Gateway Technical College District Board Meeting Minutes, October 15, 2026

Committee of the Whole Meeting, October 15, 2026

Recording of October 15, 2026, Committee of the Whole Meeting (Panopto video)

The Gateway Technical College District Board held an in-person and virtual Committee of the Whole Meeting at the SC Johnson iMET Center, Kopper Auditorium, on Thursday, October 15, 2026, to review matters relating to Adult Basic Education and English Language Learners, and engage in questions and answers. The meeting was called to order at 8:00 am by Zaida Lange-Irisson, Chairperson.

Open Meeting Compliance

David Elliott confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

Roll Call

Present:

- Tamarra Coleman
- Preston Gardner
- Ashleigh Henrichs
- Zaida-Lange-Irisson
- Jason Tadlock

Virtual:

- None

Excused:

- Melvin Hargrove
- Rebecca Matoska-Mentink

- Nicole Oberlin
- Michael P. Reader
- Caio Lisboa, student trustee

Also in attendance were President Veronique Vien Tran, Recorder David Elliott, Dean Cyndean Jennings, Adult Education Faculty Co-Chair Jeannine Volbright, guest speaker Primitivo Padilla, and 9 in-person and 16 virtual attendees. No decisions were made and no actions were taken.

Adjourn

It was moved by T. Coleman, seconded by P. Gardner and carried without objection to adjourn the meeting at 8:36 am.

Regular Meeting, October 15, 2026

Recording of October 15, 2026, Regular Board Meeting (Panopto video)
The Gateway Technical College District Board met in-person and virtually at the SC Johnson iMET Center, Kopper Auditorium, on Thursday, October 15, 2026. The meeting was called to order at 9:00 am by Zaida Lange-Irisson, Chairperson.

Open Meeting Compliance

David Elliott confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

Roll Call

Present:

- Tamarra Coleman
- Preston Gardner
- Ashleigh Henrichs
- Zaida Lange-Irisson
- Jason Tadlock

Virtual:

- None

Excused:

- Melvin Hargrove
- Rebecca Matoska-Mentink
- Nicole Oberlin
- Michael P. Reader
- Caio Lisboa, student trustee

Also in attendance were President Veronique Vien Tran, Recorder David Elliott, and 10 in-person and 25 virtual attendees.

Approval of Agenda

It was moved by T. Coleman, seconded by J. Tadlock and carried without objection to approve the Agenda.

Approval of Minutes

It was moved by A. Henrichs, seconded by P. Gardner and carried without objection to approve the Minutes of the September 30, 2026, Committee of the Whole Meeting and Regular Meeting.

Citizen Comments

There were no citizen comments.

Chairperson's Report - Board Evaluation Summary

4 of the 7 trustees who attended completed the September Regular Meeting survey. Comments were: Strategic – The agenda was laid out well. Zaida did a fantastic job facilitating the meeting./The presentation and student speakers on Gateway's International Studies-Study Abroad program were so valuable. Task – All communications were positive, I appreciate everyone's flexibility as we navigate our busy schedules./All engagement by fellow Trustees involved positive communications Action – Well, I appreciate our desire to keep the debt service and check, I would also encourage administration to continue to stay on top of the building projects and don't be

afraid to utilize that tool to continue to innovate and keep Gateway in the great shape that it is in. After a recent visit to another Technical College, it helps me appreciate the great work that our building and maintenance staff has done as well as the business office and making sure that we strategically continue to update and improve our facilities./Dr. Tran's Goals were thoughtful, intentional and clearly based on data already gathered. Her timeline for reporting out on progress towards those goals is very helpful. Results – The cherry Kringle was excellent well done to whoever picked up the snacks./Committee of the Whole and the Campus Security presentations were both done well./Great presentation on the study abroad programs.

Chairperson's Report – Wording of Governance Policy 1.5

The Trustees reviewed the Wording of Governance Policy 1.5. It was moved by J. Tadlock, seconded by A. Henrichs and carried without objection to approve the wording of Policy 1.5.

Chairperson's Report – Wording of Ends Statement #2

The Trustees reviewed the Wording of Ends Statement #2. It was moved by T. Coleman, seconded by P. Gardner and carried without objection to approve the wording of Ends Statement #2.

Chairperson's Report – Presidential Performance Evaluation Process:

The Trustees reviewed the President's Goals for FY 2026-27 and the process the President's performance reviews. It was moved by R. Matoska-Mentink, seconded by A. Henrichs and carried without objection to approve the President's Goals for FY 2026-27 and the Presidential Performance Evaluation Process.

Board Member Community Reports

A. Henrichs reported on attending the RAMAC Annual Membership dinner along with Gateway staff. T. Coleman reported on attending the Kenosha Chamber of Commerce 100th annual meeting and commented on Dr. Tran also being in attendance and engaging in community relations. Z. Lange-Irisson reported on attending the WTCS

DBA meeting on October 9 and will provide a thorough summary of what transpired in a separate report, and also encouraged participation in the state legislator meetings DBA will arrange in early 2027. J. Tadlock commented on the positive outcome from Governor Evers visit to the iMET Center on October 13.

President's Report – Dashboard and Announcements

In addition to reviewing the metrics regularly tracked, President Tran provided college and industry updates, including Governor Evers visit to the iMET Center on October 13, attending community outreach events, and participating in engagement meetings with student and faculty representatives.

Student Trustee Report

C. Lisboa was excused. District and Racine Campus Student Ambassador Serriah Rasmussen delivered the report in his place.

FY 2025-2026 Budget Revision #3

The administration is recommending approval to amend the FY 2025-26 Budget based on year-end results. The budget requires revisions in two separate funds. The General Fund and Special Revenue-Operational Funds require year-end revisions to balance the fund by function.
Following discussion, it was moved by A. Henrichs, seconded by P. Gardner and carried to roll call vote for approval of FY 2025-2026 Budget Revision #3.

- Aye: 5
- No: 0
- Abstaining: 0
- Excused: 4

FY 2026-2027 Budget Revision #1

The administration is recommending modification in the Capital Fund to reflect an adjustment for new and ongoing grant activity.

Following discussion, it was moved by T. Coleman, seconded by A. Henrichs and carried to roll call vote for approval of FY 2026-2027 Budget Revision #1.

- Aye: 5
- No: 0
- Abstaining: 0
- Excused: 4

Resolution No. M-2026 B – Designation of Assistant, Associate, and Deputy Directors

Wisconsin's Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college – Wis. Statutes, Sec. 19.42(13)(f). This resolution designates positions and current occupants of these positions.
Following discussion, it was moved by T. Coleman, seconded by A. Henrichs and carried without objection to approve Resolution No. M-2026 B.

Consent Agenda

It was moved by P. Gardner, seconded by A. Henrichs and carried without objection that the following items in the consent agenda be approved.

- **Finance - Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of 9/30/2026.
- **Finance – Cash and Investment Schedule:** Approved the monthly cash reconciliation, investment schedule, and investment report.
- **Personnel Report for October:** Approved the personnel report of new hires (4), promotions (1), transfers (2), retirements (2) and separations (3).
- **BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for October 2026.
- **Protective Services Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for September 2026.

- **High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for September 2026.
- **Advisory Committee Activity Report:** Seven (7) new members added since last month's report as of October 1, 2026.
- **Grant Awards:** Gateway has received two new grant awards in September 2026.

Policy Governance Monitoring: Executive Limitations - 3.4 Budgeting/Forecasting

Sharon Johnson delivered the presentation covering the policies' parameters and how the college's practices and processes support them.
Following discussion, it was moved by A. Henrichs, seconded by P. Gardner and carried without objection that this report is a reasonable interpretation of the Executive Limitations and the college is operating within them.

Policy Governance Monitoring: Executive Limitations - 3.2 Human Relationships

Magan Perez delivered the presentation covering the policies' parameters and how the college's practices and processes support them.
Following discussion, it was moved by P. Gardner, seconded by A. Henrichs and carried without objection that this report is a reasonable interpretation of the Executive Limitations and the college is operating within them.

Next Meeting Date and Adjourn

- Committee of the Whole Meeting – Thursday, November 19, 2026, 8:00 am, In-Person and Virtual, Elkhorn Campus, South Building Room 112/114
- Regular Meeting – Thursday, November 19, 2026, 9:00 am, In-Person and Virtual, Elkhorn Campus, South Building Room 112/114

Adjourn - At 9:55 am, it was moved by A. Henrichs, seconded by J. Tadlock and carried by a roll call vote that the meeting was adjourned and the Gateway Technical College District Board moved into Closed Session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss Personnel Issues. The Board reserves the right to reconvene in Open Session to take action on items discussed in Closed Session.

- Aye: 5
- No: 0
- Abstaining: 0
- Excused: 4

Closed Session

At 10:15 am it was moved by J. Tadlock, seconded by A. Henrichs and carried to reconvene in Open Session.
It was moved by A. Henrichs, seconded by P. Gardner and carried without objection to approve the presented recommendations regarding Personnel Issues. The Open Session adjourned at 10:15 am.

Submitted By

Tamarra Coleman, Secretary
Gateway Technical College Board of Trustees