



2015-2016 *Internal Certificate*

Certificate: ADMINISTRATOR'S CREDENTIAL (90-307-7)

Credits: 18 Credits

Description: These courses are designed to train administrators and program directors of early childhood care and education programs. Additionally, they will train new leadership for early childhood programs by preparing childcare staff to assume increased responsibility and to provide orientation for others from related professions who wish to work in early childhood programs. After completion of this internal certificate, the student must follow certain procedures as outlined by The Registry in order to receive this credential.

Potential Jobs for graduates: Administrator or Program Director of Early Childhood Care and Education Programs.

Certification/Licensure available to completers: The Registry Administrator's Credential

Related Program: Early Childhood Education

Campuses Available: Racine Campus

REQUIRED COURSES

✓	<u>Semester One</u>	<u>Credits</u>	<u>Prerequisite</u>	<u>Corequisite</u>
<input type="checkbox"/>	307-143 ECE: Admin./Sup. in ECE Programs	3	Inst. Consent	
<input type="checkbox"/>	307-147 ECE: Financial Mgmt. in ECE Programs	3	Inst. Consent	
<input type="checkbox"/>	307-149 ECE: Oper. Mgmt. in ECE Programs	3	Inst. Consent	
✓	<u>Semester Two</u>	<u>Credits</u>	<u>Prerequisite</u>	<u>Corequisite</u>
<input type="checkbox"/>	307-144 ECE: Administrative Seminar	3	Inst. Consent	
<input type="checkbox"/>	307-145 ECE: Best Practices for Children & Fam.	3	Inst. Consent	
<input type="checkbox"/>	307-146 ECE: EC Programs & External Environ.	3	Inst. Consent	
Total Credits		18		

ADDITIONAL REQUIREMENTS

Students must complete a functional ability form verifying that they have read and understand the functional abilities for the program.

NOTE: Students must complete a certificate program with a minimum of a 2.0 Program GPA.

NOTE: Prerequisites can be waived with departmental approval.