

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

June 18, 2015

The Gateway Technical College District Board met on Thursday, June 18, 2015 at the Kenosha Campus, Room S100A, 3520 30th Avenue, Kenosha, WI. The meeting was called to order at 8:00 am by Gary Olsen, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
William Duncan	Present
Ronald J. Frederick	Present
Susan Greenfield	Present
Bethany Ormseth	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Gary Olsen	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe, and 24 citizens/reporters.

III. Approval of Agenda

- #### A.
- It was moved by S. Pierce, seconded by R. Zacharias and carried to approve the agenda.

IV. Approval of Minutes

- #### A.
- It was moved by W. Duncan, seconded by R. Bhatia and carried to approve the minutes of the May 4, 2015 Public Hearing and May 14, 2015 Regular Meeting.

V. Citizen Comments

- #### A.
- There were no citizen comments.

VI. Chairperson's Report

A. Board Goals Monitoring

- Effective Meetings – Summary of Responses:
 - The May meeting was very informative. The Committee of the Whole with representatives and students was the highlight for me. Also the online report of the on line delivery of classes was excellent. The Committee of the Whole was great, with good discussion on vision 3.2.1 and the collaboration with High School partners. A great example of the college meeting our community needs. No Problems. Enlightening and impressive presentation on High Schools Collaboration. Similarly, good presentation on "on line" learning programs. Overall good meeting.
- Business and Community Involvement
 - Gary Olsen connected the President with the building contractors for a potential partnership.
- District Boards Association Involvement
 - No District Boards Involvement
- College Involvement

- Roger Zacharias, Gary Olsen, Beth Ormseth, Pam Zenner-Richards attending Gateway Commencement Ceremony on May 19, 2015.
 - Ram Bhatia participated in the Foundation Board Meeting.
 - Ram Bhatia and Roger Zacharias participated in the Gateway Foundation Golf Outing.
- B. Dashboard Monitoring
- Gary Olsen reported that direct enrollment from high school is moving in the right direction. Summer enrollment is up from last year.
- C. July Board Retreat Planning
- Scott Pierce suggested reviewing a vision for future facilities and programs for the next two – three years along with strategic planning.
 - Ram Bhatia asked for an open agenda at the retreat allowing time for open discussion amongst the Trustees and others present at the retreat.
- D. Graduation Ceremony Video – Jim Steinmetz produced a video from Gateway's May 19, 2015 graduation ceremony. This video was played for the Board of Trustees and guests in attendance at the Board Meeting.

VII. President's Report

A. Announcements –

- Journey Members in Attendance: Caesar Garcia, Christine Tutlewski, Carrie Mulhollon, Mary Xiong, Hans Pedersen, Patrick Stevens, and Anthony Humes.
- Bryan Albrecht welcomed everyone to the new space on the Kenosha Campus. This space helps to provide a positive learning environment.
- Bryan announced that ever session at the National Meeting he attended recognized Gateway. Bryan thanked the faculty and staff for all they do for Gateway Technical College.
- Gateway is a recognized leader around our nation. Students were surveyed and 97% were satisfied with their Gateway experience, 85% have jobs in six months or less, over 18,000 visits were made to tutoring sessions.
- Gateway was recognized as the 1st college in the nation to award 1,000 certificates. Bryan recognized Debbie Davidson for her leadership with this award.
- Gateway was invited twice to the White House this year, plus NC3 was invited once!
- There are ups and downs in enrollment. Bryan mentioned that he is very proud of Gateway leadership and all they are doing with enrollment.
- The Foundation added over \$100,000 to its base this year plus additional donations and partnerships.
- Bryan mentioned there would be a training partnership with Chrysler being announced soon.
- The Foundation Golf Outing was enjoyable, relaxing, fun and profitable, earning an estimate of \$63,000 this year.
- High School relations have never been stronger, saving parents and students tuition.
- Gateway received the 5th Top Workplace Award.
- Gateway received a WI Upsidedown Award, a beauty pagent for students with disabilities, for our assistance in helping their event to be successful.
- Bryan Albrecht mentioned that this has been one of Gateway's most successful years.
- Bryan Albrecht was asked to throw out the first pitch at the Kenosha Kingfish game on June 24, 2015.

B. New Student Services Center

- Stacey Riley, Associate Vice President Student Success and Rachel Christman Center Manager welcomed everyone to the new space on the Kenosha Campus.

VIII. Operational Agenda

A. Action Agenda

1. **Resolution No. F-2015-2016A.2 – Resolution Awarding the Sale of \$8,000,000 General Obligation Promissory Notes, Series F-2015-2016A**

The Administration is recommending Board approval of a resolution awarding the sale of \$8,000,000 of General Obligation Promissory Notes, Series 2015-2016; \$1,500,000 for the public purpose of financing building remodeling and improvement projects; \$6,500,000 for the public purpose of financing the acquisition of movable equipment.

Following discussion it was moved by R. Zacharias, seconded by W. Duncan and carried to approve Resolution No. F-2015-2016A.2 – Resolution Awarding the Sale of \$8,000,000 General Obligation Promissory Notes, Series F-2015-2016A.

Aye: 9

Nay: 0

Abstaining: 0

2. Resolution B-2015 B; 3-Year Strategic Facility Planning Guide for State Submission Fiscal Years 2015-2016, 2016-17, and 2017-18

Wisconsin Technical College System Board Administrative Bulletin 04-01 states as follows:

“Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The Plan must be approved by the District Board and submitted no later than August 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s.38.04(10). Stats.”

The attached facility planning guide lists the facility projects which are under consideration for the next three years. The purpose of the planning guide is to highlight the projects that are currently under review and investigation. Board approval of the planning guides does not imply approval of the individual projects.

Following discussion it was moved by R. Zacharias, seconded by R. Bhatia and carried to approve Resolution B-2015 B; 3-Year Strategic Facility Planning Guide for State Submission Fiscal Years 2015-2016, 2016-17, and 2017-18

Aye: 9

Nay: 0

Abstaining: 0

B. Consent Agenda

It was moved by P. Zenner-Richards, seconded S. Greenfield and carried that the following items in the consent agenda be approved:

- 1. Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of May 31, 2015.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
- 2. Personnel Report:** Approved the personnel report of two (2) promotions; five (5) resignations; one (1) termination; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
- 3. Grants Awards:** Approved the Grants – June 2015

4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for May 2015
5. **Advisory Committee Activity Report:** Approved the advisory committee 2014-2015 meeting schedule and new members as of June 1, 2015
6. **Approval of BID:** Approved Bid No. 1478

IX. Policy Governance Monitoring Reports

A. Ends Statement Monitoring

1. End Statement #2 – **Gateway provides** innovative and entrepreneurial programs and services that align with the educational, economic, and tri-county community needs for students' regional and global competitiveness. *D. Davidson M7 Talent Development & J. Thibodeau Blueprint Grant and Sharepoint Program*
 - Interpretation - Gateway's innovative, industry-driven special programs to strengthen the local workforce exemplify Ends Statement #2: M7 Talent Development, Blueprint for Prosperity Grant, TAACCCT 3 – INTERFACE Grant, Industry Certification Testing
 - M7 Talent Development – Mission: Align workforce with growth opportunities in high potential industry clusters. Key strategies: Implement Rapid-Response Team, Address immediate industry needs – Customized training, Boot Camps, new programs, etc. Enable employer engagement with the talent pipeline, Offer innovative, best practices in work-based learning models (Apprenticeships, Internships, etc.). Grow and improve the quality of the regional talent pool: Clearly articulated pathways in targeted programs, Expand workers engaged in up-skilling programs (Boot Camps), Increase # of apprenticeships and internships, Integrate soft skills into talent development programs. Fund and expand programs that maximize resources toward a cost-effective, efficient regional talent development system: DWD Fast Forward Grants, WTCS Workforce Advancement Training Grants, American Apprenticeship Grant, SC Johnson Gateway to Careers Grant. Demand-side and Supply-side members, Structure: Talent Steering Board – employers, DWD, local area workforce boards, technical colleges and UW Milwaukee, Talent Council – Experts, practitioners and organizations, Talent Workgroups – formed and dissolved on an as-needed basis: Apprenticeships, Regional Certificate of Employability, Fall Manufacturing Summit: Attracting Talent
 - Blueprint for Prosperity Grant - \$2 million awarded by DWD in 2014 to reduce waiting lists and grow high demand programs, 13 projects underway running through June 2016, 350 students enrolled in Blueprint courses, 176 students completed training, 317 credentials and industry-recognized certifications awarded
 - Blueprint Projects - CNC boot camps, Distribution and logistics boot camp, Welding short-term certificate, Summer nursing cohorts, Law enforcement summer academies, Modine specialized training, Building performance instrument certification, Waste water treatment plant operator apprenticeship, Industrial mobile lift training, Business management completion cohort, Badger meter fluid power training, WTCS instructor NC3 certifications, Department of Corrections CNC operator training
 - INTERFACE Grant - \$1.2 million awarded to Gateway under WTCS grant from Department of Labor, State focus: Career pathways to IT occupations, Local focus: Train 50 adults to become Junior SharePoint Developers by 2018, Intensive 15-month training program, Student receive free tuition, use of laptop computer and textbooks while in program, and free certification testing, Outcomes: Internal certificate, technical diploma, and 2 industry certifications, 11 students will graduate in August 2015, 25 students in second cohort will complete in August 2016
 - Industry Certification Testing - Testing Services certifications since June 1, 2014: Over 100 different certification tests or pre-employment screenings proctored, In 2014-15 – over 1600

tests completed: 583 IT certifications (Cisco, CompTIA, Microsoft, Oracle, SAS), 227 certifications for educators (Early Childhood credentials, Diversity Certification), 916 pre-employment screenings (ATF, FBI, Border Patrol, IRS, TSA, USPS), Many Gateway program graduates take licensure exam on campus, NC3 – 2,561 Certifications issued since July 1, 2014

Following discussion, it was moved by R. Bhatia, seconded by S. Pierce and carried that this report is evidence that the college is making progress on Ends Statement #2.

X. Board Member Community Reports

- Susan Greenfield mentioned that she is happy to be back and attending Board Meetings. She tried to attend as many as she could while she was out of town earlier this year.

XI. Next Meeting Date and Adjourn

- A. Organizational Meeting – Monday, July 13, 2015, 8:00 pm, Elkhorn Campus
- B. Board Retreat – Monday, July 13, 2015, following Organizational Meeting, Elkhorn Campus
- C. At approximately 9:35 a.m. it was moved by S. Pierce, seconded by R. Bhatia and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's evaluation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 9

Nay: 0

Abstaining: 0

Pamela Zenner-Richards left at 9:35 am

XII. Executive Session

At approximately 9:45 am, the Board convened in executive session.

XIII. Open Session

At approximately 10:15 am, the meeting was called to order by Gary Olsen, Chairperson.

S. Pierce made a motion, seconded by R. Zacharias, that the Board recommends a 3% increase to Bryan Albrecht's base pay, pay of unused vacation days paid at rate, and an increase in annuity by 5%.

At approximately 10:16 am, it was moved by S. Pierce, seconded by W. Duncan and carried by roll call vote that the meeting adjourn.

Aye: 8

Nay: 0

Absent: 1

Submitted by,



Ronald J. Frederick
Secretary