

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
February 23, 2017

The Gateway Technical College District Board met on Thursday, February 23, 2017 at the Horizon Center, Room 106, 4940 88th Avenue, Kenosha, WI. The meeting was called to order at 8:00 am by William Duncan, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Present
Ronald J. Frederick	Present
Gary Olsen	Present
Bethany Ormseth	Present
Kimberly Payne	Excused
Scott Pierce	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 34 citizens/reporters.

III. Approval of Agenda

- A. It was moved by S. Pierce and seconded by G. Olsen and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by R. Bhatia, seconded by R. Zacharias and carried to approve the minutes of the January 19, 2017 Regular Meeting.

V. Citizen Comments

- A. No citizen comments were submitted.

VI. Committee of the Whole

- High School Partnerships – Westosha Central High School
- Scott Pierce introduced the Westosha Central High School and welcomed them to the Gateway Board meeting. Lisa Albrecht thanked Gateway for inviting Central to present. Attendees from Central High School included: Lisa Albrecht, Keith Olsen, Samantha Manis, James Smith, Julie Eckhart, Julie Katzer, Cheryl Halladay, Denise Laabs, Claudia Fox, Eric Andersen, Scott Kessler, Korin Madrigano, Jonathan Huddleston, Paul Halladay.
- Central staff and students spoke about the partnership between Gateway Technical College and Westosha Central High School. The Trustees commented on the presentation thanking Central for sharing what the students and staff are doing and how Gateway and Central are working together.
- Student Services spoke about; college connections, Gateway Promise, Field Trips, Signing Day, and Post-Secondary Counseling. In-school opportunities include: Youth Options, Transcribed Courses, Distance Learning Courses, Alternative Education Options such as Adult High School and HSED,

Apprenticeships. Post-Secondary Options include: Apprenticeships, Technical Diploma Options, Associate Degree Options, 1+3 Programs, 2+2 Programs.

- Business and Marketing spoke about building partnerships. Current transcribed courses include: Computer Applications, Advanced Marketing, Sports and Entertainment Marketing, and Accounting Principles. Potential Future Partnerships include: VITA, MyLIFE Program, FBLA/DECA, Guest Speakers, and Virtual Field Trips.
- Family and Consumer Science spoke about current transcribed courses: Assistant Childcare Teacher, Child Services Co-op, Interior Design, Advanced Medical Terminology, Culinary II and III, and Intro to Hospitality. Additional partnership experiences include: Gateway International Education Week Show, Invitations to special speakers, and field trips and demonstrations.
- Technology and Engineering spoke about current transcribed courses: IT Essentials, SolidWorks, Blueprint Reading for Machine Trades, Quality and Gauging, Principles of Engineering, iMET Manufacturing Expo, ATEA Conference, Sumo Bot Robotics Competitions, Skills USA Competitions, and Guest Speakers.

VII. Chairperson's Report

A. Dashboard Report

- Gateway received 690 applications for the Gateway Promise.
- Over 400 students participated in the Gateway college signing day.
- SEM work teams have been established.

B. Board Evaluation Summary

- Eight Trustees responded to the survey. It was an informative and positive meeting. Another good meeting! Congrats to Michelle, Gateway alumina for selection to represent Gateway at the Senate caucus. Good presentations on CAFR and executive limitations. Good meeting overall. A productive meeting with good review of a number of important issues for the College.

C. ACCT Legislative Update

- Bill Duncan reported on the ACCT event that took place in Washington D.C.
- While he was there he was able to visit with various legislatures. He attended multiple sessions and enjoyed the great presentations.

VIII. President's Report

A. Announcements –

- B. Albrecht announced Journey member: David Schubot
- B. Albrecht thanked Westosha Central High School for presenting at the Board meeting.
- Z. Haywood reported on the first review of the Vet Tech site visit. Minor suggestions, but overall a great review. Accreditation is being recommended.
- B. Whyte reported that Elkhorn is closing a TIF district.
- D. Davidson spoke on digital design, she toured a lab in Chicago that has manufacturing equipment that talks to each other. Gateway was chosen as an education partner. Companies can utilize show rooms and labs in Chicago.
- J. Thibodeau recognized Jaime Spaciel for all of her work on putting together the career pathways maps. These maps are great tools to help students see progression through credentials.
- J. Robshow spoke on a virtual transfer fair providing technology to allow people to virtually enter rooms of different career fields and interact with people without actually attending in person.

B. Welcome from Campus Dean

- Gary Flynn welcomed everyone to the Horizon Center. G. Flynn gave updates on the Horizon Center, EVOC Track, Kenosha Campus. He spoke about programs and upcoming and in progress projects.

C. GACTE Presentation

- Jayne Herring and Jane Finkenbine presented on GACTE

- GACTE or Gateway Association for Career and Technical Education is the local chapter (chapter #20) of the Wisconsin Association for Career and Technical Education. Many GACTE and WACTE members are also members of the national Association for Career and Technical Education, a key national professional development and advocacy organization for K-12 and post-secondary career and technical education.
- Primary participation by staff of Gateway, but can also include staff from the district's K-12 institutions. Support and promote career and technical education. Offer professional and personal development opportunities. Financially contribute to Gateway Foundation efforts. Create opportunities for staff to interact across campuses and divisions in support of career and technical education. Support student success.
- GACTE seeks to increase awareness of the benefits of CTE. Participate in legislative day organized by WACTE and Stephanie Sklba. Seek media relations opportunities. Staff communications and campus centric events such as sponsoring treat tables during finals week, while sharing CTE information. Share WACTE and WTCS legislative updates with members. Support Tech-Prep coordinator's efforts to promote CTE at K-12s.
- GACTE seeks to support Gateway CTE students. GACTE financially contributes to the Gateway Foundation for Student Emergency Funds, an endowed scholarship, and recently voted to support the Gateway Promise. Holiday Gifting show grossing around \$7,000 and attracting about 1500 visitors to the Kenosha Campus. Basket raffle at Employee Learning Day. 50-50 raffle at the retirees luncheon.
- GACTE augments Employee Learning with personal/professional development workshops. Promotes WACTE workshops and hosts WACTE webinars on each campus. Holds at least one professional development workshop each semester such as Technology Trouble Shooting for Faculty and CTE Updates.
- GACTE realizes that cross division/cross campus relationships outside of work projects strengthen the college's capabilities. Noontime cooking demonstrations. Winter craft night. Essential oils demonstration.

IX. Operational Agenda
A. Action Agenda

1. FY 2016-2017 Budget Revision #2

The FY 2016-17 budget revisions in the Special Revenue – Operational Fund, Special Revenue Non Aidable Fund, and the Capital Fund. A revision in the Special Revenue – Operational Fund reflects an allocation of \$714,000 related to Innovation grants and the Big Read grant. A revision in the Special Revenue – Non Aidable Fund reflects a transfer to cover General Institutional expenses and a transfer to the Capital Fund. A revision in the Capital Fund will reflect transfers from both the Special Revenue – Operational and Non Aidable Funds.

Following discussion it was moved by S. Pierce, seconded by G. Olsen and carried by roll call vote to approve FY 2016-2017 Budget Revision #2.

Aye: 8
Nay: 0
Absent: 1

2. Resolution No. F-2016-2017E.2 Resolution Awarding The Sale of \$1,500,000 General Obligation Promissory Notes, Series 2016-2017E

The administration is recommending Board approval of a resolution awarding the sale of \$1,500,000 of General Obligation Promissory Notes, Series 2016-2017E for the public purpose of financing building remodeling and improvement projects.

Following discussion it was moved by R. Zacharias, seconded by R. Bhata and carried by roll call vote to approve Resolution No. F-2016-2017E.2 Resolution Awarding The Sale of \$1,500,000 General Obligation Promissory Notes, Series 2016-2017E.

Aye: 8

Nay: 0

Absent: 1

3. Resolution No. F-2016-2017F.1 Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2016-2017F

Administration is recommending approval to issue General Obligation Promissory Notes, Series F-2016-2017F; in the principal amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects, site improvement and electrical upgrades. This borrowing is included in the 2016-17 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

Following discussion it was moved by G. Olsen, seconded by R. Zacharias and carried by roll call vote to approve Resolution No. F-2016-2017F.1 Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2016-2017F.

Aye: 8

Nay: 0

Absent: 1

B. Consent Agenda

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of January 31, 2017.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of one (1) new hire; one (1) limited term position; one (1) promotion; one (1) retirement; two (2) resignations; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** There were no grants for approval
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for February 2017
5. **Advisory Committee Activity Report:** Approved the advisory committee 2016-2017 meeting schedule and new members as of February 1, 2017
6. **Program Approvals:** Approved the submission of the request for approval for a new program – IT-Junior SharePoint Developer to the Wisconsin Technical College System for consideration. Approved the submission of the request for approval for a new program – Truck Driving to the Wisconsin Technical College System for consideration.

X. Policy Governance Monitoring Reports

A. Ends Policy Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **1) Students demonstrate the knowledge and skills and self-confidence required for employability, career advancement, a global perspective, and lifelong learning.** College Connections – Jane Finkenbine

Following discussion, it was moved by R. Bhatia, seconded by R. Zacharias and carried that this report is evidence that the college is making progress on Ends Policy #1.

B. Executive Limitations

1. Bill Whyte reported on 3.7 Communication and Counsel to the Board

Following discussion, it was moved by R. Zacharias, seconded by P. Zenner-Richards and carried to approve 3.7 Communication and Counsel to the Board.

XI. Board Member Community Reports

- R. Bhatia attended the Foundation Scholarship Event.
- W. Duncan attended ACCT Legislative Summit in Washington D.C.

XII. Next Meeting Date and Adjourn

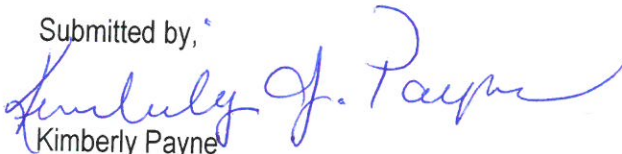
- A. Regular Meeting – Thursday, March 16, 2017, Kenosha Campus, 8:00 a.m., Room S100A
- B. At approximately 10:07 a.m. it was moved by S. Pierce, seconded by G. Olsen and carried by roll call vote that the meeting was adjourned.

Aye: 8

Nay: 0

Absent: 1

Submitted by,


Kimberly Payne
Secretary