

# GATEWAY AS A LEADER

Gateway Technical College is the recipient of a third Metallica All Within My Hands foundation scholarship, this current program will focus on training on the in-demand career field of advanced manufacturing. Students in the 14-week program will train from 7 a.m. to 3:30 p.m. Monday through Friday at the SC Johnson iMET Center and the scholarship will cover tuition, books, and fees. Students will be able to take the training completely free of charge. New Student Specialists are in the process of recruitment and classes will follow a normal schedule starting on August 30th. We are thrilled to have the opportunity to partner with AACC and All Within My Hands for another year. This is such an exciting and great opportunity for our students.

# ACADEMIC AND CAMPUS AFFAIRS

# The Provost's Office

Academic and Campus Affairs welcomes the new Dean of the School of Business & Transportation, Dr. Tracey Isensee. Dr. Tracey Isensee spent over 7 years serving as an Education Director with the Wisconsin Technical College System Office. During that time, she was the director for General Education, Liberal Arts, Interior Design, AODA, Human Services and the Business, Marketing and Finance degree programs. She completed her doctoral work with a focus on effective remediation strategies to remove barriers and increase student success. She has also served as Academic Dean for Herzing University's Madison campus.

Dr. Laura Neal has resigned her position as Associate dean of the School of Health. The associate dean position has been posted.

Due to the demand and success of our first-year-experience course, Gateway to Success, and according to plan, we will be posting a Gateway to Success course instructor position funded by the reallocation of funds from an open faculty position.

## Academic Operations

2022-2023 Annual Course Scheduling Meeting and Review Period had its Kick-off meeting with Deans, Chairs, and Associates on 9/10/21. This period will run from 9/10/21 thru 10/15/21. The purpose of this meeting is to capture changes and major modifications to programs that will impact course scheduling for the upcoming academic year.

Internal Meeting and Event room requests have seen an increase, since August 31, 2020, 350 room requests have been approved by the scheduling office. This does not include rooms for classes.

External Meeting and Event requests to use Gateway Facilities have also picked up.

# Kenosha Campus

Construction on Kenosha Campus Affairs, Academic Operations, Scheduling Office, Dean of Learning Success and Associate is complete. Those offices have all moved to their permanent location.

Construction on the Contact Center is also complete and they are transitioning to their new location in the Academic Building.

Gateway Days took place to welcome students on the first couple of days of the Fall semester. They provided information to their questions, flyers, hand sanitizer, and other treats.

Common Grounds is back on the Kenosha campus in the Academic Building providing students and staff with some food service options.

#### Racine Campus

The windows were successfully installed in the corridor connecting the Technical Building to the Racine Building.

Gateway faculty and staff welcomed students on campus during Gateway Days (August 30th and 31st).

## **Pre-College Division**

Fall enrollment continues to increase.

Current enrollment is at 1058 compared to the previous year (913). In ABE, students have the option of virtual or Face to Face learning and testing. In ELL, students are back to Face to Face. However, Level 6 ELL courses are virtual. This allows us to serve students across the Gateway District vs cancelling the sections.

The SCJ STEM Scholars are entering their 3rd week of school. The STEM Coordinators are working with the instructors on current student progress.

## COMMUNITY AND GOVERNMENT RELATIONS

#### **Community and Government Relations**

We continue to be engaged in our communities in a variety of ways. The college was present at the celebration of Snap-on's 100th anniversary. It was a wonderful event celebrating the many partnerships that they have in the community and the support of their employees. We were able to add comments and pictures to their time capsule.

We continue to support the United Way and the Boys and Girl club through Board positions and committee engagement. We supported the RAMAC Annual dinner which was held on Tuesday, September 21st.

There are a variety of construction and remodeling projects being worked on. These projects have a number of furniture needs and graphic/branding elements that we are starting to work on to create the Gateway Experience on our campuses. We continue to work with our business partners on the branding of the spaces that they are supporting.

## Foundation

We are thankful to the nearly 200 donors who currently support Gateway students through the Foundation.

As of August 31, 2021, the Foundation has raised \$79,298. The generous gifts were from individuals (including Gateway faculty and staff as well as alumni) and organizations (including businesses, foundations, and service clubs). Donors have contributed to areas such as the mission of the Foundation, student scholarships, the endowment, the Gateway Promise Endowed Fund, student emergency funds, WGTD Program Fund, and the Short-Term Training fund.

We are grateful to the following organization donors for their support:

- Kunes Family Foundation \$1,500 for Nitro-X
- Racine County \$2,500 for SIM City Capital Project
- Wruck Paupore, PC \$2,000 for William H. Hart Memorial Fund

The Continuing Student Scholarship application opened on August 27, 2021. It will close on October 8, 2021. Please encourage Gateway students you know who have at least a 2.0 GPA and completed at least 3 credits to apply at gtc.edu/foundation scholarships.

Recent focus in our social media (LinkedIn, Facebook and Twitter) included Continuing Student Scholarship application opening, pre- and post-Golf Scramble publicity, notable Alumni, student recruitment and College events.

#### Marketing

Fast Track and Fall Semester enrollment push campaigns just wrapped up with an add on to our Big Futures campaign -- Your Future. Our Priority. to really show the focus on students and their success. Messaging for Fall Semester highlighted how Gateway can support the student on their journey including services, hands-on experience, small classes, and preparation for their career. Targeted digital ads are running for key groups including Seniors, non-returning students, prospects and dual credit students in addition to print, all postal customer mailer, billboard and digital ads.

Fall Semester push also included three sponsored stories that have been shared in the tri-county area Kenosha News, Journal Times and Lake Geneva News via print, digital publication and boosted social media posts. The stories are a great opportunity to highlight programs and student success reaching prospective students, their families and the community.

<u>Jesus Vega</u> <u>Emily Rindt</u> <u>Sam Pittsenbarger</u> Outreach and communication has begun as we work to connect with the Class of 2022 in partnership with the recruitment team. A postcard to seniors in our district promoting summer campus tours and application workshops connected with more than 6,000 incoming seniors. Communication and outreach will continue throughout the year with upcoming pieces related to STEM Scholars and fall application workshops.

# WGTD

WGTD Sports is in the middle of its video webcasts of area high school football games. The professional-styled productions are streamed live on WGTD's Facebook page and available afterward in archive mode. As has been the case in previous years, our crew includes a handful of students from the Indian Trail Communications Academy. Sponsors include Kwik Trip, Kenosha County Public Health, the Law Offices of Frank Parise and Gateway. Commercials are also airing for long-time WGTD underwriters Carthage College and UW-Parkside.

# **ENROLLMENT**

Summer enrollment remained positive up +3.7%. Fall enrollment to date leveled off, especially following the surge in the Delta variant, and is currently -2.0%. Year-to-date enrollment, including summer and fall, is -0.4%. However, serving 786 more students than this time last year.

# FINANCE, ADMINISTRATION

# FY 2020-2021 Year-end Update

The Business Office continued to prepare for the year end audit that begins on Monday, September 20th, by completing schedules and providing documentation requested by our auditors. Progress is also being made on preparing the FY21 Comprehensive Annual Financial Report.

## Budget Self-Service Update

Throughout the month of September Budget Managers and their designees will be trained on the new Budget Self-Service module. Budget Self-Service provides many conveniences and efficiencies compared to our current budget reporting system and will help Budget Managers and their staff analyze, manage, and process their budgets. All Budget Managers are scheduled to be trained by September 30 and fully transitioned by the end of the year.

## **Contracts and Agreements Review and Approval Process**

This new initiative will enhance and ensure the correct review and approval process of the many contracts and agreements from vendors and community partners in which the college engages for purchases of software and equipment, memorandums of understanding, some customized training requests and other services. This process will allow originators to request reviews of potential contracts under the areas of Learning Innovation Division, Risk Management, FERPA, and EEO and ADA Compliance. In some cases, legal review of contracts may be deemed necessary prior to completion of a final contract/agreement document for acceptance/signature. Practice runs are currently being held to verify the process. Step-by-step tutorials are also being developed. Release of this new process is currently scheduled for November.

#### Joint Review Board Representation

Sharon Johnson represented the Gateway Technical College at these recent Joint Review Board meetings for municipalities located within the Gateway Technical College District: Village of East Troy and City of Elkhorn.

#### **Grants Update**

The FY 21-22 Special Revenue Fund, new grant cycle has started, with new general ledger number creation for the new grants. Budgets have been entered into Colleague for Program Managers to commence grant activities and expenditures for the new fiscal year. Ongoing projects will continue to be monitored to complete project activities and expenditures. Zoom meetings will be held with Project Managers in regard to their grants relating to orientation of project management and yearly timeline. Financial reports are being completed for the year and as well as preparations for the annual audit commencing in late September. The team will continue to offer budget and financial assistance for any new grant initiatives.

#### HUMAN RESOURCES

Jacqueline Morris served as a guest speaker at the Business Office staff meeting. John Frost, working with Terry Simmons and Vicki Wahler, developed presentation content for Employee Learning Day.

John Frost and Selina Bohn presented at the August 17<sup>th</sup> Dean's Council. They reviewed HR updates, compensation alignment with currency plans, and the future of faulty review plans.

John Frost, Magan Perez, and Heather Halbach attended MRA's mid-year law review update. Topics covered were incentives for talent attraction, return to the office updates, and upcoming pending legal changes for the next six months as it relates to FMLA, COVID, and employment law.

John Frost organized and held the first Open Forum Gathering (OFG) with GTEA represented positions on August 31<sup>st</sup>. Others in attendance to help with questions asked by the group were Jacqueline Morris, Selina Bohn, and Sharon Johnson. Future OFGs will be held in 5 week intervals.

Alan Jelinek participated in this year's Gateway Days on August 31<sup>st</sup>. Lisa Guerrero and Selina Bohn continue to lead the HR Task Force developing a shell for the WTCS Fellows Program (supporting DEI initiatives).

Jacqueline Morris, Lisa Guerrero, Selina Bohn, and Jessica Johnson in conjunction with Josh Vollendorf and Tammi Summers are working through process improvements on the data and documentation needed for affirmative action plans and the EEO. On August 19<sup>th</sup>, Magan Perez and Tom Cousino presented during Faculty Professional Days on return to campus expectations.

Magan Perez attended Ogletree Deakins webinar on vaccination policies. Jacqueline Morris and Magan Perez met with Qualtrics vendor to discuss COVID related metrics.

Jessica Johnson is a contributor to the implementation of the Learning Management System.

Jessica Johnson is teaching a Gateway to Success class fall 2021.

# **INSTITUTIONAL EFFECTIVENESS**

# **Pathways and Program Effectiveness**

The Director of Career Pathways and Program Effectiveness hosted a virtual focus group with faculty representatives from each academic school to gather input on the redesign of the current program data profiles. Participants engaged in thoughtful conversations on their data needs, specific applications, and resources they would like to receive to better understand and utilize program data. The feedback received will support the college's design and deployment of an updated program data profile in August 2022.

The program effectiveness team provided support to 53 program effectiveness coordinators (90% of all coordinators) during faculty professional week through a variety of virtual sessions. Program effectiveness coordinators utilized the support sessions to establish assessment plans, finalize curriculum modifications, discuss quality improvement activities, and begin the full curriculum review process.

# Employee Learning

Employee Learning supported many opportunities for faculty professional development as the semester began. Nine new faculty members participated in the two-day New Faculty Institute LaunchPad to help them prepare for their new role as Gateway instructors. Current full-time faculty participated in Faculty Professional Week resulting in 1,082 hours of professional development. And finally, 361 of our adjunct instructors attended the Adjunct Faculty In-service where they participated in department meetings and professional development workshops including Blackboard Nitty Gritty and Strengths Essentials for Adjuncts.

## Title III

The Road to Student Success, Title III grant, is wrapping up the 1st of 5 years, the Federal Department of Education (DOE) fiscal year is October 1 - September 30. Data and activity progress is being assessed to prepare for the 1st-year grant report to DOE. The External Evaluators have been briefed and are developing a plan to collect evidence of our journey towards improving retention, graduation, under-represented minority across programs, and decreasing student cohort loan default rates.

Gateway to Success launched with an updated curriculum this fall with 95 sections

for our first-year students. The Student Success Programming Coordinator provides open office hours and support for the adjunct faculty members teaching the course. The Non-Cognitive Assessment, Smarter Measures, is being evaluated for continued use and compatibility with other reporting systems supported by the grant.

The Faculty Advising Coordinator completed modifications to the Faculty Advising handbook. An implementation plan utilizing Ellucian Advise to support the work of faculty advisors and student learning is commencing. Peer Advisors worked diligently to assist our students in returning to campus this fall.

A Vision for Work-Based Learning (WBL) has been established to connect our learners and employers for a prepared workforce through authentic experiences. A faculty survey of the non-formalized experiences provided on campus is being conducted to help align opportunities across college programs and increase student engagement related to their declared major.

# **Organizational Excellence**

Organizational Excellence has had a busy summer. The Client File was successfully submitted on time and error free. The Client Reporting group will be meeting to have a debrief to develop a SWOT (strengths, weaknesses, opportunities, threats) analysis for ongoing submissions. We are working with the client team on the upcoming Contract Reporting submission. IPEDS has opened for FY 2022 and we completed our registration ontime. There is a Process Improvement project going with the AEFL team on student time and attendance reporting.

# LEARNING INNOVATION DIVISION

## TechOps

David Aguirre hosted a WIoT Council (Wisconsin Internet of Things) event at iMET on August 31st with over 50 attendees. It was a fantastic opportunity to showcase what Gateway is doing in the realm of IIoT and Industry 4.0. By all accounts the meeting was a huge success and many people from around the state including UW-Platteville and Milwaukee, the Kohler Company, and many others traveled to iMET to be part of this meeting. Nice job, David!

It's no longer a secret that Gateway has been working with the UW TOPS lab and the City of Racine for several months on a project to bring autonomous vehicles to our Racine campus and downtown Racine. The IT Infrastructure and NOC teams have been preparing the designated space with wired and wireless access. And, David Aquirre has been selected to attend autonomous vehicle driver training in October.

## **Information Systems**

The implementation of the Precollege Online Intake form for Student Services has been completed.

WTCS Client Reporting has been completed for FY 2021.

WTCS Contract Reporting is now being reviewed.

The implementation of electronic transcript handling using Parchment to provide those services has been put on hold due to FERPA concerns.

A process to import students' Strengths information has been completed.

A process to import SignNow documents (a web based document signing service) into Perceptive Content (our document management system) has been started.

# **User Experience**

Campus CSTs have been very busy with more classes returning to campus. They have done a great job addressing classroom changes that have been made. They also had to juggle the start of the semester with the return of many staff and faculty members to campus. The return to campus has created a huge influx of tickets that techs are working through.

The multimedia team continues to address tickets in classrooms and upgrading the multimedia equipment in classrooms. Elkhorn campus upgrade will progress through the fall semester.

The distance learning and Vanguard technicians have been working with our remote students and high schools with the start of the semester projects that happen every semester.

The help desk has also been very busy with calls coming in. We have been monitoring the number of calls that go to the offsite support center since we brought on a grant funded LTE position, and those calls have reduced between 50-60% every month. Along with having a Gateway employee answering these calls, we are able to address concerns immediately instead of waiting for a ticket to be addressed.

We have started demoing wireless "uplift" microphones in the classroom. Initial feedback is very positive, so we will begin installing these microphones in the classrooms in the next couple of weeks.

# STUDENT SERVICES & ENROLLMENT MANAGEMENT

# Admissions

The Admissions team has been hard at work preparing for the start of the fall semester. Thus far, in August we have processed over 780 documents through our workflow, downloaded 261 electronic transcripts and reviewed 167 criminal background checks. Additionally, we have been partnering with all departments in and outside of student services to ensure timely processing for deadlines such as the Promise to Finish Program, High School Contract for Service Nursing Assistant Students and supporting the Fast Track events.

# New Student Specialist (NSS)

The New Student Specialists spent the month of August preparing for the upcoming fall Gateway semester, as well as the new high school year. They were also happy to welcome two new additions to the team - Debbie Joling (from the Contact Center)

and Sarah Dakwar. They will be at the Kenosha and Racine campuses, respectively, and make the NSS team whole once again. Besides getting their new members up to speed, the NSS team hosted several Get Ready Application Workshops and Campus Tours for groups like the Mahone Foundation Summer Program. They also participated in Promise 2 Finish workshops, the final Kenosha Campus Fast Track event, the Racine Business Expo, the Racine County Fair and the Back to School Fair at Shoreland Lutheran High School.

## **Student Accounts**

In the month of August, Student Accounts worked with Financial Aid to provide debt relief to over 320 students using HERRF funding. Providing this support to students eliminated over \$200,000 worth of debt, which will allow students to continue on their educational journey!

# Academic Advising

Academic Advisors are launching our first ever ADVISE messages campaign. One of the first messages will include an introductory video created by each academic advisor to be sent to their student advisees to help establish the advisor/student relationship from the start. Our pre-college program is mirroring our post-secondary intake form and we hope to have the final pieces in place soon - allowing students to tell their story only once. Peer Advisors made 2,000 phone calls to students who were admitted to a program but had not enrolled for the Fall 2021 semester offering encouragement and personalized guidance.

# Career & Employment Services (CES)

With the start of the new semester, CES has expanded in-person services while retaining a larger virtual presence than pre-pandemic levels. In the past month, CES staff participated in the Kenosha Fast track event where we connected with prospective students and their families educating them on potential programs to explore and facilitating their career decision making. CES staff welcomed Deublin Company to iMET for a facilities tour and a discussion to develop partnership opportunities with the college. CES staff in Racine presented to the incoming cohort of Promise students on the services our office provides through the "Now That You've Chosen Your Program What's Next?" presentation. CES staff presented to the SoPaHs Division on Handshake during their in-service.

# LEARNING SUCCESS

## NTO & Step UP

The Step-Up program will increase the focus on supporting Single Parents at Gateway. Based on the research conducted by a survey sent out to over 1500 single parent students - Spring 2021 semester, students recommended having a support/conversation group. The group will meet in the evenings, and focus on students balancing - Family, Work & School life.



## Library Resource Center

We are excited to welcome back more students and staff to campus. All of our Librarians participated in the orientation provided for new nursing students on August 25th, a program that introduces students to the resources and services that will help to make them successful in the program.

The Librarians offered a session entitled "Critical Thinking Across the Disciplines: We Can All Do Our Part" on Aug. 27th as part of Faculty Professional Days. Several faculty joined our Librarians to learn more about how they can include information literacy skills and course activities relevant to their program area with the goal of improving critical thinking.

Our very own Kenosha Campus Librarian, Lee Wagner, is helping to organize the first WTCS OER (Open Educational Resources) Symposium that will happen Oct. 28th and 29th. This Symposium is a space for inclusive and open sharing and conversation, and creating meaningful collaborations to advance OER work. All are welcome to attend and contribute. No experience with OER is required.

Dawn Haggerty, Elkhorn Campus Librarian, has helped to realign our library cocurricular assessment efforts for 2021-22 with Project Outcome for Academic Libraries, a free online toolkit available through the Association of College and Research Libraries (ACLR) designed to help academic libraries assess and communicate the impact of essential library programs and services.

#### **Testing Services**

Welcome to Fall in Testing Services!

As we move into the fall semester, we are excited to continue offering students both in person and virtual opportunities to take their exams. (\*Online availability dependent on approval from the exam provider). Ever wonder what it is like for our students to take their Accuplacer exam online?

To test virtually, students send an email to <u>testingservices@gtc.edu</u>. This email will connect them directly with a Testing Specialist who will work personally with the student to ensure that all technical requirements are met and that the student is comfortable with the online process.

On the day of their exam, students will log into a Zoom meeting to meet with their Testing Specialist. Students are still required to show their valid ID as well as do a scan of their home environment. The Testing Specialist will then connect the student to their exam for them. The Testing Specialist will stay with their student throughout their exam for both exam security as well as to assist the student with any technical issues or concerns. Students will receive their scores immediately upon completion of the exam. Wonder what happens to any used scratch paper? Students must tear it into confetti sized pieces prior to exiting their exam session. Students are now ready to celebrate finishing their exam - complete with confetti!

Remember that online testing may not be right for every student. There are times when you just cannot beat the welcoming and quiet environment of the Testing Centers. To test in person, students may register for their exams one of three ways! In person at any Student Services Center, over the phone via the Contact Center or online via the student's MyGateway account.

# **BUSINESS & WORKFORCE SOLUTIONS**



# Gateway Industrial Design Fab Lab

The Fab Lab participated with the "Nitro X Camp this month, along with holding our second Maker Camp. The kids at Nitro had an opportunity to do some 3D printing and CNC fabrication, customising their cars and designing an obstacle for "Race Day."



August was a focus on robots. The Fab Lab received a Universal UR3e to use along with our STEM 101 robots, and we also underwent FANUC training.



Also this month the Lab delivered it's "Culture of Excellence" presentation to our returning Ellsworth Cohorts, and in preparation for the return of Sumo-Bot competition, carved the guest model for the dexterity challenge.



Sumo-Bots will design a mechanism to remove and discard a face mask.



While the Fab Lab has had a busy Summer, we look forward to the return of our students.

Gateway in cooperation with NC3 and the Lumina Foundation provided industry certification training and equipment donations for a number of local school districts in the area of Precision Measurement. With a grant from the Lumina Foundation, Gateway provided a free NC3 Train-the-Trainer experience from Aug 9-11 and donated 10 PMI Module 1 Tape and Rule kits along with 10 PMI Practice Block Kits to local schools to get more students Starrett certified and plant the seed for districts to expand precision measurement certification. We had 13 teachers, from 8 school districts complete training and receive the donation. Kenosha Unified Schools and Racine Unified Schools sent teachers from multiple middle schools within their districts so we ended up donating 2 PMI Mod 1 kits each to these districts, rounding out the 10 total kits donated. All the teachers were very impressed with the PMI curriculum, the Starrett instruments, and are excited to begin certifying their students this Fall.

# OFFICE OF DIVERSITY, EQUITY & INCLUSION (DEI)

Disability Support Specialists Dan Peterson and Samantha Kleczka hosted Open House events on the Kenosha, Racine, and Elkhorn campuses August 24th, 25th, and 26th. First year & transfer students new to Gateway who utilize Disability Support Services were invited to the events The Open House included a presentation from the DSS Specialists on connecting with support services and requesting accommodations. Students heard from the DSS instructors, Deaf and Hard of Hearing Specialist Lisa Sadowski, and the Trio Achievers Group (TAG) support team about additional services and resources. The event included a visit from the Tutoring department, Support Counselor Team and a Jump Start presentation on using blackboard, communicating with instructors, and navigating through the Gateway website. The highlight of the event was the "Walk a Mile" presentations. Current and previous Red Hawk students shared stories about the challenges they faced in college and how they overcame them with the support of DSS and Learning Success. The DSS Specialists are looking forward to hosting Open House events at the start of each school year.

The DSS Specialists are gearing up for a return to the high schools with the New Student Specialists to connect with students. (Covid suspended their visits for the past 18 months) Dan and Samantha will be visiting high schools on a weekly basis to help students transition to higher education and learn about the similarities and differences in accommodations between high school and college. They also work with the High School Partnerships team to educate the special education staff and students about accommodations available when completing Gateway classes while still in high school.

The specialists are also looking forward to the return of their Gateway Experience events. Covid restrictions may cause some modification in future events, but the plan is to have students visiting and touring our campuses, learning more about our programs of study, connecting with support services and getting a taste of college life. The DSS Specialists are also collaborating with the peer mentoring team to pilot a mentoring program for DSS students.

Dan and Sam continue to work closely with the Learning Success division helping out with events including the Learning Success Gala, Dress for Success, Community Resource Fair, Veterans' honors, Student Success Workshops, and monthly awareness campaigns.

Dan and Sam are members of the Kenosha County Commission on Transition (KCCoT), Walworth County Transition Network (WCTN), and Racine Community Transition Committee. They regularly attend meetings to stay connected with community resources and help plan events designed to support students and families needing transition services and support resources.

## FACILITIES & SECURITY

## **Facilities Projects**

Many of the summer projects have been completed to ensure classes could utilize them for the start of the fall semester. The Academic Building Office Remodel in Kenosha has been completed and all individuals are now moved in. The restroom renovation at the Conference Center will be completed around 22 September, with just some final finishes left to accomplish. The HERO Center project was completed in time for the beginning of the semester and reopened for classes on 31 August. The Lincoln Center continues to progress with the elevator shaft and exterior being erected. Estimated completion date is still on track for early December 2021.

Due to material delays brought on by the COVID-19 pandemic and other natural disasters, there are a few projects still delayed. The remodel at the Head House is starting to wrap-up but a delay on some finishing materials will prevent final completion of the project until early November. Alternative solutions have been

developed and the program will be moving back into the building starting 16 September. In addition, the emergency generator for the Academic Building on the Kenosha Campus has been installed and final tie-ins will be completed 16 September.

The college is well on its way to begin our touchless restroom project to help enhance safety measures on campus. This project will entail the addition of touchfree faucets, toilets, soap dispensers and paper towel dispensers in all restrooms.

Future projects, in line with our strategic facilities plan, are in their early planning processes with most projects slated to begin around April/May 2021 to coincide with our summer semesters. In some cases, due to anticipated material lead times we have factored additional time into potential construction schedules.

## **Facilities Operations**

The custodial and maintenance worked tirelessly to integrate all staff back on campus as well as the start of the fall semester at the end of August. This entailed ensuring classroom had disinfectant, paper towels, hand sanitizer as well as the distribution of masks for each classroom. Lastly, over 240 air purification units were deployed to classrooms, offices and common spaces throughout the district. We are planning another purchase to ensure all classrooms and spaces on campus can have one of the systems to help promote safe facilities usage despite the pandemic.

#### Safety and Security

The college, in anticipation of many staff and students being back on campus for the first time in over a year, conducted an Emergency Response Drill at the beginning of September. This was an announced drill to help ease our students and staff back on campus, but also focusing on the need to be prepared and plan ahead. The drill was focused on lockdown procedures. Areas of improvement were documented and the security team is working on solutions and a way ahead to improve our emergency response efforts.