

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
February 22, 2018

The Gateway Technical College District Board met on Thursday, February 22, 2018 at the Burlington Center, Room 100, 496 McCanna Pkwy, Burlington, WI. The meeting was called to order at 8:00 a.m. by William Duncan, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
Ronald J. Frederick	Present
Gary Olsen	Excused
Bethany Ormseth	Excused
Kimberly Payne	Present
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 31 citizens/reporters.

III. Approval of Agenda

- A. It was moved by R. Frederick and seconded by P. Zenner-Richards and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by S. Pierce, seconded by R. Bhatia and carried to approve the minutes of the January 18, 2018 Regular Meeting.

V. Citizen Comments

There were no citizen comments

VI. Chairperson's Report

A. Dashboard Report items included updates on:

- Andis Company agreed to fund the start up of our new Barbering program.
- Partnership with Big Step has been formed to on-board students training in construction careers.
- Gateway has been recognized as a top employer for SE WI.

B. Board Evaluation Summary

- 6 of 7 Attending Trustees Responded to the Survey: Excellent meeting... especially the student presentations! Excellent presentations by students as well as staff. Presentation by the student leaders was inspiring. The Committee of the Whole presentation was very informative.

VII. President's Report

A. Announcements

- Bryan Albrecht and Zina Haywood attended the national signing day event at Gateway. Over 200 students signed their letter of intent that morning to attend Gateway.
 - Stacy Riley spoke on the student services contact center and the number of calls the staff receive per day. This department has been a great addition to Gateway. They are able to connect with contacts via live chat, email, and over the phone.
 - Stephanie Sklba spoke to the Trustees about a recent visit to the State of the State address where student, Amber Beale was invited to attend. Amber is a student of Gateway's electrical engineering technician program and was asked by the Governor to represent Gateway. She toured the capital and attended as a special guest at the State of the State.
 - Jeff Robshaw spoke about a smart row unit that is a self-contained server rack. A school from Beloit recently came to see Gateway's set up and process.
 - John Thibodeau spoke about the Pathway Initiatives that have been taking place recently including a visit to Washington D.C last fall for Pathway 2.0 during AACC.
 - Matt Janisin spoke about the Industry 4.0 initiatives that have been taking place. Gateway has been hosting events regarding Industry 4.0 including the Racine and Kenosha Chambers Business Blender.
 - Bill Whyte spoke on ALICE training for staff and spoke about the Business continuity plans.
- B. Welcome from Campus Dean
- Terry Simmons welcomed the Trustees to the Burlington Center and gave them a tour of the construction labs and other classrooms.
- C. Promise Students
- Ken Riley, Gateway's Promise Coordinator, introduced students Makayla Jacob and Natalie Stigdon. Makayla and Natalie both shared their Gateway journeys as Promise students with the Trustees.
 - Fall 2017 Semester Highlights of the Promise program include: 140/165 students have academic plans, 123/165 students participated in the Student Success workshops, 120/165 students are active in clubs, 100/165 started or completed their financial aid, 145/165 students are registered for Spring 2018 classes - 87.9% retention rate from Fall to Spring, 28/165 student took out loans for the Fall semester - 17% compared to Gateway's 62% average
- D. Barbering Partnership
- Bob Gleason, Vice President of HR and Safety with Andis, spoke to the Trustees about the recent agreement between Gateway and Andis to create a barbering studio in Burlington which has been named, "The Cut at Gateway Technical College: Powered by Andis". This is Gateway's third program partnership with Andis.
 - Bob Gleason also presented Gateway's Foundation with a check donation for \$80,000.

VIII. Operational Agenda

A. Action Agenda

1. Resolution No. F-2017-2018D.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2017-2018D

The administration is recommending Board approval of a resolution awarding the sale of \$1,500,000 of General Obligation Promissory Notes, Series 2017-2018D for the public purpose of financing building remodeling and improvement projects. The actual sale will take place at the Board meeting. This debt issue is included in the Board-approved budget for FY 2018.

Following discussion it was moved by R. Bhatia, seconded by R. Zacharias and carried by roll call vote to approve Resolution No. F-2017-2018D.2 – Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2017-2018D

Aye: 7

Nay: 0

Abstaining: 0

Absent: 2

B. Consent Agenda

It was moved by R. Zacharias, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of January 31, 2018.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of three (3) new hires; one (1) promotion; one (1) retirement; three (3) resignations; two (2) separations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grant awards for approval.
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for January 2018
5. **Advisory Committee Activity Report:** Approved the advisory committee 2017-2018 meeting schedule and new members as of February 1, 2018

IX. Policy Governance Monitoring Reports

A. Ends Policy Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **2) Businesses benefit from a well-trained, educated workforce and access to customized business and workforce solutions that support a positive business climate.**

Matt Janisin, Kate Walker and guests from Ellsworth Correctional presented to the Board of Trustees on Customized Training. Michelle Hoffman, Superintendent of Ellsworth Correctional spoke about how beneficial this partnership was for the women at Ellsworth.

Following discussion, it was moved by S. Pierce, seconded by R. Zacharias and carried that this report is evidence that the college is making progress on Ends Policy #2.

B. Executive Limitations

Bill Whyte presented on 3.7 Communication and Counsel to the Board.

Following discussion, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried to approve 3.7 Communication and Counsel to the Board.

C. Policy Governance Review

The Trustees reviewed Ends Policy #2 which is found under Policy Governance, Section 4 – Ends Policy 4.1, Statement #2.

Following discussion, it was moved by S. Pierce, seconded by R. Zacharias and carried to approve the wording of Ends Policy #2.


X. Board Member Community Reports

- Kimberly Payne and Pamela Zenner-Richards mentioned the success of the 5.09 program and thanked Gateway for the partnership with this program. This program allows students to gain high school credentials within 20 weeks.
- Ram Bhatia and Bill Duncan attended the Foundation Scholarship event.
- Bill Duncan attended ACCT in Washington D.C.
- Pam Zenner-Richards complimented Ram Bhatia on winning the primary election for Mt Pleasant Village of Trustees.
- Ram Bhatia asked the Trustees to consider donating to the Gateway Foundation again this year. He was asking for 100% participation with the Trustees.

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Tuesday, March 27, 2018, 8:00 am, S.C. Johnson iMET Center, Room 104
- B. At approximately 9:55 a.m. it was moved by R. Frederick, seconded by R. Zacharias and carried that the meeting was adjourned.

Submitted by,


Kimberly Payne
Secretary