Gateway Technical College District Board Meeting Minutes

Committee of the Whole Meeting, September 30, 2026

Recording of September 30, 2026, Committee of the Whole Meeting (Panopto video)

The Gateway Technical College District Board held an in-person and virtual Committee of the Whole Meeting at the Kenosha Campus, Madrigrano Conference Center Board Room, on Wednesday, September 30, 2026, to review matters relating to Global Learning and engage in questions and answers. The meeting was called to order at 8:01 am by Preston Gardner, Vice Chairperson.

Open Meeting Compliance

David Elliott confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

Roll Call

Present:

- Tamarra Coleman
- Preston Gardner
- Ashleigh Henrichs
- Zaida Lange-Irisson
- Rebecca Matoska-Mentink
- Michael P. Reader
- Jason Tadlock

Virtual:

- None

Excused:

- Melvin Hargrove
- Nicole Oberlin
- Caio Lisboa, student trustee

Also in attendance were President Veronique Vien Tran, Recorder David Elliott, Dean Cyndean Jennings, International Education Coordinator Chinedu Obowu, and 8 in-person and 22 virtual attendees. No decisions were made and no actions were taken.

Adjourn

It was moved by T. Coleman, seconded by R. Matoska-Mentink and carried without objection to adjourn the meeting at 9:10 am.

Regular Meeting, September 30, 2026

Recording of September 30, 2026, Regular Board Meeting (Panpato video)

The Gateway Technical College District Board met in-person and virtually at the Kenosha Campus, Madrigrano Conference Center Board Room, on Wednesday, September 30, 2026. The meeting was called to order at 9:18 am by Zaida Lange-Irisson, Chairperson.

Open Meeting Compliance

David Elliott confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

Roll Call

Present:

- Tamarra Coleman
- Preston Gardner
- Ashleigh Henrichs
- Zaida Lange-Irisson
- Rebecca Matoska-Mentink
- Michael P. Reader
- Jason Tadlock

Virtual

- None

Excused

- Melvin Hargrove
- Nicole Oberlin
- Caio Lisboa, student trustee

Also in attendance were President Veronique Vien Tran, Recorder David Elliott, and 9 in-person and 25 virtual attendees.

Approval of Agenda

It was moved by J. Tadlock, seconded by T. Coleman and carried without objection to approve the Agenda.

Approval of Minutes

It was moved by P. Gardner, seconded by A. Henrichs and carried without objection to approve the Minutes of the August 20, 2026, Committee of the Whole Meeting and Regular Meeting.

Citizen Comments

There were no citizen comments.

Chairperson's Report - Board Evaluation Summary

5 of the 8 trustees who attended completed the August Regular Meeting survey. Comments were: Strategic – Thank you, David, for allowing virtual participants to join the tour of the new dental clinic. Task – I had to attend virtually due to travel plans so while I was engaged, I always prefer to be in person. Action – I appreciate the preparedness of Dr. Tran's first meeting. It was noticed that all were well prepared. Results – N/A.

Chairperson's Report – Wording of Governance Policy 1.3

The Trustees reviewed the Wording of Governance Policy 1.3. It was moved by J. Tadlock, seconded by T. Coleman and carried without objection to approve the wording of Policy 1.3.

Chairperson's Report – Wording of Governance Policy 1.4

The Trustees reviewed the Wording of Governance Policy 1.4. It was moved by T. Coleman, seconded by M. Reader and carried without objection to approve the wording of Policy 1.4.

Chairperson's Report – Presidential Performance Evaluation Process

The Trustees reviewed the President's Goals for FY 2026-27 and the process of the President's performance reviews. It was moved by R. Matoska-Mentink, seconded by A. Henrichs and carried without objection to approve the President's Goals for FY 2026-27 and the Presidential Performance Evaluation Process.

Board Member Community Reports

P. Gardner reported on attending various WTCS events and committee meetings, including advocacy efforts on behalf of the state's Technical Colleges. J. Tadlock also reported on comparable activities, focusing on funding. T. Coleman provided an update on attending the Gateway Foundation's quarterly meeting and Eli Lilly's support in funding scholarships. Z. Lange-Irisson announced her attendance at the WTCS DBA meeting October 8-10 and encouraged other attendees to participate virtually. A. Henrichs reported on attending the Gateway 9/11 remembrance ceremony at the HERO Center in Burlington and commended everybody involved in planning the event.

President's Report – Dashboard and Announcements

In addition to reviewing the metrics regularly tracked, President Tran provided college and industry updates, including her individual meetings with each Trustee, the college's 9/11 remembrance ceremony, participating in her first Gateway Employee Learning Day on September 29, announcing the rollout of an employee engagement survey, hosting dialogue sessions with faculty and student representatives and budget-related matters with WTCS.

Student Trustee Report

C. Lisboa was excused and submitted his report in advance.

Resolution No. F-2026-2027B.2 – Resolution Awarding the Sale of $1,500,000 General Obligation Promissory Notes, Series 2026-2027B

The administration is recommending approval of a resolution awarding the sale of General Obligation Promissory Notes, Series F-2026-2027B; in the principal amount of $1,500,000 for the public purpose of financing building remodeling and improvement projects.

Following discussion, it was carried to roll call vote for approval of Resolution No. F-2026-2027B.2.

- Aye: 7
- No: 0
- Abstaining: 0
- Excused: 2

Resolution No. B-2026 D.1 and D.2 – Approval of Project for the Administration Building Toilet Rooms Remodel, Kenosha Campus

The administration is recommending Board approval of Resolution Numbers B-2026 D.1 and D.2 for the Administration Building Toilet Rooms Remodel Project, Kenosha Campus. The administration also recommends approval from the WTCS Board for Administration Building Toilet Rooms Remodel Project, Kenosha Campus.

Following discussion, it was moved by A. Henrichs, seconded by T. Coleman and carried without objection to approve Resolution No. B-2026 D.1 and D.2.

Resolution No. B-2026-E.1 – Trane Lighting Upgrades and Energy Conservation, Racine and Elkhorn Campuses

The administration is recommending approval of the contract to Trane Technologies to provide all labor and materials required for this project for operational and energy conservation savings with LED lighting retrofits for the Racine and Elkhorn campuses. This migration from legacy non-LED technologies includes a Trane Comprehensive Energy solution, detailed audit solution development, installation labor, materials, tools lifts, ladders, site supervisions, and coordination, pre/post measurement and verification necessary for a complete lighting upgrade project.

Following discussion, it was moved by R. Matoska-Mentink, seconded by T. Coleman and carried without objection to approve Resolution No. B-2026-E.1.

Consent Agenda

It was moved by R. Matoska-Mentink, seconded by A. Henrichs and carried without objection that the following items in the consent agenda be approved.

- **Bid No. 1760 –** Administrative Building HVAC, Kenosha Campus.
- **Finance - Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of 8/31/2026.
- **Finance – Cash and Investment Schedule:** Approved the monthly cash reconciliation, investment schedule, and investment report.
- **Personnel Report for September:** Approved the personnel report of new hires (7), promotions (2), transfers (1) and separations (3).
- **BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for September 2026.
- **Protective Services Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for August 2026.
- **High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for August 2026.
- **Advisory Committee Activity Report:** Five (5) new members added since last month's report as of September 1, 2026.

Executive Limitations - 3.1 General Executive Limitation and 3.9 Sustained Presidential Leadership

Christopher Burton delivered the presentation covering the policies' parameters and how the college's practices and processes support them.

Following discussion, it was moved by R. Matoska-Mentink, seconded by T. Coleman and carried without objection that this report is a reasonable interpretation of the Executive Limitations and the college is operating within them.

Next Meeting Date and Adjourn

- Committee of the Whole Meeting – Thursday, October 15, 2026, 8:00 am, In-Person and Virtual, SC Johnson iMET Center, Kopper Auditorium
- Regular Meeting – Thursday, October 15, 2026, 9:00 am, In-Person and Virtual, SC Johnson iMET Center, Kopper Auditorium

Adjourn - At 10:40 am, it was moved by R. Matoska-Mentink, seconded by A. Henrichs and carried without objection that the meeting was adjourned.

Submitted by

Tamarra Coleman, Secretary

Gateway Technical College Board of Trustees