

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
May 12, 2016

The Gateway Technical College District Board met on Thursday, May 12, 2016 at the SC Johnson iMET Center, 2320 Renaissance Blvd, Room 104, Sturtevant, WI. The meeting was called to order at 8:00 am by Gary Olsen, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Susan Greenfield	Present
Bethany Ormseth	Excused
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Gary Olsen	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe, and 25 citizens/reporters.

III. Approval of Agenda

- A. G. Olsen made a motion to move the Policy Governance Monitoring Report prior to the Operational Agenda to ask for Approval of the Budget before the Resolution Adjustment. It was moved by S. Pierce, seconded by W. Duncan and carried to approve the revised agenda.

IV. Approval of Minutes

- A. It was moved by R. Bhatia, seconded by R. Frederick and carried to approve the minutes of the April 14, 2016 Regular Meeting.

V. Citizen Comments

- A. No citizen comments were submitted.

VI. Chairperson's Report

A. Policy Review Committee Updates

- P. Zenner-Richards announced that the Ad Hoc meetings have concluded. The first readings of the final sections were sent to the Trustees to review prior to the May Board meeting. These sections will go for final approval at the June Board meeting.
- A new Ad Hoc Committee will start working on an Operations Manual. P. Zenner-Richards will chair this committee. S. Pierce, W. Duncan, and R. Bhatia will participate on the committee.

B. Dashboard Report

- 2016 High School direct enrollment is up 3%
- Goldman Sachs awarded our foundation \$100,000 to support student scholarships
- Our carbon monitoring report has been completed and indicates energy savings

C. Board Evaluation Summary

- Great meeting, thank you to everyone for all the hard work putting together the 16-17 budget. Meeting is well organized, informative and reiterates the importance of the college to the communities it serves. President's report presentations by Student Star Ambassadors, and leadership award winners were inspiring. Presentations by Kyle and Sue exhibit what Gateway is all about. Excellent explanation of the budget, funding sources, expenditures and special projects. I always feel I am kept well informed and any comments I get from the public are always of a positive nature. The pathways presentation was especially informative. It is always inspirational to hear from recognized faculty and Star Ambassadors. Inspirational.

VII. President's Report

A. Announcements –

- Journey Members in Attendance: Jacquelyn Griesbach, Tom Cousino, Joe Fullington, Sonia Fernandez, Shayla Thompson
- Stephanie Sklba mentioned the White House press conference call where Gateway was the only technical college showcased. Fisk Johnson and Pamela Zenner-Richards were guests on the call representing Gateway. This was a great showcase for the college.
- Zina Haywood spoke about one of Gateway's new programs; Hospitality Management.
- Bryan announced that Gateway Commencement Ceremony takes place on May 17, 2016 at UW Parkside. Jim Hawkins, CEO Kenall Lighting is the commencement speaker.
- The Gateway Foundation Golf outing is taking place on May 26, 2016 at Hawk's View. This is a wonderful fundraiser every year.
- Bryan recognized Kimberly Payne in attendance. Kimberly will start as Gateway Trustee in July 2016.
- Bryan highlighted some of the great achievements announced in the President's Report which can be found at: www.gtc.edu/presidentsreports

B. Marketing and Communications Update

- Jayne Herring and Lee Colony spoke about Marketing and Communications. They spoke on how they receive and share media notifications connecting Gateway and the community. Lee Colony shared some stats from 2015. There were 116 press releases, 930 stories, 117 mentions, and approximately 5-6 contacts with media per week. Outlets used include: online, tv, radio, blogs, and magazines.
- Gateway receives information through clipping services that clip paper copies and send them to marketing in batches.
- Other formats of notification include: google alerts, keywords, actively seeking stories on the internet, people forwarding stories to Marketing and Communications.
- Lee Colony writes certain releases and stories for Gateway.
- Gateway is on the Milwaukee media TV market about 5 times per year.
- Top stories are emailed to Trustees weekly and also posted in blackboard for Trustees convenience.
- Many student testimonials go on the Gateway website.

VIII. Operational Agenda

A. Action Agenda

1. Resolution No. F-2016-2017A.1 – Resolution Authorizing the Issuance of \$7,000,000 General Obligation Promissory Notes, Series 2016-2017A

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2016-2017A; in the principal amount of \$7,000,000; \$1,500,000 for the public purpose of financing building remodeling and improvement projects or site improvements projects; \$5,500,000 for the public purpose of financing the acquisition of moveable equipment. This borrowing is included in the 2016-17 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Following discussion it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote to approve Resolution No. F-2016-2017A.1 – Resolution Authorizing the Issuance of \$7,000,000 General Obligation Promissory Notes, Series 2016-2017A.

Aye: 8

Nay: 0

Absent: 1

2. Resolution B-2016 A.1 & A.2 – Technical Building 3rd Floor Remodel Racine Campus

Gateway Technical College is proposing to remodel the Racine Campus Technical Building 3rd Floor. The proposed remodel will improve efficiencies, and enhance the student experience.

The estimated cost to remodel the Technical Building 3rd Floor on the Racine Campus is \$1,000,000.

Following discussion it was moved by R. Zacharias, seconded by R. Bhatia and carried to approve Resolution B-2016 A.1 & A.2 – Technical Building 3rd Floor Remodel Racine Campus.

B. Consent Agenda

It was moved by R. Zacharias, seconded by R. Frederick and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of April 30, 2015.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of two (2) new hires; three (3) promotions; one (1) resignation; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no Grant Awards
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2016
5. **Advisory Committee Activity Report:** Approved the advisory committee 2015-2016 meeting schedule and new members as of May 6, 2016
6. **Approval of BIDs:** Approved the following Bid
 - a) Bid #1506 Racine Campus – Lake Building Elevator Modernization

IX. Policy Governance Monitoring Reports

A. Ends Policy Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.** *Study Abroad Experience – A Student Perspective*

- Chinedu Obowu presented on the Study Abroad Experience along with Daisy Jiron from VIDA, Chris Sima – Nursing Instructor, and students Chelsea and Misty.
- Bryan Albrecht attended a portion of the trip to Nicaragua with the students to learn about the benefits of the study abroad experience. Bryan mentioned that he felt grateful to have experienced this with the students and staff.

- The group of students and staff met with and treated over 300 patients and people while in Nicaragua and Costa Rica.
- Daisy Jiron works as an in country director with VIDA since 2012 and provides service learning through the USA and Canada.
- Daisy mentioned that this experience provides academic and practical experience for students as well as cultural competence, development skills for patients in the USA. This experience gives the students a different perspective and allows them to apply their knowledge in greater ways.
- Chinedu Obowu introduced students Misty and Chelsea.
- Misty spoke about bake sales that the students put on prior to the trip to help raise money for their study abroad experience. She is looking forward to preparing for another trip in the future.
- Misty stated that this experience helped her to reach out in her community and in the communities in Nicaragua and Costa Rica. She mentioned that she feels much more confident with her own skills.
- Chelsea has worked at a vet facility for six years and is currently a Vet Tech student at Gateway. She mentioned that her experience in Nicaragua was completely different than her experience at the vet facility that she's worked at. The students performed procedures and checks in churches, small closet type areas and the table was covered with a garbage bag for sanitation. One procedure was performed on a porch at a resident's home. In Costa Rica they performed a surgery in a classroom.
- Chelsea recommends for students to attend these study abroad trips. The experience was life changing.

Following discussion, it was moved by S. Pierce, seconded by R. Bhatia and carried that this report is evidence that the college is making progress on Ends Policy #1.

B. Executive Limitations

1. 3.4 Budgeting/Forecasting – Fiscal Year 2016-2017 Budget Approval – B. Thomey
Administration recommends the FY 2016-2017 budget be approved.

Following discussion, it was moved by R. Bhatia, seconded by R. Zacharias and carried by roll call vote to approve 3.4 Budgeting/Forecasting – Fiscal Year 2016-2017 Budget.

Aye: 8

Nay: 0

Absent: 1

2. 3.1 General Executive Limitations, 3.2 Human Relationships, and 3.3 Employment, Compensation, and Benefits

Following discussion, it was moved by R. Zacharias, seconded by S. Greenfield and carried to approve 3.1 General Executive Limitations, 3.2 Human Relationships, and 3.3 Employment, Compensation, and Benefits

X. Board Member Community Reports

- Ram Bhatia, William Duncan, Roger Zacharias, and Gary Olsen attended the District Boards meeting in Madison, WI.

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, June 16, 2016, 8:00 am, Bioscience Center - Kenosha

- B. At approximately 9:28 a.m. it was moved by R. Zacharias, seconded by W. Duncan and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 8

Nay: 0

Absent: 1

XII. Executive Session

At approximately 9:35 am, the Board convened in executive session. The executive session ended at 10:35 am and the Board did not reconvene in Open Session.

Submitted by,



Susan Greenfield
Secretary