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| GATEWAY TECHNICAL COLLEGE DISTRICT BOARD |
| Regular Meeting |
| May 11, 2017 |

The Gateway Technical College District Board met on Thursday, May 11, 2017 at the Racine Campus, Room R301, 1001 S. Main Street, Racine, WI. The meeting was called to order at 8:00 am by William Duncan, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

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|------------------------|---------|
| Ram Bhatia | Present |
| Ronald J. Frederick | Present |
| Gary Olsen | Present |
| Bethany Ormseth | Present |
| Kimberly Payne | Present |
| Scott Pierce | Present |
| Roger Zacharias | Present |
| Pamela Zenner-Richards | Present |
| William Duncan | Present |

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 25 citizens/reporters.

III. Approval of Agenda

- A. It was moved by G. Olsen and seconded by S. Pierce and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by P. Zenner-Richards, seconded by B. Ormseth and carried to approve the minutes of the April 13, 2017 Regular Meeting.

V. Citizen Comments

- There were no citizen comments

VI. Committee of the Whole

- Madeline Carrera, Service Learning Coordinator, led a presentation on Service Learning along with Doris Groom a Gateway Nursing Instructor, Lynn Biese-Carroll from Shalom Center, Laurie McDonald from United Way of Kenosha County and Lori Riffer from United Way of Racine County.
- Service Learning is a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibilities and strengthen communities.
- They presented on number reporting and shared that by the end of Spring 2017, Gateway Technical College will have added an estimated* value of \$1 Million Dollars in projects in the tri-county area.
- United Way VITA volunteers receive IRS training and certification. VITA provides students with hands on experience preparing federal and state tax returns. Five sites throughout Racine and Burlington. 22 VITA volunteers donated a total of 652.5 hours 107 hours donated at Gateway. This year, 325 electronically filed federal returns brought \$318,219.00 in refunds back into the community.

- E. Advanced Income Tax students obtain IRS VITA certification as part of course completion. Gateway students have given over 300 hours to the UWKC VITA program. Students are receiving valuable “real world” experience, landing jobs before graduation. This year, 78 UWKC volunteers assisted 1,210 taxpayers file 2,835 income tax returns giving more than 2,306 hours at 5 locations in Kenosha County bringing back to the community \$1.984 million in refunds!
- F. Traditional Projects: Social Work Internships, Landscape Management, Horticulture Practicum and General Volunteering.
- G. Gateway Students and Shalom’s Additional Involvement: Human Service Students working AS Homeless Shelter Supervisors, IC3 Computer Classes for homeless individuals with no computer skills (10 wk. Electronic Literacy classes), Safe Serve Food Certification classes for the very low income and homeless.
- H. Benefits: Gateway expertise drives up the Agency’s expertise. Transformative work helps us look differently at our service model-of what we do and how we deliver services.

VII. Chairperson’s Report

- A. Dashboard Report
 - Summer enrollment is trending positive.
 - SEM goals have been established and action steps are underway.
 - Gateway Promise students have started bridge programming.
- B. Board Evaluation Summary
 - 3 Trustees Responded to the Survey: Presentations by the Star Ambassadors reminds me why we are all here. The International report as impressive. Bill Whyte did yeoman's work with the more mundane parts of the agenda. It was a good meeting. It was a good 90 minutes before we started the business portion of the meeting. This felt a bit long, although it was a very positive message.

VIII. President’s Report

- A. Announcements –
 - B. Albrecht announced the Journey members: Kidia Tyler and Phil Cole
 - B. Albrecht shared awards that Gateway recently received including: Milwaukee Journal Top Workplace award, Gold award from WELCOA, and announced that Gateway made the Top Workplace Hall of Fame.
 - B. Albrecht gave Greg Lebrick a framed copy of his work that was displayed on the front cover of the AACC publication. Greg thanked Bryan for Gateway's great facilities and for giving him so many amazing areas to photograph.
 - B. Albrecht congratulated Jayne Herring on receiving the leadership award from GACTE.
 - Kate Walker spoke on the Sumo Bot event, there were over 450 youth participating.
 - Stephanie Sklba spoke on the ribbon cutting for the Kenall Protective Services Training Center.
 - Zina Haywood spoke on the nursing pinning ceremony which was one of the largest ceremonies with over 60 nurses.
- B. Welcome from the Campus Dean
 - Ray Koukari welcomed everyone to the Racine Campus. Ray encouraged everyone to tour the IT Labs. Ray spoke on construction updates on the Racine Campus. Ray spoke about a new grant that will soon kick off, this is a Tech Hire grant and will allow community IT classes for 18 weeks for free in conjunction with workforce.
- C. Racine County Workforce Solutions
 - Cyndean Jennings, Dean of Developmental Education, reported on expanded partnerships with Racine County Workforce Solutions. Cyndean covered current Gateway programming at RCWS, Gateway staffing at RCWS, YWCA 5.09 Program, National Career Readiness Certificate, and ended the presentation on next steps for the partnerships.

IX. Operational Agenda

A. Action Agenda

1. Fiscal Year 2017-2018 Budget Approval – Section 3 – Executive Limitations, Policy 3.4 Budgeting/Forecasting

Administration recommends the FY 2017-2018 budget be approved.

Following discussion it was moved by R. Zacharias, seconded by S. Pierce and carried by roll call vote to approve Fiscal Year 2017-2018 Budget Approval – Section 3 – Executive Limitations, Policy 3.4 Budgeting/Forecasting.

Aye: 9

Nay: 0

Abstaining: 0

2. Resolution No. F-2017-2018A.1 – Resolution Authorizing the Issuance of \$7,000,000 General Obligation Promissory Notes, Series 2017-2018A

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2017-2018A; in the principal amount of \$7,000,000; \$1,500,000 for the public purpose of financing building remodeling and improvement projects or site improvement projects; \$5,500,000 for the public purpose of financing the acquisition of movable equipment. This borrowing is included in the 2017-18 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Following discussion it was moved by R. Zacharias, seconded by G. Olsen and carried by roll call vote to approve Resolution No. F-2017-2018A.1 – Resolution Authorizing the Issuance of \$7,000,000 General Obligation Promissory Notes, Series 2017-2018A.

Aye: 9

Nay: 0

Abstaining: 0

B. Consent Agenda

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of April 30, 2017.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of one (1) new hire; one (1) promotion; two (2) retirements; one (1) resignation; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grants for approval
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for April 2017
5. **Advisory Committee Activity Report:** Approved the advisory committee 2016-2017 meeting schedule and new members as of May 1, 2017

6. **Bids for Approval:** Approved the following Bids

- a) No. 1527 – Racine Campus Lake and Lincoln Buildings Electric Service Upgrade

X. **Policy Governance Monitoring Reports**

A. **Ends Policy Monitoring**

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **4) Families are strengthened by the prosperity of their graduates, reduced unemployment or underemployment, and the availability of local jobs for family members.** Gateway Promise – Zina Haywood and Stephanie Silkba

Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy #4.

XI. **Board Member Community Reports**

- Gary Olsen attended the Kenall Protective Services Training Center Ribbon Cutting.
- Ram Bhatia reminded everyone about the Gateway Foundation Golf Outing on May 25, 2017.

XII. **Next Meeting Date and Adjourn**

- A. Regular Meeting – Thursday, June 15, 2017, Burlington Center, 8:00 a.m., Room 100
- B. At approximately 10:06 a.m. it was moved by R. Zacharias, seconded by G. Olsen and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 8


Nay: 0

Absent: 1

XIII. **Executive Session**

The Board did not reconvene in open session.

Submitted by,



Kimberly Payne
Secretary