

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD	
Regular Meeting	
June 16, 2016	

The Gateway Technical College District Board met on Thursday, June 16, 2016 at the Bioscience Center, Room 120, 3520 30<sup>th</sup> Avenue, Kenosha, WI. The meeting was called to order at 8:00 am by Gary Olsen, Chairperson.

**I. Call to Order**

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**II. Roll Call**

Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Susan Greenfield	Present
Bethany Ormseth	Present
Scott Pierce	Present
Roger Zacharias	Excused
Pamela Zenner-Richards	Present
Gary Olsen	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Jacqueline Schildhouse and 22 citizens/reporters.

**III. Approval of Agenda**

- A. It was moved by S. Pierce and seconded by W. Duncan and carried to approve the agenda.

**IV. Approval of Minutes**

- A. It was moved by P. Zenner-Richards, seconded by R. Frederick and carried to approve both the minutes of the May 2, 2016 Public Hearing and May 12, 2016 Regular Meeting.

**V. Citizen Comments**

- A. No citizen comments were submitted.

**VI. Chairperson's Report**

A. Policy Review Committee Updates

- P. Zenner-Richards announced that the final approvals for the Policy Governance Manual were being presented to the Trustees today for approval.
- The Ad Hoc Committee will begin meeting in Fall 2016 to work on an Operations Manual.

B. Dashboard Report

- High School graduation anecdotal data indicates more students are selecting Gateway as their college of first choice.
- Gateway will again host HS teacher professional development programs this summer to strengthen articulation and awareness.
- Held discussion with Moody's to better understand rating system.

C. Board Evaluation Summary

- Great meeting! Good meeting. The presentation of the international program was both informative and inspirational.

## VII. President's Report

### A. Announcements –

- Journey Members in Attendance: Kristine Voigt and Emily Raclaw
- Susan Greenfield was recognized for her service to Gateway Technical College as a Trustee from December 2013 – June 2016.
- Bryan Albrecht thanked everyone for the dedication and hard work with the commencement ceremony and individual graduation celebrations.
- Stephanie Sklba spoke about the great turnout and success of the Foundation Golf Outing.
- Bill Whyte spoke on the construction updates with the Law Enforcement Policy Academy addition.

### B. Relocation of Launch Box

- Debbie Davidson and Thalia Mendez reported on the relocation of the Launch Box.
- Thalia mentioned there are currently 71 members including 3 students. There are three more students inquiring to become members.
- Launch Box recently received a grant for \$50,000 for an accelerator program for members. 10 teams are available to go through the accelerator.

### C. County of Kenosha WiFi Project

- Jeff Robshaw and Shawn Smith presented on the Kenosha WiFi Project which is being put in place to provide wireless access to people throughout the county. Each access point allows service for 50-100 people. The county is funding the implementation. Companies are helping with funding the maintenance.

### D. July Board Retreat Agenda

- The July Board Retreat will take place on Monday, July 11, 2016 at the Horizon Center in room 106.

## VIII. Operational Agenda

### A. Action Agenda

1. Resolution B-2016 B – 3 Year Strategic Facility Planning Guide For State Submission Fiscal Years 2016-17, 2017-18 and 2018-19

Wisconsin Technical College System Board Administration Bulletin 04-01 states as follows: *"Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The Plan must be approved by the District Board and submitted no later than August 1<sup>st</sup> of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s.38.04(10). Stats."*

**Following discussion it was moved by R. Frederick, seconded by P. Zenner-Richards and carried to approve Resolution B-2016 B – 3 Year Strategic Facility Planning Guide For State Submission Fiscal Years 2016-17, 2017-18 and 2018-19.**

2. Resolution No. F-2016-2017A.2 – Resolution Awarding the Sale of \$7,000,000 General Obligation Promissory Notes, Series F-2016-2017A

The administration is recommending Board approval of a resolution awarding the sale of \$7,000,000 of General Obligation Promissory Notes, Series 2016-2017A; \$1,500,000 for the public purpose of financing building remodeling and improvement projects; \$5,500,000 for the public purpose of financing the acquisition of movable equipment. The actual sale will take place at the Board meeting. This debt issue is included in the Board-approved budget for FY 2017.

**Following discussion it was moved by W. Duncan, seconded by P. Zenner-Richards and carried by roll call vote to approve Resolution No. F-2016-2017A.2 – Resolution Awarding the Sale of \$7,000,000 General Obligation Promissory Notes, Series F-2016-2017A.**

**Aye: 7**

**Nay: 0**

**Absent: 2** (Susan Greenfield stepped out prior)

3. Resolution No. F-2016-2017B.1 – Resolution Authorizing the Issuance of \$1,500,0000 General Obligation Promissory Notes, Series 2016-2017B

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2016-2017B; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects or site improvement projects. This borrowing is included in the 2016-17 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

**Following discussion it was moved by R. Frederick, seconded by R. Bhatia and carried by roll call vote to approve Resolution No. F-2016-2017B.1 – Resolution Authorizing the Issuance of \$1,500,0000 General Obligation Promissory Notes, Series 2016-2017B.**

**Aye: 7**

**Nay: 0**

**Absent: 2** (Susan Greenfield stepped out prior)

4. Approve the Updated Section 1 Governance Process from the Ad Hoc Policy Review Committee.

**Following discussion it was moved by P. Zenner-Richards, seconded by W. Duncan and carried to approve the Updated Section 1 Governance Process from the Ad Hoc Policy Review Committee.**

5. Approve the Revised Section 3 Executive Limitations Policy 3.10 from the Ad Hoc Policy Review Committee.

**Following discussion it was moved by R. Bhatia, seconded by W. Duncan and carried to approve the Revised Section 3 Executive Limitations Policy 3.10 from the Ad Hoc Policy Review Committee.**

6. Approve the Elimination of Section 4 Ends Policy 4.2 – 4.4 from the Ad Hoc Policy Review Committee.

**Following discussion it was moved by R. Bhatia, seconded by W. Duncan and carried to approve the Elimination of Section 4 Ends Policy 4.2 – 4.4 from the Ad Hoc Policy Review Committee.**

#### **B. Consent Agenda**

**It was moved by S. Pierce, seconded by S. Greenfield and carried that the following items in the consent agenda be approved:**

1. **Finance**
  - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of May 31, 2016.
  - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of two (2) new hires; one (1) promotions; one (1) retirement; one (1) resignation; one (1) termination; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved the grant awards for June 2016
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2016

5. **Advisory Committee Activity Report:** Approved the advisory committee 2015-2016 meeting schedule and new members as of June 1, 2016
6. **Approval of BIDs:** Approved the following Bids
  - a) Bid No. 1490: Law Enforcement Academy Repairs - Kenosha Campus
  - b) Bid No. 1509: FY16 Parking Lot Repairs - Racine Campus
  - c) Bid No. 1511: Student Commons Repairs - Kenosha Campus

**IX. Policy Governance Monitoring Reports**

**A. Ends Policy Monitoring**

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **2) Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.** *HP Simulators with Local Hospitals*

- Diane Skewes led a hands on presentation along with two 4<sup>th</sup> semester students; Rachel and Stephanie, and two simulation experts; Vicki and Jacqueline, and a human patient simulator. The Trustees and guests were able to see what the student experience on a first hand basis with the simulators. The students are able to practice real world applications to these simulators to help them learn and become more confident.

**Following discussion, it was moved by S. Pierce, seconded by R. Bhatia and carried that this report is evidence that the college is making progress on Ends Policy #2.**

**X. Board Member Community Reports**

- Susan Greenfield announced that she enjoyed her time as a Trustee. She is an advocate of Gateway Technical College and will continue to spread Gateway's message.

**XI. Next Meeting Date and Adjourn**

- A. Organizational Meeting – Monday, July 11, 2016, 8:00 am, Horizon Center
- B. Board Retreat – Directly following the Organizational Meeting, Horizon Center
- C. At approximately 10:00 a.m. it was moved by R. Frederick, seconded by S. Greenfield and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

**Aye: 8**

**Nay: 0**

**Absent: 1**

**XII. Executive Session**

At approximately 10:35 am, the Board reconvened in Open Session. S. Pierce motioned, seconded by P. Zenner-Richards to increase Bryan Albrecht's compensation by 3% and pay unused vacation time. At 10:37 am it was moved by R. Frederick, seconded by R. Bhatia that the meeting was adjourned.

Submitted by,



Susan Greenfield  
Secretary