MONTHLY CASH RECONCILIATION
FOR THE MONTH ENDING JULY 31, 2012

Cash Balance June 30, 2012	\$14,284,781.02
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PLUS:

Cash Receipts	14,488,561.29
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\$28,773,342.31

LESS:

Disbursement:

Payroll	3,920,378.73	
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Accounts Payable	<u>6,613,188.31</u>	<u>10,533,567.04</u>
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Cash Balance July 31, 2012	<u>\$18,239,775.27</u>
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DISPOSITION OF FUNDS

Cash in Bank	-\$112,694.38
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Cash In Transit	65,154.70
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Investments	18,282,799.95
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Petty Cash	<u>4,515.00</u>
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TOTAL: July 31, 2012	<u>\$18,239,775.27</u>
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GATEWAY TECHNICAL COLLEGE

MONTHLY INVESTMENT REPORT

JULY 2012 - JUNE 2013

	Investments At Beginning Of Month	Investments At End Of Month	Change In Investments For Month	Investments Income For Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-12	\$ 13,580,666	\$ 18,282,800	\$ 4,702,134	\$ 2,134	\$ 2,134	0.15
AUGUST	-	-	-	-	-	
SEPTEMBER	-	-	-	-	-	
OCTOBER	-	-	-	-	-	
NOVEMBER	-	-	-	-	-	
DECEMBER	-	-	-	-	-	
January-13	-	-	-	-	-	
FEBRUARY	-	-	-	-	-	
MARCH	-	-	-	-	-	
APRIL	-	-	-	-	-	
MAY	-	-	-	-	-	
JUNE	-	-	-	-	-	

INVESTMENT SCHEDULE

July 31, 2012

<u>NAME OF BANK/INST</u>	<u>DATE INVESTED</u>	<u>DATE OF MATURITY</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PRESENT STATUS</u>
LOCAL GOV'T POOL	Various	Open	\$ 9,801,669	0.15	OPEN
WELLS FARGO	Various	Open	<u>\$ 8,481,131</u>	0.15	OPEN
		TOTAL	<u>\$ 18,282,800</u>		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

**Employment Approvals: New Hires
Promotions
Resignations
Termination
Employment Approvals: Casual, Non-Instructional**

**Ends Statements and/or Executive Limitations:
Section 3: Executive Limitations
Policy 3.3 - Compensation & Benefits**

Staff Liaison: William Whyte

**PERSONNEL REPORT
SEPTEMBER 2012**

EMPLOYMENT APPROVALS: NEW HIRE

Kari Aiello, Instructor Marketing, Business & IT; Kenosha; Annual Salary: \$67,750.00; effective September 4, 2012

Kelly Brand, Instructor Administrative Professional/Office Assistant, Business & Information Technology; Racine; Annual Salary: \$71,705; effective January 10, 2013

Anthony Brkovic, Culinary Arts Technical Assistant, Service Occupations; Racine; Annual Salary: \$32,544 (40 week position); effective August 20, 2012

Madeline A. Carrera, Service Learning Coordinator, Academic & Campus Affairs; Kenosha; average 20 hours per week @ \$24.25; effective August 27, 2012

Colleen Connolly, Instructor Communications, General Studies; Kenosha; Annual Salary: \$65,000; effective September 4, 2012

Jeremy Dutton, Instructor CNC, MET; Racine; Annual Salary: \$56,269.00; effective September 4, 2012

Kevin Gerou, Academic Advisor, Student Development; Kenosha; Annual Salary: \$62,000; effective August 28, 2012

Jessica A. Gleason, Instructor Communications, General Studies; Kenosha; Annual Salary: \$57,129; effective September 4, 2012

Andrew Goodman, Academic Advisor, Student Development; Elkhorn; Annual Salary: \$66,000; effective August 6, 2012

James D. Gray, Center for Sustainable Living Manager, Community & Government Relations; Kenosha; Annual Salary: \$26,500; effective August 29, 2012

Jean Grevenow, Institutional Effectiveness Associate, Research, Planning, & Development; Kenosha; 20-39 hours per week @ \$23.03; effective August 27, 2012

Amanda Hruzek, Academic Advisor, Student Development; Elkhorn; Annual Salary: \$55,000; effective August 6, 2012

Wendy Klemp, Instructor IT Computer Support Specialist, Business & Information Technology; Kenosha; Annual Salary: \$65,765; effective September 4, 2012

Mark A. Lange, Instructor Accounting, Business & Information Technology; Racine; Annual Salary: \$83,808; effective September 4, 2012

Bao Lee, New Student Specialist, Admissions; Kenosha; Annual Salary: \$52,333; effective August 6, 2012

EMPLOYMENT APPROVALS: NEW HIRE (CONTINUED)

Shayla Malone, Health Professions Occupation Program Specialist, Health Occupations; Kenosha; Annual Salary: \$54,246.40; effective August 27, 2012

Desmar McDuffie, Sr., New Student Specialist, Admissions; Racine; Annual Salary: \$52,333; effective August 6, 2012

Jennifer McLean, Instructor Marketing, Business & IT; Racine; Annual Salary: \$77,500.00; effective September 4, 2012

Lisa M. Packard, Instructor Communication, General Studies; Racine; Annual Salary: \$60,000; effective September 4, 2012

Neil Petersen, Instructor CNC Machining, WEDD; Racine; Annual Salary: \$56,269; effective August 20, 2012

Barbara Robers, Nursing Skills Lab Assistant, Health Occupations; Kenosha; Annual Salary: \$64,651; effective August 20, 2012

Sandra Robinson, Instructor Information Technology, Business & Information Technology; Racine; Annual Salary: \$65,300; effective September 4, 2012

Michael Schuck, Instructor Environmental (Water) Technology, Manufacturing, Engineering & Technology; Racine; Annual Salary: \$75,000; effective September 4, 2012

Sara L. Skowronski, Instructor Business Management, Business & Information Technology; Elkhorn; Annual Salary: \$76,967; effective September 4, 2012

Maria S. Torres, Academic Advisor, Student Development; Elkhorn; Annual Salary: \$62,000; effective August 6, 2012

Sherry Tucker, Instructor Barber/Cosmetology, Service Occupations; Racine; Annual Salary: \$54,055; effective September 4, 2012

Christine Tutlewski, Associate Dean Developmental Education, Developmental Education; Kenosha; Annual Salary: \$75,000; effective August 20, 2012

Edwardo Vargas III, Academic Advisor, Student Development; Kenosha; Annual Salary: \$55,000; effective August 6, 2012

Juan C. Veloz, Paraprofessional II, Developmental Education; Kenosha; Annual Salary: \$38,521.60; effective September 5, 2012

Luis Villalobos, Instructor Culinary Arts, Service Occupations; Racine; Annual Salary: \$54,055; effective September 4, 2012

EMPLOYMENT APPROVALS: NEW HIRE (CONTINUED)

Jennifer Wiemero, Instructor Learning Success Center, Developmental Education; Elkhorn; Annual Salary: \$59,500; effective September 4, 2012

Dwayne Windham, Academic Advisor, Student Development; Racine; Annual Salary: \$62,000; effective August 6, 2012

Barbara Yousefian, Instructor Special Needs, Special Needs; Kenosha; Annual Salary: \$76,000; effective September 4, 2012

Paul Zenisek, Instructor AODA/Human Services, Service Occupations; Racine; Annual Salary: \$70,400; effective September 4, 2012

PROMOTIONS

Janet Days, Academic Advisor, Student Development; Racine; Annual Salary: \$62,000; previously Multicultural Program Coordinator, effective August 6, 2012

Michelle Nevarez-Larkin, Academic Advisor, Student Development; Racine; Annual Salary: \$62,000; previously Health Professions Occupation Program Specialist, effective August 6, 2012

Yoceline Vargas, Academic Advisor, Student Development; Kenosha; Annual Salary: \$55,677; previously Enrollment Services Associate, effective August 6, 2012

RESIGNATIONS

Jennifer Brosek, WISPALS Consortium Coordinator, Library; Kenosha; effective August 24, 2012

Scott Gehrig, Computer & Multimedia Technician, LID; Racine; effective August 17, 2012

Jeffrey High, Instructor Accounting, Business & Information Technology; Kenosha; effective May 9, 2012

Sylvia Linton, Library Instruction & Reference Specialist, Library; Elkhorn; effective September 5, 2012

Eugene Parks, Counselor, Student Development; Racine; effective August 3, 2012

TERMINATION

Jeanette Krukar, Instructor Psychology, General Studies; Racine; Unpaid Leave of Absence Expired; effective August 10, 2012

EMPLOYMENT APPROVALS: CASUALS, NON-INSTRUCTIONAL

Name	Assignment	Supervisor
Joas, Sarah	Federal Work Study	Flynn, G.
Kerr, Janet		
Ortiz, Armando		
Barrera, Carlos	Federal Work Study	Frazier, B.
Berg, Andrea		
Kole, Steve		
Hamilton, Jacqueline	Federal Work Study	Simmons, T.
McCluskey, Linea	Casual	
Henningfeld, Colleen	Casual	Skewes, D.
Malone, Jordan	Casual	Thompson, S.
McGee, Leanna	Casual	Pinson, J.
Rodriguez, C.	Federal Work Study	Koukari, R.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

ANNUAL PROCUREMENT REVIEW

Summary of Item: A review of FY 2012 procurements over \$25,000 by vendor was conducted, in accordance with Wisconsin Administrative Code TCS 6.05 (2)(h). A summary of purchases is attached and highlights of the review are as follows:

FY 2012 purchases were reviewed to identify vendors for which annual purchases exceeded \$25,000. Based on the review, the College will undertake a competitive selection process for goods and services if the purchase volume is expected to exceed \$50,000 during the succeeding fiscal year.

The administration recommends approval of the report as required in Wisconsin Administrative Code TCS 6.05(2)(h).

Attachment: Overview Report

**Ends Statement,
Executive Limitations
and/or WI Administrative
Code Compliance:** Governance Commitment Policy 1.1(d)
Financial Condition Policy 3.5(c)
Wisconsin Administrative Code TCS 6.05 (2)(h)
Annual review. Require an annual review, based on a report that aggregates multiple purchases of similar goods, supplies, and services of all procurements made under pars. (f) and (g), to determine if a more competitive procurement process should be used in succeeding years. The district board shall take formal action on this report and such action shall be reflected in the district board's proceedings.

Staff Liaison: Mark W. Zlevor

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FY 2011-12 - to date 3/30/12 - Procurement Review

<u>Vendor</u>	<u>Check amount</u>	<u>Pcard amount</u>	<u>Total</u>	<u>Description</u>
1984 System (American Data)	\$25,000.00		\$25,000.00	Sole source, WTCS approved, ECS, nursing assistant
Absolute Construction	\$577,687.36		\$577,687.36	Bid 1338, 1355, 1362
Acquia, Inc.	\$52,364.11		\$52,364.11	Sole source, Drupal software
ACT	\$28,516.50		\$28,516.50	Sole source, COMPASS tests
Adams Outdoor Advertising	\$28,975.28		\$28,975.28	Sole source - Billboard advertising for Racine and Kenosha
Adaptive Planning	\$44,888.00		\$44,888.00	5 year renewal for software, expensed at \$8578/yr.
Airgas	\$21,197.74	\$42,826.69	\$64,024.43	SciQuest - E&I contract
Allen J. Pearson	\$27,748.95		\$27,748.95	A.I.T.P. club expenses
Amazon		\$62,810.37	\$62,810.37	Books and miscellaneous
American Council on Education		\$36,855.00	\$36,855.00	Sole source - GED testing
Apple		\$90,102.65	\$90,102.65	WSCA contract 11-20400-500 - A66306
Assessment Tech. Inst. (ATI)		\$106,091.50	\$106,091.50	Requested that purchasing consortium do cooperative RFP - penalized on last audit
Automated Logic Corp.	\$706.00	\$32,819.00	\$33,525.00	Sole source - HERO Center controls
AVP/Kenosha Aviation		\$25,490.57	\$25,490.57	Aviation gas
Badger Press	\$29,654.33		\$29,654.33	RFP 1375
Badger High School	\$15,012,623.00		\$15,012,623.00	Instructor fees
Bane Nelson	\$195,219.50	\$31,779.75	\$226,999.25	Bid 1331 - \$116,288.44, 3 quotes on \$12,940.00, balance no quotes - M. Carney approved no bid, but need 3 quotes on everything
BEPG	\$34,074.16		\$34,074.16	Partner in Diagnostics Training grant through ACE
Blackboard	\$246,514.00		\$246,514.00	Sole source, licensing continuation
Bobcat Plus	\$26,328.62		\$26,328.62	Bid 1364
Bruce Company	\$1,500.00	\$25,533.44	\$27,033.44	RFP 1320
Bubrick's Complete Office	\$374.00	\$760,665.49	\$761,039.49	UW #10-5665, state #15-42500-601, National IPA
Burlington Area School District	\$357,452.65		\$357,452.65	Lease of building
C & D Landscaping		\$36,910.02	\$36,910.02	RFP 1314 - Snow plowing
Cablecom	\$535,020.53	\$47,211.84	\$582,232.37	State contract #406645
Cal-Ray		\$46,685.00	\$46,685.00	Used equipment
Camosy	\$137,827.00		\$137,827.00	Bid 1341 and 1346
Carahsoft Technology		\$53,750.00	\$53,750.00	GSA contract #GS-35F0119Y
CardSmith	\$109,697.06		\$109,697.06	Bid 1361
CDWG		\$280,289.44	\$280,289.44	SciQuest - various contracts
Christiansen Aviation	\$143,400.00		\$143,400.00	Bid 1217
Cicchini Asphalt Paving	\$53,905.40		\$53,905.40	Bid 1335 and 1337
City of Elkhorn Light & Water	\$111,496.71		\$111,496.71	Utility - sole source
City of Kenosha	\$31,773.78		\$31,773.78	Storm water fee and land lease
Cloudpath Networks	\$31,492.00		\$31,492.00	RFP 1358
CommunicationLink		\$42,717.00	\$42,717.00	RFP 1333
Computer Aided Technologies		\$33,517.23	\$33,517.23	Sole source - 3D printer
CSI Media		\$34,760.30	\$34,760.30	Masterclass schedule, Good News, etc - No longer print class schedules
DWD-UI	\$85,202.02		\$85,202.02	Unemployment insurance
Dan Bowser (Fairlead Consulting)	\$40,312.50		\$40,312.50	RFP 1332
Dascom	\$59,412.84	\$3,100.00	\$62,512.84	Bid 1359
Datatel	\$251,004.00		\$251,004.00	Sole source - licensing & upgrade of existing systems
Delta Dental	\$60,709.44		\$60,709.44	RFP 1351
Digital Imaging Group (Print Center)		\$38,697.00	\$38,697.00	RFP 1357
Districts Mutual insurance	\$453,736.02		\$453,736.02	Insurance premiums
Donaldson Company	\$38,811.35		\$38,811.35	RA welding dust colletion system - No bid
Eagle Training Services	\$88,950.00	\$21,950.00	\$110,900.00	RFP 1360
Ebsco Information Services	\$72,665.45		\$72,665.45	UW Contract 09-2229
Elkhorn Area School District	\$77,417.56		\$77,417.56	Instructor fees
Elkhorn Chemical		\$38,609.97	\$38,609.97	RFP 1349 for \$10,773.50, balance misc. janitorial supplies

<u>Vendor</u>	<u>Check amount</u>	<u>Pcard amount</u>	<u>Total</u>	<u>Description</u>
Enterprise Lighting	\$36,542.51		\$36,542.51	Sole source - LED Lighting
Ex Libris	\$98,473.24		\$98,473.24	WISpals chargebacks
Express Services	\$33,502.64		\$33,502.64	Temporary help
Films Media Group	\$80,362.14		\$80,362.14	WisPals subscriptions - chargebacks
Fisher Scientific		\$26,950.71	\$26,950.71	SciQuest - Provista contract #MR91000
Fluid Power Training	\$76,170.00		\$76,170.00	RFP 1353 and RFP 1371
Floortech of Racine		\$25,143.01	\$25,143.01	Misc. flooring projects, RFP needed
Follett Higher Education	\$4,045,588.07		\$4,045,588.07	RFP 1082, replaced by RFP 1348- Bookstore
G4S Secure Solutions	\$363,994.83		\$363,994.83	RFP 1251 - Security services
Gagliardi Electric Co.	\$243,321.96		\$243,321.96	RFP 1304
Gateway Foundation	\$44,599.43		\$44,599.43	Lease payments
General Printing & Design	\$44,599.43		\$44,599.43	MadATC Bid 11-019
Grainger		\$130,303.54	\$130,303.54	SciQuest - E&I contract #CNR01248
Graybar		\$52,081.60	\$52,081.60	US Communities contract #MA-IS-1140130
Haas Factory Outlet	\$47,113.00		\$47,113.00	Sole source - GTC is a Haas education center, must use Haas equipment
Heartland Business	\$24,724.20	\$22,707.26	\$47,431.46	State contract #11-20664-001
HP		\$33,316.30	\$33,316.30	WSCA contract #15-20400-905
Interstate Electric	\$26.44	\$43,285.74	\$43,312.18	Electrical - Kenosha, no quotes
Ikon	\$32,369.14		\$32,369.14	E&I contract #CNR011001
J Ewens	\$52,875.06	\$1,206.87	\$54,081.93	RFP 1365, 1357
Kenosha News	\$10,518.22	\$81,149.12	\$91,667.34	Advertising, student newspapers, Good News, printing of inserts
Kenosha Unified School District	\$273,593.77		\$273,593.77	Lakeview lease agreement, salaries, utilities, equipment
Kenosha Water Utility	\$46,467.97		\$46,467.97	Utility - sole source
Kmetz Landscape (Reesman)	\$11,598.15	\$20,615.96	\$32,214.11	RFP 1320
Kranz Inc.	\$13,327.20	\$83,429.33	\$96,756.53	Competitive purchase agreement with Racine County
Kwik Trip	\$65,700.00	\$4,528.63	\$70,228.63	HPOP gas cards - Bid 1384, and misc. gas charges
Lakeshore Technical College	\$9,292.14	\$38,687.59	\$47,979.73	Apprenticeship instruction and insurance premiums
Lee Plumbing		\$34,607.00	\$34,607.00	No quotes - RFP needed
Machinery & Factory		\$57,521.47	\$57,521.47	3 quotes for some items, no quotes on others
Martin Petersen	\$87,444.94	\$57,052.62	\$144,497.56	Bid 1344 for \$32,982.00, balance no quotes, now covered by RFP 1368
MATC Financial		\$27,595.00	\$27,595.00	Marketing consortium
Manpower	\$39,963.12		\$39,963.12	Temporary help - Approved on last audit
Mechanical Associates of WI	\$98,824.05		\$98,824.05	Bid 1326, RFP 1368
Menards		\$26,190.87	\$26,190.87	Misc. purchases
Michael's Signs	\$592.50	\$55,233.50	\$55,826.00	RFP 1290
Midwest Fiber Networks	\$346,007.50		\$346,007.50	RFP 4455
Moody's Investors Services	\$25,450.00		\$25,450.00	Sole source
National Instruments		\$25,828.79	\$25,828.79	Sole source - NI - Elvis II
Northeast WI Technical College	\$188,912.95		\$188,912.95	Agreements through WTCS consortium
OfficeMax	\$22,005.04	\$57,675.25	\$79,680.29	VALUE contract
Ovid Technologies	\$34,733.00		\$34,733.00	WisPals subscriptions - chargebacks
Packerland	\$31,621.30	\$826.67	\$32,447.97	Mats and mops - RFP 1366
Paetec	\$31,149.49		\$31,149.49	RFP 1291
Pal Steel	\$56,569.21	\$623.10	\$57,192.31	Welding steel - 3 quotes
Paragon Development Systems	\$349.00	\$1,171,240.84	\$1,171,589.84	WSCA contract #15-20400-905
Partners In Design	\$498,997.49		\$498,997.49	RFP 1306
Perceptive Software		\$119,372.75	\$119,372.75	UW contract #08-5887
Pitney Bowes	\$26,218.96		\$26,218.96	Contract MPA #ADSP011-00000411-7
Postmaster - Kenosha	\$44,185.00		\$44,185.00	Sole source - Postage
Professional Interpreting Ent.		\$97,687.00	\$97,687.00	RFP 1333
Proquest	\$34,364.00		\$34,364.00	Chargebacks to WISpals consortium
Purchase Power	\$119,487.27		\$119,487.27	Sole source - Pitney Bowes postage meter refills
Quality Group, The		\$25,252.00	\$25,252.00	Student on-line courses for lean 6 Sigma, reimbursed to Gateway
Quality Resource Group	\$8,753.59	\$40,814.68	\$49,568.27	Promotional items - RFP is needed

<u>Vendor</u>	<u>Check amount</u>	<u>Pcard amount</u>	<u>Total</u>	<u>Description</u>
Quarles & Brady	\$76,273.11		\$76,273.11	RFP 1218 - legal services
Racine Journal Times	\$2,428.49	\$41,928.62	\$44,357.11	Advertising, Good News, printing of inserts
Racine Unified School District	\$57,226.41		\$57,226.41	Instructor fees
Ricoh/Ikon	\$98,877.18	\$165,022.00	\$263,899.18	E&I #CNR011001, State of WI RFB #28019-CH, U.S. Communities #58795
Riley Construction	\$1,710,837.33		\$1,710,837.33	Bid 1303, 1324, 1356
Riley Purchasing	\$358,726.36		\$358,726.36	Bid 1303, 1356
Robert W., Baird	\$53,500.00		\$53,500.00	RFP 1317
Roman Electric		\$70,826.70	\$70,826.70	RFP 1304
Schenck Business Solutions	\$28,675.00		\$28,675.00	RFP 1214 - Auditing services
Scherrer Construction Co.	\$1,539,344.85		\$1,539,344.85	Bid 1352
School Datebooks		\$37,350.00	\$37,350.00	Cooperative purchase with MadATC
Seiler Instrument		\$29,605.00	\$29,605.00	RFP 1354
Shadowfax		\$25,128.50	\$25,128.50	No quotes - moving to MDS with Ricoh April 30, 2012 so will no longer be purchasing from ShadowFax
Shawn Roberts		\$85,515.50	\$85,515.50	RFP 1258
SHI International	\$32,644.00		\$32,644.00	State contract #15-0800-001
Siemens Industry		\$28,751.34	\$28,751.34	Service work on Siemens controls
Simplex Grinnell	\$1,158.00	\$126,999.79	\$128,157.79	UW contract 10-5713
Snap-On	\$4,788.87	\$390,559.65	\$395,348.52	Sole source
Speedway	\$72,726.50	\$11,865.84	\$84,592.34	Bid 1384 for HPOP gas cards, plus misc. gas purchases
Sysco	\$25,768.24		\$25,768.24	Culinary Arts food - exempt from bidding requirement
Technology Resource Advisors	\$13,804.00	\$114,188.25	\$127,992.25	UW contract CO-7-0
The Trane Company	\$986,743.00	\$282,052.94	\$1,268,795.94	Bid 1343 and sole source
Tierney Brothers		\$41,323.00	\$41,323.00	Bid 1328
Time Warner	\$2,251.04	\$73,706.95	\$75,957.99	RFP 1225
US Cellular	\$45,456.33		\$45,456.33	State contract 15-91575-70x
Union Grove High School	\$161,108.54		\$161,108.54	Instructor fees
Unisource		\$67,452.84	\$67,452.84	RFP 1285
University of WI-Parkside	\$44,272.40		\$44,272.40	RFP 1297, facility rental and childcare
Unum Life Insurance Company	\$257,577.22		\$257,577.22	Employee insurance
UW Do It Customer Cte		\$83,330.11	\$83,330.11	UW contract for software
Ward's Natural Science	\$679.00	\$29,671.99	\$30,350.99	Science supplies and equipment
WE Energies	\$1,154,649.36		\$1,154,649.36	Sole source - Utility
WEA Trust	\$12,977,492.77		\$12,977,492.77	Employee health insurance
WI Business Incubation Assoc.	\$63,783.22		\$63,783.22	Technical assistance and training services - Passthrough - GTC is fiscal agent for grant
WI Tech Coll Sys Fndtn Inc.	\$54,300.00		\$54,300.00	WIDS software license, consulting services
WI Technical College District Board	\$30,049.56		\$30,049.56	Fee assessment
WILS	\$77,166.00		\$77,166.00	Net Library academic purchases
Waste Management		\$36,658.56	\$36,658.56	RFP 1249
Waukesha County Tech. College	\$110,947.03		\$110,947.03	WISpals
Wellness Inc.	\$31,971.50		\$31,971.50	RFP 1334
Whitewater Unified School District	\$35,241.39		\$35,241.39	Auto service fundamentals instruction
Wilmot High School	\$106,127.18		\$106,127.18	Instructor fees
Winklers Masonry	\$39,068.00		\$39,068.00	Bid 1340
WISC Net		\$33,482.71	\$33,482.71	UW WiscNet participation fee
Worldwide Ltd.	\$3,855.10	\$31,372.51	\$35,227.61	Promotional items - Resale or used in programs
Xerox Corporation	\$233,319.38		\$233,319.38	State contract 15-60042-511
Total	\$46,936,882.17	\$6,060,892.27	\$52,997,774.44	

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

GRANT AWARDS

Summary of Item: The college has been informed of six new grant awards. All six are Workforce Advancement Training Grants through the Wisconsin Technical College System.

Attachments: Grant Awards – September 2012

College Strategic Directions and/or Executive Limitations: Wisconsin Statutes 38.14(4)
Section 3 - Executive Limitations
Policy 3.5 - Financial Condition
College Strategic Direction #5

Staff Liaison: Anne Whynott

SEPTEMBER 2012 GRANT AWARDS

Project Number	Title	Activities	Time Frame	Number Served	Funding Source	Project Costs	Federal/State Other Fund	Match Funds
144	Honeywell Cable Products	Provide on-site workplace instruction in Computer Basics, Keyboarding and Microsoft Excel in Spanish. Also, key leadership employees will participate in Project Management training.	7/1/12 to 06/30/13	135	WTCS/ WATG	\$ 58,036	\$58,036 100%	\$0
146	Fred Knapp Engraving Company	Provide training to upgrade the skills of key employees which will enable the company to stay competitive by decreasing labor costs, while increasing productivity and quality of its product.	7/1/12 to 06/30/13	7	WTCS/ WATG	\$ 8,116	\$8,116 100%	\$0
167	Pentair	Provide training to employees in Basic Metrology and Blueprint Reading/Basic Geometry Dimensioning & Tolerancing to be able to reduce downtime and scrap and increase employee retention.	7/1/12 to 06/30/13	30	WTCS/ WATG	\$ 14,265	\$14,265 100%	\$0
176	Poclain Hydraulics	Provide training to employees in hydraulics, blueprint reading, gauging and inspection, and CNC offsets and operations and see increases in productivity and quality.	7/1/12 to 06/30/13	50	WTCS/ WATG	\$ 28,526	\$28,526 100%	\$0
191	Bradshaw Medical and R&B Grinding	Provide training to employees in Supervisory Management and Blue Print Reading to increase productivity and on-time deliveries.	7/1/12 to 06/30/13	114	WTCS/ WATG	\$ 27,419	\$27,419 100%	\$0
193	USG Interiors and Lavelle Industries	Provide training to upgrade skills in Maintenance Best Practices, Mechanical Power Transmission Fundamentals, Advanced Machine and Equipment Troubleshooting, and Supervisor Training to improve productivity, cost savings, improved work environment, and improved safety.	7/1/12 to 06/30/13	46	WTCS/ WATG	\$ 34,379	\$34,379 100%	\$0

KEY:
WTCS/WATG:

Workforce Advancement Training Grants through Wisconsin Technical College System.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

BID NO. 1390 IMET CENTER LOW VOLTAGE, STURTEVANT, WI

Summary of Item: The College solicited for and received a sealed bid from one (1) contractor to provide all labor and materials for the iMET Center Low Voltage, Sturtevant, WI.

Administration is recommending the contract to provide all labor and materials required for this project be awarded to:

Cable Com
Milwaukee, WI

For a Contract Value of:	\$21,721
Architect and Engineering Fees:	7,646
Owner Purchased Equipment (IT Department)	<u>77,903</u>
	<u>\$107,270</u>

Funding Source: FY 12 Capital Fund
GO Promissory Notes Series F-2012-2013A, July 2012

Attachments: Letter of Recommendation for Award of Bid and Tabulation of Bids from Partners In Design

Ends Statements
and/or Executive
Limitations: Section 3 – Executive Limitations,
Policy 3.5, Financial Condition

Staff Liaison: Mark W. Zlevor

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September 12, 2012

Mr. Mark Zlevor
Gateway Technical College
3520 30th Avenue
Kenosha, Wisconsin 53140

Re: Racine Campus
iMET Center Low Voltage
Official Notice No. 1390

Dear Mr. Zlevor:

As you are aware, we received Low Voltage bids for the iMET Center on behalf of Gateway Technical College on Tuesday, September 11, 2012 at the Administration Center on the Kenosha Campus with Judy Braun in attendance on behalf of Gateway, as well as Andrea Cecelia and myself present on behalf of Partners in Design Architects.

The project was bid with one base bid. This base bid included 70 data drops (this includes jacks, cable, face plates and connections), cable tray and J-hooks.

We are recommending that the College enter into a contract with Cable Com to complete the iMET Center's Low Voltage project.

Based on our bid evaluation, we further recommend that the contract value with Cable com be \$21,721.42. Gateway should also budget approximately \$7,296.00 for architectural and engineering fees as well as budget \$350.00 for reimbursable costs related to the competitive bid process. Gateway should also budget \$77,903.00 for owner purchased equipment.

The contract total and fee breakdown is as follows:

Contract Value:	\$21,721.42 (Cable Com)
Owner Direct Purchase:	\$77,903.00 (IT Department)
Architectural Fees:	\$ 7,296.00 (Hourly)
PIDA:	\$3,705.00
IBC:	\$3,591.00

Should you have any questions regarding our recommendation, please do not hesitate to give me a call.

Sincerely,

Jeffrey E. Bridleman

5 10' Ladder rack black	\$85.00	\$425.00
2 Wall angle support black	\$25.00	\$50.00
3 junction splice kit	\$15.00	\$45.00
1 Butt Splice kit	\$18.00	\$18.00
9 Wall support Bracket black	\$45.00	\$405.00
1 APC in row AC unit	\$9,500.00	\$9,500.00
2 Four Post (42-44U) rack	\$1,500.00	\$3,000.00
8 CISCO Aps	\$600.00	\$4,800.00
15 CISCO Phones (7942)	\$250.00	\$3,750.00
5 CISCO Phones (7911)	\$150.00	\$750.00
1 CISCO Phone (7936)	\$300.00	\$300.00

SAFETY AND SECURITY

2 Power Supply	\$35.00	\$70.00
2 Amber Strobes	\$95.00	\$190.00
3 Security Camera	\$1,200.00	\$3,600.00

Classroom Multi-media

4 Summit view Setups	\$8,000.00	\$32,000.00
4 Projection Screens	\$1,800.00	\$7,200.00
4 projectors	\$1,200.00	\$4,800.00
4 Computers	\$1,000.00	\$4,000.00
4 3 Geek desks / 1 Conf. Unit	\$500.00	\$2,000.00

HIGH-VOLTAGE

1 Powerware Bypass Switch	\$1,000.00	\$1,000.00
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Equipment Subtotal: \$77,903.00

Low Voltage bid	\$21,721.42	
A&E Fees (Hourly)	\$7,296.00	<i>estimate</i>
Printing cost	\$350.00	<i>estimate</i>

Low Voltage Subtotal: \$29,367.42

Total Project Cost: \$107,270.42

BID TABULATION
Official No. 1390
GTC Racine Campus – iMET Low Voltage



Partners in Design
 ARCHITECTS

Project No.: **191.11.093**
 Bid Date: **Tuesday September 11, 2012**
 Bid Time: **2:00 pm**

General Contractor	Bid Bond	Base Bid	Addendum 1	Comments
Cable Com	X	\$21,721.42	X	
Communication Zone Inc.				
Dnesco				
Faith Technologies				
Geary Electric				
Integral Building systems, Inc.				

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

- Summary of Items:
- 1. 38.14 Contract reports for August 2012 over \$500**
lists all contracts for service of \$500 or greater completed or in progress for the time period of August 2012.
 - 2. 38.14 Contract reports for August 2012 under \$500 -**
lists all contracts for service less than \$500 completed or in progress for the time period of August 2012.

Ends Statements and/or Executive Limitations:
Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison: Debbie Davidson

38.14 CONTRACT REPORT FOR THE PERIOD OF AUGUST 2012

Gateway Technical College
Contracts Over \$500.00

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
2013-0089	Kenosha County Job Center Kenosha	21	Comm 100 Comm 200 Comm GED Reading 100 Reading 200 Reading 300 Math 100 Math 200 Math GED	CT	8/01/12 - 8/31/12	4,428.00	851-720-1zba 851-740-1zba 851-798-1zba 858-720-1zba 858-750-1zba 858-798-1zba 854-720-1zba 854750-1zba 854-798-1zba	85
2013-0106	KABA Kenosha	41	Supervision I	CT	8/15/12- 9/21/12	1,764.00	196-461-1zba	12
2013-0122	Swiss Tech Delavan	41	Supervision I	CT	8/30/12- 10/04/12	1,764.00	196-461-1zba	12

Type of Service Recipient

11=Public Educational Inst./K-12
13=Public Educ. Inst./K-12-Slotter
15=Multiple Educational Inst.
18=Public Educ. Inst./Postsecondary
19=Private Educational Institutions
21=WI Local Governmental Units
22=Indian Tribal Governments
23=Economic Development Corp.
24=County Board of Supervisors
25=Multiple Local Governmental Units
31=State of Wisconsin
32=WI Dept. of Corrections

33=WI Division of Voc. Rehabilitation
35=Multiple State Governmental Units
41=Business & Industry
42=Community Based Organization
43=Workplace Education initiative
44= WMEP Related Contracts
45=Multiple Business &/or Industries
47= WAT Grant
51=Federal Government
55=Multiple Federal Government Units
61=Foreign Governments
62=States Other Than WI
63=Out of State Businesses

Type of Service

C=Customized Instruction
T=Technical Assistance
F=Fiscal & Management Service

District Contact Date

District Contact Date
I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President Date

38.14 CONTRACT REPORT FOR THE PERIOD OF AUGUST 2012

**Gateway Technical College
Contracts Under \$500.00**

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
	None for this period							

Type of Service Recipient

11=Public Educational Inst./K-12
 13=Public Educ. Inst./K-12-Slotter
 15=Multiple Educational Inst.
 18=Public Educ. Inst./Postsecondary
 19=Private Educational Institutions
 21=WI Local Governmental Units
 22=Indian Tribal Governments
 23=Economic Development Corp.
 24=County Board of Supervisors
 25=Multiple Local Governmental Units
 31=State of Wisconsin
 32=WI Dept. of Corrections

33=WI Division of Voc. Rehabilitation
 35=Multiple State Governmental Units
 41=Business & Industry
 42=Community Based Organization
 43=Workplace Education initiative
 44=WMEP Related Contracts
 47 WAT Grant
 45=Multiple Business &/or Industries
 51=Federal Government
 55=Multiple Federal Government Units
 61=Foreign Governments
 62=States Other Than WI
 63=Out of State Businesses

Type of Service

C=Customized Instruction
 T=Technical Assistance
 F=Fiscal & Management Service

 District Contact Date

 District Contact Date

I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

 President Date

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:

- New Members as of September 1, 2012
- 2011-12 Meeting Schedule as of September 1, 2012

Staff Liaison: John Thibodeau

**GATEWAY TECHNICAL COLLEGE
ADVISORY COMMITTEES -- NEW MEMBERS
as of September 1, 2012**

PROGRAM Name Represented	Job Title	Employer	County
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No New Members to Report for This Period

ADVISORY COMMITTEE 2011-2012 MEETING SCHEDULE

as of September 1, 2012

ADVISORY COMMITTEE	DEAN	Fall 2012	Spring 2013
Accounting	R. Koukari	Wednesday, September 18, 2012 5:30 p.m. at CATI	
Administrative Professional Office Assistant	R. Koukari	Wednesday, September 18, 2012 5:30 p.m. at CATI	
Adult Basic Education	R. Mearns		
Adult High School	R. Mearns		
Aeronautics-Pilot Training	D. Sherwood		
Air Conditioning, Heating, And Refrigeration Technology	B. Frazier	Monday, October 22, 2012 5:30 p.m., Kenosha Campus	
Architectural-Structural Engineering Technician Civil Engineering Technology - Fresh Water Resources Civil Engineering Technology – Highway Technology Land Survey Technician	B. Frazier	Wednesday, October 24, 2012 5:00 p.m. , iMET	
Automated Manufacturing Systems Technician	B. Frazier	Wednesday, October 3, 2012 8:00 a.m., Elkhorn Campus	
Automotive Maintenance Technician Automotive Technology	B. Frazier	Tuesday, September 25, 2012 5:30 p.m., Horizon Center	
Barber/Cosmetologist	T. Simmons	Thursday, October 11, 2012 5:30 p.m. at Racine Campus	
Building Trades - Carpentry	B. Frazier		
Business Management	R. Koukari	Wednesday, September 18, 2012 5:30 p.m. at CATI	
CNC Production Technician	B. Frazier	Monday, October 1, 2012 5:00 p.m. Racine Campus	
Community Pharmacy Technician	M. O'Donnell		
Criminal Justice - Law Enforcement	T. Simmons		
Criminal Justice – Law Enforcement Academy	T. Simmons		
Culinary Arts	T. Simmons		
Dental Assistant	J. Pinson		

ADVISORY COMMITTEE	DEAN	Fall 2012	Spring 2013
Diesel Equipment Mechanic	B. Frazier	Wednesday, October 3, 2012 5:30 p.m. Horizon Center	
Diesel Equipment Technology	B. Frazier	Wednesday, October 3, 2012 5:30 p.m. Horizon Center	
Early Childhood Education	T. Simmons	Thursday, October 11, 2012 5:30 p.m., Racine Campus	
Electrical Engineering Technology	B. Frazier	Thursday, October 11, 2012 5:30 p.m., IMET	
Electromechanical Technology	B. Frazier	Wednesday, October 3, 2012 8:00 a.m., Elkhorn Campus	
Electronics	B. Frazier	Thursday, October 11, 2012 5:30 p.m., IMET	
Emergency Medical Technician - Basic Emergency Medical Technician - Intermediate Emergency Medical Technician - Intermediate Tech Paramedic Technician	T. Simmons	Thursday, October 18, 2012 11:00 a.m., HERO Center	
Facilities Maintenance	B. Frazier	Monday, October 22, 2012 5:30 p.m., Kenosha Campus	
Fire Protection Technician	T. Simmons	Thursday, October 18, 2012 11:00 a.m., HERO Center	
Graphic Communications	R. Koukari		
Health Information Technology	J. Pinson		
Health Unit Coordinator	J. Pinson		
Horticulture	B. Frazier	Monday, October 8, 2012 6:00 p.m., Pike Creek Center	
Hotel/Hospitality Management	T. Simmons		
Human Services Associate	T. Simmons	Thursday, October 11, 2012 5:30 p.m., Racine Campus	
Industrial Mechanical Technician	B. Frazier	Friday, October 5, 2012 1:30 p.m., Racine Campus	
Instructional Assistant	T. Simmons	Thursday, October 11, 2012 5:30 p.m., Racine Campus	
Interior Design	B. Frazier		
IT - Computer Support Specialist IT - Network Specialist IT - Web Developer/Administrator	R. Koukari	Thursday, October 18, 2012 5:30 p.m., Elkhorn Campus	
IT - Programmer/ Analyst	R. Koukari	Thursday, October 18, 2012 5:30 p.m., Elkhorn Campus	
Marketing	R. Koukari	Wednesday, September 18, 2012 5:30 p.m., iMET	

ADVISORY COMMITTEE	DEAN	Fall 2012	Spring 2013
Mechanical Design Technology	B. Frazier	Monday, October 15, 2012 5:30 p.m., iMET	
Medical Assistant	J. Pinson	Thursday, November 8, 2012 9:00 a.m. , Racine Campus	
Medical Transcription	J. Pinson		
Nursing Assistant	D. Skewes	Tuesday, September 25, 2012 3:00 p.m. , Kenosha Campus	
Nursing Associate Degree Practical Nursing	D. Skewes		
Physical Therapist Assistant	J. Pinson		
Radiography	J. Pinson		
Small Business Entrepreneurship	R. Koukari	Wednesday, September 18, 2012 5:30 p.m., IMET	
Supervisory Management	R. Koukari	Wednesday, September 18, 2012 5:30 p.m. , iMET	
Surgical Technology	J. Pinson		
Technical Communications	R. Koukari		
Welding	B. Frazier	Thursday, October 25, 2012 5:30 p.m., Burlington Center	
Welding/Maintenance & Fabrication	B. Frazier	Thursday, October 25, 2012 5:30 p.m., Burlington Center	

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____X_____
Information	_____
Discussion	_____

BOARD POLICY MONITORING REPORT

Summary: According to the Board's policy monitoring schedule, policies 2.2 and 2.3 will be monitored at the September 20, 2012 Board meeting. Monitoring will consist of evidence that the Board is doing what the policy says it should do.

Written results will be provided by the designated Board Liaison.

Board Policy, College Strategic
Directions and/or Executive
Limitations: Policy 1.2-Governing Philosophy
Board Liaison: Roger Zacharias

BOARD POLICY MONITORING

<p>Name of Policy Board Staff Relations Policy 2.2 Delegation to the President</p>	<p>Board member responsible: Roger Zacharias</p>
<p>Policy Monitoring – Evidence that the Board is doing what the policy says it should do.</p> <p>After reviewing the eight statements in the board policy, I believe we are following this policy by allowing the president some latitude in delegating. Also board members should review this policy annually.</p>	

BOARD POLICY MONITORING

<p>Name of Policy Board/Staff Relationship Policy 2.3 Monitoring College Effectiveness</p>	<p>Board member responsible: Roger Zacharias</p>
<p>Policy Monitoring – Evidence that the Board is doing what the policy says it should do.</p> <p>After reviewing this policy, I feel that we are following this policy with the input from staff and have been utilized to monitor college effectiveness.</p>	

IX. POLICY GOVERNANCE MONITORING REPORTS

- A. Ends Statement Monitoring
 - 1. Ends Statement #5 – Quarterly Finance – Review of FY11-12 Preliminary Financial Results (Unaudited) - Gateway provides a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner.
 - 2. FY 2011-12 Budget Revision #3
- B. Strategic Plan Monitoring – Vision 3.2.1
 - 1. Student Services

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

MONITORING REPORT FY 2011-12 PRELIMINARY FINANCIAL RESULTS (UNAUDITED)

Summary of Item: The report will include FY 2011-12 Preliminary Financial Results (unaudited).

Attachment: FY 2011-12 Preliminary Financial Results (unaudited)

Ends Statements
and/or Executive
Limitations:

Executive Limitations:
3.1 General Executive Constraint
3.4 Budgeting/Forecasting
3.5 Financial Condition
Strategic Direction/Ends Statement #5

Staff Liaison: Mark W. Zlevor

Top661.docx 09/05/12

YEAR END FINANCIAL REVIEW

BT
09/7/12
FY 2011-12 Year End Financial Review – 09 20 12 Bd Mtg.docx

July 1, 2011 – June 30, 2012

General Fund

The preliminary General Fund results for fiscal year 2012 are as follows:

GENERAL FUND	Budget	Actual	Variance fav (unfav)
Revenue	\$ 77,740,000	\$ 78,393,780	\$ 653,780
Expenses	79,520,000	77,951,341	1,568,659
Revenues over(under) Expenses	(1,780,000)	442,439	2,222,439
Fund Transfer - SRF	1,000,000	1,000,000	-
Increase (decrease) to GF Reserves	\$ (780,000)	\$ 1,442,439	\$ 2,222,439

Overall Results

Preliminary results show a favorable variance of \$2.2 million. The original budget had a use of GF reserves of \$780,000 and actual result was an increase of \$1,442,439 (\$1,000,000 was a transfer in from Special Revenue Fund).

Revenues exceeded budget by \$653,780 while expenses went under budget by \$1,568,659.

Revenues

Overall, total revenues were slightly favorable by .8% or \$653,780. The most significant positive variance in revenue was driven by a \$1,081,740 increase to state aid of 22.1% which was due to FY11 enrollment growth. Additionally, contracts for service were favorable by 76.4% or \$874,378. The increases were offset by a \$662,460 decline in high school contracts, or 73.6%; a decline of \$390,314 or 2.2% in Program fees due to decline in FTE; and a decline of \$205,095 or 33.1% in other revenues.

Expenses

Overall, expenses were under budget by \$1,568,659 or 2.0%. The decrease is due largely in part to savings of 7% or \$1,956,862 in Administration and Instructor salaries and 7.4% or \$454,080 in Clerical, Custodial & Mechanic salaries. There was an increase of 20.8% or \$1,054,963 in Adjunct and Other Casual expenses. As in past years, the increase in Adjunct and Other Casual salaries is offset by the decrease in hiring full time faculty to accommodate change in enrollment.

Employee benefits including WRS and FICA were favorable by \$1,011,204 or 11.4% due to unfilled full time positions. Long term care was unfavorable by 187.4% or \$914,927 due to the long term care settlement.

Other expenses including Supplies were under budget by 10.6% or \$168,424. Minor equipment posted a savings of \$113,495 or 17.8%; Rentals incurred a savings of \$111,048 or 10.5% and uncollectable fees realized a \$107,461 or 23.7% savings. Service contracts were over budget by 45.0% or \$693,291.

YEAR END FINANCIAL REVIEW

BT
09/7/12
FY 2011-12 Year End Financial Review – 09 20 12 Bd Mtg.docx

July 1, 2011 – June 30, 2012

The General Fund operating reserve increased by \$442,439 the detail is shown below:

GENERAL FUND RESERVE	
Revenue	\$ 78,393,780
Less Expenses	77,951,341
Revenues over Expenses	442,439
Net Increase in Operating Fund Balance	\$ 442,439

The General Fund reserve for operations is expected to be \$17.8 million as of June 30, 2012 or 23% of revenues budgeted for FY 2013. This result is within the 17% - 25% range as specified in the Board's Executive Limitation.

Special Revenue Fund

The Special Revenue Fund is used to account for all grant-related activities. The fund experienced a favorable financial result for FY 2012 with revenues exceeding expenses by \$576,997. A year-end budget revision will be necessary to reallocate the budget within functions.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources and related financial activity for the acquisition and improvement of sites and for the acquisitions, construction, equipping and renovation of buildings. Overall, the Capital Project Fund reflects total expenses of \$10.6 million and revenues of \$10.4 million. The capital fund declined by \$123,113 and fund balance will be used to offset the difference. Revenues reflect fiscal year debt issues totaling \$10 million. Additionally, \$229,000 was transferred from the Enterprise fund to the Capital Projects Fund. Year-end budget revision will be necessary to reallocate the budget within functions.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for, and payment of, general long-term debt principal and interest. The fund revenues exceeded expenses by \$107,785 due to favorable market conditions and lower than expected interest costs. Principal and interest payments totaled \$7.3 million in FY12.

Enterprise Fund

The Enterprise fund is used to account for operations where the costs of providing goods or services to the student body, faculty and staff or the general public are financed primarily through user fees. The fund experienced a positive financial result with revenues exceeding expenses by \$12,142.

Overall, the College's financial condition remains strong and well positioned to meet future fiscal challenges.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call X
 Action ___
 Information ___
 Discussion ___

FY 2011-2012 BUDGET REVISION #3

Summary of Item:

The administration is recommending approval to amend the fiscal year 2012 budget based on current and estimated fiscal year activity. Detail by fund is provided below:

GENERAL FUND	<u>Uses/Expenditures</u>	<u>Increase/(Decrease)</u>
A budget revision is recommended to reflect the reallocation of expenditures based on fiscal year activity.	Instructional Resources	\$ 47,000
	General Institutional	\$ 147,000
	Physical Plant	\$ 100,000

SPECIAL REVENUE FUND	<u>Uses/Expenditures</u>	
A budget revision is recommended to reflect the reallocation of expenditures based on fiscal year activity.	General Institutional	\$ (25,000)
	Public Services	\$ 25,000

CAPITAL PROJECTS FUND	<u>Uses/Expenditures</u>	
A budget revision is recommended to reflect the reallocation of expenditures based on fiscal year activity.	Instructional	\$ 65,000
	Student Services	\$ 30,000
	General Institutional	\$ 175,000
	Physical Plant	\$ (270,000)

Attachment: FY 2011-2012 Budget Revision #3

Ends Statements / Executive Limitations: Budgeting/Forecasting Policy 3.4, 6.

Gateway Staff Liaison: Mark W. Zlevor

Roll Call

Todd Battle	_____	Neville H. Simpson	_____
Gary Olsen	_____	Roger Zacharias	_____
Scott Pierce	_____	Pamela Zenner-Richards	_____
Jennifer Trick	_____	Ram Bhatia	_____
Leslie Scherrer	_____		

FY 2011-12 Budget Revision #3 09/05/12
 Bd Mtg: 09/20/12

FISCAL YEAR: 2011-12

DISTRICT: GATEWAY

09/20/12

FUND: COMBINED

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 05/17/12	MODIFIED BUDGET ADOPTED 09/20/12	CHANGE
DESIGNATED FUND BALANCE	-	-	
REVENUES			
TAX LEVY	\$ 58,981,000	\$ 58,981,000	\$ -
STATE AID	7,415,082	7,415,082	-
OTHER STATE	200,000	200,000	-
PROGRAM FEES	17,935,000	17,935,000	-
MATERIAL FEES	950,000	950,000	-
OTHER STUDENT FEES	2,855,000	2,855,000	-
INSTITUTIONAL	8,987,900	8,987,900	-
FEDERAL REVENUE	50,369,908	50,369,908	-
TOTAL REVENUE	147,693,890	147,693,890	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	10,000,000	10,000,000	-
OPERATING TRANSFERS IN	1,458,500	1,458,500	-
TRANSFER FROM RESERVES	-	-	-
TOTAL RESOURCES	\$ 159,152,390	\$ 159,152,390	\$ -
 USES			
INSTRUCTION	\$ 64,118,949	\$ 64,183,949	\$ 65,000
INSTR. RESOURCES	1,426,000	1,473,000	47,000
STUDENT SERVICES	62,394,393	62,424,393	30,000
GENERAL INSTITUTIONAL	10,033,988	10,036,988	3,000
PHYSICAL PLANT	21,467,000	21,297,000	(170,000)
AUXILIARY SERVICES	590,000	590,000	-
PUBLIC SERVICES	354,560	379,560	25,000
TOTAL EXPENDITURES	160,384,890	160,384,890	-
OTHER USES			
OPERATING TRANSFERS OUT	1,458,500	1,458,500	-
TRANSFER TO RESERVES	(2,691,000)	(2,691,000)	-
TOTAL USES	\$ 159,152,390	\$ 159,152,390	\$ -

DISTRICT: GATEWAY

09/20/12

FUND: GENERAL

09/20/12

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 05/17/12	MODIFIED BUDGET ADOPTED 09/20/12	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 48,830,000	\$ 48,830,000	\$ -
STATE AID	4,900,000	4,900,000	-
OTHER STATE	200,000	200,000	-
PROGRAM FEES	17,935,000	17,935,000	-
MATERIAL FEES	950,000	950,000	-
OTHER STUDENT FEES	1,735,000	1,735,000	-
INSTITUTIONAL	3,190,000	3,190,000	-
FEDERAL REVENUE	-	-	-
TOTAL REVENUE	77,740,000	77,740,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN	1,229,250	1,229,250	-
TRANSFER FROM RESERVES			
TOTAL RESOURCES	\$ 78,969,250	\$ 78,969,250	\$ -
<u>USES</u>			
INSTRUCTION	\$ 55,521,000	\$ 55,521,000	\$ -
INSTR. RESOURCES	1,306,000	1,353,000	47,000
STUDENT SERVICES	7,939,000	7,939,000	-
GENERAL INSTITUTIONAL	7,198,000	7,051,000	(147,000)
PHYSICAL PLANT	7,556,000	7,656,000	100,000
AUXILIARY SERVICES		-	-
PUBLIC SERVICES		-	-
TOTAL EXPENDITURES	79,520,000	79,520,000	-
OTHER USES			
OPERATING TRANSFERS - OUT	229,250	229,250	-
TRANSFER TO RESERVES	(780,000)	(780,000)	-
TOTAL USES	\$ 78,969,250	\$ 78,969,250	\$ -

DISTRICT: GATEWAY

09/20/12

FUND: SPECIAL REVENUE - OPERATIONAL FUND

09/20/12

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 05/17/12	MODIFIED BUDGET ADOPTED 09/20/12	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 2,286,000	\$ 2,286,000	\$ -
STATE AID	607,582	607,582	-
PROGRAM FEES			
MATERIAL FEES			
OTHER STUDENT FEES			
INSTITUTIONAL	44,400	44,400	-
FEDERAL REVENUE	4,705,908	4,705,908	-
TOTAL REVENUE	7,643,890	7,643,890	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN			
TRANSFER FROM RESERVES			
TOTAL RESOURCES	\$ 7,643,890	\$ 7,643,890	\$ -
<u>USES</u>			
INSTRUCTION	\$ 5,097,949	\$ 5,097,949	\$ -
INSTR. RESOURCES			
STUDENT SERVICES	1,231,393	1,231,393	-
GENERAL INSTITUTIONAL	979,988	954,988	(25,000)
PHYSICAL PLANT			
AUXILIARY SERVICES			
PUBLIC SERVICES	334,560	359,560	25,000
TOTAL EXPENDITURES	7,643,890	7,643,890	-
OTHER USES			
OPERATING TRANSFERS - OUT	1,000,000	1,000,000	-
TRANSFER TO RESERVES	(1,000,000)	(1,000,000)	-
TOTAL USES	\$ 7,643,890	\$ 7,643,890	\$ -

DISTRICT: GATEWAY

09/20/12

FUND: SPECIAL REVENUE - NON AIDABLE

09/20/12

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 05/17/12	MODIFIED BUDGET ADOPTED 09/20/12	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY			
STATE AID	\$ 1,887,500	\$ 1,887,500	\$ -
PROGRAM FEES			
MATERIAL FEES			
OTHER STUDENT FEES	875,000	875,000	-
INSTITUTIONAL	5,053,500	5,053,500	-
FEDERAL REVENUE	45,659,000	45,659,000	-
TOTAL REVENUE	53,475,000	53,475,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN			
TRANSFER FROM RESERVES			
TOTAL RESOURCES	\$ 53,475,000	\$ 53,475,000	\$ -
 <u>USES</u>			
INSTRUCTION			
INSTR. RESOURCES			
STUDENT SERVICES	\$ 52,874,000	\$ 52,874,000	\$ -
GENERAL INSTITUTIONAL	601,000	601,000	-
PHYSICAL PLANT			
AUXILIARY SERVICES			
PUBLIC SERVICES			
TOTAL EXPENDITURES	53,475,000	53,475,000	-
OTHER USES			
OPERATING TRANSFERS - OUT	-	-	-
TRANSFER TO RESERVES			
TOTAL USES	\$ 53,475,000	\$ 53,475,000	\$ -

DISTRICT: GATEWAY

09/20/12

FUND: CAPITAL PROJECTS

09/20/12

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 05/17/12	MODIFIED BUDGET ADOPTED 09/20/12	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY-(TIF Refund)	\$ 86,000	\$ 86,000	\$ -
STATE AID	20,000	20,000	-
PROGRAM FEES			
MATERIAL FEES			
OTHER STUDENT FEES			
INSTITUTIONAL	300,000	300,000	-
FEDERAL REVENUE	5,000	5,000	-
TOTAL REVENUE	411,000	411,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT	10,000,000	10,000,000	-
OPERATING TRANSFERS - IN	229,250	229,250	-
TRANSFER FROM RESERVES			
TOTAL RESOURCES	\$ 10,640,250	\$ 10,640,250	\$ -
 <u>USES</u>			
INSTRUCTION	\$ 3,500,000	3,565,000	\$ 65,000
INSTR. RESOURCES	120,000	120,000	-
STUDENT SERVICES	350,000	380,000	30,000
GENERAL INSTITUTIONAL	1,255,000	1,430,000	175,000
PHYSICAL PLANT	6,166,000	5,896,000	(270,000)
AUXILIARY SERVICES			
PUBLIC SERVICES	20,000	20,000	-
TOTAL EXPENDITURES	11,411,000	11,411,000	-
OTHER USES			
OPERATING TRANSFERS - OUT			
TRANSFER TO RESERVES	(770,750)	(770,750)	-
TOTAL USES	\$ 10,640,250	\$ 10,640,250	\$ -

DISTRICT: GATEWAY

09/20/12

FUND: DEBT SERVICE

09/20/12

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 05/17/12	MODIFIED BUDGET ADOPTED 09/20/12	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 7,734,000	\$ 7,734,000	\$ -
STATE AID			
OTHER STATE			
PROGRAM FEES			
MATERIAL FEES			
OTHER STUDENT FEES			
INSTITUTIONAL	100,000	100,000	-
FEDERAL REVENUE	-	-	-
TOTAL REVENUE	7,834,000	7,834,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN			
TRANSFER FROM RESERVES			
TOTAL RESOURCES	\$ 7,834,000	\$ 7,834,000	\$ -
 USES			
INSTRUCTION			
INSTR. RESOURCES			
STUDENT SERVICES			
GENERAL INSTITUTIONAL			
PHYSICAL PLANT	\$ 7,745,000	\$ 7,745,000	\$ -
AUXILIARY SERVICES			
PUBLIC SERVICES			
TOTAL EXPENDITURES	7,745,000	7,745,000	-
OTHER USES			
OPERATING TRANSFERS - OUT			
TRANSFER TO RESERVES	89,000	89,000	-
TOTAL USES	\$ 7,834,000	\$ 7,834,000	\$ -

DISTRICT: GATEWAY

09/20/12

FUND: ENTERPRISE FUND

09/20/12

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 05/17/12	MODIFIED BUDGET ADOPTED 09/20/12	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY	\$ 45,000	\$ 45,000	\$ -
STATE AID			
PROGRAM FEES			
MATERIAL FEES			
OTHER STUDENT FEES	245,000	245,000	-
INSTITUTIONAL	300,000	300,000	-
FEDERAL REVENUE			
TOTAL REVENUE	590,000	590,000	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN			
TRANSFER FROM RESERVES			
TOTAL RESOURCES	\$ 590,000	\$ 590,000	\$ -
<u>USES</u>			
INSTRUCTION			
INSTR. RESOURCES			
STUDENT SERVICES			
GENERAL INSTITUTIONAL			
PHYSICAL PLANT			
AUXILIARY SERVICES	\$ 590,000	\$ 590,000	\$ -
PUBLIC SERVICES			
TOTAL EXPENDITURES	590,000	590,000	-
OTHER USES			
OPERATING TRANSFERS - OUT	\$229,250	\$ 229,250	-
TRANSFER TO RESERVES	(229,250)	(229,250)	-
TOTAL USES	\$ 590,000	\$ 590,000	\$ -

DISTRICT: GATEWAY

09/20/12

FUND: INTERNAL SERVICE FUND

09/20/12

<u>RESOURCES</u>	CURRENT BUDGET ADOPTED 05/17/12	MODIFIED BUDGET ADOPTED 09/20/12	CHANGE
DESIGNATED FUND BALANCE			
REVENUES			
TAX LEVY			
STATE AID			
OTHER STATE			
PROGRAM FEES			
MATERIAL FEES			
OTHER STUDENT FEES			
INSTITUTIONAL			
FEDERAL REVENUE			
TOTAL REVENUE	-	-	-
OTHER FUNDING SOURCES			
PROCEEDS FROM DEBT			
OPERATING TRANSFERS - IN			
TRANSFER FROM RESERVES			
TOTAL RESOURCES	\$ -	\$ -	\$ -
 <u>USES</u>			
INSTRUCTION			
INSTR. RESOURCES			
STUDENT SERVICES			
GENERAL INSTITUTIONAL			
PHYSICAL PLANT			
AUXILIARY SERVICES			
PUBLIC SERVICES			
TOTAL EXPENDITURES	-	-	-
OTHER USES			
OPERATING TRANSFERS - OUT			
TRANSFER TO RESERVES			
TOTAL USES	\$ -	\$ -	\$ -

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

POLICY GOVERNANCE MONITORING REPORTS
Strategic Plan Monitoring
Vision 3.2.1
Student Services

Summary of Item: The new service model for the Student Success division emphasizes enhanced services from a team of experts. These services will contribute directly to strategic goal #2: Gateway will empower students to attain credentials and find employment in their career field. This presentation will describe our team of experts approach and our progress in transitioning to the new model.

Governance Policies:
Policy 2.3 – Monitoring College Effectiveness
Policy 3.1.6 – General Executive Constraint

Staff Liaison: Stacy Riley

X. BOARD MEMBER COMMUNITY REPORTS

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

BOARD MEMBER COMMUNITY REPORTS

Summary: Board members will share recent contacts.

Governance Policy: Policy 1.5-Board Member Role

XI. Next Meeting Date and Adjourn

- A. Regular Meeting Date – Thursday, October 18, 2012, 8 a.m., Burlington
- B. Adjourn