

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
March 19, 2015

The Gateway Technical College District Board met on Thursday, March 19, 2015 at the Racine Campus, Quad Rooms R102 and R104, 1001 S. Main Street, Racine, WI. The meeting was called to order at 8:00 am by Gary Olsen, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Susan Greenfield	Excused
Bethany Ormseth	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Gary Olsen	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe, and 17 citizens/reporters.

III. Approval of Agenda

- A. It was moved by R. Zacharias, seconded by S. Pierce and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by R. Bhatia, seconded by W. Duncan and carried to approve the minutes of the February 19, 2015 Regular Meeting.

V. Citizen Comments

- A. No citizen comments were submitted.

VI. Chairperson's Report

A. Board Goals Monitoring

- Effective Meetings – Summary of Responses:
 - Except for too much paperwork distributed, it was an excellent meeting. Committee of the Whole presentations were excellent. Similarly, John Thibodeau's presentation on Ends Statement #4, outlining results of HS students' transfer results, UW partnerships are very encouraging and steps in the right direction. Well done all. Great participation by the board. A quality meeting with excellent reports from all presenters. Always a concern about our enrollment. Appreciate the update on what we are doing now. All future transfers from reserves should include purpose. It was an informative and productive meeting. Zina did a good job filling in for Bryan. Excellent board meeting and discussions.
- Business and Community Involvement
 - Gary Olsen and Pam Zenner-Richards helped with community outreach efforts.
 - Gary Olsen and Bill Duncan met with a Walworth County Employer, Precision Plus.

- District Boards Association Involvement
 - Bill Duncan attended the ACCT Legislative Summit in Washington D.C.
- College Involvement
 - Ram Bhatia and his son Neil met with our Foundation Board and helped with student placement.
 - Ram Bhatia attended the Foundation Scholarship Program.
 - Ram Bhatia, Beth Ormseth, and Roger Zacharias made a donation to Wounded Warrior Project after the February Board presentation.

B. Dashboard Monitoring

- Gary Olsen reported that not a lot has changed. There was a previous concern for high school enrollment to show on the report. Zina Haywood pointed out that the numbers on the dashboard reflect 2013. Our enrollment for 2014 is up by 32%. Scott Pierce asked how we are doing in comparison to other colleges. Bryan Albrecht stated that articulation agreements are increasing and we are strengthening our partnerships with area schools. We are continuing to work on the college connection initiative.
- Bryan Albrecht reported that we are budgeting a 1% increase in enrollment. We are taking our focus on enrollment in the right direction. The college plays a critical role in balancing workforce needs. We will continue to work on first choice college students and work with employers as they hire people and continue to grow the skill set of employees.
- Roger Zacharias asked about middle school initiatives. Angi Becerra reported that we have one staff member that strictly focuses on middle schools, bringing students on tours, showing the students what their options are and introducing them to career options at Gateway.

C. Legislative Update

- Stephanie Sklba spoke on legislative updates. Trustees were able to attend a district boards meeting in Madison, in February Gateway had the opportunity to showcase students at the capital, and there are three issues that Paul Gabriel will touch on: tuition freeze, performance based funding, and administrative consolidation. We are fortunate to have Paul Gabriel with us. Paul has been a great advocate over the years.
- Stephanie Sklba welcomed Paul Gabriel and asked him to say a few words.
- Paul Gabriel thanked Gateway for inviting him to the Board meeting. Paul thanked Gary Olsen for his participation in the search to find his successor and for his leadership, also thanked Ram Bhatia who helps to lead a statewide committee with our bylaws and procedures. Gateways participation is greatly valued. Gateway is engaged in a way that is inspiring to other districts. Many friends in this room that represent a fantastic leadership team led by Bryan Albrecht.
- Bills of interest have been released. The proposal for charter schools started out of the Racine area. This bill was neither supported nor opposed by tech colleges. There was not a request out there to start this charter school. Colleges are partnering already with school districts. Bill was stopped in committee and remains there. It was stopped for a couple reasons; one reason is an amendment that will influence funding for these charter schools. This amendment would require an adjustment to school aid formula so if the bill would pass it would not incrementally raise property taxes, but would require state funding to be put into the formula. This resulted in no vote being taken in committee.
- The Legislative council committee met from both houses, both parties, this is a commission at the request of legislators made up of blue ribbon groups to study matters. One of the committees this summer was to study governance and funding of technical colleges, moving away from local control and property tax and local funding, we responded by asking business partners to weigh in. Many contributed thoughts, described local colleges and importance to them. The report was received, a good discussion was had, but no recommendations to governance or funding were made.
- Budget is a mixed bag for technical colleges, but there is a positive on funding in a negative situation. The other positive is a small provision that would give us the authority to pool risk for health insurance allowing colleges to band together to save money through consolidation.
- Tuition freeze: Not supported by students, would be on high demand programs, some students reported they would not change programs due to a shift in tuition.

- Performance Based Funding: Supportive, but do not want it to be volatile and skew behavior or high level of performance. At 10%, 20%, 30% it can drive excellence, beyond that it could shift in a way that is not healthy. We are asking the performance based funding to be capped at 30%.
- Administrative Consolidation: President Foy would have to fire 24 employees and the jobs would be recreated in a centralized department. The idea was to centralize IT, but the reality is this is a large area, over 700 people working in this area, this would not be a cost savings in the end. Paul reported we are working on this and looking to undo the proposed shift.
- Bryan Albrecht thanked Paul for his leadership on a national and local level and wished him the best.

VII. President's Report

A. Announcements –

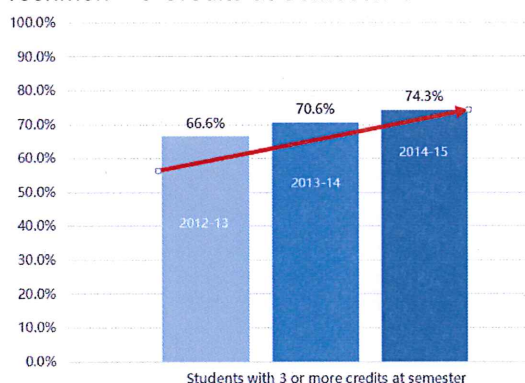
- Bryan Albrecht announced that he was in Phoenix at Arizona State University last month for the STEM Higher Education Council meeting and *Advancing in Jobs Driven Economy Higher Education and Business Partnerships Lead the Way* book release. Bryan is on the STEM Higher Education Council and had the opportunity of coauthoring a chapter on Collaborate in the Classroom, Compete in the Marketplace. This was a great opportunity for Gateway Technical College.
- Bryan Albrecht was invited to the White House to meet with the White House Domestic Policy Council to discuss the America's College Promise proposal. People are paying attention to the great work that we are doing here at Gateway Technical College.

B. Introduction of New Star Ambassador

- Jessica Diaz – Racine Star Ambassador presented on her journey at Gateway Technical College.
- Jessica is a fifth semester, non-traditional student that graduated from high school in 2003. She was a single mom, working full time when she learned about Gateway's evening and weekend classes. Jessica is enrolled in Gateways 1 + 3 program and will transfer to UW Parkside. Jessica is almost done with her classes at Gateway, but is not ready to leave because she is enjoying her time at Gateway. Her goal is to become an attorney. Jessica wants everyone to know that no matter how old you are, you can do it. Set goals, stay determined and stay motivated. She will be starting UW Parkside as a sophomore and thanks Gateway for making that possible.

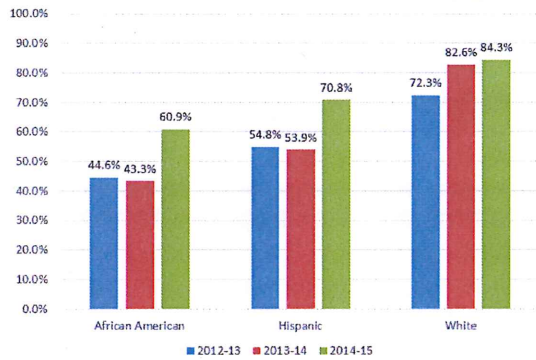
C. Lolli Haws, RUSD presented on High School Transformation

- 9th Grade on Track to Graduation: 6 or more credits at the end of 9th grade, 4 times as likely to graduate, enter career pathway at grade 10.
- Freshmen – 3 Credits at Semester 1



RACINE UNIFIED
SCHOOL DISTRICT

- Freshmen – 3 Credits by Ethnicity



- RUSD High School Career Pathways, Beginning Fall 2015: Automotive, Business/Marketing, Construction, Culinary Arts, Engineering, Health Careers, Information Technology, Manufacturing
- Additional Programs: Fine Arts, Humanities, International Baccalaureate & Advanced Placement Courses
- Pathways:
 - 9th Grade: Six (6) Credits Earned Plus Pathway Exploration & Selection
 - 10th Grade: Enter Pathway Course Sequence
 - 11th Grade: Courses/Job Shadow, Dual Credit, College Credit, Industry Certification
 - 12th Grade: Capstone Course, Dual College Credit, Apprenticeship, Industry Certification
 - Graduate Career and/or College Ready
- FORD Next Generation Learning, Education Innovation
- Transforming Teaching and Learning: Creating meaningful learning experiences that enable students to learn and apply academic, 21st century, and technical knowledge and skills to real-world challenges
- Transforming the Secondary School Experience: Creating and maintaining career and interest-themed academies and collaborative culture, structures, and practices
- Transforming Business and Civic Engagement: Engaging employers, educators, and community leaders in building and sustaining a transformed secondary school experience
- Next Generation Learners: engaged and able to apply learning in the real world, prepared for success in college, career, and life, equipped with critical 21st Century skills

VIII. Operational Agenda

A. Action Agenda

There were no Action Agenda items for March 2015

B. Consent Agenda

It was moved by R. Zacharias, seconded R. Bhatia and carried that the following items in the consent agenda be approved:

1. Finance

- a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of February 28, 2015.
- b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.

2. Personnel Report:

Approved the personnel report of one (1) new hires; one (1) retirement; two (2) resignations; one (1) deceased; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.

3. **Grants Awards:** There were no Grant Awards for Approval
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for February 2015
5. **Advisory Committee Activity Report:** Approved the advisory committee 2014-2015 meeting schedule and new members as of March 1, 2015
6. **Approval of BIDS:** Approved the following BIDs:
 - a) Bid #1472 – Horizon Center Auto Shop Floor Resurfacing, Kenosha Campus

IX. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

1. End Statement #1 – **Gateway provides** academic programs and services that meet the current and future postsecondary technical education needs of our tri-community and assists in the preparation and transition of all learners. Disability Support Services (Z. Haywood and T. Summers)
 - Interpretation: Providing high quality support services for students with disabilities is essential to our ability to provide effective academic programs that prepare all learners.
 - What is a Disability: The ADA - AA states that a disability is an impairment (physical, mental, or learning) that substantially limits one or more major life activities • A person with a record of such an impairment.
 - Common Disability Areas: ADD/ADHD, Emotional/Behavioral Disorders, Hearing & Visual Impairments, Autism/Asperger's Syndrome, Learning Disabilities, TBI & Orthopedic Injuries, Physical & Health Related Disabilities
 - How Do Students Request Services: DSS Intake for new and returning students with disabilities: Student must disclose disability & request services, Collect disability documentation, Write Disability Summary, Develop Accommodations Plan (written every semester based on course schedule)
 - Disability Support Services (DSS) Provided. We offer a wide range of services depending on individual needs: Testing Accommodations -(Extended Time & Distraction Reduced Area), Notetaking & Scribe, E-textbook & Zoomtext, Dragon Naturally Speak/Kurzweil, Adaptive Equipment, TRiO Grant (Additional Support Services), Short-term disabilities (Title IV)
 - Deaf and Hard of Hearing Services: ASL/Oral Interpreters, C-Print Captionists/FM Listening Devices, Ubi-Duo machines in Learning Success Centers & Student Services Centers district-wide, Tutoring & Notetaking Services
 - Disability Support Instructors & Staff: Elkhorn Campus and Burlington Center - Sue Stokes-Nelson and Patty Nesheim, Kenosha Campus -Barb Yousefian and Dawn Kaiser, Racine Campus -Pam Herr and Beth Mulhollon, District Deaf/Hard of Hearing Specialist - Lisa Sadowski, TRiO Specialists - Katherine Saunders, Deborah Hilker, Theresa Barry-Watson, Disability Support Specialist - Elizabeth Gridley and Donna Piccolo

Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Statement #1.

B. Executive Limitations

1. 3.4 - FY 15-16 Budget/Forecasting (J. Nygard)
 - FY2015-16 Budget Process: New Approach – non-advisory, budget on campus. ELC – budget was reviewed and refined. Based on FY2013-14 Enrollment. Strong financial position leading into FY2015-16.
 - FY2015-16 Key Assumptions:
 1. Property Tax Levy – This year's estimated General Fund Operational tax levy will increase approx. \$250,000 (net new construction) to \$17,297,925 based on the Governor's freeze on tax authority. This results in a homeowner having to pay \$120 for a home valued at \$150,000.

2. General State Aid – In 2015-16 the total State-Aid pool remains at \$88.5 million. The State-Aid formula changes so that 80% of the allocation will be calculated using the traditional formula and the remaining 20% will be allocated based on the performance based formula. Pending approval of the State budget the State-Aid formula could shift up to 100% performance based.
3. Enrollment and Tuition – The fiscal year 2015-16 budget has been developed based on a projection of FTE's increasing 1% compared to estimated FY2014-15 results. Tuition is anticipated to be frozen on high demand programs. There is a committee being formed to review increases pending approval of the State budget.
4. Health and Dental benefits – The FY2015-16 budget includes a 10.0% increase in health benefits and no change to the dental budget compared to FY2014-15. Finalized information related to healthcare costs will not be known until the end of April. Currently the employee health benefit plan is being evaluated based on current assumptions.
5. General Operating Expenses - General Operating expenses have been budgeted based on FY2013-14 year end actuals. This has resulted in approx. \$600k in savings compared to the FY2014-15 budget.
6. Long Term Capital Financing - Gateway Administration proposes issuing \$11 million of new debt in FY2015-16. On this new debt, \$4.5 million will be issued to fund renovation and remodeling projects while \$6.5 million will be issued to fund capital equipment.
7. General Fund Summary - The General Fund Budget for FY2015-16 is built on the key drivers listed above. In addition to these equalized value is budgeted to remain flat and will result in an increase in the Operating Mill Rate of 1.31% bringing the rate to .52005.
 - FY2015-16 Continued Areas of Refinement: State Grants, Performance Based Funding Criteria, Tuition, and Health Benefit Costs.

Following discussion, it was moved by R. Zacharias, seconded by W. Duncan and carried to approve 3.4 – FY 15-16 Budget/Forecasting.

X. Board Member Community Reports

- Bill Duncan reported that he attended the Legislative Summit in Washington DC where Secretary Perez visited Gateway from the podium and talked about his visit to Gateway.

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, April 16, 2015, 8:00 am, Elkhorn Campus
- B. At approximately 9:44 a.m. it was moved by R. Frederick, seconded by S. Pierce and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 8

Nay: 0

Absent: 1

XII. Executive Session

At approximately 9:53 am, the Board convened in executive session.

XIII. Open Session

At approximately 10:13 am, the meeting was called to order by Gary Olsen, Chairperson. It was motioned by R. Bhatia, seconded by B. Ormseth to accept administration's recommendation on the non-renewal.

At approximately 10:15 am, it was moved by R. Bhatia, seconded by R. Zacharias and carried by roll call vote that the meeting adjourn.

Aye: 8

Nay: 0

Absent: 1

Submitted by,

A handwritten signature in cursive script, appearing to read "Ronald J. Frederick".

Ronald J. Frederick
Secretary