

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

March 16, 2017

The Gateway Technical College District Board met on Thursday, March 16, 2017 at the Kenosha Campus, Room S100A, 3520 30th Avenue, Kenosha, WI. The meeting was called to order at 8:00 am by William Duncan, Chairperson.

**I. Call to Order**

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

|                        |         |
|------------------------|---------|
| Ram Bhatia             | Present |
| Ronald J. Frederick    | Present |
| Gary Olsen             | Excused |
| Bethany Ormseth        | Excused |
| Kimberly Payne         | Present |
| Scott Pierce           | Present |
| Roger Zacharias        | Present |
| Pamela Zenner-Richards | Present |
| William Duncan         | Present |

Also in attendance were Zina Haywood, Kelly Bartlett, Mary Harpe and 25 citizens/reporters.

**III. Approval of Agenda**

- A. It was moved by R. Zacharias and seconded by S. Pierce and carried to approve the agenda.

**IV. Approval of Minutes**

- A. It was moved by R. Bhatia, seconded by R. Frederick and carried to approve the minutes of the February 23, 2017 Regular Meeting.

**V. Citizen Comments**

- A. No citizen comments were submitted.

**VI. Chairperson's Report**

A. Dashboard Report

- SEM goals for each division have been developed.
- Over 1,500 high school students are scheduled to visit campus this month.
- Racine Campus consolidation of CNC at the S C Johnson iMET Ctr. will reduce equipment costs and improve the student experience in manufacturing programs.

B. Board Evaluation Summary

- Seven Trustees responded to the survey. Good meeting. Good Committee of the Whole meeting. Kenosha Campus Dean's report was excellent. Great meeting with a great presentation by Westosha Central High School outlining the opportunities for high school students with the partnership between Gateway and the High Schools. Committee of the Whole section was both informative and gratifying. WOW! The partnership/relationship with Westosha was something to celebrate! Kudos to all and wish all schools in the Gateway district took advantage of the relationship with our college.

- C. Board Operations Manual Update
- Bill Duncan reported that the Ad Hoc Committee will meet in April to review draft agenda.

## VII. President's Report

- A. Announcements –
- Z. Haywood announced the Journey members: Pat Riekkoff and Debby Joling
  - Z. Haywood spoke on the merit badge event with the Boy Scouts.
  - Z. Haywood announced that the Board Appointment Committee met and interview applicants on Wednesday, March 15. The committee selected Ram Bhatia, Ron Frederick, and Pam Zenner-Richards to be reappointed to the seats that they currently hold on the Gateway Board.
  - Z. Haywood mentioned the Career Pathways booklet and that it is becoming a model for other colleges.
- B. Welcome from Kenosha Student Services Center
- Rachel Christman welcomed everyone to the Kenosha Student Services Center. Rachel gave a great overview of services provided through the center. She mentioned her passion for the center because it is all about the students.
- C. Remediation and Completion
- Manal Rizek and Lisa Kusko presented on remediation and completion.
  - New math and writing tracks have been created to help the students achieve success.

## VIII. Operational Agenda

### A. Action Agenda

1. Resolution No. F-2016-2017F.2 Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2016-2017F

The administration is recommending Board approval of a resolution awarding the sale of \$1,500,000 of General Obligation Promissory Notes, Series 2016-2017F for the public purpose of financing building remodeling and improvement projects, site improvements and electrical upgrades.

**Following discussion it was moved by S. Pierce, seconded by P. Zenner-Richards and carried by roll call vote to approve Resolution No. F-2016-2017F.2 Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2016-2017F.**

**Aye: 7**

**Nay: 0**

**Absent: 2**

### B. Consent Agenda

**It was moved by R. Frederick, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:**

1. **Finance**
  - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of February 28, 2017.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of two (2) resignations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grants for approval

4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for February 2017
5. **Advisory Committee Activity Report:** Approved the advisory committee 2016-2017 meeting schedule and new members as of March 1, 2017
6. **Readiness Assessment and Application Approval Request:** Approved the submission of the readiness assessment and application for the American Association of Community Colleges (AACC) Pathways 2.0 Project.
7. **Bids for Approval:** Approved the following Bids
  - a) No. 1535 BioScience Nursing Lab – Bid Package A - Kenosha Campus
  - b) No. 1536 Lake Building 2<sup>nd</sup> Floor Renovation – Bid Packages A & B - Racine Campus
  - c) No. 1537 Tech Building Criminal Justice - T201 & T203 - Racine Campus

## IX. Policy Governance Monitoring Reports

### A. Ends Policy Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **2) Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate. Partnerships** – Debbie Davidson and Kate Walker

Following discussion, it was moved by P. Zenner-Richards, seconded by R. Zacharias and carried that this report is evidence that the college is making progress on Ends Policy #2.

### B. Executive Limitations

1. Bill Whyte reported on 3.4 FY2017-18 Budgeting/Forecasting.

Following discussion, it was moved by R. Bhatia, seconded by R. Zacharias and carried to approve 3.4 Budgeting/Forecasting.

2. Debbie Davidson and Stacia Thompson reported on 3.8 Partnerships/Grants/Contracts.

Following discussion, it was moved by S. Pierce, seconded by R. Bhatia and carried to approve 3.8 Partnerships/Grants/Contracts.

## X. Board Member Community Reports

- W. Duncan reminded the Trustees that the District Board Spring Meeting is coming up in April.
- R. Zacharias mentioned the roundabout that will be going in close to the Burlington Center.
- R. Bhatia talked about the Foundation Board Meeting and the upcoming Golf Outing on May 25, 2017.
- W. Duncan attended ACCT in Washington, D.C.

## XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, April 13, 2017, Elkhorn Campus, 8:00 a.m., Room 112/114
- B. At approximately 9:35 a.m. it was moved by S. Pierce, seconded by R. Zacharia and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 7

Nay: 0

Absent: 2

## XII. Executive Session

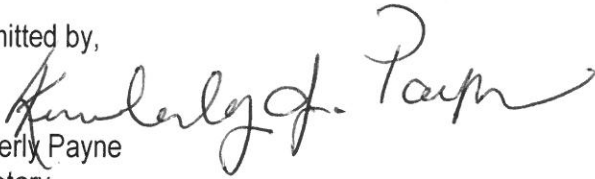
At approximately 10:05 am, the Board reconvened in open session. S. Pierce motioned, seconded by R. Frederick to approve the recommendation from Human Resources for the non-renewal. At 10:06 am it was moved by S. Pierce, seconded by R. Frederick and carried by roll call vote that the meeting was adjourned.

**Aye: 7**

**Nay: 0**

**Absent: 2**

Submitted by,

A handwritten signature in cursive script that reads "Kimberly Payne". The signature is written in black ink and is positioned to the right of the printed name.

Kimberly Payne  
Secretary