

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
March 27, 2018

The Gateway Technical College District Board met on Thursday, March 27, 2018 at the S.C. Johnson iMET Center, Room 104, 2320 Renaissance Blvd. Sturtevant, WI. The meeting was called to order at 8:00 a.m. by William Duncan, Chairperson.

**I. Call to Order**

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

Ram Bhatia	Present
Ronald J. Frederick	Present
Gary Olsen	Present
Bethany Ormseth	Present
Kimberly Payne	Excused
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 31 citizens/reporters.

Kimberly Payne arrived at 8:02 am.

**III. Approval of Agenda**

- A. It was moved by S. Pierce and seconded by R. Bhatia and carried to approve the agenda.

**IV. Approval of Minutes**

- A. It was moved by R. Frederick, seconded by P. Zenner-Richards and carried to approve the minutes of the February 22, 2018 Regular Meeting.

**V. Citizen Comments**

There were no citizen comments

**VI. Chairperson's Report**

A. Dashboard Report items included updates on:

- Fast Forward grant applications were released for K-12 equipment purchasing and high school teacher training.
- Established a new training partnership with Big Step.
- Implemented a new business services software called Concur to improve transparency of employee travel expenditures.

B. Board Evaluation Summary

- 6 of 7 Attending Trustees Responded to the Survey: Good meeting. Good time management. President's report included excellent, and detailed presentations by various speakers. Well done. I

always come away inspired and grateful to be part of the Gateway family. Matt and Kate's presentation was very informative. The news about the new barbering location and support was exciting.

## **VII. President's Report**

### **A. Announcements**

- Bryan Albrecht announced the Journey members in attendance: Robin Widmar, Linda Pham, Trish Almond, Amanda Robillard, Heather Kent, and Sandra Christman
- Bryan mentioned the recent ATEA conference that Beth Ormseth recently attended.
- Bryan thanked Kimberly Payne for her leadership with workforce development grants and partnership.
- Bryan thanked Lee Colony for the fantastic media coverage and attention on Industry 4.0.
- Bryan recognized Stephanie Sklba for the green ribbon award nomination giving by the Department of Education for sustainability.
- Bryan announced that Roger Zacharias and Scott Pierce will be reappointed as Trustees in July along with Mark Beilman whom will start his term as a Trustee.

### **B. Welcome from Campus Dean**

- Ray Koukari welcomed the Trustees to the S.C. Johnson iMET Center and talked about updates and recent events that have taken place at the center.

### **C. Industry 4.0**

- Ray Koukari and Matt Janisin from Gateway along with Paul Perkins from Amatrol presented on Industry 4.0. An Industry 4.0 demonstration was given to the Trustees by Amatrol using a robotic system.

### **D. Big Step**

- Cyndean Jennings and Stacia Thompson presented on Big Step.
- The mission of WRTP BIG STEP is to enhance the ability of public and private sector organizations to recruit, develop, and retain a more diverse, qualified workforce in construction, manufacturing and emerging sectors of the regional economy.
- The focus is to provide the workforce needed to build the public infrastructure surrounding and supporting the Foxconn building projects.

## **VIII. Operational Agenda**

### **A. Action Agenda**

1. Resolution Numbers B-2018 C.1 and C.2 - Approval of Project for Racine Campus Racine Building 2nd Floor Remodeling

The administration is recommending approval by the Gateway Technical College District Board of Resolution Numbers B-2018 C.1 and C.2 for the Racine Campus Racine Building 2nd Floor Remodeling project. The administration also recommends approval from the Wisconsin Technical College System (WTCS) Board for the Racine Campus Racine Building 2nd Floor Remodeling project.

**Following discussion it was moved by R. Zacharias, seconded by G. Olsen and carried to approve Resolution Numbers B-2018 C.1 and C.2 - Approval of Project for Racine Campus Racine Building 2nd Floor Remodeling**

2. Resolution Number F-2017-2018E.1 - Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2017-2018E

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2017-2018E; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects. This borrowing is included in the 2017-18 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Following discussion it was moved by R. Zacharias, seconded by R. Bhatia and carried by roll call vote to approve Resolution Number F-2017-2018E.1 - Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2017-2018E

Aye: 9

Nay: 0

Abstaining: 0

#### B. Consent Agenda

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved except for 6b which was pulled for discussion. After discussion on item 6b it was moved by S. Pierce, seconded by R. Bhatia to approve 6b, Bid No. 1558.

1. **Finance**
  - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of February 28, 2018.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of six (6) new hires; two (2) promotions; two (2) retirements; two (2) separations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved grant awards for March 2018
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for February 2018
5. **Advisory Committee Activity Report:** Approved the advisory committee 2017-2018 meeting schedule and new members as of March 1, 2018
6. **Bids for Approval:** Approved the following Bids
  - a) No. 1556 – S.C. Johnson iMET Center Parking Lot Remodel - Sturtevant, WI
  - b) No. 1558 - Horizon Center Emergency Vehicle Operator Course (EVOC) Track - Kenosha Campus
  - c) No. 1559 - Racine Building 2nd Floor Remodeling, Racine Campus, Bid Package A
  - d) No. 1561 - FY-18 Academic Building Classroom Remodeling and Science Building Sprinklers - Kenosha Campus

#### IX. Policy Governance Monitoring Reports

##### A. Ends Policy Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **3) Taxpayers receive a positive return on investment from Gateway's impact on the local tax base, property values, and overall economic development as well as the contributions of graduates to the tri-county community.**

Amanda Virzi, Katie Graf, and Samantha Duczak presented to the Board of Trustees on Educational Partnerships.

Following discussion, it was moved by S. Pierce, seconded by R. Bhatias and carried that this report is evidence that the college is making progress on Ends Policy #3.

##### B. Executive Limitations

Bill Whyte presented on 3.4 Budgeting/Forecasting.

**Following discussion, it was moved by R. Bhatia, seconded by R. Zacharias and carried to approve 3.4 Budgeting/Forecasting.**

Matt Janisin and Stacia Thompson presented on 3.8 Partnerships/Grants/Contracts

**Following discussion, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried to approve 3.8 Partnerships/Grants/Contracts.**

**C. Policy Governance Review**

The Trustees reviewed Ends Policy #3 which is found under Policy Governance, Section 4 – Ends Policy 4.1, Statement #3.

**Following discussion, it was moved by R. Zacharias, seconded by G. Olsen and carried to approve the wording of Ends Policy #3.**

The Trustees reviewed policy 3.8 which is found under Section 3 Executive Limitations Policy 3.8 Partnerships/Grants/Contracts.

**Following discussion, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried to approve the wording of Executive Limitations Policy 3.8.**

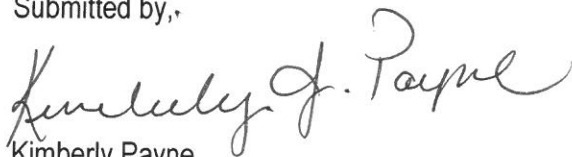
**X. Board Member Community Reports**

- Ram Bhatia attended the Foundation Board meeting and shared updates on the Gateway Promise program.
- Kimberly Payne spoke about a recent girl scout visit to Gateway's aviation program and mentioned how everyone loved the tour.

**XI. Next Meeting Date and Adjourn**

- A. Regular Meeting – Thursday, April 19, 2018, 8:00 am, Elkhorn Campus, Room 112/114
- B. At approximately 10:34 a.m. it was moved by S. Pierce, seconded by R. Zacharias and carried that the meeting was adjourned.

Submitted by,



Kimberly Payne  
Secretary