

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
April 13, 2017

The Gateway Technical College District Board met on Thursday, April 13, 2017 at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI. The meeting was called to order at 8:00 am by William Duncan, Chairperson.

I. Call to Order

- A. Open Meeting Compliance
 - K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

Ram Bhatia	Excused
Ronald J. Frederick	Present
Gary Olsen	Present
Bethany Ormseth	Present
Kimberly Payne	Present
Scott Pierce	Present
Roger Zacharias	Excused
Pamela Zenner-Richards	Present
William Duncan	Present

Also in attendance were Bryan Albrecht, Kelly Bartlett, Mary Harpe and 35 citizens/reporters.

III. Approval of Agenda

- A. It was moved by S. Pierce and seconded by G. Olsen and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by R. Frederick, seconded by P. Zenner-Richards and carried to approve the minutes of the March 16, 2017 Regular Meeting.

V. Citizen Comments

- A. Ten (10) citizen comments were received in regards to Gateway's land surveying program. In addition to the ten citizen comments there was also one written letter from a citizen that was unable to attend.

VI. Chairperson's Report

- A. Dashboard Report
 - Our student payment plan policy has changed and so results in fewer students being dropped creating greater payment options.
 - The state has announced several new grant programs specifically for certified nursing assistants and apprenticeship.
 - Gateway was actively involved in the recruitment of Haribo manufacturing to Kenosha County.
- B. Board Evaluation Summary
 - Five Trustees Responded to the Survey: Good meeting. All presentations met the goals. Great to hear from business partners. I was very impressed by the presentation of staff. They were well prepared and delivered them with confidence.

- C. District Board Update. Layla Merrifield, Executive Director, Wisconsin Technical College District Boards Association gave an update on WTCS Board budget for 17-18 as well as meeting and program updates.

VII. President's Report

A. Announcements –

- Z. Haywood announced the Journey member: Kimberly Brown
- B. Albrecht thanked Zina Haywood for leading the March Board meeting.
- B. Albrecht thanked all of the citizens that spoke on the land surveying program.
- B. Albrecht welcomed guests Dan Ramirez and Roger Tadajewski from NC3.
- W. Whyte announced that Gateway received the WELCOA Gold Award for Wellness and a Top Workplace Award.
- Z. Haywood mentioned the success of this year's Take Your Child to Work Day which was held on the Racine Campus.

B. Welcome from the Campus Dean

- Mike O'Donnell welcomed everyone to the Elkhorn Campus. Mike and his team from Elkhorn spoke about the student graphic design show, the annual earth day event, and a grant that was received to bring a culinary program to the Elkhorn Campus.

C. International Education

- Chinedu Obowu gave a presentation on Gateway's International Education opportunities.
- 2017 International Education includes:
 - Global Scholar Costa Rica & Nicaragua
 - Global Scholar France Chateau de Gudanès Historical Preservation
 - Global Scholar Hessen Exchange
 - Global Enrichment Switzerland
- 2018 International Education includes:
 - Global Scholar France Chateau de Gudanès Historical Preservation
 - Global Enrichment Australia – New South Wales
 - Global Scholar Morocco Oujda
 - Global Scholar South East Asia Vietnam, Singapore & Hong Kong
 - Global Enrichment Spain Madrid & Barcelona

D. Star Ambassadors

- Trina Muscarella introduced two of Gateway's Star Ambassadors, Ryan Bogner and Monserrat Padilla. Both students gave incredible speeches on their journey as a student and their success of being star ambassadors. Manal Nabeel is also a star ambassador for Gateway, but was unable to attend the Board meeting.

VIII. Operational Agenda

A. Action Agenda

There were no action agenda items.

B. Consent Agenda

It was moved by S. Pierce, seconded by P. Zenner-Richards and carried that the following items in the consent agenda be approved:

1. Finance

- a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of March 31, 2017.
- b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.

2. **Personnel Report:** Approved the personnel report of one (1) new hire; six (6) retirements; four (4) resignations; one (1) separation; no employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grants Awards:** Approved the Grant Awards for April 2017
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for March 2017
5. **Advisory Committee Activity Report:** Approved the advisory committee 2016-2017 meeting schedule and new members as of April 1, 2017
6. **Bids for Approval:** Approved the following Bids
 - a) No. 1539 South Building Engineering Classroom Renovation Elkhorn Campus Bid Packages A, B & D
 - b) No. 1540 FY-17 Academic Building Classroom Renovation Kenosha Campus
 - c) No. 1540 F.P. FY-17 Fire Protection Upgrade Kenosha Campus
 - d) No. 1541 Science Building Electrical Substation Upgrade Kenosha Campus

IX. Policy Governance Monitoring Reports

A. Ends Policy Monitoring

College Ends Policy – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided. **3) Taxpayers receive a positive return on investment from Gateway's impact on the local tax base, property values, and overall economic development as well as the contributions of graduates to the tri-county community.** Graduate Follow Up Reporting – Anne Whyntott

Following discussion, it was moved by S. Pierce, seconded by G. Olsen and carried that this report is evidence that the college is making progress on Ends Policy #3.

B. Executive Limitations

1. 3.4 FY17-18 Budgeting/Forecasting and 3.5 Financial Condition – FY 2017-18 Preliminary Budget Approval for Public Hearing – Report by Bill Whyte

Following discussion, it was moved by S. Pierce, seconded by P. Zenner-Richards and carried to approve the report on the 3.4 FY17-18 Budgeting/Forecasting and 3.5 Financial Condition – FY 2017-18 Preliminary Budget Approval for Public Hearing. It was moved by R. Frederick, seconded by G. Olsen to approve the proposed budget.

2. 3.2 Human Relations, 3.3 Employment, Compensation and Benefits, 3.9 Sustained Presidential Leadership – Report by Bill Whyte

Following discussion, it was moved by S. Pierce, seconded by P. Zenner-Richards and carried to approve 3.2 Human Relations, 3.3 Employment, Compensation and Benefits, 3.9 Sustained Presidential Leadership.

X. Board Member Community Reports

- Bill Duncan, Ron Frederick, Beth Ormseth and Pamela Zenner-Richards attended the District Boards meeting in Elkhart Lake.
- Bill Duncan welcomed guest, Laverne Hays, Trustee from Blackhawk Technical College.

XI. Next Meeting Date and Adjourn

- A. Public Hearing – Wednesday, May 3, 2017, 7:00 pm, Pike Creek Horticulture Center, Room 120
- B. Regular Meeting – Thursday, May 11, 2017, Racine Campus, 8:00 a.m., Room R301

C. At approximately 10:23 a.m. it was moved by R. Frederick, seconded by G. Olsen and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss personnel issues. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

Aye: 7

Nay: 0

Absent: 2

XII. Executive Session

The Board did not reconvene in open session.

Submitted by,


Kimberly Payne
Secretary