

PRESIDENT'S REPORT

August 20, 2015

GATEWAY AS A LEADER

A seminar hosted at Gateway July 22-23 gave several area high school instructors the skills and equipment to provide cutting-edge training to their students to successfully enter their chosen career or college program. In addition to providing the training at no cost, Gateway in partnership with NC3 donated over \$700 worth of Snap-on torque instruments to each of the teachers for improving their high school programs. There were 17 teachers in attendance from a number of area schools. Teachers from the following high schools within the Gateway district participated: Bradford, Park, Case, Wilmot, Badger, Burlington, Whitewater, Waterford, Union Grove, Westosha Central, Big Foot. Called a "train-the-trainer" event because college instructors train high school instructors to better train their students, the session provided nationally certified instruction on Snap-on torque instruments used in a variety of industries today. The skills gained by high school teachers allows them to deliver even more real-world skills to their students which are needed to become college and career ready.

ACADEMIC AND CAMPUS AFFAIRS

Developmental Education

Dean Cyndean Jennings met with the City of Racine on July 28, 2015, to discuss partnering with the City of Racine, Racine Workforce Development Center, and RUSD on making the Tyler Domer Center the "HUB" for:

- Credit Recovery for students needing 1 or 2 credits to graduate
- Provide etiquette and Job Skills workshops for high school students and their parents
- GED Programming for Adults
- Offer Career Development courses
- Offer Get Ready Sessions at the center since they have a large number of high school students that come there for recreational activities

The next meeting is scheduled for August 11, 2015.

The dean also met with K-12 Administrators on July 16 to discuss re-aligning our current 17 Credit Adult High School (AHS) Program to meet state graduation requirements. Effective September 1, 2015, students currently enrolled in the 17 Credit AHS Program must meet the state graduation requirements in the core subject areas (English, Math, Science, Social Studies, Physical Education and Health). Local school boards must approve the changes to the 17 Credit AHS Program.

Nine students participated in the Racine Campus GED Boot Camp (7/6/15-7/17/15) and 9 students participated in the Elkhorn Campus GED Boot Camp (7/20/15-7/31/15). At the end of the summer, we will work with Testing Services to see how many GED Boot Campers took the GED and passed.

General Studies

Jessica Gleason (Communications instructor) received a FIT Fellowship Grant for the next academic year. Gleason will be exploring the use of a portable digital projector to create a "classroom without walls" (a "pop-up" classroom that could be located anywhere on campus to support the day's lessons).

Lab Tech Nathan Schneiderman has set up the aquaponic farm that will be one of the projects of the Science department this year. The farm, which will be located in Racine, will be a self-sustaining ecosystem. Schneiderman is currently making sure that the environment is ideal for establishing the flora and fauna that will create the ecosystem.

Traffic Safety has filed its quarterly report to the state. Gateway served 180 students in Group Dynamics and 31 in traffic safety between April 1 and June 30.

Many General Studies staff and faculty members participated in the open houses on the Kenosha, Racine, and Elkhorn campuses. In Kenosha, Dr. Soheila Brouk (Social Science), Jason Gerber (Math), Angelina Helt (Social Science), Karen Simpson (General Studies Associate), and Dr. Don Zakutansky (Science) supported our efforts. Jason Gerber (Math), Laura Chase (adjunct faculty, Social Science), Nicole Ayala (Science), Ann Stotts (Communications), Reyna Juarez (Dean's Associate), and Nathan Schneiderman (Science) supported Racine's open house. And in Elkhorn, Dr. Katy J. Vopal, Tiffany Garrison (Science), and Colleen Aird (Social Science and VANguard) staffed our table. They also raised the bar on decorating General Studies' table by providing lights and balloons (see the photo below).



General Studies' Table at Elkhorn Open House

Allied Health/Veterinary Sciences

Finishing touches are being made to the new Vet Sciences building on the Elkhorn Campus. We are assured that it will be ready/functional for students as of September 8.

We are planning a community open house event in September to show off the new facility.

An admissions committee interviewed 36 applicants for the Veterinary Sciences program and selected 15 for seats and 2 alternates. There is an orientation scheduled for August 24.

The first meeting of Gateway's Institutional Animal Care and Use Committee (IACUC) will take place in Elkhorn on August 8.

Welcome new Pharmacy Technician instructor Jennifer Lucas, Pharm, D. Jennifer comes to us from her pharmacist manager role at Walgreens in Waterford and has been a past member of our Community Pharmacy Technician Advisory Committee. Jennifer will be based in Burlington Center, 496 Building.

Dean Mike O'Donnell attended a planning session at Fox Valley Technical College on July 28 with other WTCS Health deans to explore the creation of a Health Navigator curriculum.

Health Information Technology will host an ICD-10 conference in Racine on August 21. The target audience is incumbent coders and continuing education credits for RHITs will be offered.

Gateway Elkhorn Campus will host the biannual State-Called Meeting of the health programs on October 14.

Congratulations to MA instructor Lori Andreucci who renewed her CMA credential which is valid for 5 years.

Elkhorn Campus

The campus Open House event held on July 23 was a success and yielded more applicants than last year.

Construction has begun on the Welding program expansion and the addition of CNC in the South Building.

New Student Orientation for Elkhorn is August 11.

There will be a community Open House event to celebrate new facilities (Student Commons and Veterinary Sciences) on September 15.

COMMUNITY AND GOVERNMENT RELATIONS

In collaboration with the Boys and Girls Club of Kenosha and Snap-on we have completed our summer STEM camp series. We offered four weeks of camps to the members of the Boys and Girls Club. This year the members came to campus for each of the camps. We offered camps on the human body and the way it works, automotive

and solar. The students saw the Bio Science building, the Horizon Center and the Center for Sustainable Living. Each of these camps had 15 members in them and were taught by a Gateway instructor. These camps were hands on and were very popular with the kids.

The college has been involved in a variety of community events including strategic planning sessions with the Racine United Way and the Boys and Girls Club of Kenosha, and the Kenosha Chamber luncheon. A group from the college also participated in KABA's Inspire Kenosha leadership event where Bryan was one of the key note speakers. This event allowed many individuals in the community hear from leaders in Kenosha about their leadership styles, personal growth and how that impacts their businesses.

The Center for Sustainable Living (CSL) continues to have a busy summer. The new Nature trail has been a huge draw with the community members and we have many people enjoying this new opportunity on campus. A birding workshop was hosted in collaboration with the Audubon Society and it was at capacity – with over 30 people in attendance. This workshop is being offered again at the end of this month. The year end totals for the CSL are over 2700 staff, students, K-12 and community members have visited and used the center during the 2014/15 school year.

Even with the state budget passed, there is still work that needs to be done. We have visited Madison to meet with legislators and to meet with both Morna Foy and Layla Merrifield. These meetings have been very helpful as we look at the upcoming year and what the message is to our local legislators.

The marketing department is pleased with the results of its advertising and promotional efforts on behalf of the NC3/Mopar announcement event and three district-wide open house events. Again proving that a combination of direct mail and digital advertising with billboards seems to be an effective mix. Other enrollment push advertising continues with that mix through start of the term.

Efforts are accelerating towards the upgrade of Gateway's website to be a mobile-first design with a much greater focus on recruitment. The background development work on this phase of website infrastructure rebuild is nearing completion and initial webpage content designs are nearly ready for viewing and testing.

As of August 3, 2015, the Foundation has received nearly \$41,000 in gifts for Mission, emergency grants, and Boot Camps and other projects.

New student scholarship application was opened at the beginning of July and will close at the beginning of August. A handful of new student scholarships District wide include those for the Dental Assistant, Pharmacy Technician, Machine Tool & Die and CNC Technician programs. For Kenosha County residents enrolled in science, technology, engineering, and math, business, and finance programs we have a scholarship included in this application period.

We anticipate over 50 guests attending the upcoming Prairie Party hosted on the Elkhorn Campus on August 6. We will have tours in both the North and South Buildings in addition to a brief program.

ENROLLMENT

August 2015 FTE Update

Summer enrollment is currently +1.8%. Fall enrollment is currently down -3.8%. To date, enrollment for FY16 is currently -2.0%. College-Wide Call Nights were held the week of August 3 and saw great success. Additional outreach efforts are underway.

FINANCE AND ADMINISTRATION

Bane Thomey recently attended a conference sponsored by Governmental Finance Officers Association (GFOA). Highlights of the conference included best practices in CAFR and governmental financial statement presentation, changes in OPEB and Pension reporting standards, and an overview of reporting differences for public and private entities.

Jason Nygard is continuing Budget on Campus events highlighting the current FY16 budget. Budget on Campus is an opportunity for budget officers to receive one on one assistance for information on or assistance with any budgetary issues.

FY 2014-2015 year end closing process continues to run smoothly. Business Office staff have been working diligently to meet month-end deadlines for the current year while continuing their efforts for year-end closing.

Highlights of a recent Districts Mutual Insurance (DMI) Risk Manager's meeting include discussions regarding:

- Agility Recovery Presentation
 - Agility Recovery provides disaster recovery assistance. They provide:
 - Office space
 - Power
 - Communications access/equipment
 - Computer systems
 - They are retained by DMI for preparedness.
 - Recovery period estimate is 48 hours. Classroom recovery may take a bit longer due to availability of resources.
- Business Continuity Planning
 - A review of Gateway Technical College's Business Continuity Plan is scheduled to occur during the upcoming policy year.
 - Several resources for plan development/updating have been provided by Districts Mutual Insurance
 - The insurance market (underwriters) are very interested in business continuity plans -- they may be a requirement for future policy renewals.
- Worker's Compensation Loss Prevention

- United Heartland (our worker's compensation insurance underwriter) provided each college with a four-year summary of types of claims.
- A state-wide technical college combined summary of worker's compensation sources (types of incidents) was also provided. Each technical college is being charged with reviewing their numbers and coming up with strategies/ideas to lower incidents/claims. Strategic suggestions will be shared at the October 2015 DMI Environmental Health and Safety/Risk Manager's meeting.

HUMAN RESOURCES & FACILITIES

Bill Whyte met with WE Energies, Meade Corporation, Ray Koukari and faculty to plan for the Gas Utility Program in the Teach Wing in Kenosha which is to begin in January of 2016.

Representatives from Trane and Bill Whyte presented an energy review at the Board Retreat in July.

Kenall Lighting, the Horticulture Program faculty and Bill Whyte met to discuss potential student projects researching use of LED lights in growing various species.

Facilities personnel, PIDA architects, and Riley Construction me to review a 5-year Facilities Plan. This is an excellent comprehensive planning document.

Bill Whyte met with the Burlington School District to discuss future use of our facilities and the potential re-deployment of both buildings at the Burlington Center site for our mutual benefits.

The shooting Range design has been finalized as well as the project scope and dates

The planning is well along for the Employee Learning Day (ELD) on September 23. Bill Whyte chairs the morning program.

Bill Whyte, Bryan Albrecht and the three HR Directors attended the Top Workplace breakfast in June where Gateway received recognition for the 5th time as a large employer Top Workplace.

We began planning for Employee Health Clinics on all three (3) campuses as a joint venture with GHT, Gateway's insurance carrier, Wheaton-Franciscan Hospital System and Gateway. Gateway's investment will be just the facilities. The Clinic will be no charge for employees and dependents and the costs will not be reflected in our utilization.

Gateway staff will be meeting every four (4) weeks with Allied Barton Security.

We are also continuing to work on developing a program and get a demo running for the Push-to-Talk options to replace security/facilities radios.

The new Employee Handbook for 2015-2016 is in the process of updates and completion by the end of August.

John Frost has expanded the 'HR on Campus' initiative and has successfully added sessions at the Horizon Center and SC Johnson iMET Center.

Compared to the summer of last year, John Frost has worked with more employee issues including active Records of Counseling (ROC).

Debbie Miller presented to the ELC the new requirements arising from Violence Against Women's Act (VAWA), including revised Sexual Misconduct policies and practices and our awareness/education campaign strategy.

Gateway has moved to a new life insurance provider, Symetra, which was the result of the WTCS Consortium RFP process.

The new WCA Group Health Trust changes was implemented July 1, 2015.

Gateway currently has three (3) outstanding formal discrimination charges.

Jacqueline Morris attended the Continuous Quality Improvement Network (CQIN) conference for information gathering on how to lead and manage change within an organization.

Jacqueline Morris presented her Green Belt Project to the Administrative Staff on July 27 regarding the On-Boarding/Off Boarding process for staffing.

Bill Whyte and the HR Directors attended the quarterly WTCS HR Directors conference in July to share legal updates, consortium updates, and the sharing of best practices.

INSTITUTIONAL EFFECTIVENESS

Service Learning

The Service Learning Center has released Gateway's 2015 Annual Report on Service Learning. This year our students exceeded 10,000 hours of service to our community! This and other highlights of the year are described in the report, which is available on the service learning page of Gateway's website. Thanks to Madeline Carrera and the marketing department for producing this excellent resource.

Career Pathways

Our Career Pathway Manager, Jaime Spaciel, has completed an inventory of all our transcripted credit, credit for prior learning opportunities, certificates, diplomas, degrees, and transfer options for each occupational program. This current state map will be invaluable as we start meeting with programs and discussing how to develop coherent pathways to careers for our students.

Employee Learning

The first cohort has been selected to participate in the first Gateway to Leadership program. Participants will meet one day a month for experiential and interactive leadership training, work with a mentor, and complete a project. The participant are: Reyna Juarez, Amanda Hruzek, Elizabeth Klinzing, Nathan Schneiderman, Rachel Rohlf, Mike Hashek, Jaime Spaciel, Jomarie Coloriano, Jill Sammons, Anne Wilkinson, Stacey Erickson, and Breezann Warnock.

Office of Quality Systems

Office of Quality Systems recently submitted three proposals to the American Society for Quality (ASQ). If proposals on projects are selected, we will be invited to present at the national ASQ conference in February 2016.

Research, Planning, and Development

The Grants Office received notification of two new grant awards. The TRIO Student Support Services grant from the U.S. Department of Education will allow the college to continue providing specialized retention services to students with disabilities. The award is \$220,000 per year for a five year period for a total of \$1,100,000. Gateway also received a small grant from Higher One, Inc. to provide financial literacy education to our students through the use of peer mentors.

LEARNING INNOVATION

Distance Learning

We continue to participate in the IT Academy Grant. Our grant-funded limited term employee has come onboard and is being trained to provide infrastructure support to this initiative.

We are implementing LifeSize Cloud to support the IT Academy Grant project. This is a cloud-based videoconferencing solution that integrates with our existing solution from LifeSize.

We have deployed 8 additional apps within our Blackboard mobile application, *Gateway4Me*. We have deployed 19 total apps within this tool for students.

We continue to research alternative technologies in support of learning objectives. Recent explorations include proctoring solutions for online tests in courses as well as mobile development platforms.

We are beginning our implementation of Blackboard Collaborate, a synchronous distance learning tool that will be available to all students and staff in the coming months. Recent implementation planning sessions were held with faculty, deans, and LID staff.

Information Systems

Creating the processes to import BWS student information from Go Sign Me Up in to Colleague

Information Systems staff are exploring options for the implementation of a Portal solution for our website.

Staff are working with Student Services leadership to plan for the implementation of self-service modules for students.

Creating reports for HLC Persistence and Completion Academy

Creating the processes to import scheduling information from Infosilem in to Colleague

Created a process to facilitate the checking of hours for adjuncts and casuals for ACA purposes

In process of implementing the Ellucian mobile application for Colleague

Continuing work on the Online Petitioning project (LSS Black Belt project)

Implemented Planet Press to print checks. Results are positive.

Work on reports in CROA is on-going

Server and Virtualization Technology

We are implementing enhancements to our VDI infrastructure that will create efficiencies in application deployment and virtual desktop maintenance.

New printers have been ordered and received to replace non-duplexing printers in the district. We will be working with campus technicians on deploying these printers during the summer.

The Greenprint team is meeting with additional vendors as replacements for Ricoh. We will have a decision by the end of August as to what vendor we will be going forward with.

Networking, Infrastructure, and Technology Support Services

The Network Operations team has installed a new edge switch stacks in 4 Gateway locations so far. We plan to complete 9 more installations around the district prior to the start of the Fall term.

The infrastructure team is taking the lead on a Business Continuity/Disaster recovery project to install an enclosed rack system in the BioScience network room. This rack system would take the place of the server room in the Kenosha Conference Center and would allow us to remove the room air conditioner and power systems from the Conference Center. The goal is energy cost savings and investment in one server room instead of two.

Backup generator is being implemented to support infrastructure and servers in the BioScience Building.

We have met our stated goal of upgrading/installing multimedia in 40 classrooms and meeting rooms this year, plus over 10 additional rooms as part of remodeling and new construction.

The campus techs are assessing the desktop and laptop replacement plan for the upcoming fiscal year. Estimates are in the range of 700 devices needing to be upgraded this year.

STUDENT SUCCESS

Admissions

Admissions started the petitioning process on June 1 with the new procedures that were a result of Black Belt project. The new process has increased significantly the efficiencies and reduced the amount of staff time needed to complete the process. The process is more transparent for students and students are being informed in a more timely manner as to their petition status.

New Student Specialists

New Student Specialists just wrapped up their year with the high schools. The experts were able to attend several graduations and award ceremonies for our future Gateway Red Hawks. In addition they collaborated for a two day retreat consisting of plans for next year's high school year which included a schedule of campus tours and other exciting opportunities for the high school students to visit the campuses.

Student Services Centers

Express Services recently received training updates on Developmental Education including GED, ABE and ELL. This training is important to better serve our diverse student population. Express Services was updated on the TACT 4 Grant, focusing on serving Veterans in four healthcare programs including; Nursing, Surgical Technology, Physical Therapy Assistant and Dental Assistant. The main focus is Credit for Prior Learning. All guestions should be directed to Stacia Thompson.

Learning Success

TRiO SSS has been awarded grant funding for another 5 years at the rate of \$220,000 per year. Under the new grant eligible students will receive at total of \$10,000 per year in grant aid. Gateway is now one of 5 WTCS schools to receive TRiO funding in 2015.

BUSINESS & WORKFORCE SOLUTIONS

The Fall 2015 Professional Development Workshop catalog is available. There are many new offerings included online opportunities, new topics such as medical coding, Command Spanish, etc. To view all the training offerings visit training.gtc.edu On July 31st the CNC Bootcamp # 22 completion ceremony was held at the iMET Center. Two High School CNC Bootcamps started in July – one at iMET and one at the

Elkhorn Campus. The next adult CNC Bootcamp will start in September at the iMET Center.

The Fab Lab Summer camps were a huge success. Middle school students from Racine and Kenosha counties were able to work on their creative design and build skills while learning about technical careers and how they can prepare for them at Gateway (Including introducing Gateway to their parents) Special thanks go out to Graphics instructors Sue LaCanne & John Mizer for their help in delivering these programs. We received tremendous feedback from the attendees and their parents.

Fab 11 - The International Fab Lab conference will be held at MIT in Boston, MA August 3 - 9. Fab Lab Program Coordinator, Greg Herker, will be attending on behalf of Gateway. He was selected as panelist for a session on Fab Lab development, and will also be delivering a presentation on Fab Lab Collaboration. Fab 11 is attended by over 700 people representing Fab Labs from around the world.

Greg Herker has secured support from Dassault Systems (Company which makes SolidWorks, CAD software we teach at Gateway) to deliver SolidWorks commercial licenses to members of the United States Fab Lab Network. This allows us to better support inventors and entrepreneurs in our Fab Lab.

Dassault Systems has also contracted with Gateway for Greg Herker to consult on the development of a Fab Lab at their North American headquarters in Waltham, MA.

On July 14th, Greg Herker, presented to WERCbench Labs in Milwaukee, WI http://wercbench.com/ on the Fab Lab at Gateway and how we assist in product development for their group of start-ups. The group will visit the iMET Center to see our Fab Lab.

July 22nd the Fab Lab Hosted a delegation from Moraine Valley CC in IL to learn how to support students and the community through programs at the Fab Lab. July 31st a similar event was held for Tri-County CC from NC.

BIT Instructor Ed Grochowski assisted B&WS by providing Supervisory Skills Training to 21 participants from Vision Plastics at our Elkhorn Campus over 4 Saturdays in June and July. The participants learned a variety of strategies and skills for becoming effective supervisors while improving their internal communications and fine tuning their customer service skills. They engaged in several team building activities and concluded their training with a picnic.

B&WS Instructor Randy Reusser is teaching the 605-133 Industrial Data Communications class. As a part of the class, 13 students earned their Belden IBDN 726 Copper Certificate on June 25, 2015 and 15 students earned the Belden IBDN 746 Fiber Certificate on July 23, 2015.

On July 10, 2015 Randy Reusser completed the fourth Basic Assembly Training (BAT) Class at Kenall manufacturing. Pictures from the class were featured in an article in the Kenosha News on July 19, 2015.

On July 1, 2015, B&WS was notified by the U.S. Small Business Administration that the Launch Box Accelerator program had made it to the finals of the 2nd Growth Accelerator Challenge. This required Staff to submit a 2 pitch video telling the SBA why our program is "awesome." Winners will be announced on August 24th. If success, the \$50,000 in funding will allow us to run our second growth accelerator program in Spring 2016.

The 4th Annual FastPitch business pitch competition is scheduled for Wednesday, August 19th. This pitch competition requires entrepreneurs to pitch their idea to a panel of judges in 3 minutes for a chance to win \$5,000. Currently, there are 34 participants registered.

On July 14, 2015 Kate Walker, presented to Racine County Economic Development's Board an overview of Business and Workforce Solutions programs and services, featuring the Accelerator and entrepreneurial services.

The week of July 13th was the annual NC3 Train-the-Trainer (TTT) conference that spanned many of the Gateway campuses. A majority of the training was held at the newly renovated Horizon Center. The training included many long time staples such as Automotive Diagnostics, Torque, Wheel Service, and Multimeter. Additionally, a new Precision Measuring Instruments (PMI) certification was launched with the help of a new NC3 partner company, Starrett. With over 100 years of family owned precision measuring experience Starrett brings the experience and brand recognition that schools look for when determining where to put their collaborative resources. The actual training was held in the new Starrett PMI room built at the Horizon Center. There was also HVAC training conducted on the Kenosha campus and included Trane Building Automated Systems (BAS) and Snap-on Building Performance Instruments (BPI). Over 90 instructors from around the country attended the various trainings during the week.

On Thursday July 16, over 300 people gathered at the Horizon Center for the official announcement of another NC3 partner. FCA (Fiat Chrysler Automobiles) – formerly Chrysler Corp – has partnered with NC3 to launch a new automotive technician training program that was piloted by Gateway. The program is called Mopar CAP Local and it is designed to help facilitate closer working relationships between schools and their local FCA dealers with the goal of increasing the number of skilled automotive technicians entering the workforce. FCA predicts a need of over 5,000 technicians over the next 3-5 years and views the community and technical colleges of America as the best organizations to partner with to meet this demand. NC3's strong network of schools was an easy way to get connected.

The inaugural FCA TTT for schools who wanted to become part of the CAP Local was held on July 20-21. Ten schools were selected to participate in this first round and be the first wave of CAP Local programs in the nation.

The session was the same certification training Gateway has offered to instructors from across the country since 2008. This type of in-depth, nationally recognized professional development is rare and expensive to attend, so being able to provide this opportunity for our local instructors at no cost is a great benefit for the entire community. The event was hosted at Gateway's Horizon Center. The training was made possible by the strong partnership Gateway has created with Snap-on, Inc. though NC3.

The Apprenticeship department is helping students who are ready to start a new chapter in their lives as school begins the second week of August! We are very excited to see them again and wish them all the best!

We want to thank everyone who helped us celebrate with our new completed Apprentices during the Completion Ceremony held in June. This was a very proud time for us as we completed 33 Apprentices from Gateway's Apprenticeship program. Apprenticeship is growing and we are eager to provide our Apprentices with the tools for success!

The Apprenticeship department was represented at the Gateway Open Houses this July! We were able to spread the word about Apprenticeship and the plethora of benefits we have to offer! There is nothing more rewarding than seeing a student's eyes light up with the anticipation of a successful future! We are committed to serve as many Apprentices as we can by offering a vast amount of diverse programs. It was wonderful to show how Apprenticeship, along with Gateway, can help them reach their future goals. We definitely showed the community that Gateway Rocks!

Throughout July 2015, Michelle Talhami completed (64) calls to new prospects for the Business and Workforce Solutions Division. Michelle also completed on-site visits in July with Aurora Medical Center in Kenosha; Hospice Alliance in Pleasant Prairie; Oak Ridge Care Center in Union Grove; Career Industries in Racine; Gordon Food Service in Pleasant Prairie; Psychiatric Services in Racine; and, Southwire in Pleasant Prairie to discuss workforce and training solutions.

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