



2022-2023 Certificate

Certificate: **COMPUTERIZED ACCOUNTING USING QUICKBOOKS (90-101-5)**

Credits: **9 Credits**

Description: Earners of the Gateway Technical College QuickBooks certificate have demonstrated ability to set up a business as well as record customer, vendor, inventory, banking, credit card, general ledger and payroll transactions. The student will generate financial statements and other reports needed for financial accounting. Students will be proficient in both Desktop and Online versions of QuickBooks. This certificate prepares the student for the Intuit QuickBooks Certified User exams. Certificate earners can obtain employment as an accounting clerk, bookkeeper, accounting assistant, accounts receivable/payable clerk, or accounting associate.

Related Program: Accounting

The sequence shown is the recommended path to completion. Courses will be scheduled in the terms indicated here. All courses should be taken in the order shown to help you stay on track and graduate according to your academic plan. Courses in this program may be offered in a variety or combination of formats (for example: in-person, video conferencing, online, etc.).

REQUIRED COURSES

NOTE: Requisites (prereq- before/ coreq-with)

**K-D = Kenosha Days, E-D = Elkhorn Days, R-D = Racine Days, O = Online
F=Fall, S=Spring, SU=Summer**

✓	Term One	Cr.	Prerequisite	Corequisite	K-D	E-D	R-D	O
	101-114 Accounting Principles	4			F	F	F	F/S/SU
	101-154 Accounting Software Applications	2		101-114 OR 101-112	F	F	F	F/S/SU
✓	Term Two	Cr.						
	101-128 QuickBooks Online	3			SU	SU	SU	F/S/SU
	Total Credits	9						

NOTES:

- Evening students may earn this certificate at the Kenosha, Elkhorn, and Racine campuses by taking courses in a modified sequence. Please see your academic advisor for details.
- Students may register for 101-128 QuickBooks Online in a different delivery method during the spring semester.
- Students must earn at least a "B" in Accounting Software Application (101-154) and Quickbooks Online (101-128) to earn this certificate.

NOTE: Students must complete a certificate program with a minimum of a 2.0 Program GPA.