

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
September 15, 2016

The Gateway Technical College District Board met on Thursday, September 15, 2016 at the Racine Campus, Room R301, 1001 S. Main Street, Racine, WI. The meeting was called to order at 8:00 am by William Duncan, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
Ronald J. Frederick	Present
Gary Olsen	Present
Bethany Ormseth	Present
Kimberly Payne	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Elizabeth Allen and 25 citizens/reporters.

III. Approval of Agenda

- A. It was moved by R. Zacharias and seconded by P. Zenner-Richards and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by R. Bhatia, seconded by S. Pierce and carried to approve the minutes of the August 18, 2016 Regular Meeting.

V. Citizen Comments

- A. No citizen comments were submitted.

VI. Chairperson's Report

A. Dashboard Report

- Student call nights helped to create an uptick in enrollment
- Secondary school administrator's breakfast is scheduled for September 29th.
- Closing of Sturtevant TID will generate additional funding for Gateway.

B. Board Evaluation Summary

- The big take away was that we have articulation agreements in place with many colleges and universities for specific disciplines and programs of study. This was news to me...great news as the agreements are another pathway for Gateway's students to pursue additional education. The agreement with Stritch was the highlight of the meeting. Kudos to all!!!! I was especially pleased to see the Agreement between Gateway and Stritch for articulated classes between the two campuses. Congratulations to all who facilitated this Agreement.

C. President's Goals

- The President's Goals have been presented to all of the Trustees.

VII. President's Report

A. Announcements –

- Journey Members in Attendance:
- S. Sklba spoke about the Bee Open House. This was made possible by a donation from the Madrigano family. The barn is located at Gateway's Center for Sustainable Living. Outreach to the community to offer education at the Bee Barn.
- S. Sklba spoke about Thelma Meyer's donation to Gateway's Vet Tech program. The lab is named after her parents.
- J. Finkenbine talked about high school partnerships.
- J. Robshaw mentioned expanding opportunities in VanGuard program.
- W. Whyte mentioned the upcoming Employee Learning Day.
- S. Sklba announced the 105th Anniversary party that will take place at 4:00 pm after Employee Learning Day.
- B. Albrecht thanked Gary Olsen for his leadership last year as the Board Chairperson. He also announced that Trustees Scott Pierce and Beth Ormseth completed their White Belt Certification.
- B. Albrecht congratulated Kimberly Payne and Jomarie Coloriano on their Women of Distinction Recognitions.
- D. Davidson introduced Thalia Mendez from the Launch Box located on the Racine Campus.
- T. Mendez updated the Trustees on events taking place at Launch Box. 28 new members since moving to the Racine Campus. Launch Box is successful and growing.

B. Update from Campus Dean

- R. Koukari welcomed the Trustees to the Racine Campus. An update was given on the campus construction. Staff and students are transitioning into the fall semester.

C. Job Placement

- J. Watson presented on Job Placement. Student Offerings include: Resume 101: Learn how to create a resume, Walk-in Resume Review: Drop in for a resume review, Proactive Job Search: Learn the art of a proactive job search and networking, Intro to LinkedIn: Learn how to set up profile and best practices, Job Fair Prep: Turn a job fair into a job offer, Interview Success: Learn how to prepare for job interview, Walk-in Mock Interviews: Practice interview skills and receive helpful feedback, Mock interviews with SharePoint students, 30 minute One on one with students, Behavioral based interview preparation, 2nd year in a row: Year 1 all hired (August 2015), Year 2 interviews in progress (August 2016), Students well prepared for interviews resulting in hires.

VIII. Operational Agenda

A. Action Agenda

1. Resolution No. F-2016-2017D.2 – Resolution Awarding the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2016-2017D

The administration is recommending Board approval of a resolution awarding the sale of \$1,000,000 of General Obligation Promissory Notes, Series 2016-2017D for the public purpose of financing building remodeling and improvement projects.

Following discussion it was moved by S. Pierce, seconded by G. Olsen and carried by roll call vote to approve Resolution No. F-2016-2017D.2 – Resolution Awarding the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2016-2017D

Aye: 8

Nay: 0

Abstaining: 1

2. Approval of President's Goals

Following discussion it was moved by P. Zenner-Richards, seconded by R. Bhatia and carried for Approval of President's Goals

Aye: 9

Nay: 0

Absent: 0

B. Consent Agenda

It was moved by P. Zenner-Richards, seconded by R. Bhatia and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of August 31, 2016.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of three (3) new hires; four (4) promotions; one (1) retirement; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved the grant awards for September 2016
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for August 2016
5. **Advisory Committee Activity Report:** Approved the advisory committee 2016-2017 meeting schedule and new members as of September 1, 2016
6. **Approval of BID:** Approved the following Bid
 - a) Bid No. 1517: Elkhorn South Building Re-Roof Project, Elkhorn Campus

IX. Policy Governance Monitoring Reports

A. Ends Policy Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.**

- Lindsey Kosman presented with students; Mary Hvizdak and Lynn Talarek on student clubs, organizations, training sessions, star and state ambassadors, and student related events. In 2015-16 fiscal year they organized 39 field trips, 31 conferences, and 24 events.

Following discussion, it was moved by S. Pierce, seconded by R. Zacharias and carried that this report is evidence that the college is making progress on Ends Policy #1.

B. Executive Limitations

Bill Whyte reports on 3.5 Financial Condition – FY 2015-16 Year-End Financial Review (unaudited).

Following discussion, it was moved by R. Bhatia, seconded by R. Zacharias and carried to approve 3.5 Financial Condition – FY 2015-16 Year-End Financial Review (unaudited).

X. Board Member Community Reports

- Ram Bhatia attended the policy planning meeting in August, the Foundation Board Meeting, the UGHS Career Fair, and is involved in the Seed Accelerator.

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, October 20, 2016, Elkhorn Campus, Room 112/114
- B. At approximately 9:50 a.m. it was moved by S. Pierce, seconded by P. Zenner-Richards and carried that the meeting was adjourned.

Submitted by,

A handwritten signature in cursive script, appearing to read "Kimberly J. Payne".

Kimberly Payne
Secretary