

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, March 23, 2023

The Gateway Technical College District Board met virtually and in person at the Kenosha Campus, Madrigano Board Room, 3520 30<sup>th</sup> Avenue, Kenosha, WI on Thursday, March 23, 2023. The meeting was called to order at 8:00 a.m. by Rebecca Matoska-Mentink, Chairperson.

**Open Meeting Compliance**

K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**Roll Call**

**Present:** Ram Bhatia, Benjamin DeSmidt, William Duncan, Zaida Hernandez-Irison, Nicole Oberlin – Student Trustee, Scott Pierce (virtual), Pamela Zenner-Richards, Rebecca Matoska-Mentink

**Excused:** Jesse Adams, Tason Tadlock

Also in attendance were President Ritu Raju, Recorder Kelly Bartlett, Administrative Assistant Liz Allen and 44 virtual and 26 in person citizens/reporters.

Jason Tadlock arrived at 8:06 am.

**Approval of Agenda**

It was moved by W. Duncan, seconded by Z. Hernandez-Irison and carried to approve the agenda.

**Approval of Minutes**

It was moved by R. Bhatia, seconded by P. Zenner-Richards and carried to approve the minutes of the February 16, 2023 Regular Meeting.

**Citizen Comments**

There were no citizen comments.

**Chairperson's Report – Dashboard:** included updates on: Certifications and Program Reviews

**Chairperson's Report - Board Evaluation Summary:** 7 of 9 Attending Trustees Responded to the Survey including the Student Trustee. Comments included: Hard to chair virtually. Good idea to pass the gavel. In spite of being totally virtual, it was a great meeting. Kudos to Kelly, Liz and the IT team to make it a success. Ends Statement presentation by Stacy Riley and her team was excellent. Student's testimonials provided great evidence. Good meeting overall. Very well organized and well paced.

**Chairperson's Report – Board Appointments:** The following Trustees were selected by the Board Appointment Committee to fill the open seats on the Board starting July 1, 2023:

Rebecca Matoska-Mentink was appointed to the Elected Official Member Seat from Kenosha County (3 year term)

Zaida Hernandez-Irison was appointed to the Additional Member Seat from Racine County (3 year term)

Pamela Zenner-Richards was appointed to the Employee Member Seat from Racine County (remainder of the 2 year term that Zaida Hernandez-Irison resigned from)

Ram Bhatia was appointed to the Additional Member Seat from Racine County (3 year term)

**Board Member Community Reports**

R. Matoska-Mentink reminded the Trustees that the District Boards Spring Meeting will be held on Gateway's Kenosha Campus April 20-22.

R. Matoska-Mentink reminded the Trustees that Gateway's commencement ceremonies will take place on May 16 and May 17 and she encouraged them to attend.

R. Bhatia spoke about the DBA bylaws.

Z. Hernandez-Irisson plans to attend ACCT Regional Meeting April 10, 2023.

#### **President's Report - Announcements**

Ritu shared a powerpoint and announced the Gateway Edge program in agreement with Elkhorn Area High School.

#### **President's Report – WTCS District Boards Update**

Layla Merrifield, Executive Director, Wisconsin Technical College District Boards Association, gave an update and spoke about an optional board retreat on community college policy governance.

#### **President's Report – Campus Welcome**

Teresa LaMacchia welcomed the Trustees and spoke about projects and events that have been happening on the Kenosha Campus. Teresa also invited staff and faculty members to give updates on their areas.

#### **Student Trustee Report**

Nicole Oberlin gave a report on student activities that have been taking place over the past month.

#### **Operational Agenda - Action Agenda**

##### **Approval of Student Trustee**

Following discussion, it was moved by S. Pierce, seconded by Z. Hernandez-Irisson and carried to approve Nicole Oberlin as the Student Trustee for her second, one year term starting July 1, 2023.

#### **Operational Agenda - Action Agenda**

##### **Resolution No. F-2022-2023E.2 –Resolution Establishing Parameters for the Sale of Not to Exceed \$1,000,000 General Obligation Promissory Notes, Series 2022-2023E**

The administration is recommending Board approval of a resolution establishing parameters for the sale of not to exceed \$1,000,000 General Obligation Promissory Notes, Series 2022-2023E; for the public purpose of financing building remodeling and improvement projects.

Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried by roll call vote to approve Resolution No. F-2022-2023E.2 –Resolution Establishing Parameters for the Sale of Not to Exceed \$1,000,000 General Obligation Promissory Notes, Series 2022-2023E

**Aye: 7**

**No: 0**

**Abstaining: 0**

**Absent: 2 (J. Adams absent, J. Tadlock stepped out on break)**

#### **Consent Agenda**

It was moved by R. Bhatia, seconded by W. Duncan and carried that the following items in the consent agenda be approved:

##### **Finance:**

**Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of February 28, 2023.

**Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.

**Personnel Report:** Approved the personnel report of three (3) employment approvals-casual, non-instructional; four (4) separations; and no employment approvals-adjunct faculty.

**Grant Awards:** There were no new grant approvals this month.

**BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for February 2023.

**Protective Services Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for March 2023.

**High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for March 2023.

**Advisory Committee Activity Report:** Approved the advisory committee meeting schedule and new members as of March 1, 2023.

**Program Approval:** Approved the request for the Respiratory Therapy Program.

### **Policy Governance Monitoring Reports - Ends Policy Monitoring**

**College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

**Statement #1 Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.**

Matt Janisin led a presentation on ends policy, statement 1.

**Following discussion, it was moved by R. Bhatia seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy, Statement #1.**

### **Executive Limitations – 3.4 FY23-24 Budget/Forecasting**

Jason Nygard led the presentation on budgeting for fiscal year 2023-24.

**Following discussion, it was moved by W. Duncan seconded by J. Tadlock and carried to approve 3.4 FY23-24 Budget/Forecasting.**

### **Executive Limitations – 3.8 Partnerships/Grants/Contracts**

Anne Whynott led a presentation on 3.8 Partnerships/Grants/Contracts.

**Following discussion, it was moved by W. Duncan seconded by Z. Hernandez-Irisson and carried to approve 3.8 Partnerships/Grants/Contracts.**

### **Executive Limitations - Policy Governance Wording Review**

#### **1.3 Board Responsibility**

The Trustees reviewed the wording of 1.3 Board Responsibility.

**Following the discussion, it was moved by S. Pierce, seconded by R. Bhatia and carried to approve the wording of 1.3 Board Responsibility.**

### **Executive Limitations - Policy Governance Wording Review**

#### **1.4 Board Policy Creation and Review**

The Trustees reviewed the wording of 1.4 Board Policy Creation and Review.

**Following the discussion, it was moved by R. Bhatia, seconded by W. Duncan and carried to approve the wording of 1.4 Board Policy Creation and Review.**

### **Next Meeting Date and Adjourn**

Regular Meeting - Thursday, April 20, 2023, 8:00 am, Virtual and In-Person, Elkhorn Campus, Rooms 112/114.

At approximately 11:19 a.m. it was moved by J. Tadlock, seconded by B. DeSmidt and carried by roll call vote that the meeting was adjourned and the Gateway Technical College District Board moved to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel matters. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

**Executive Session**

At approximately 12:00 pm, the Board reconvened in Open Session. S. Pierce motioned, seconded by B. DeSmidt to approve the recommendation on the personnel matters.

At 12:02 pm it was moved by R. Bhatia, seconded by Z. Hernandez-Irisson and carried by roll call vote that the meeting was adjourned.

**Aye: 8**

**Nay: 0**

**Abstaining: 0**

**Absent: 1**

Submitted by,

A handwritten signature in black ink that reads "Zaida Hernandez-Irisson". The signature is written in a cursive, flowing style.

Zaida Hernandez-Irisson, Secretary  
Gateway Technical College Board of Trustees