

# **GATEWAY AS A LEADER**

### **International Education**

Over the last 4 weeks, Gateway Technical College hosted 2 groups of visiting international students as part of a yearly Education Abroad Exchange Program. The first group of international visitors came from Hanau, in the state of Hessen in Germany. The visiting group was part of the annual Hessen Exchange Program between Gateway Technical College and our partner institution in Germany, Kaufmännische Schulen (KSH). The partnership between GTC and KSH is one that has been going on for over a decade. Usually, the visiting students in this Exchange come from the business and administrative fields, and come to Gateway to learn about Business and Industry in the U.S. However, unique to this year, the visiting students for the first time came from the Healthcare fields and came to learn about the healthcare programs at Gateway Technical College, as well as the U.S healthcare system as a whole. The visit was from the 15<sup>th</sup> through the 29<sup>th</sup> of September with 6 students and 1 instructor taking part in the exchange.



The second group of international visitors came from Wollongong, in the state of New South Wales in Australia. This visiting group was part of a new partnership between Gateway Technical College and our partner institution in Australia, Technical and Further Education – New South Wales (TAFE NSW). This year marked the 2<sup>nd</sup> year in the GTC – TAFE partnership. The students visiting Gateway Technical College came from the fields of Healthcare, Physical Therapy, and Human Services. The goal of their visit was to learn about their respective fields of study from both Gateway and industry partners in the region. The visit was from the 28<sup>th</sup> of September through the 11<sup>th</sup> of October with 10 students and 2 instructors taking part in the Exchange.



# ACADEMIC AND CAMPUS AFFAIRS

### School of Allied Health/Veterinary Sciences

The Veterinary Science building in Elkhorn experienced a flood event the first week of October and will remain closed for the 2019FA semester during clean up and remediation. Classes have been relocated to other rooms on campus and to facilities of our clinical partners.

The Veterinary Science program hosted a continuing education event on the topic of Anesthesia/Patient Monitoring on October 9, 2019. CVTs in attendance will earn credits towards licensure renewal with the state of Wisconsin. National Pharmacy Technician Day is Tuesday, October 15.

PTA is having a celebration in conjunction with its Advisory Committee meeting to recognize the 50<sup>th</sup> anniversary of the profession and to show off the new lab space in Kenosha. The Open House portion of the October 24 event begins at 6pm.

Medical Laboratory Technician is being explored as a possible new AAS program for our Racine campus. Science chairperson Nicole Dutton is attending the NAACLS (accreditation) workshop in Chicago next month to understand the requirements to secure provisional approval. Several potential clinical partners within our District are excited to have this new program available in our market.

#### **Pre-College Division**

The pre-college division started their first Spanish 5.09 HSED program on the Racine Campus. There are 25 students enrolled. There is a wait list for the Spring 2020 cohort.

Additional 5.09 Cohorts: Cohort 13 starts October 14, 2019 The first cohort for RUSD in partnership with the YWCA, Gateway Technical College, City of Racine, and Racine County Workforce Solutions Center

The 2nd evening cohort for Racine Literacy started September 3, 2019.

### COMMUNITY AND GOVERNMENT RELATIONS

A group from the college attended the WWHEL (Wisconsin Women in Higher Education Leadership) Conference in Wisconsin Rapids hosted by Midstate. This conference is a state conference with speakers that focused on Centered Leadership.

We hosted a group of individuals from the Bahamas for a tour of the Kenosha Campus. The group was part of a friendship exchange with the Racine Rotary Club. A few of the individuals were from the community college system in the Bahamas and they were interested in health, horticulture and sustainability efforts.

The ribbon cutting for the iMET center was the focus of the last month as we prepared for the event by completing graphics, lab spaces, marketing materials and furniture placement.

The Center for Sustainable Living continues to host many school and community groups. To date there have been over 750 guests to the CSL this fiscal year.

#### Marketing

The Marketing Department was excited to be recognized with two bronze Medallion awards at the recent National Collegiate Marketing and PR Conference in Milwaukee. Awards were received in the website design and postcard design categories. Members of the department also attended the regional conference gaining insights into marketing best practices and trends.

In conjunction with Manufacturing Month the college has run a series of ads and stories in tri-county newspapers highlighting the college's employer partnerships and student successes and impact. Links to stories and ad example below. Employer/Partner: <u>https://journaltimes.com/news/local/gateway-center-will-help-meet-high-tech-past-paced-need/article\_96204fa4-eac5-5c62-a4de-48c8b072eb41.html</u> High School: <u>https://journaltimes.com/news/local/student-starts-in-high-school-lands-job-before-even-graduating/article\_5f8d8d66-5c66-54c6-a4fb-b98e10c38ce2.html</u> Graduate:

https://journaltimes.com/news/local/better-work-life-balance-gateway-opens-doorsfor-career-shift/article\_8b35fc99-79ea-52b7-817f-943896195b18.html



# ENROLLMENT

The Fall semester enrollment remains positive at +1.1%. Year-to-date enrollment, including summer, and fall enrollment is -0.4%. Spring priority registration will begin on November 11.

# FINANCE, ADMINISTRATION and FACILITIES

### **Joint Review Board**

Bill was elected chair of the Yorkville Joint Review Board and attended the final approval meeting of their first TID. Bill attended TID's in Salem Lakes and Kenosha (2 meetings).

Sharon attended an interesting TID meeting with the City of Racine where they will be using the revenues to help with rehabilitating and conservation of real property and infrastructure. They will help residents to repair homes within the district and also complete needed infrastructure improvements. This project is intended to "prevent further deterioration of property and infrastructure, and the potential development of blight."

### Facilities

The Veterinary Sciences building sustained damage to its interior due to excessive rain and high ground water levels. The college worked through our insurance company to contract with Servicemaster for the remediation and restoration work. Remediation work was completed on 10/15 and we are currently working on

the plan to repair the facility as well as prevent further water intrusion into the building. Anticipated completion date is January 2020 before the spring semester begins. Mobile classrooms are being brought in to ensure the program can continue teaching its courses and have the appropriate space to bring in live animals as their course work requires.

Work is being completed to wrap up both roofing projects for the Conference Center and the Technical Building.

Plans and budgets are being finalized for the remainder of the Academic Building 2nd Floor as well as the EVOC expansion, with work starting in Spring 2020.

#### Security

On October 1st, we sent out our Annual Security Report to all faculty, staff and students in compliance with the Clery Act. This report outlines security and Title IX policy as well as criminal statistics from all campuses, local and state law enforcement and student trips.

#### FY 2019-2020 Budget Update

The Budget Office is finalizing the FY2018-19 budget and will present final adjustments to the Board to ensure that the budgets comply with WTCS and State statutes. Regarding the FY2019-20 budget, the Budget Office will be presenting a budget adjustment for adjustments to Tax Levy and State Aide. In addition to this adjustment the Budget Office will also be finalizing the Tax Levy and mill rate for FY2019-20. Lastly, the Budget Office is beginning to compile a list of assumptions related to the planning of the FY2020-21 budget which will be presented to the Board in the forthcoming months.

#### **Grants Update**

Audit firm, CliftonLarsonAllen, LLP, is finishing up with the Single Audit and related documentation to be presented to the Board before year-end. Grant Navigator software has accumulated FY18-19 grant information and data analysis will be available to monitor funding levels. Time & Effort processes have been initiated for compliance and FY18-19 met 100% reporting efforts. First quarter billings will be sent out to agencies for grant reimbursements this month. The team continues to provide financial support for new grant proposal submissions.

### CAFR Update

The Business Office is the final stages of preparation of the CAFR. An initial draft will be sent to the auditors for review in the next few days with targeted completion of the final document the first week in November.

#### HUMAN RESOURCES

### Great Lakes Users Group (GLUG)

Jacqueline Morris and Selina Bohn, Compensation Manager made presentations on process improvements in Colleague at the Great Lakes Users Group (GLUG) Conference. Selina demonstrated how to implement the Integrated Postsecondary Education Data System (IPEDS). She presented to other HR and IT personnel.

Jacqueline moderated a group session on multiple topics so to educate others on the process improvements.

#### Mentor/Mentee Program

John Frost is working on a program to help support a formalized Mentor/Mentee program including mentor identification, volunteering, mentee/mentor matching, guidelines, follow-up tracking, results monitoring, etc.

#### **Employee Learning Day (ELD)**

Human Resources staff conducted many workshops at the ELD. Magan Perez, Benefits Manager, conducted Early Retirement Benefits workshops and she organized the Health Fair for all staff. Selina Bohn held workshops on compensation administration. All sessions were greatly attended.

#### **Talent Acquisition Guidelines**

Our Talent Acquisition Department is working on standardized recruitment guidelines in order to educate the college on our processes.

#### Third Party Administrators (TPA)

Magan and Jacqueline began the interview process for obtaining a Third Party Administrator for our HRA account as part of our new Early Retirement Option. A selection will not be made until the beginning of the new year.

### **INSTITUTIONAL EFFECTIVENESS**

#### **Employee Learning**

Another successful Employee Learning Day was held on September 25 with a theme of "Celebrate Our Story." The day started with guest speaker Ty Howard energizing the staff with his presentation "Re-capturing and Re-igniting Your PASSION." Employees spent the rest of the afternoon attending workshops focused on personal and professional development. In all, 76 workshops covering 54 topics were offered. An overwhelming number (98%) of staff reported learning something new while 84% of staff reported learning something new that they could apply directly to their job.

#### **Pathways**

From September 26<sup>th</sup>-28<sup>th</sup>, the Director of Career Pathways and Program Effectiveness led a team of experts from the college through the final AACC Pathways 2.0 institute focused on teaching and learning. The team was comprised of the following staff: Dr. Bryan Albrecht, President; Zina Haywood, Executive Vice President/Provost; Jorge Nieto, Dean of General Studies; Vicki Hulback, Dean of Nursing; Jaime Spaciel, Director of Career Pathways and Program Effectiveness; and Mike Hashek, Leadership Development Instructor and Pathways faculty lead. The team engaged in focused conversation about a variety of teaching and learning topics, including engagement of adjunct instructors, development of a college-wide teaching and learning strategy, and the creation of a teaching and learning center. National experts also shared insights about how to adapt teaching and learning strategies with equity in mind, ensuring that practices meet the needs of all students. The team is currently finalizing a short-term action plan for AACC and will then meet with additional experts from across the college to determine next steps for our local work.

### Institutional Research

Gateway Technical College has just been accepted as an Affiliate Member to the Wisconsin Space Grant Consortium (WSGC)! This means that Gateway Technical College students now have the opportunity to participate in a number of opportunities available only to WSGC colleges. This includes scholarships and programs like: <u>STEM Bridge Scholarship</u>, <u>Undergraduate Scholarship</u>, <u>Women in Aviation Scholarship</u>, and <u>other programs</u>.

The mission of WSGC is to "use the excitement and vision of space and aerospace science to equip the citizens of Wisconsin with math, science, and technology tools they need to thrive in the 21st century". The program carries out their mission in a number of ways, two of which are: 1. Recruit and train professionals, especially women, and underrepresented minorities, and persons with disabilities, for careers in aerospace related fields; 2. Develop a strong science, mathematics, and technology education base from elementary through university levels.

We can all encourage STEM students to apply. Faculty can also apply for <u>special</u> <u>funding opportunities</u> only available to affiliate members.

### LEARNING INNOVATION

#### Information Systems

The implementation of Colleague Reports (the new reporting system to replace the Colon Prompt) is in progress. Most new reports are created in it and existing Colon Prompt reports are being converted to it. 152 reports have been created or updated in Colleague Reports in the past year.

The investigation and design of options to compensate for the eventual phasing out of Web Advisor in favor of Self Service is in progress. Single Sign On has been implemented for the intended alternative.

The Contract portion of WTCS reporting for 2018-19 has been completed.

Colleague Reports has been updated to be able to search for reports on the report maintenance page and can now also report from local sqlite databases.

A project to automate the import of information from Advise is in progress.

Self Service / WebAPI will be updated to the x.25.2 versions before the end of the year.

U.I. 4.x has been phased out.

The Student Notification of Instructor Absence system has been updated to allow entry of future absence dates.

### **Technology Operations**

The Infrastructure team continues to work on projects in preparation for the 10/22 iMET expansion ribbon cutting event. Finishing touches are being made to several multimedia systems including a new Sharp video wall in the iMET auditorium. And, the monitors in the CIM lab are now displaying dashboard information from our new IIoT systems.

The Information Security team is implementing an important new system as part of our layered network security architecture. OneLogin is the system which we will soon be using for multi-factor authentication for faculty and staff access to college systems and applications in order to better prevent unauthorized access to our protected data. Research backs-up our decision to make this a priority. "Based on our studies, your account is more than 99.9 percent less likely to be compromised if you use MFA," said Alex Weinert, Microsoft's Group Program Manager for Identity Security and Protection. Additionally, Google researchers recently announced that multi-factor authentication "...blocked 100 percent of automated attacks, 99 percent of bulk phishing attacks, and 66 percent of targeted attacks." Over the next several months we will be communicating the plan and details for our OneLogin implementation.

The LanTech team has selected the Cohesity DataProtect platform as Gateway's new data back-up and recovery system. The current system was initially installed in 2004 and has been updated several times since then, however, the college's data back-up requirements have changed over time and this new platform will better serve the needs of our staff and our systems. The target is to have this new back-up system up and running before the end of the calendar year.

The Network Operations team is replacing our current DNS/IPAM solution with a network appliance from EfficientIP to provide our DNS, DHCP and IP address management. This new appliance will provide improved management capabilities and reduce our costs over time. The target is to complete the integration of this new solution by the beginning of November.

### **User Experience**

Further expansion of Cynap multimedia devices in classrooms and conference rooms is occuring. Few issues have been reported via the ticketing system for these rooms. We are continuing to test the vSolution Matrix software for Technology Enhanced Active Learning (TEAL) spaces and pod group-work areas.

The Elkhorn team responded to a critical flooding event at the Vet. Tech building. Because of their quick action, the expected loss of hardware in the building looks to be minimal, but further testing will be needed to confirm this.

In conjunction with Academic and Distance Learning, we are testing multiple video collaboration platforms. In these tests, we have been introduced to a product that provides "just-in-time" captioning services. Additionally, it appears that this application can be provided to students, which we are looking further into.

We have learned that Microsoft is providing free access to many of their products

through the Microsoft Office 365 A3 licensing we are on. Directions have been created and have been provided to IT instructors. We will be adding these directions to the Student Support page in Blackboard.

# **STUDENT SERVICES & ENROLLMENT MANAGEMENT**

### **College Access**

In late August, the New Student Specialists (NSS) and Academic Advisors partnered to assist 68 prospective and admitted students during the IMET Open House. In the month of September, the New Student Specialists have been busy with appointments for high school and adult students. Collectively, the NSS met with over 438 high school students and 297 adults during walk-ins; scheduled appointments, and application workshops, totalling 735 prospective student connections. Staff have been representing the Wisconsin Technical College System and Gateway at Wisconsin Education Fairs throughout the southern part of the state.

# **Student Finance Specialist**

During the month of September the Student Finance Specialists (SFS) were busy assisting incoming students with their various finance related needs. They met with 249 students during regularly held ATSF workshops and met with 314 students during walk-in time slots and appointments. For a total of 563 student connections. The SFS have also been working closely with their NSS team members to plan out our efforts to connect with potential 2020-21 Promise students to support the completion of the Admissions and Financial Aid processes.

# Financial Aid

During the month of September the financial aid staff were busy taking part in crosstraining efforts to ensure that primary job responsibilities will continue to be carried out in the absence of a team member. Financial Aid staff, along with the support of Student Accounts gathered numerous documents to support the complete audit of Financial Aid and the Business Office. The auditor stated that his initial review looked good and we just have to await the final feedback from his supervisor. The first Fall disbursement of grants and scholarships was completed.

# **Student Accounts**

Student Accounts has been working hard on helping students ensure that they select a payment arrangement for the fall term. Since registration began, we have made over 950 phone calls connecting with students to discuss payment arrangements and assisting with questions. We are excited to continue to make these connections with our students!

# Academic Advising

Faculty advising 2.0 has started. Advising assignments for faculty are complete. A faculty advising resource guide was developed and distributed. Follow up faculty advising trainings will be held in November and led by the Academic Advising team.

# **Express Services**

Express Services staff across the district have been sharing their expertise to train our four newest team members.

# **High School Partnerships**

In the month of September the High School Partnerships department has hit the ground running with Transcripted Credit Registration. Over 167 sections of transcripted credit at 11 different high schools were registered! With final registration days in October. In addition to starting Transcripted Credit Registration our Welding Academy in Waterford started and our CNC Academy on our Elkhorn Campus started. Seven CNC students are pursuing their CNC Operator credential from the following high schools: Elkhorn, Bigfoot, Williams Bay, and Waterford. Additionally, 7 Welding students are pursuing their Welding and Maintenance Technical Diploma. All students are so excited to be earning college credit and taking advantage of these great Dual Credit opportunities.

# LEARNING SUCCESS

# Student Life

Student Life and Diversity 365 is celebrating "your ancestry" this fall semester. Nine students and six staff members won Ancestry DNA Kits. There will be a reveal party on Monday, November 18th, during the start of International Education Week. All students and staff who have completed their ancestry DNA are welcome to attend and share their results.

Student Life completed Club Officer Training on Wednesday, September 25th. Over 45 students were in attendance representing 15 student clubs and organizations. Student Life conducted True Colors Training, Student Club Resources, Team Building, and Student Clubs - What is your success path?



Student Life is excited to be hosting the upcoming Wisconsin Student Government (WSG) Meeting which will be held on the Elkhorn Campus on October 11-12, 2019. Wisconsin Student Government (WSG) is comprised of student representatives from

the 16 Wisconsin Technical College System technical college districts in the State of Wisconsin. The two day meeting will consist of WSG Official Business and Leadership Training.

### **Tutoring Services**

Tutoring Services has implemented Tutor Trac, a student time-tracking program, in all three Learning Success Centers this summer & fall. Tutor Trac will allow us to capture comprehensive data for all students that access services in Learning Success, including Tutoring, Disability Support Services, ABE/GED, and other Support Services, such as Multicultural, Veterans, Learning Success Coaching, Student Life, Student Support Counseling, NTO/Step-up, and TAG.

Tutor Trac differs from our prior student time-tracking system in that it pulls specific demographic information from Colleague, which will help with our grant-reporting purposes. It also allows Learning Success to customize the database to include additional programs, campuses and centers. The previous time-tracking system only included services for Tutoring & ABE/GED. Tutor Trac is web-based, and can be launched on an iPad or a computer. It can be launched at Burlington and iMET, or any other center where we provide tutoring. Tutor Trac makes tracking student time and data more efficient and effective. It will show us a panoramic view of who, when and how students are accessing all support services, and how we can better support students through their journey to retention and completion.

### Learning Success Coaches

As one of the support services for Gateway's Associate Degree Nursing students, the Learning Success Coach for Nursing was happy to participate in an interview session held by surveyors during Nursing Department's successful re-accreditation site visit held in September. This success was a testimony to the incredible hard work and dedication of the Nursing faculty and staff, while also acknowledging the contributions of our support and service teams that are so important to the success of our individual students and programs. As we know, 'it takes a village'... The Human services Learning Success Coach has been working closely with students in securing field placements. Students have the opportunity to explore agencies and services offered while considering possible field placement sites. At the start of fall semester 3 students have successfully secured field placements. The Business Management/Accounting Coach is preparing to take a group of students to the Business Growth Solutions conference presented by Racine Business Lending Partners mid October.

# **BUSINESS & WORKFORCE SOLUTIONS**

### Fast Forward

A CNC cohort started classes on September 6, 2019 with nine students. This is a weekend model and runs every Friday, Saturday and Sunday and ends in February. Upcoming training is set to start in Spring of 2020: Machine Operator, Industrial Maintenance, Carpentry Construction, and Certified Logistics Technician

Telecom On Demand-Metallica Grant-Open house/reverse job fair is scheduled for November 14, 2019 at the iMET Center. Students are completing courses towards

the certificate. There are 29 students enrolled in the program.

### Fab Lab

September 13-15th, The Lab participated in the Milwaukee Maker Faire. September 17th, The Lab hosted an Intro to Art in the Fab Lab Workshop with 4 participants who made various 2D and 3D artworks using lab software and equipment.

September 18th, the Mobile Lab set up at both the Elkhorn High School Career Fair as well as the Bronco Career & College Expo at Union Grove High School. Meanwhile, our German sister school's exchange students visited the lab and made customized travel trinkets with lab equipment.

On Employee Learning Day, the Fab Lab presented 2 full sessions and invited everyone to collaborate with the Lab on projects for GTC programs or personal projects.



Matt Janisin, Katie Dembowski, and Randy Reusser attended an AACC and Metallica "All Within My Hands" Foundation meeting in Washington, DC on September 24 and 25, 2019. The meeting was attended by representatives from the 10 colleges who received grants. The meeting was very productive and the colleges were able to report their progress using the \$100,000 grants they received. We are hopeful that another grant be awarded and that our college has the opportunity to mentor new colleges who receive the second round of grants. The foundation is also looking for other companies to partner with them to support this worthy effort.



September 18th- Alberta Heinen, Barber/Cosmetology Apprenticeship Instructor and Jane Kluchka, BWS Administrative Assistant had an information table at the Wilmot High School Career Night. The career night was well attended and many students and their parents stopped by our table with questions regarding the Gateway apprenticeship program.

Just in time for the new semester, all of the BWS team relocated into their new digs at iMET. Even though the lakefront view in Racine and the hospitality in Kenosha will be missed, everyone is glad to be working together in one location. No time was wasted in showing off the new facilities to local (and not so local) employers. Here's a few of the highlights...

Abbott - Reaching across the border, Abbott representatives started working with BWS and had the opportunity to tour the newly remodeled iMET Center. Leading the charge, their Senior Manager, Strategic Alliances (Talent Acquisition) originally contacted Gateway to request assistance with their pipeline, due to a maintenance workforce experiencing retirements. This could turn into an exciting partnership between Gateway and this Illinois company.

Rockwell - Recognizing the gap between simply installing the latest high tech data analytics systems and having operators skilled at using this equipment, Rockwell (Milwaukee and Ohio) visited Gateway to discuss the potential to build a new data analytics operator program. If selected, Gateway would partner with Cleveland's Cuyahoga Community College to create this new and exciting training program.

Ellsworth Correctional - The most recent cohort of Ellsworth CNC operators graduated this month. This group of 9 ladies set the bar very high with getting six of them getting straight A's and one of the ladies landed a job before even finishing the program! Keynote speakers for the graduation event included Kevin Carr, Secretary of WI Department of Corrections and Gateway's very own Zina Haywood.