



Bryan D. Albrecht, Ed.D.
President

October 17, 2013

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NOTICE OF MEETING

**GATEWAY TECHNICAL COLLEGE
DISTRICT BOARD**

Regular Meeting

Thursday, October 24, 2013 - 8:00 a.m.

Racine Campus - Conference Center

1001 South Main Street, Room 102, Racine, WI

The Gateway Technical College District Board will hold its regular meeting on Thursday, October 24, 2013 at 8:00 a.m. at the Racine Campus - Conference Center, 1001 South Main Street, Room 102, Racine, Wisconsin. The agenda is included.

Bryan D. Albrecht, Ed.D.
President and Chief Executive Officer

Info. / Disc	Action	Roll Call	AGENDA		Page
			VIII. (30 min)	Policy Governance Monitoring Reports	108
X	X	X		A. Ends Statement Monitoring 1. End Statement #3 – Gateway provides leadership in tri-county community and workforce development through collaborative partnerships with business, industry, labor, and community organizations to support economic development, keeping in mind the desire not to duplicate services for an efficient use of taxpayer dollars. (D. Davidson) B. Executive Limitations 1. Policy 3.4 – Budget/Forecasting – Confirmation of Tax Levy and Mill Rate C. Strategic Plan Monitoring – Vision 3.2.1 1. Lean Six Sigma Office Results Reporting (J. Thibodeau / K. Jackson)	109 109 110 112
X			IX. (10 min)	Board Member Community Reports	113
X	X		X.	Next Meeting Date and Adjourn A. Regular Meeting – Thursday, November 21, 2013, 8:00 am, Burlington Campus B. Adjourn	115

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Regular Meeting

Thursday, October 24, 2013 – 8:00 a.m.

Racine Campus

1001 South Main Street, Room 102

Racine, Wisconsin 53403

- I. CALL TO ORDER
 - A. Open Meeting Compliance

- II. ROLL CALL

William Duncan	_____
Gary Olsen	_____
Bethany Ormseth	_____
Scott Pierce	_____
Neville Simpson	_____
Roger Zacharias	_____
Pamela Zenner-Richards	_____
Ram Bhatia	_____

Our Positive Core – Gateway Technical College District Board

Our shared strengths as a Board that we draw upon to do our work:

- Belief in the value of Gateway Technical College
- Commitment to our community
- Common sense of mission
- Mutual respect
- Sense of humor
- Open-mindedness & willingness to question

III. APPROVAL OF AGENDA

Items on the Consent Agenda for discussion

IV. APPROVAL OF MINUTES

A. September 19, 2013 – Regular Meeting

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD
Regular Meeting
September 19, 2013

The Gateway Technical College District Board met on Thursday, September 19, 2013 at the Elkhorn Campus, 400 County Road H, Room 112 (South Building), Elkhorn, Wisconsin 53121. The meeting was called to order at 8:00 am by Ram Bhatia, Chairperson.

I. Call to Order

A. Open Meeting Compliance

- a) M. Harpe confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

II. Roll Call

William Duncan	Present
Gary Olsen	Present
Bethany Ormseth	Present
Scott Pierce	Present
Neville Simpson	Present
Roger Zacharias	Present
Pamela Zenner-Richards	Present
Ram Bhatia	Present

Also in attendance were Zina Haywood, Mary Harpe and 21 citizens/reporters.

III. Approval of Agenda

- A. It was moved by P. Zenner-Richards, seconded by S. Pierce and carried to approve the agenda.

IV. Approval of Minutes

- A. It was moved by G. Olsen, seconded by W. Duncan and carried to approve the minutes of the August 15, 2013 Regular Meeting.

V. Citizen Comments

- A. No citizen comments were submitted.

VI. Chairperson's Report

- A. Meeting Evaluation – Had good response (8); members are participating; good meeting with great dialog, productive meeting with good discussion at all levels; reports informative; good time management; look forward to positive results of enrollment strategies.
- B. President's 2013-2014 Goals – President's goals for 2013-2014 were presented for discussion and approval.

Following discussion, it was motioned by R. Zacharias, seconded by G. Olsen and carried to approve a change to Agenda Item President's 2013-2014 Goals from Action Item to Roll Call. It was carried by roll call vote to approve President's 2013-2014 Goals.

Aye: 5

Nay: 3

VII. President's Report

- A. Part of the President's goals is to improved quality systems at the college, Kamaljit Jackson has taken this new position as Quality Systems Manager. Mary Harpe is present as Board Liason for today's meeting.
- B. Enrollment is down 2.4% as of September 19, 2013 but is trending upward.
- C. Wisconsin Department of Labor received a grant for \$23 million to improve IT training. Gateway will be participating in this grant and will receive just over \$1.2 million.
- D. Zina Haywood attending meeting in Bryan Albrecht's absence as he attends an international partnership meetings offered announcements as follows:
 1. Journey Members in attendance:
 - a) Rob Abegglen
 - b) Kelly Brand
 - c) Kevin Gerou
 - d) Kelly Kroes
 - e) Jason Steagall
 - f) Cherie Tenfel
- E. University of Wisconsin-Parkside General Education Transfer Agreement and New Business Program Agreements (J. Thibodeau / Manoj Babu)
 1. Introduction UW-Parkside partners Dean Yohnk, Michelle Gee and Trudy Biehn.
 2. Current General Studies Agreement
 - a) 1+3 Dual Admission Certificate
 - b) Students are admitted to Gateway and provisionally admitted to Parkside
 - c) Students take 30 credits of general studies at Gateway to receive certificate
 - d) Financial aid is available through Parkside for Gateway certificate
 3. Seven New Program Agreements

Gateway Program	UW-Parkside Program	Credits Transferred
Accounting	B.S. Degree with Majors in Accounting, Management Information System (MIS), and Business Management (Business Management Major includes concentration options in General Business, Finance, Human Resources, and Marketing)	58
Marketing (AAS) – All concentrations		54
a. General Marketing		54
b. Business to Business		57
c. Marketing Communication		
Business Management (AAS)		57
Supervisory Management (AAS)		57
Graphic Communications (AAS)	B.A. Degree with a Major in Graphic Design (Art)	62

4. Partnership Advantages
 - a) For Students
 - i. Students enjoy small classes, flexible learning options, and affordability of Gateway
 - ii. Joint advising connects students to UW-Parkside while at Gateway
 - iii. Gateway business graduates can transfer a minimum of 54 total credits from Gateway
 - iv. Transfer students with 54 credits enter UW-Parkside as juniors, reducing time and cost of bachelor's degree.

- b) For Gateway and UW-Parkside
 - i. Marketing advantage for both Gateway and UW-P programs
 - ii. Improved flow of transfer students from Gateway to UW-P
 - iii. On-going relationship of faculty in all business programs
 - iv. Model partnership for other articulation partners
- 5. Gateway Technical College President Bryan Albrecht and University of Wisconsin-Parkside Chancellor Deborah Ford will signing a joint articulation agreement at an official "Forward Together" ceremony on September 24, 2013
- F. Collaborative Community Partnership (Z. Haywood)
 - 1. New collaboration initiated by CISCO and partnered with Gateway, UW-Parkside, KUSD, RUSD, KABA and community leaders called Southeastern Wisconsin Connected Community. The goal is to improve education in Southeastern Wisconsin, as well as improving transition from secondary to post-secondary education.
 - 2. Sub groups were developed in the following areas, STEM; Communications; Vision.
- G. Introduction: USG President and USG Plan for 2013-2014
Jamy Koepke, USG President
 - 1. Updated her accomplishments in academic and student government accomplishments.
 - a) Star Ambassador for the Elkhorn campus
 - b) Dr. Martin Luther King Humanitarian Award winner
 - c) Became President of USG in June of 2013
 - 2. 2013-2014 USG Planned Activities
 - a) Fall 2013
 - i. Taste of Student Life
 - ii. Drunk/Texting Driving Simulators
 - iii. Spa Days
 - iv. Santa, Movie, Crystals
 - b) Spring 2014
 - i. Gateway Days
 - ii. Confessions
 - iii. Bowling Fundraiser for Gateway Scholarship Foundation
 - iv. Sex Signals
 - c) Campus Events
 - i. Racine – Casino Nigh
 - ii. Elkhorn – Volleyball Tournament
 - iii. Kenosha – TBD

VIII. Operational Agenda

A. Action Agenda

1. FY 2012-2013 Budget Revision #3

The administration is recommending approval to amend the fiscal year 2013 budget based on current and estimated fiscal year activity. Detail by fund is provided below:

<p>SPECIAL REVENUE - OPERATIONAL FUND A budget revision is recommended to reflect the allocation of expenditures based on fiscal year activity.</p>	<p><u>Uses</u> General Institutional Public Services</p>	<p><u>Increase/(Decrease)</u> \$ (30,000) 30,000</p>
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CAPITAL PROJECTS FUND A budget revision is recommended to reflect the reallocation of expenditures based on fiscal year activity.	<u>Uses</u>	\$ (75,000)
	Instruction	(200,000)
	Student Services	(530,000)
	General Institutional	815,000
	Physical Plant	(10,000)
	Public Services	

Following discussion, it was moved by G. Olsen, seconded by W. Duncan, and carried by roll call vote to approve the administration is recommending approval to amend the fiscal year 2013 budget based on current and estimated fiscal year activity.

Aye: 7
Nay: 0
Absent: 1

B. Consent Agenda

It was moved by P. Zenner-Richards, seconded by G. Olsen and carried that the Board approve the following items in the consent agenda:

1. **Finance**
 - a) **Financial Statement and Expenditures over \$2,500:** Approved the financial statement and expenditures as of August 31, 2013.
 - b) **Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.
2. **Personnel Report:** Approved the personnel report of five (5) new hires; one (1) promotion; two (2) resignations; two (2) terminations; five (5) retirements; ten (10) employment approvals-casual, non-instructional; and no employment approvals-adjunct faculty.
3. **Grant Awards:** Approved the Grant Awards – September 2013
4. **Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for August 2013
5. **Advisory Committee Activity Report:** Approved the advisory committee 2013-2014 meeting schedule and new members as of September 1, 2013
6. **Approval of Bids:**
 - a) Bid No. 1416: Site Lighting Improvements, Kenosha Campus
 - b) Bid No. 1417 - ECP Playground Drainage Repair, Kenosha Campus
 - c) Bid No. 1418 - Culinary Demonstration / Classroom Renovation, Racine Campus

IX. Policy Governance Monitoring Reports

A. Ends Statement Monitoring (B. Thomey)

1. Ends Statement #5: Gateway provides a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner.
 - a. **Executive Limitations Relevant to Today's Presentation**
 - i. **3.1 General Executive Constraint**
"The President may not permit financial conditions which risk fiscal jeopardy or compromise Board Ends priorities."

ii. **3.4 Budgeting/Forecasting**

"Budgeting for any fiscal year or the remaining part of any fiscal year shall follow Board Ends priorities, control College financial risk and accurately reflect projections of income and expenses."

iii. **3.5 Financial Condition**

"The President shall administer the Board approved budget without material deviation and shall protect the College from financial risk."

b. **Strategic Direction/End Statement #5 Relevant to Today's Presentation**

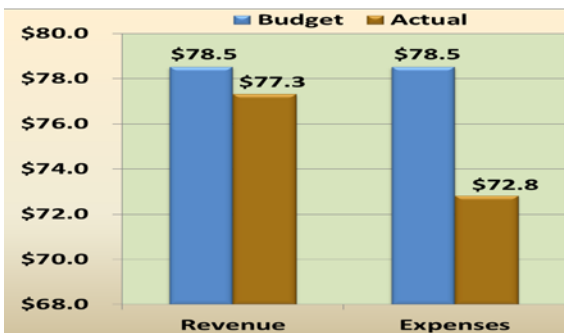
Gateway provides a positive return on taxpayer and community investment by leveraging its core capabilities in a financially and socially responsible manner.

c. **FY13 Year-End Financial Results-Timeline**

- i. September – Auditors completed audit field work
- ii. October – Final statements are prepared and the CAFR is assembled
- iii. November – FY13 audited financial statements presented to the Gateway Board at their November 21st meeting
- iv. December – Financial statements submitted to the WTCS Board on or before December 31, 2013

d. **FY3 Year-End Financial Results (Unaudited)**

- i. Actual Revenues exceeded expenses by \$4.5M
- ii. Actual revenues came in under budgeted revenue by \$1.2M
- iii. Overall expenses came in under budget by \$5.7M
- iv. Transferred \$1M Fund Balance to capital
- v. Overall, our actual results compared to budget is a favorable variance of \$3.5M



* Numbers are shown in thousands

Revenues	FY 2013 Budget	FY 2013 Actual	Fav (Unfav)
Tax Levy	\$48,830	\$48,790	\$ (40)
State Aid	5,265	5,663	398
Student Tuition and Fees	21,136	19,520	(1,616)
Contracted Revenue	2,445	2,177	(268)
Other Income	790	1,185	395
Total Revenues	\$78,466	\$77,335	\$ (1,131)

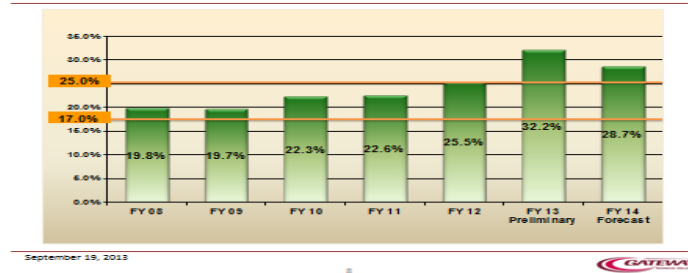


* Numbers are shown in thousands

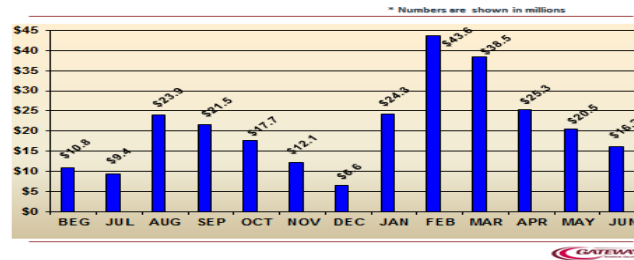
Expenditures	FY 2013 Budget	FY 2013 Actual	Fav (Unfav)
Full Time Salary and Wages	\$39,953	\$36,769	\$3,184
Overtime Wages	213	192	21
Adjunct, Extended and Casual	7,011	7,280	(269)
Total Salaries and Wages	47,177	44,241	2,936
Employee Benefits	18,514	15,986	2,528
Other Expenses	12,775	12,567	208
Total Expenditures	\$78,466	\$72,794	\$5,672



e. General Fund Reserves - % Designated for Operations to Revenues



f. FY 2012-13 Actual Operating Cash Balances



g. FY 2012-13 Other Funds

- i. Special Revenue Fund
 - a) Revenue over expenses of \$505,000
 - b) Requires a budget revision for public services function
 - c) No budget issues noted in FY 13
- ii. Capital Fund
 - a) Requires a budget revision for several functions
 - b) No increase in total expenditures
- iii. Enterprise Fund
 - a) Revenue over expenses of \$73,915
 - b) No budget issues noted in FY13

h. FY 2013-14 Budget Drivers

- i. Increase in Expenses
 - a) Implement Phase II of student services
 - b) Current Expenses 11% increase over FY13 forecast
 - c) 4% increase to Health Insurance
 - d) 9.5% increase to Dental Insurance
- ii. Reduction in Expenses
 - a) All Employees contribute 12% of health insurance premium
 - b) All Employees contribute ½ cost of WRS
 - c) Eliminated extended pay
- iii. Levy rate will be set at October 24, 2013 Board meeting

Following discussion, it was moved by P. Zenner-Richard, seconded by S. Pierce and carried that this report is evidence that the college is making progress on Ends Statement #5

X. Board Member Community Reports:

- Gary Olsen - Attended the WTC District Boards Association Summer Quarterly meeting, July 18-20, 2013; there was a lot of discussion; received a draft on focuses areas of advocacy and creating awareness; inter-district cooperation; sharing best model practices. Also a lot of focus on district board member participation.
- Roger Zacharias – Upcoming WTC District Boards Association Fall Session/Legal Issues Seminar, November 7-9, 2013.
- Bill Duncan – Attended the Foundation Garden Party on August 21, 2013. The event was beautifully put together, and well done.
- Neville Simpson – Thanked Stephanie Sklba for her coordination and presentation of the Center for Sustainability during the Foundation Garden party.
- Scott Pierce - Extended thank you from the Board to Kamaljit (KC) Jackson for her time served as Board Liaison.

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, October 24, 2013, 8:00 am, Racine Campus
- B. **At approximately 9:43 a.m. it was moved by P. Zenner-Richards, seconded by N. Simpson and carried that the meeting adjourn.**

Submitted by,

Pamela Zenner-Richards
Secretary

V. CITIZEN COMMENTS

- A. The Gateway Technical College District Board has established a limit of thirty minutes for citizen comments. Individuals will be limited to three to five minutes for their comments depending on the number of individuals who wish to address the Board. Citizens wishing to address the Board are to sign up prior to the meeting on the forms provided at the entrance to the meeting room.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

COMMITTEE OF THE WHOLE Facility Planning

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Ram Bhatia

- VI. Chairperson's Report
 - A. Meeting Evaluation
 - B. ACCT Conference Report
 - C. Board Goals Reminder (1st Quarter)
 - D. President's 2013-2014 Goals

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT Meeting Evaluation

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Ram Bhatia

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT ACCT Conference Report

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Ram Bhatia

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

CHAIRPERSON'S REPORT 1ST Quarter Goals Reminder

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Ram Bhatia

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____ X _____
Information	_____
Discussion	_____

CHAIRPERSON'S REPORT President's 2013-2014 Goals

Governance Process:
Board Liaison:

Policy 1.2 – Governing Philosophy
Ram Bhatia

- VII. President's Report
 - A. Introduction of German Exchange Students
 - B. Use of Reserve Balance

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT **Introduction: German Exchange Students**

Policy/Ends Statement: Policy 2.1

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

PRESIDENT'S REPORT Use of Reserve Balance

Policy/Ends Statement: Policy 2.1

VIII. OPERATIONAL AGENDA

A. Action Agenda

1. Resolution M-2013 A - Request for Authorization of Administration to Establish a Line of Credit for Temporary Borrowing in an Amount Not to Exceed \$5,000,000
2. Public Safety Facility Concept Plan
3. Resolution M-2013 B – Designation of Assistant, Associate, and Deputy Directors
4. Resolution B-2013 D.1 & D.2 – Renovation & Expansion Academic Building - Kenosha Campus
5. Resolution B-2013 E.1 & E.2 – Learning Success Center Academic Building - Kenosha Campus
6. Resolution B-2013 F.1 & F.2 – Academic Building Toilet Renovation – Kenosha Campus
7. Resolution B-2013 G.1 & G.2 – Renovation & Expansion South Building - Elkhorn Campus
8. Resolution B-2013 H. 1 & H.2 – Elkhorn Campus South Building Toilet Room Renovation – Elkhorn Campus
9. Resolution B-2013 I.1 & I.2 – Learning Success Center Temporary Program Space – Kenosha Campus
10. Resolution B-2013 J.1 & J.2 – Health Profession Opportunity Program (HPOP) Grant Program Space

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call X
Action _____
Information _____
Discussion _____

**RESOLUTION NO. M-2013 A
RESOLUTION AUTHORIZING SHORT-TERM BORROWING
IN AN AMOUNT NOT TO EXCEED \$5,000,000**

Summary of Item: The administration is recommending Board approval of a resolution authorizing the short-term borrowing (if needed) of an amount not to exceed \$5,000,000.

Cash flow projections show a potential need for short-term borrowing. The resolution will authorize the administration to establish a line of credit with its current bank, Wells Fargo Bank, N.A., if the need arises.

Attachments: Resolution M-2013 A Authorizing Temporary Borrowing In An Amount Not to Exceed \$5,000,000 and Exhibits B C and D
Wells Fargo Proposal for \$5 Million Taxable Revolving Line of Credit
Graph - Operating Cash Forecast FY 2013-14

Ends Statements and/or Executive Limitations: Section 3 - Executive Limitations
Policy 3.5 - Financial Condition

Staff Liaison: Bane Thomey

ROLL CALL

William Duncan	_____	Roger Zacharias	_____
Gary Olsen	_____	Pamela Zenner-Richards	_____
Bethany Ormseth	_____	Ram Bhatia	_____
Scott Pierce	_____		
Neville Simpson	_____		

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RESOLUTION NO. M-2013 A

RESOLUTION AUTHORIZING A TAXABLE TAX AND REVENUE ANTICIPATION
PROMISSORY NOTE FOR CASH FLOW PURPOSES
IN AN AMOUNT NOT TO EXCEED \$5,000,000.00

(Taxable Revolving Line of Credit)

WHEREAS, the Gateway Technical College District, Wisconsin (the "District"), may be in temporary need of funds from time to time in an amount not to exceed \$5,000,000.00 outstanding at any one time to meet the immediate expenses of operating and maintaining the public instruction in the District during the current school year (the "Expenses");

WHEREAS, the technical college districts are authorized by the provisions of Section 67.12(8m), Wisconsin Statutes, to borrow money for such Expenses;

WHEREAS, Wells Fargo Bank, National Association, Racine, Wisconsin (the "Bank") has agreed to provide the District with a taxable revolving line of credit (the "Line of Credit") to cover such Expenses which Line of Credit shall be authorized by this Resolution in accordance with the provisions of Section 67.12(8m), Wisconsin Statutes;

WHEREAS, as required by Section 67.12(8m), Wisconsin Statutes, the total amount borrowed pursuant to the Line of Credit shall be for the purpose of meeting the immediate expenses of operating and maintaining the public instruction in the District during the current school year, and together with any other borrowings for such purposes during the current school year, shall not exceed one-half of the estimated receipts for the operation and maintenance of the District for the current school year as heretofore certified by the District Secretary;

WHEREAS, any draws or disbursements pursuant to the Line of Credit shall be made on or before June 30 of the current school year and the Line of Credit shall repaid in full by November 1 of the next school year; and

WHEREAS, the tax for the operation and maintenance of the schools of the District for the current school year has been voted to be collected on the next tax roll prior to any draw or disbursement on the Line of Credit;

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

1. **Authorization.** The District be authorized to borrow funds for the purpose of paying the immediate expenses of operating and maintaining the public instruction in the District pursuant to Section 67.12(8m), Wisconsin Statutes, from the Bank from time to time as needed pursuant to the Line of Credit so that the amount outstanding at any one time does not exceed \$5,000,000.00 in accordance with the terms and conditions of the Bank's commitment letter attached hereto as Exhibit A-1 (the "Commitment").

2. **Terms of the Note(s).** To evidence such borrowing, the District Chairperson and District Secretary are hereby authorized, empowered and directed to make, execute, issue, sell and

deliver to the Bank, as set forth below, for and on behalf of the District, its Taxable Tax and Revenue Anticipation Promissory Note (the "Note") payable to the Bank.

The Note shall be dated as of its date of issuance; shall bear interest at the rate of Wells Fargo Prime - .30% floating with a floor rate of 4.00%, not to exceed 10.0% per annum pursuant to the formula set forth on the Commitment from its dated date until paid; and shall mature no later than November 1, 2014. In no event will the interest rate on the Note exceed the rate permitted by applicable law. Interest on the Note shall be paid from the date of the Note monthly on the last business day of the month until the Note is repaid or matures. The Note is subject to optional redemption at the option of the District at any time.

3. **Irrepealable Tax; Segregated Fund; Compliance With Revenue Limits.** So long as the Note, or interest thereon, remain unpaid, the aforesaid tax for operation and maintenance of the District (including the amount budgeted to pay interest on the Note) shall be and continues irrepealable. The District shall segregate in a special fund, tax monies and other available revenues received for operation and maintenance of the District sufficient to pay the principal of and interest on the Note as the same becomes due. Said special fund shall be used for the sole purpose of paying the principal of and interest on the Note. If there shall be insufficient sums in said special fund to meet such payments, the District shall promptly pay the same when due from other monies available in or attributable to the current school year. This covenant specifically includes monies (i.e. deferred tax and state aid payments) attributable to the current school year which are not received prior to the end of the current school year.

4. **Form, Execution and Payment of Note; Disbursement Requests.** The Note shall be issued as a master note and delivered to the Bank in substantially the form attached hereto as Exhibit B-1 (the "Master Note"). Any disbursements under the Master Note shall be made pursuant to a disbursement request in substantially the form attached hereto as Exhibit C-1 (the "Disbursement Request"). The Master Note and any Disbursement Requests shall be executed on behalf of the District by the District Chairperson and District Secretary, or other officer authorized to sign on their behalf, sealed with its official or corporate seal, if any, and delivered to the Bank. A facsimile signature of either of the officers may be imprinted on the Master Note in lieu of the manual signature of such officer, but unless the District has contracted with a fiscal agent under Section 67.10(2), Wisconsin Statutes, at least one of the signatures shall be manual. In the event that any of the officers whose signatures appear on the Master Note shall cease to be such officers before the delivery of the Master Note or any Disbursement Note, such signatures shall, nevertheless, be valid and sufficient for the purposes to the same extent as if they remained in office until such delivery. The Master Note and any Disbursement Request shall be payable in lawful money of the United States of America by the District Secretary or District Treasurer.

5. **Certification and Draw Request; Disbursement.** The appropriate officers and agents are hereby authorized and directed to present any certifications or other documents requested by the Bank at the times amounts are borrowed pursuant to this Resolution. Each draw or disbursement under the Master Note shall be evidenced by a Disbursement Request to be delivered to the Bank.

6. **Summary of Disbursements.** The District hereby directs the Bank to keep a record of the amounts disbursed pursuant to this Resolution and any Disbursement Request on Exhibit D-1.

7. **Conflicting Resolutions; Severability; Effective Date.** All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 24th day of October, 2013.

By: _____
Ram Bhatia
District Chairperson

(SEAL)

And: _____
Pamela Zenner-Richards
District Secretary

Exhibit B-1

(Master Note)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
GATEWAY TECHNICAL COLLEGE DISTRICT

TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

DATED _____

MASTER NOTE

FOR VALUE RECEIVED, the Gateway Technical College District, Wisconsin (the "District") hereby acknowledges itself to owe and promises to pay in lawful money of the United States of America to Wells Fargo Bank, National Association, Racine, Wisconsin or registered assigns (the "Bank"), on or before November 1, 2014 (the "Maturity Date"), the sum of not to exceed Five Million and no/100 DOLLARS (\$5,000,000.00), (but only so much as shall have been advanced and remain outstanding) together with interest on the unpaid principal balance from the respective dates the outstanding principal amounts were advanced at the variable rate of Wells Fargo Prime - .30% floating with a floor rate of 4.00% not to exceed 10.0% per annum, which rate will be adjusted from time to time as prime rate changes. Notwithstanding the foregoing, at no time will the interest rate of this Note exceed 10.0% per annum. Moreover, in no event will the interest rate on the Note exceed the rate permitted by applicable law. Interest shall be payable monthly on the last business day of the month during the time any disbursement or draw remains outstanding. This is a revolving Note so principal can be drawn and repaid in any amounts and/or at any time prior to the Maturity date; provided, however, that no draws be made after June 30, 2014. Disbursements of the proceeds of this Note shall be made by the Bank to the District from time to time within two (2) business days after the receipt of one or more Disbursement Requests in the form attached to the Resolution as Exhibit C-1. During the term of this Master Note, multiple disbursements may be made so long as the total amount outstanding at any time during the term of this Note does not exceed Five Million and no/100 DOLLARS (\$5,000,000.00). The Bank shall record such disbursements and corresponding principal repayment schedule on a cumulative basis in the format attached to the Resolution Exhibit D-1.

The principal and interest on this Note will be paid by the District Secretary or District Treasurer at the District office: 3520 – 30th Avenue, Kenosha, WI 53144. Interest shall be paid on an actual/360 day basis.

In the event the District fails to make principal or interest payments when due, a default rate will be in effect at the rate set forth in the loan plus 4%. However, the total interest rate, including the default rate, would not exceed 10.0%.

This Note may be prepaid by the District at any time without penalty.

This Note is issued pursuant to Section 67.12(8m), Wisconsin Statutes, for the public purpose of paying the immediate expenses of operating and maintaining the public instruction in the District during the current school year; does not exceed one half of the estimated receipts for the operation and maintenance of the District for the current school year and shall not extend beyond November 1 of the next school year as authorized by a resolution of the governing body of the District duly adopted at a lawful open meeting held on October 24, 2013. Said resolution is recorded in the official minutes of said governing body for said date.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that the District has irrevocably pledged taxes heretofore levied and other revenues, including state aids, sufficient to pay this Note, together with interest thereon, when and as payable.

IN WITNESS WHEREOF, the District, by its governing body, has caused this Note to be executed by its duly qualified officers and to be sealed with its official or corporate seal, if any, as of the day and year first above written.

By: _____
Ram Bhatia
District Chairperson

(SEAL)

And: _____
Pamela Zenner-Richards
District Secretary

EXHIBIT C-1

(Disbursement Request)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
GATEWAY TECHNICAL COLLEGE DISTRICT

TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE
DISBURSEMENT REQUEST

No. _____ \$ _____

For value received, the Gateway Technical College District, Wisconsin (the "District"), acting by and through its District Board (the "Governing Body"), and pursuant to a resolution adopted by the Governing Body on _____, ____ (the "Resolution") and the District's Taxable Tax and Revenue Anticipation Promissory Note, dated _____, in the maximum outstanding principal amount of \$5,000,000.00 (the "Master Note"), requests the disbursement of \$_____, which when added to the previous disbursements made pursuant to the Master Note which are outstanding and have not been repaid as of the date of this Disbursement Request, represents a total amount outstanding as of the date of this Disbursement Request of \$_____ which amount does not exceed \$_____.

This Disbursement Request shall be subject to the terms and provisions of the Master Note.

The undersigned hereby certify that the total amount borrowed by the District during the current school year pursuant to Section 67.12(8m), Wisconsin Statutes, including the amount borrowed pursuant to this Disbursement Request and all amounts previously borrowed pursuant to the Master Note or other tax and revenue anticipation promissory notes issued pursuant to Section 67.12(8m), Wisconsin Statutes, does not exceed one-half the estimated receipts for the operation and maintenance of the District for the current school year.

The undersigned further certify that as of the date of this Disbursement Request, there is no legislation, reorganization, proceeding, order, controversy or litigation pending or threatened in any manner questioning or affecting the corporate existence of the District; its boundaries; the right or title of any of its officers to his or her respective office; or the due authorization or validity of the Master Note and all Disbursement Request; the Resolution; the budget; or any of the taxes heretofore voted or levied by the District.

IN WITNESS WHEREOF, said District, by its Governing Body, has caused this Disbursement Request to be executed by the District and its corporate seal (if any) to be hereunto affixed, as of this ___ day of _____, 20__.

GATEWAY TECHNICAL COLLEGE DISTRICT
WISCONSIN

Ram Bhatia
District Chairperson

(SEAL)

Pamela Zenner-Richards
District Secretary

EXHIBIT D-1

\$ _____

GATEWAY TECHNICAL COLLEGE DISTRICT, WISCONSIN
TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

<u>Number of Disbursement Request</u>	<u>Date of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Date of Repayment</u>	<u>Principal Repaid</u>	<u>Available Principal Under Master Note</u>
_____	_____	\$ _____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____



Phillip R Devlin
Business Banker

MAC N9822-011
1700 Dr. Martin Luther King Jr Drive
Racine, WI 53404
262 631-1388
262 637-0823 Fax
800 225-5935 24 Hr. Business Customer Service
phillip.r.devlin@wellsfargo.com

RECEIVED GTC

SEP 06 2013

ADMINISTRATIVE SERVICES

**CREDIT COMMITMENT FOR
GATEWAY TECHNICAL COLLEGE**

Wells Fargo Bank, N.A. (the "Bank") is pleased to provide Gateway Technical College (the "Borrower") with a financing Commitment for a Taxable Revolving Line of Credit for \$5,000,000.00 (the "Commitment"). This Commitment is subject to the acceptance by the Borrower of the following terms and conditions as long as there has been no material adverse change in the financial condition of the Borrower as determined by Bank.

Taxable Revolving Line of Credit

- Borrower:** Gateway Technical College
- Type of Credit:** Taxable Revolving Line of Credit
- Loan Amount:** \$5,000,000.00
- Purpose:** Working Capital: Immediate expenses of operating and maintaining the public instruction during the Borrower's fiscal year.
- Interest Rate:** Wells Fargo Prime -.30% floating with a floor rate of 4.00%. Interest rate will be adjusted from time to time as prime rate changes. Notwithstanding the foregoing, at no time during the loan term shall the interest rate exceed 10%. In addition, in no event will the interest rate exceed that permitted by any applicable law. Interest shall be payable from the day any amount is drawn on the Taxable Revolving Line of Credit. Interest shall be payable monthly on the last business day of the month during the time any disbursement or draw remains outstanding.
- Disbursements/
Draws:** The Taxable Revolving Line of Credit is revolving so principal can be drawn and repaid in any amount(s) and/or at any time(s) during the term of the loan provided that no draw on the Taxable Revolving Line of Credit may be made after June 30, 2014.
- Closing Costs:** None
- Loan Fees:** The Bank will not charge any origination or application fees
- Collateral:** Unsecured
- Maturity/Term:** 12 months from the date of the note but no later than November 1, 2014 (the "Maturity Date"). The entire principal balance outstanding plus all accrued and unpaid interest is due on the Maturity Date.
- Amortization:** Actual/360

Default Rate: The rate set forth in the loan plus 4%. However, the total interest rate, including the default rate, would not exceed 10.0%

Prepayment: The Taxable Revolving Line of Credit may be repaid in whole or in part at any time without penalty.

Conditions: The Taxable Revolving Line of Credit shall be subject to the following requirements:

- (1) The District Board of the Borrower approves a resolution (the "Resolution") authorizing temporary borrowing pursuant to Section 67.12(8)(m), Wisconsin Statutes at a lawfully called and conducted meeting.
- (2) Quarles & Brady LLP, Bond Counsel to the Borrower, gives legal opinion, acceptable to the Bank, stating that the Taxable Revolving Line of Credit has been lawfully authorized and is a valid enforceable obligation of the Borrower in accordance with its terms (subject to reasonable exceptions relating to the rights of creditors)
- (3) A transcript of proceedings (including certifications from the Borrower as to its budget for the current year, including its tax levy and anticipated state aids, a no-litigation certification and certifications confirming the name and titles of the officers of the Borrower and confirming that all of the loan documents were duly and properly authorized and executed on behalf of the Borrower by such officers) is delivered at the time the Borrower receives its first disbursement or draw on the Taxable Line of Credit.
- (4) The Taxable Revolving Line of Credit is evidenced by a tax and revenue anticipation promissory note (the "Note") duly authorized, issued and executed by the Borrower under Section 67.12(8)(m), Wisconsin Statutes. Any disbursements or draws on the Taxable Revolving Line of Credit shall be evidenced by a "Disbursement Request". The Note shall include such representations, warranties, conditions, events of default and other provisions as Bank deems appropriate, including without limitation, agreements for arbitration of dispute arising under or in connection with such Note or any extensions of credit or other activities, transactions or obligations directly or indirectly related thereto, which shall be in addition to the terms and provisions stated in this letter.
- (5) Borrower agrees to maintain Borrower primary deposit account with Wells Fargo or any banking affiliate of Wells Fargo (defined as the deposit account into which substantially all of the Borrower's receipts from its operations are deposited and from which substantially all of Borrower's disbursements for its operations are made), and shall keep it at all times in good standing
- (6) Borrower shall provide to Wells Fargo audited financial statements prepared by a CPA no later than 150 days after and as of the end of each fiscal year.

All of the aforesaid shall be provided by the Borrower at the Borrower's expense.

Expiration of Commitment:

This Commitment shall be accepted by official action of the District Board of the Borrower at a meeting duly called noticed, held and conducted in a manner

established by the School Board and required by the pertinent Wisconsin Statutes. Unless accepted or terminated, this Commitment shall expire on December 31, 2013. If the loan documentation required by the Bank hereunder is not completed and the Taxable Revolving Line of Credit has not been extended by the Bank to the Borrower for any reason by December 31, 2013, then this Commitment shall expire on said date.

**Governing Law
And Disputes:**

This Commitment shall be governed by and construed in accordance with the laws of the State of Wisconsin. Upon the demand of any party, any action, dispute, claim or controversy of any kind, whether in contract or tort, statutory or common law, legal or equitable, arising under or in any way pertaining to this letter or any extensions of credit or other activities, transactions or obligations of any kind related hereto, shall be resolved by binding arbitration administered by the American Arbitration Association ("AAA") in accordance with the AAA Commercial Arbitration Rules and the Federal Arbitration Act (Title 9 of the United States Code), notwithstanding any conflicting choice of law provision herein. Bank's current standard provision governing arbitration of disputes is deemed incorporated herein as though set forth in full and shall be included in full in the note, loan agreement and/or other contracts, instruments and documents required hereby. Any party who fails or refuses to submit to arbitration following a lawful demand by any other party shall bear all costs and expenses incurred by such other party in compelling arbitration.

Very truly yours,



Name: Phillip R. Devlin

Title: Vice President

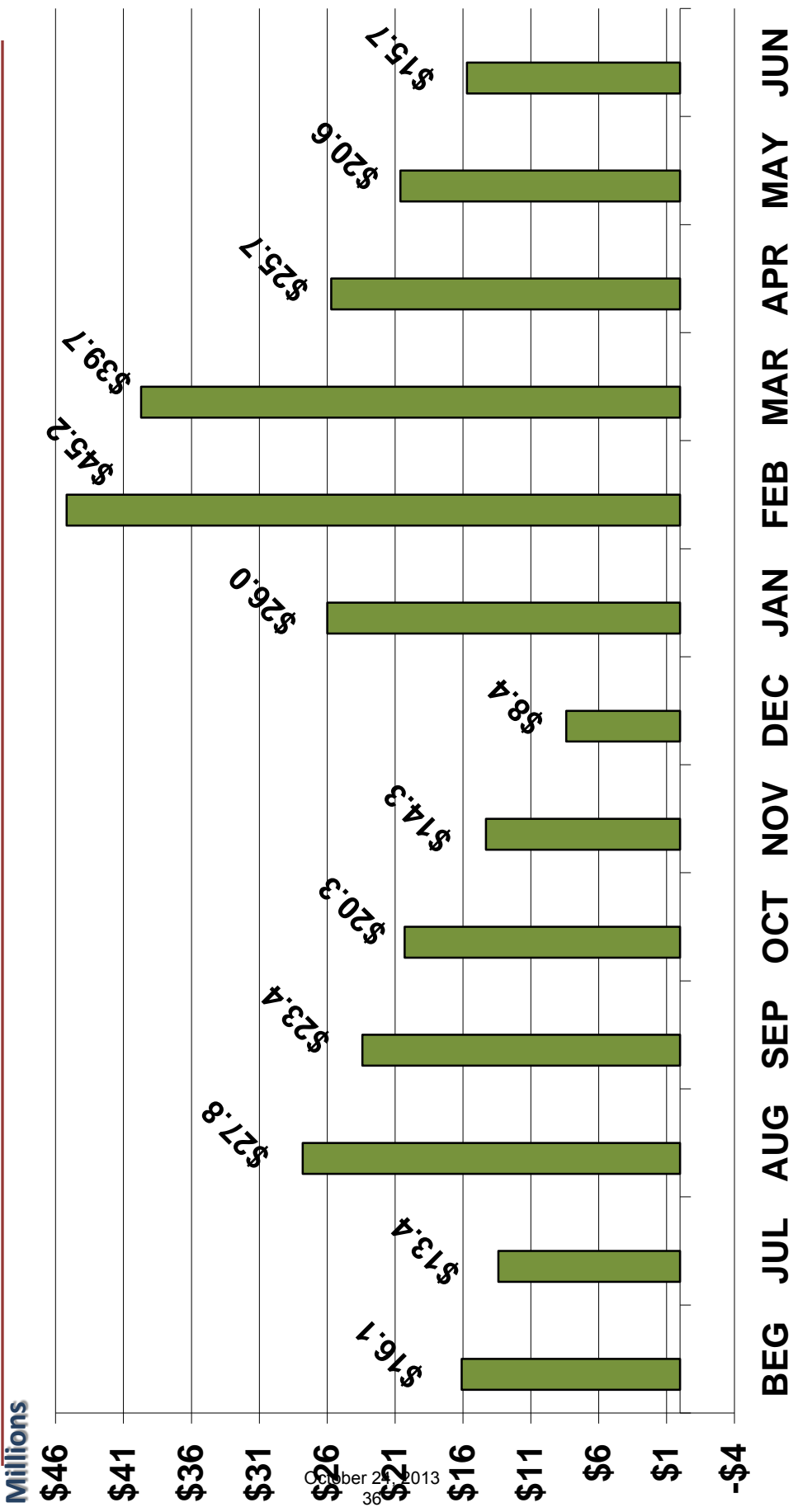
ACCEPTANCE

This Commitment as outlined above was accepted by action of the District Board on October 24, 2013.

District Chairperson
Ram Bhatia

District Secretary
Pamela Zenner-Richards

Operating Cash Forecast FY 2013-14



October 24, 2013

July – August Actual
September – June Estimated



GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

PUBLIC SAFETY FACILITY CONCEPT PLAN

Summary: Request to enter into a lease agreement for a Public Safety Training Center and EVOC driving track.

Staff Liaison: W. Whyte

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

**RESOLUTION M-2013 B
DESIGNATION OF ASSISTANT, ASSOCIATE,
AND DEPUTY DIRECTORS**

Summary of Item: Wisconsin’s Code of Ethics for Public Officials and Employees applies to a member of a technical college district board or district director of a technical college, or any position designated as assistant, associate, or deputy district director of a technical college - - Wis. Statutes, Sec. 19.42(13)(f)

Attachments: Resolution designating positions and current occupant of those positions.

Staff Liaison: Bill Whyte

RESOLUTION M-2013 B

RESOLVED that for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, §19.41 through §19.59, Stats., the Gateway Technical College District Board designated the following positions deputy, associate, or assistant district directors and indicated its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom Wisconsin's Ethics Code applies:

<u>POSITION</u>	<u>CURRENT OCCUPANT</u>
President & Chief Executive Officer	Bryan D. Albrecht
Executive Vice President/Provost for Academic & Campus Affairs	Zina R. Haywood
Vice President Human Resources & Facilities	William R. Whyte
CFO & Vice President Administration	Bane Thomey
Vice President Learning Innovation & CIO	Jeffrey D. Robshaw
Assistant Provost/Vice President Institutional Effectiveness and Student Success	John R. Thibodeau
Vice President Community/Government Relations	Stephanie L. Sklba
Vice President Workforce & Economic Development	Deborah J. Davidson

BY _____
Ram Bhatia, Chairperson

DATE _____

BY _____
Pamela Zenner-Richards, Secretary

DATE _____

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTIONS B-2013 D.1 & D.2 KENOSHA CAMPUS RENOVATION & EXPANSION ACADEMIC BUILDING, KENOSHA CAMPUS

Summary of Item: Gateway Technical College is proposing to remodel 1,220 sq. ft. of the Kenosha Campus Academic Building as well as expand the campus by 3,920 square feet for Student Life and Student Services activities. The proposed remodel will accommodate growth, improve efficiencies, and enhance the student experience.

The estimated cost to remodel the Kenosha Campus Academic Building is \$1,500,000.

Attachments: Resolutions No. B-2013 D.1 & D.2
Floor Plan of Kenosha Campus Renovation & Expansion

Staff Liaison: William R. Whyte

TopResoB2013D.1&D.2.....10/24/13

Gateway Technical College

RESOLUTION NO. B-2013 D.1

WHEREAS, Gateway Technical College is proposing to renovate 1,220 square feet of the Kenosha Campus as well as expand the campus by 3,920 square feet for Student Life and Student Services activities, and;

WHEREAS, the proposed renovation will accommodate growth, improve efficiencies, and enhance the student experience, and;

WHEREAS, the Gateway Technical College District Board has determined the estimated cost to renovate and expand the Kenosha Campus Academic Building to be \$1,500,000;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to s38.04(10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, approves the renovation and expansion of the Kenosha Campus Academic Building.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date

Gateway Technical College

RESOLUTION NO. B-2013 D.2

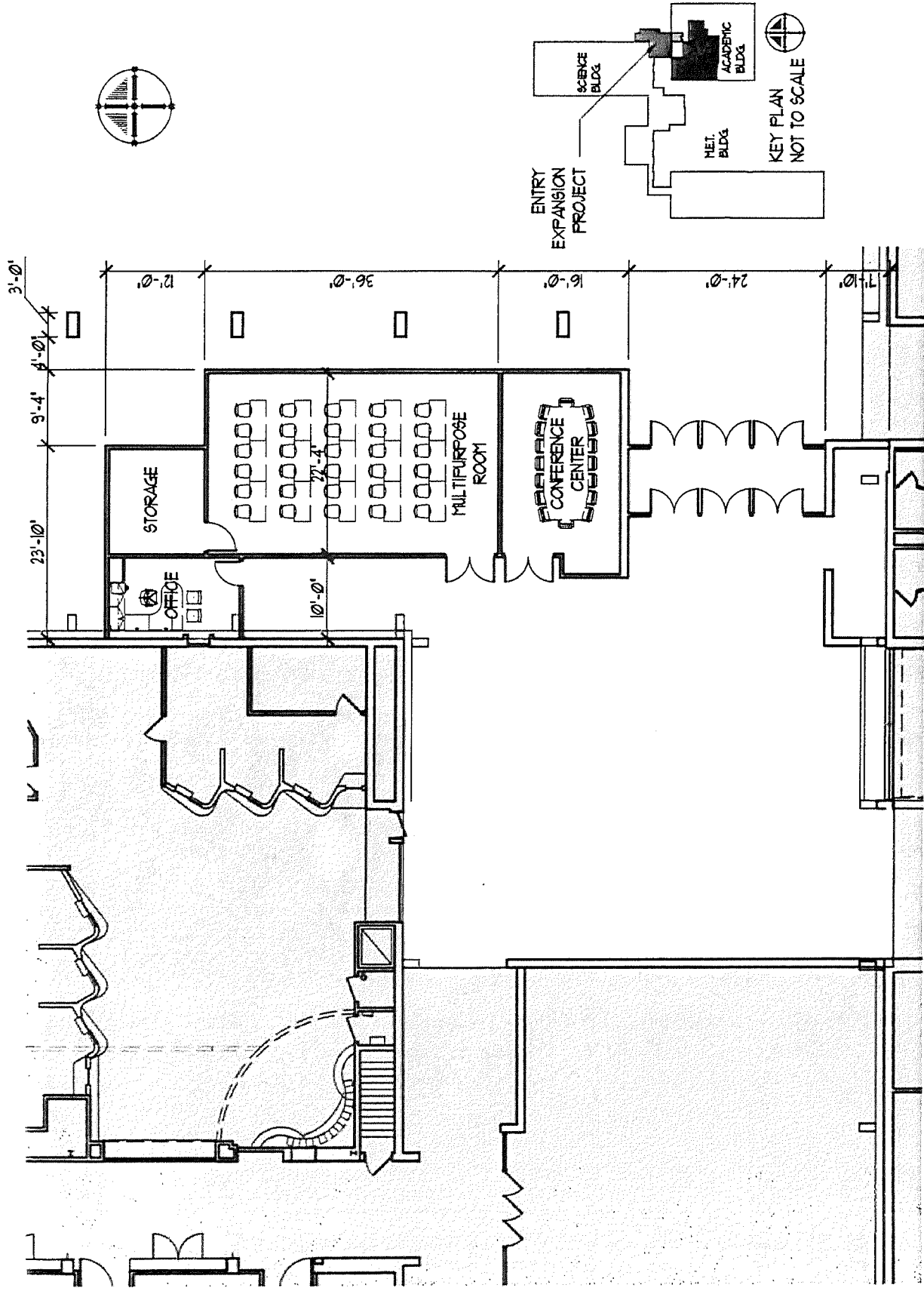
WHEREAS, pursuant to s38.04(10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the renovation and expansion of the Kenosha Campus Academic Building for an estimated cost of \$1,500,00;

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to s38.04(10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the renovation and expansion of the Kenosha Campus Academic Building.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date



Proposed Floor Plan

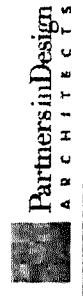
GTC Kenosha - Entry Expansion Project

© 2013 Partners in Design Architects, Inc.

September 26, 2013

191.13.058

SCALE: 1/16" = 1'-0"



Partners in Design
ARCHITECTS

202.652.8800
Kenosha, WI
847.940.0300
Riverton, IL

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTIONS B-2013 E.1 & E.2 KENOSHA CAMPUS LEARNING SUCCESS CENTER ACADEMIC BUILDING, KENOSHA CAMPUS

Summary of Item: Gateway Technical College is proposing to remodel 13,835 sq. ft. of the Kenosha Campus Academic Building for the Learning Success Center. The proposed remodel will accommodate growth, improve efficiencies, and provide a supportive learning environment.

The estimated cost to remodel the Kenosha Campus Academic Building Learning Success Center is \$1,500,000.

Attachments: Resolutions No. B-2013 E.1 & E.2
Floor Plan of Kenosha Campus Learning Success Center

Staff Liaison: William R. Whyte

TopResoB2013E.1&E.2.....10/24/13

Gateway Technical College

RESOLUTION NO. B-2013 E.1

WHEREAS, Gateway Technical College is proposing to remodel 13,835 square feet of the Kenosha Campus Academic Building for the Learning Success Center, and;

WHEREAS, the proposed remodel will accommodate growth, improve efficiencies, and provide a supportive learning environment, and;

WHEREAS, the Gateway Technical College District Board has determined the estimated cost to remodel the Kenosha Campus Learning Success Center to be \$1,500,000;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to s38.04 (10), Wis. Stats., and Chapter TCS 5, of the Wisconsin Administrative Code, approves the remodeling of the Kenosha Campus Learning Success Center.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date

Gateway Technical College

RESOLUTION NO. B-2013 E.2

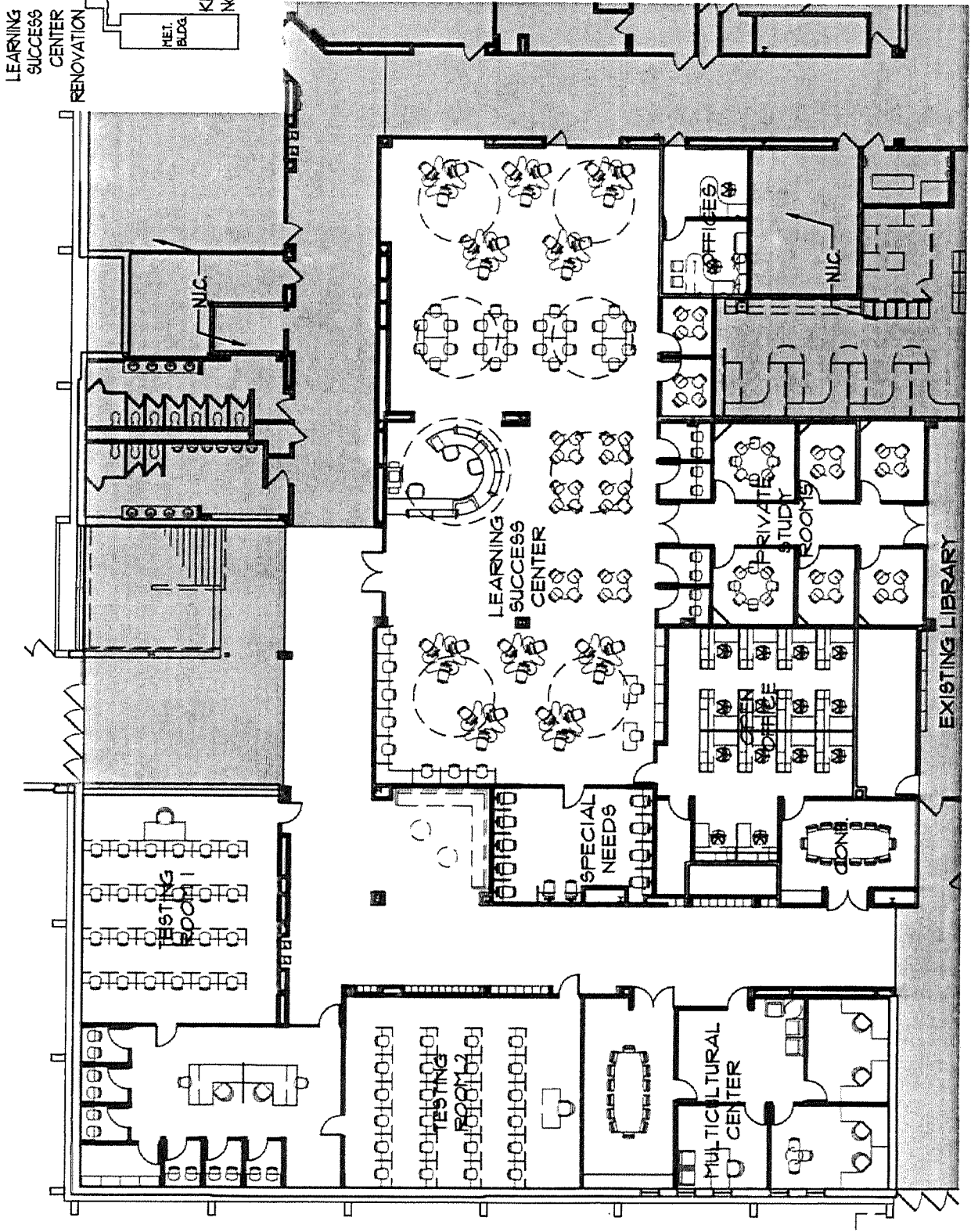
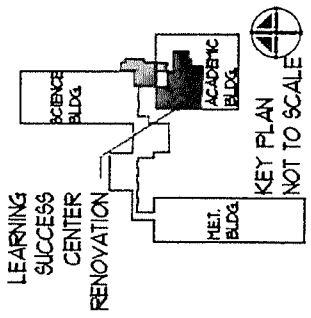
WHEREAS, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the remodeling of the Kenosha Campus Academic Building for an estimated cost of \$1,500,00;

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the remodeling of the Kenosha Campus Learning Success Center.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date



Proposed Floor Plan

GTC Kenosha - Learning Success Center Renovation

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September 26, 2013
191.13.057
SCALE: 1:20

Partners in Design
ARCHITECTS
252.652.2800
Pewaukee, WI
847.940.0100
Riverbrook, IL

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTIONS B-2013 F.1 & F.2 ACADEMIC BUILDING TOILET ROOM RENOVATION KENOSHA CAMPUS

Summary of Item: Gateway Technical College is proposing to renovate toilet rooms on the first floor of the Kenosha Campus Academic Building. The proposed remodel will enhance ADA accommodations and service to students.

The estimated cost to renovate the Kenosha Campus Academic Building Toilet Rooms is \$150,000.

Attachments: Resolutions No. B-2013 F.1 & F.2
Floor Plan of Academic Building Toilet Room Renovation

Staff Liaison: William R. Whyte

TopResoB2013F.1&F.2.....10/24/13

Gateway Technical College

RESOLUTION NO. B-2013 F.1

WHEREAS, Gateway Technical College is proposing to renovate toilet rooms on the first floor of the Kenosha Campus Academic Building, and;

WHEREAS, the proposed renovation will enhance ADA accommodations and service to students, and;

WHEREAS, the Gateway Technical College District Board has determined the estimated cost to renovate the Kenosha Campus Academic Building to be \$150,000;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to s38.04 (10), Wis. Stats., and Chapter TCS 5, of the Wisconsin Administrative Code, approves the renovation of the Kenosha Campus Academic Building toilet rooms.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date

Gateway Technical College

RESOLUTION NO. B-2013 F.2

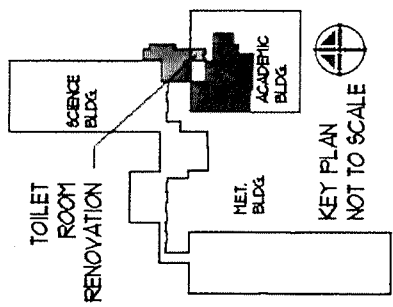
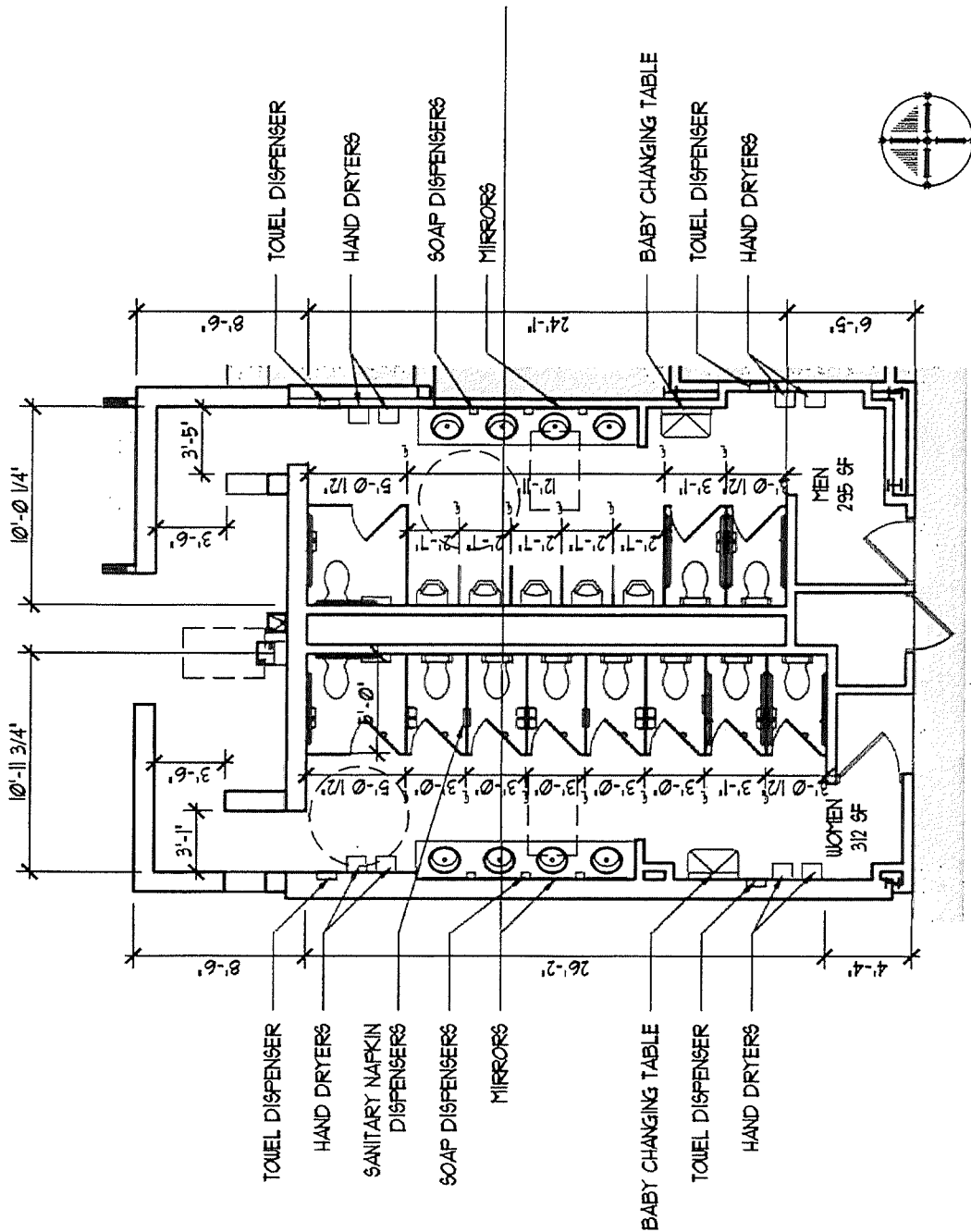
WHEREAS, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the renovation of the Kenosha Campus Academic Building toilet rooms for an estimated cost of \$150,000;

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the renovation of the Kenosha Campus Academic Building toilet rooms.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date



Proposed Floor Plan
 GTC Kenosha: Toilet Room Renovation
 © 2013 Partners in Design Architects, Inc.

September 26, 2013
 191.13.058
 SCALE: 1/8" = 1'-0"

Partners in Design
 ARCHITECTS
 262.452.3800
 Kenosha, WI
 847.540.0300
 Evanston, IL

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTIONS B-2013 G.1 & G.2 ELKHORN CAMPUS RENOVATION & EXPANSION SOUTH BUILDING, ELKHORN CAMPUS

Summary of Item: Gateway Technical College is proposing to remodel 4,110 sq. ft. of the Elkhorn Campus South Building as well as expand the Campus by 1,700 square feet for Student Life Activities. The proposed remodel will accommodate growth, improve efficiencies, and enhance the student experience.

The estimated cost to remodel the Elkhorn Campus South Building Learning Student Life is \$1,500,000.

Attachments: Resolutions No. B-2013 G.1 & G.2
Floor Plan of Elkhorn Campus Renovation & Expansion

Staff Liaison: William R. Whyte

TopResoB2013G.1&G.2.....10/24/13

Gateway Technical College

RESOLUTION NO. B-2013 G.1

WHEREAS, Gateway Technical College is proposing to renovate 4,110 square feet of the Elkhorn Campus South Building as well as expand the campus by 1,700 square feet for Student Life activities, and;

WHEREAS, the proposed renovation will accommodate growth, improve efficiencies and enhance the student experience, and;

WHEREAS, the Gateway Technical College District Board has determined the estimated cost to renovate and expand the Elkhorn Campus South Building to be \$1,500,000;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to s38.04(10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, approves the renovation and expansion of the Elkhorn Campus South Building.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date

Gateway Technical College

RESOLUTION NO. B-2013 G.2

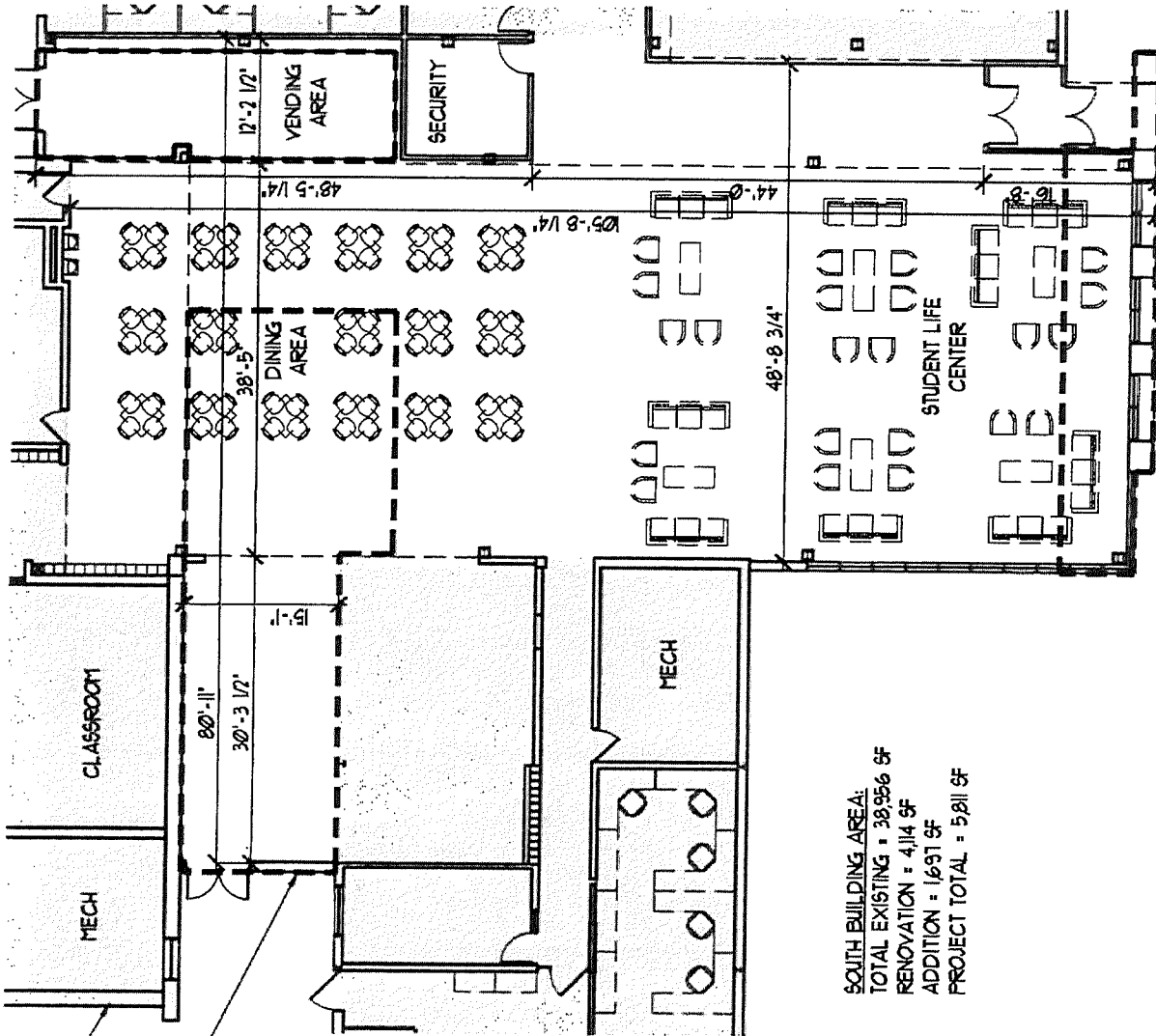
WHEREAS, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the renovation and expansion of the Elkhorn Campus South Building for an estimated cost of \$1,500,00;

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the renovation and expansion of the Elkhorn Campus South Building.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

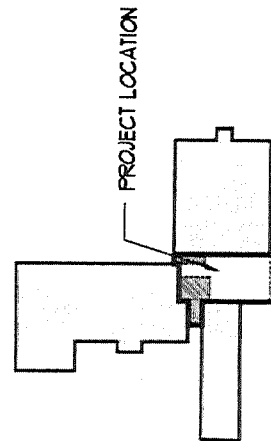
Date



SHADING INDICATES EXISTING BLDG NOT IN SCOPE OF WORK

DASHED LINES INDICATE BUILDING ADDITION

SOUTH BUILDING AREA:
 TOTAL EXISTING = 38,956 SF
 RENOVATION = 4,114 SF
 ADDITION = 16,917 SF
 PROJECT TOTAL = 58,114 SF



SOUTH BUILDING
 KEYPLAN

Proposed Floor Plans

GTC Ekhom: South Building Renovation

© 2013 Partners in Design Architects, Inc.

September 26, 2013
 191.13.059
 SCALE: 1/16" = 1'-0"



Partners in Design
 ARCHITECTS

282.852.2000
 Norwich, VT
 847.940.0300
 Rutland, VT

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTIONS B-2013 H.1 & H.2 ELKHORN CAMPUS SOUTH BUILDING TOILET ROOM RENOVATION

Summary of Item: Gateway Technical College is proposing to renovate toilet rooms in the South Building of the Elkhorn Campus. The proposed renovation will enhance ADA accommodations and service to students.

The estimated cost to renovate the Elkhorn Campus South Building Toilet Rooms is \$175,000.

Attachments: Resolutions No. B-2013 H.1 & H.2
Floor Plan of Elkhorn Campus South Building Toilet Room Renovation

Staff Liaison: William R. Whyte

TopResoB2013H.1&H.2.....10/24/13

Gateway Technical College

RESOLUTION NO. B-2013 H.1

WHEREAS, Gateway Technical College is proposing to renovate toilet rooms in the Elkhorn Campus South Building, and;

WHEREAS, the proposed renovation will enhance ADA accommodations and service to students, and;

WHEREAS, the Gateway Technical College District Board has determined the estimated cost to renovate the Elkhorn Campus South Building toilet rooms to be \$175,000;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, approves the renovation of the Elkhorn Campus South Building toilet rooms.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date

Gateway Technical College

RESOLUTION NO. B-2013 H.2

WHEREAS, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved the renovation of the Elkhorn Campus South Building toilet rooms for an estimated cost of \$175,000;

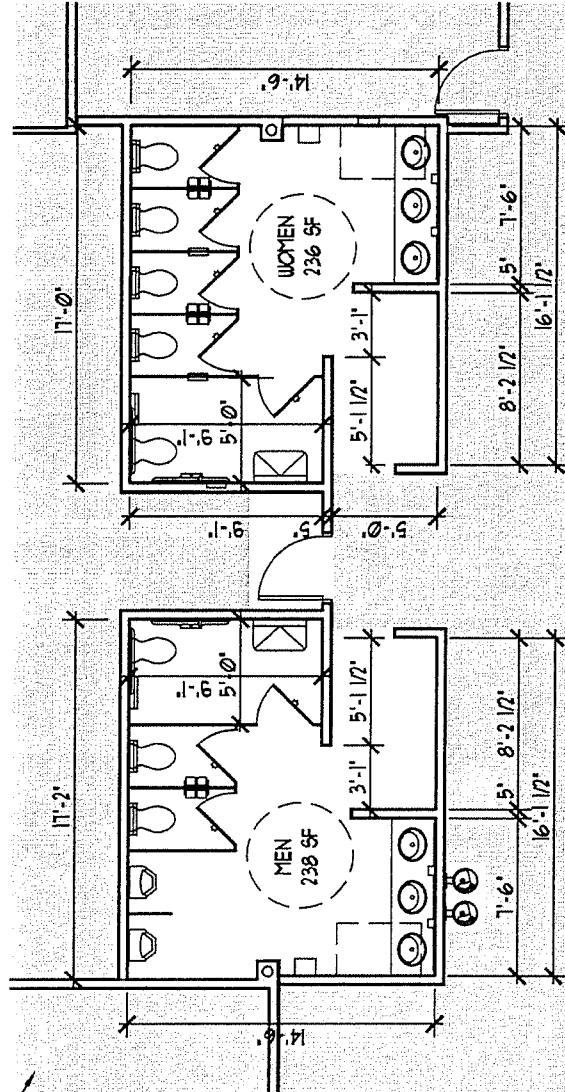
NOW, THEREFORE, BE IT RESOLVED, that, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve the renovation of the Elkhorn Campus South Building toilet rooms.

Ram Bhatia
Chairperson

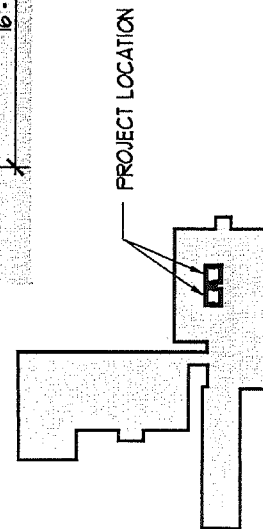
Pamela Zenner-Richards
Secretary

Date

SHADING INDICATES
EXISTING BLDG NOT
IN SCOPE OF WORK



RENOVATION AREA = 536 SF



PROJECT LOCATION



SOUTH BUILDING
KEYPLAN

Proposed Floor Plans

GTC Eikhorn: Toilet Room Renovation

© 2013 Partners in Design Architects, Inc.

September 26, 2013
191.13.090
SCALE: 1/8" = 1'-0"

Partners in Design
ARCHITECTS
262.652.2800
847.940.0000
Kenosha, WI
Riverside, IL

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTIONS B-2013 I.1 & I.2 KENOSHA CAMPUS LEARNING SUCCESS CENTER TEMPORARY PROGRAM SPACE

Summary of Item: Gateway Technical College is proposing to lease 3,800 square feet of the space across the street from the Kenosha Campus Academic Building for the Learning Success Center Activities. The proposed lease will allow services for students to continue during the renovation of the Academic Building.

The estimated cost of the proposed lease is \$48,000 per year for two (2) years.

Attachments: Resolutions No. B-2013 I.1 & I.2

Staff Liaison: William R. Whyte

TopResoB2013I.1&I.2.....10/24/13

Gateway Technical College

RESOLUTION NO. B-2013 I.1

WHEREAS, Gateway Technical College is proposing to lease 3,800 square feet of space across the street from the Kenosha Campus Academic Building for Learning Success Center activities, and;

WHEREAS, the proposed lease will allow services for students to continue during the renovation of the Academic Building, and;

WHEREAS, the Gateway Technical College District Board has determined the cost of the proposed lease is \$48,000 per year;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to s38.04 (10), Wis. Stats., and Chapter TCS 5, of the Wisconsin Administrative Code, approves leasing the space across the street from the Kenosha Campus Academic Building.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date

Gateway Technical College

RESOLUTION NO. B-2013 I.2

WHEREAS, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved leasing the space across the street from the Kenosha Campus Academic Building for \$48,000 annually;

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve leasing the space across the street from the Kenosha Campus Academic Building.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action X
Information _____
Discussion _____

RESOLUTIONS B-2013 J.1 & J.2 HEALTH PROFESSION OPPORTUNITY PROGRAM (HPOP) GRANT PROGRAM SPACE

Summary of Item: Gateway Technical College is proposing to lease 1,224 square feet of the space across the street from the Kenosha Campus Academic Building for the Health Profession Opportunity Program (HPOP) Grant Program Space. The proposed lease will allow continued delivery of HPOP services to students during the renovation of the Academic Building

The estimated cost of the proposed lease is \$15,000 per year for two (2) years.

Attachments: Resolutions No. B-2013 J.1 & J.2

Staff Liaison: William R. Whyte

TopResoB2013J.1&J.2.....10/24/13

Gateway Technical College

RESOLUTION NO. B-2013 J.1

WHEREAS, Gateway Technical College is proposing to lease 1,224 square feet of space across the street from the Kenosha Campus Academic Building for Health Profession Opportunity Program (HPOP) Grant Program Space activities, and;

WHEREAS, the proposed lease will allow continued delivery of HPOP services to students during the renovation of the Academic Building, and;

WHEREAS, the Gateway Technical College District Board has determined the cost of the proposed lease is \$15,000 per year;

NOW, THEREFORE, BE IT RESOLVED, that the Gateway Technical College Board, pursuant to s38.04 (10), Wis. Stats., and Chapter TCS 5, of the Wisconsin Administrative Code, approves the leasing of space across the street from the Kenosha Campus Academic Building.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date

Gateway Technical College

RESOLUTION NO. B-2013 J.2

WHEREAS, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board has approved leasing the space across the street from the Kenosha Campus Academic Building for \$15,000 annually;

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to s38.04 (10), Wis. Stats, and Chapter TCS 5, of the Wisconsin Administrative Code, the Gateway Technical College District Board requests the Wisconsin Technical College System Board approve leasing the space across the street from the Kenosha Campus Academic Building for the HPOP activities.

Ram Bhatia
Chairperson

Pamela Zenner-Richards
Secretary

Date

VIII. OPERATIONAL AGENDA

B. Consent Agenda

1. Finance
 - a) Financial Statement and Expenditures over \$2,500
 - b) Cash and Investment Schedules
2. Personnel Report
3. Grant Awards
4. Contracts for Instructional Delivery
5. Advisory Committee Activity Report
6. Annual Procurement Review

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

FINANCIAL STATEMENT AND EXPENDITURES OVER \$2,500

Summary of Item: Summary of revenue and expenditures as of **9/30/13**

Ends Statements and/or Executive Limitations
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: **Bane Thomey**

10/07/13

GATEWAY TECHNICAL COLLEGE
2013-14 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/13

<u>COMBINED FUNDS</u>	2013-14 APPROVED BUDGET	2013-14 WORKING BUDGET	2013-14 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 60,043,000	\$ 60,043,000	\$ 61	0.00%
STATE AIDS	8,811,000	8,811,000	2,373,756	26.94%
STATUTORY PROGRAM FEES	17,923,000	17,923,000	9,712,780	54.19%
MATERIAL FEES	841,000	841,000	443,897	52.78%
OTHER STUDENT FEES	2,995,000	2,995,000	1,538,356	51.36%
INSTITUTIONAL	10,266,000	10,266,000	2,931,400	28.55%
FEDERAL	45,921,000	45,921,000	11,672,583	25.42%
OTHER RESOURCES	<u>13,000,000</u>	<u>13,000,000</u>	<u>8,250,000</u>	63.46%
TOTAL REVENUE & OTHER RESOURCES	<u><u>\$ 159,800,000</u></u>	<u><u>\$ 159,800,000</u></u>	<u><u>\$ 36,922,833</u></u>	23.11%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 60,611,000	\$ 60,611,000	\$ 12,312,654	20.31%
INSTRUCTIONAL RESOURCES	1,249,000	1,249,000	296,973	23.78%
STUDENT SERVICES	61,612,000	61,612,000	22,550,243	36.60%
GENERAL INSTITUTIONAL	10,722,000	10,722,000	3,399,181	31.70%
PHYSICAL PLANT	25,479,000	25,479,000	2,714,525	10.65%
AUXILIARY SERVICES	600,000	600,000	128,033	21.34%
PUBLIC SERVICES	<u>345,000</u>	<u>345,000</u>	<u>91,520</u>	26.53%
TOTAL EXPENDITURES	<u><u>\$ 160,618,000</u></u>	<u><u>\$ 160,618,000</u></u>	<u><u>\$ 41,493,129</u></u>	25.83%
EXPENDITURES BY FUNDS:				
GENERAL	\$78,259,000	\$78,259,000	\$16,932,730	21.64%
SPECIAL REVENUE - OPERATIONAL	8,405,000	8,405,000	1,336,694	15.90%
SPECIAL REVENUE - NON AIDABLE	50,354,000	50,354,000	20,447,971	40.61%
CAPITAL PROJECTS	14,000,000	14,000,000	2,647,701	18.91%
DEBT SERVICE	9,000,000	9,000,000	0	0.00%
ENTERPRISE	<u>600,000</u>	<u>600,000</u>	<u>128,033</u>	21.34%
TOTAL EXPENDITURES	<u><u>\$ 160,618,000</u></u>	<u><u>\$ 160,618,000</u></u>	<u><u>\$ 41,493,129</u></u>	25.83%

10/07/13

**GATEWAY TECHNICAL COLLEGE
2013-14 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/13**

<u>GENERAL FUND</u>	2013-14 APPROVED BUDGET	2013-14 WORKING BUDGET	2013-14 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 48,830,000	\$ 48,830,000	\$ 61	0.00%
STATE AIDS	5,265,000	5,265,000	2,373,756	45.09%
STATUTORY PROGRAM FEES	17,923,000	17,923,000	9,712,780	54.19%
MATERIAL FEES	841,000	841,000	443,897	52.78%
OTHER STUDENT FEES	1,855,000	1,855,000	942,851	50.83%
INSTITUTIONAL	3,515,000	3,515,000	263,118	7.49%
FEDERAL REVENUE	30,000	30,000	180	
OTHER RESOURCES			-	
	<u>\$ 78,259,000</u>	<u>\$ 78,259,000</u>	<u>\$ 13,736,643</u>	17.55%
 EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 51,223,000	\$ 51,223,000	\$ 10,501,840	20.50%
INSTRUCTIONAL RESOURCES	1,194,000	1,194,000	285,373	23.90%
STUDENT SERVICES	10,162,000	10,162,000	1,875,250	18.45%
GENERAL INSTITUTIONAL	7,951,000	7,951,000	2,801,470	35.23%
PHYSICAL PLANT	<u>7,729,000</u>	<u>7,729,000</u>	<u>1,468,797</u>	19.00%
	<u>\$ 78,259,000</u>	<u>\$ 78,259,000</u>	<u>\$ 16,932,730</u>	21.64%

10/07/13

**GATEWAY TECHNICAL COLLEGE
2013-14 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/13**

<u>SPECIAL REVENUE -OPERATIONAL FUND</u>	2013-14 APPROVED BUDGET	2013-14 WORKING BUDGET	2013-14 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 2,286,000	\$ 2,286,000	\$ -	0.00%
STATE AIDS	913,000	913,000	-	0.00%
INSTITUTIONAL	517,000	517,000	438,714	84.86%
FEDERAL	<u>4,689,000</u>	<u>4,689,000</u>	<u>-</u>	0.00%
	<u>\$ 8,405,000</u>	<u>\$ 8,405,000</u>	<u>\$ 438,714</u>	5.22%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 5,938,000	\$ 5,938,000	\$ 833,984	14.04%
STUDENT SERVICES	1,600,000	1,600,000	336,940	21.06%
GENERAL INSTITUTIONAL	532,000	532,000	75,622	14.21%
PUBLIC SERVICES	335,000	335,000	90,148	26.91%
	<u>\$ 8,405,000</u>	<u>\$ 8,405,000</u>	<u>\$ 1,336,694</u>	15.90%

10/07/13

**GATEWAY TECHNICAL COLLEGE
2013-14 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/13**

<u>SPECIAL REVENUE-NON AIDABLE FUND</u>	2013-14 APPROVED BUDGET	2013-14 WORKING BUDGET	2013-14 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
STATE AIDS	\$ 2,563,000	\$ 2,563,000	\$ -	0.00%
OTHER STUDENT FEES	925,000	925,000	510,530	55.19%
INSTITUTIONAL	5,669,000	5,669,000	1,952,346	34.44%
FEDERAL	<u>41,197,000</u>	<u>41,197,000</u>	<u>11,672,403</u>	28.33%
	<u>\$ 50,354,000</u>	<u>\$ 50,354,000</u>	<u>\$ 14,135,279</u>	28.07%
EXPENDITURES BY FUNCTION:				
STUDENT SERVICES	\$ 49,590,000	\$ 49,590,000	\$ 20,205,737	40.75%
GENERAL INSTITUTIONAL	<u>764,000</u>	<u>764,000</u>	<u>242,234</u>	31.71%
	<u>\$ 50,354,000</u>	<u>\$ 50,354,000</u>	<u>\$ 20,447,971</u>	40.61%

10/07/13

**GATEWAY TECHNICAL COLLEGE
2013-14 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/13**

<u>CAPITAL PROJECTS FUND</u>	2013-14 APPROVED BUDGET	2013-14 WORKING BUDGET	2013-14 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ -	\$ -	\$ -	
STATE AIDS	70,000	70,000	-	0.00%
INSTITUTIONAL	75,000	75,000	4,751	6.33%
FEDERAL	5,000	5,000	-	0.00%
OTHER RESOURCES	13,000,000	13,000,000	8,250,000	63.46%
	<hr/>	<hr/>	<hr/>	
	<u>\$ 13,150,000</u>	<u>\$ 13,150,000</u>	<u>\$ 8,254,751</u>	62.77%
EXPENDITURES BY FUNCTION:				
INSTRUCTIONAL	\$ 3,450,000	\$ 3,450,000	\$ 976,830	28.31%
INSTRUCTIONAL - RESOURCES	55,000	55,000	11,600	21.09%
STUDENT SERVICES	260,000	260,000	132,316	50.89%
GENERAL INSTITUTIONAL	1,475,000	1,475,000	279,855	18.97%
PHYSICAL PLANT	8,750,000	8,750,000	1,245,728	14.24%
PUBLIC SERVICE	10,000	10,000	1,372	13.72%
	<hr/>	<hr/>	<hr/>	
	<u>\$ 14,000,000</u>	<u>\$ 14,000,000</u>	<u>\$ 2,647,701</u>	18.91%

10/07/13

**GATEWAY TECHNICAL COLLEGE
2013-14 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/13**

<u>DEBT SERVICE FUND</u>	2013-14 APPROVED BUDGET	2013-14 WORKING BUDGET	2013-14 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 8,882,000	\$ 8,882,000	\$ -	0.00%
INSTITUTIONAL	\$ 150,000	\$ 150,000	\$ 171,775	114.52%
	<hr/>	<hr/>	<hr/>	
	<u>\$ 9,032,000</u>	<u>\$ 9,032,000</u>	<u>\$ 171,775</u>	1.90%
EXPENDITURES BY FUNCTION:				
PHYSICAL PLANT	\$ 9,000,000	\$ 9,000,000	\$ -	0.00%
	<hr/>	<hr/>	<hr/>	
	<u>\$ 9,000,000</u>	<u>\$ 9,000,000</u>	<u>\$ -</u>	0.00%

10/07/13

**GATEWAY TECHNICAL COLLEGE
2013-14 SUMMARY OF REVENUE & EXPENDITURES AS OF 9/30/13**

<u>ENTERPRISE FUND</u>	2013-14 APPROVED BUDGET	2013-14 WORKING BUDGET	2013-14 ACTUAL TO DATE	PERCENT INCURRED
REVENUE:				
LOCAL GOVERNMENT	\$ 45,000	\$ 45,000	\$ -	0.00%
OTHER STUDENT FEES	260,000	260,000	84,975	32.68%
INSTITUTIONAL	295,000	295,000	100,696	34.13%
FEDERAL	-	-	-	
	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 185,671</u>	30.95%
EXPENDITURES BY FUNCTION:				
AUXILIARY SERVICES	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 128,033</u>	21.34%
	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 128,033</u>	21.34%

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call
Action X
Information
Discussion

CASH AND INVESTMENT SCHEDULES

Summary of Item: Monthly cash and investment schedules

Ends Statements and/or Executive Limitations:
Section 3 - Executive Limitations
Policy 3.5 Financial Condition

Staff Liaison: Bane Thomey

GATEWAY TECHNICAL COLLEGE
MONTHLY CASH RECONCILIATION
FOR THE MONTH ENDING AUGUST 31, 2013

Cash Balance July 31, 2013 \$ 22,912,032.44

PLUS:

Cash Receipts 22,327,625.59

\$ 45,239,658.03

LESS:

Disbursement:

Payroll 3,694,527.63

Accounts Payable 3,756,266.33 7,450,793.96

Cash Balance August 31, 2013 **\$ 37,788,864.07**

DISPOSITION OF FUNDS

Cash in Bank \$ 308,439.79

Cash In Transit 151,734.42

Investments 37,324,639.86

Cash-on-hand 4,050.00

TOTAL: August 31, 2013 **\$ 37,788,864.07**

GATEWAY TECHNICAL COLLEGE
MONTHLY INVESTMENT REPORT

JULY 2013 - JUNE 2014

	Investments At Beginning Of Month	Investments At End Of Month	Change In Investments For Month	Investments Income For Month	YTD Investments Income	Average Monthly Rate of Investment Income
July-13	\$ 19,069,386	\$ 23,521,774	\$ 4,452,388	\$ 2,389	\$ 2,389	0.11
AUGUST	23,521,774	37,324,640	13,802,866	2,866	5,255	0.13
SEPTEMBER	-	-	-	-	-	-
OCTOBER	-	-	-	-	-	-
NOVEMBER	-	-	-	-	-	-
DECEMBER	-	-	-	-	-	-
January-14	-	-	-	-	-	-
FEBRUARY	-	-	-	-	-	-
MARCH	-	-	-	-	-	-
APRIL	-	-	-	-	-	-
MAY	-	-	-	-	-	-
JUNE	-	-	-	-	-	-

INVESTMENT SCHEDULE

August 31, 2013

<u>NAME OF BANK/INST</u>	<u>DATE INVESTED</u>	<u>DATE OF MATURITY</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PRESENT STATUS</u>
LOCAL GOV'T POOL	Various	Open	\$ 11,111,506	0.07	OPEN
WELLS FARGO	Various	Open	<u>\$ 26,213,134</u>	0.15	OPEN
		TOTAL	<u>\$ 37,324,640</u>		

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____ X
Information _____
Discussion _____

PERSONNEL REPORT

Summary of Item: Monthly Personnel Activity Report

**New Hires
Promotions
Retirement
Employment Approvals: Casual, Non-Instructional**

**Ends Statements and/or Executive Limitations:
Section 3: Executive Limitations
Policy 3.3 - Compensation & Benefits**

Staff Liaison: William Whyte

10/24/13

**PERSONNEL REPORT
October 2013**

NEW HIRES:

Colleen M. Aird, Instructor VANguard Psychology/Sociology, General Studies; Racine; Annual Salary: \$60,000; effective August 26, 2013

Amy E. Anderson, Grants Specialist, Research, Planning & Development; Kenosha; Annual Salary: \$54,246; effective September 9, 2013

Sarah K. Ashworth (Bolser), Admissions Associate, Student Success; Elkhorn; Annual Salary: \$38,646.40; effective September 9, 2013

Ann M. Grossman, Learning Success Coach-Business Management, Developmental Education; Racine; Hourly Salary: \$24.25 (20 hours/week position); effective September 23, 2013

Mary Liesch, Learning Success Coach-Nursing, Developmental Education; Kenosha; Hourly Salary: \$24.25 (20 hours/week position); effective September 10, 2013

Jason S. Nygard, Director Budget & Internal Audit, Administration; Kenosha; Annual Salary: \$87,000; effective September 18, 2013

Staci J. Rothamer, Student Express Associate, Student Success; Racine; Annual Salary: \$38,246.40; effective September 9, 2013

PROMOTIONS:

Damira Grady, Career Counselor, Student Success; Elkhorn; Annual Salary: \$59,552 previously Academic Adviser; effective September 23, 2013

Teresa LaMacchia, Associate Dean-Academic Operations; Kenosha; Annual Salary: \$72,080; previously Manager Testing Services; effective September 9, 2013

RETIREMENT:

Bernard O'Connell, Dean General Studies; Kenosha; effective August 23, 2013

EMPLOYMENT APPROVALS: CASUALS, NON-INSTRUCTIONAL

Name	Assignment	Supervisor
Arbour, Christopher	Casual	Frazier, B.
Rezek, Jennifer	Casual	
Daujotas, Braaten	Casual	Herring, J.
Hansen, Karen	Casual	
Paul, Joshua	Casual	
Vukodinovich, Trent	Casual	
White, Mary	Casual	Howard, L.

Name	Assignment	Supervisor
Mottinger, Jacqueline	Casual	Jelinek, A.
Heffner, Elena	Casual	Jennings, C.
Floren, Jessica		
Grund, Thomas		
Pedersen, Hans	Casual	Madsen, D.
Putze, Joseph		
Noel, Kia	Casual	Markus, D.
Anthony, Christine	Casual	Nordhaus, K.
Lyle, Christine	Casual	O'Donnell, M.
Swanson, Brittany	Casual	
Mulhollon, Carrie	Casual	Riley, S.
Keating, Creideann	Casual	Riutta, J.
Davis, James	Casual	Simmons, T.
Risen, Robyn		
Trevino, Adela		
Clark, William	Casual	Summers, T.
Demske, Dana		
Andersen, Aaron	Casual	Thielen, J.
Lott, Glenn		
Ingram, Daniele	Casual	Thompson, S.
Stoxen, Shane	Casual	Tutlewski, C.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

GRANT AWARDS

Summary of Item: The two grant awards attached are continuations of federal grants previously awarded to the college. The Health Professions Opportunity Grant assists low-income individuals to enter healthcare occupations. The TRIO Student Support Services grant provides services to low-income and/or first generation students with disabilities to increase retention, graduation and transfer.

Attachments: Grant Awards – October 2013

**College Strategic Directions
and/or Executive Limitations:** Wisconsin Statutes 38.14(4)
Section 3 - Executive Limitations
Policy 3.5 - Financial Condition
College Strategic Direction #5

Staff Liaison: Anne Whynott



OCTOBER 2013 GRANT AWARDS

Project Number	Project Title	Activities	Time Frame	Number Served	Funding Source	Project Costs	Federal/State Other Fund	Match Funds
199	Health Profession Opportunity Grants to Serve TANF Recipients and Other Low-Income Individuals	Provide low-income individuals with successful training programs for a variety of healthcare professions including additional supportive services such as transportation, dependent care and temporary housing.	09/30/13 to 09/29/14	100	DHHS	\$1,940,357	\$1,940,357 100%	-
158	Gateway Technical College-Student Support Services Program-Disabilities	Provide academic and other support services to low-income, first-generation or disabled college students to increase students retention and graduation rates, facilitate their transfer from two-year to four-year colleges and foster an institutional climate supportive of the success of low-income and first generation college students and individuals with disabilities at locations in Kenosha, Racine and Elkhorn.	09/01/13 to 08/31/14	95	US Dept. of Education	\$201,991	\$201,991 100%	-

October 24, 2013

KEY:

DHHS:

US Dept. of Education:

Department of Health & Human Services, Administration for Children & Families
United States Department of Education

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	_____X_____
Information	_____
Discussion	_____

CONTRACTS FOR INSTRUCTIONAL DELIVERY

Summary of Items:

1. 38.14 Contract reports for September 2013 over \$500
lists all contracts for service of \$500 or greater completed or in progress for the time period of September 2013.

2. 38.14 Contract reports for September 2013 under \$500 -
lists all contracts for service less than \$500 completed or in progress for the time period of September 2013.

Ends Statements and/or Executive Limitations:

Policy 4.4 College Strategic Directions/Ends Statements #1 and #3

Staff Liaison:

Debbie Davidson

**38.14 CONTRACT REPORT
FOR THE PERIOD OF SEPTEMBER 2013**

Gateway Technical College
Contracts over \$500.00

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
2014-0005	Badger High School Lake Geneva	11	Nursing Assistant	CT	9/3/13- 12/12/13	8,503.16	543-300-2zbc	9
2014-0006	Wilnot High School Wilnot	11	Nursing Assistant	CT	9/3/13- 12/12/13	8,503.16	543-300-2zbd	4
2014-0007	KUSD/Indian Trails Kenosha	11	Nursing Assistant	CT	9/3/13- 12/12/13	6,802.56	543-300-2z1d	2
2014-0008	Burlington High School Burlington	11	Nursing Assistant	CT	9/3/13- 12/12/13	4,251.60	543-300-2bba	5
2014-0009	Waterford High School Waterford	11	Nursing Assistant	CT	9/3/13- 12/12/13	4,251.60	543-300-2bbb	5
2014-0010	Elkhorn High School Elkhorn	11	Nursing Assistant	CT	9/3/13- 12/12/13	4,251.60	543-300-2eba	10
2014-0011	Delavan/Darien High School Delavan	11	Nursing Assistant	CT	9/3/13- 12/12/13	8,503.16	543-300-2ebb	5
2014-0012	East Troy High School East Troy	11	Nursing Assistant	CT	9/3/13- 12/12/13	8,503.16	543-300-2eb1	4
2014-0013	Westosha High School Salem	11	Nursing Assistant	CT	9/3/13- 12/12/13	8,503.16	543-300-2eb2	14
2014-0014	Burlington High School Burlington	11	Nursing Assistant	CT	9/3/13- 12/12/13	4,251.60	543-300-2bb1	5
2014-0015	Waterford High School Waterford	11	Nursing Assistant	CT	9/3/13- 12/12/13	4,251.60	543-300-2bb2	5
2014-0016	Whitewater High School Whitewater	11	Nursing Assistant	CT	9/3/13- 12/12/13	4,251.60	543-300-2zbe	7
2014-0017	KUSD/Tremper High School Kenosha	11	Nursing Assistant	CT	9/3/13- 12/12/13	6,802.56	543-300-2z1a	8
2014-0018	KUSD/Indian Trails High School Kenosha	11	Nursing Assistant	CT	9/3/13- 12/12/13	6,802.56	543-300-2z1b	13

2014-0026	Forest County Potawatomi Milwaukee	22	BICSI TE350	CT	9/9/13-9/14/13	10,372.00	150-417-2cbq	6
2014-0027	Johnson Wax Racine	41	Technical Assistance	TA	9/3/13-12/31/13	35,280.00	900-003-2m13	1
2014-0028	InSinkErator Racine	41	Technical Assistance	TA	9/3/13-12/31/13	65,047.50	900-003-2m11	1
2014-0031	Big Foot High School Walworth	11	Technical Assistance – VanGuard	TA	9/3/13-12/16/13	6,000.00	900-109-2m11	1
2014-0033	Delavan Darien High School Delavan	11	Technical Assistance – VanGuard	TA	9/3/13-12/16/13	6,000.00	900-109-2m12	1
2014-0035	Elkhorn High School Elkhorn	11	Technical Assistance – VanGuard	TA	9/3/13-12/16/13	6,000.00	900-109-2m13	1
2014-0037	Messmer High School Milwaukee	11	Technical Assistance – VanGuard	TA	9/3/13-12/16/13	6,000.00	900-109-2m14	1
2014-0039	Milwaukee Public Museum Milwaukee	11	Technical Assistance – VanGuard	TA	9/3/13-12/16/13	6,000.00	900-109-2m15	1
2014-0041	Waterford High School Waterford	11	Technical Assistance – VanGuard	TA	9/3/13-12/16/13	6,000.00	900-109-2m16	1
2014-0043	Williams Bay High School Williams Bay	11	Technical Assistance – VanGuard	TA	9/3/13-12/16/13	6,000.00	900-109-2m17	1
2014-0045	WI School for the Deaf Delavan	11	Technical Assistance – VanGuard	TA	9/3/13-12/16/13	6,000.00	900-109-2m18	1
2014-0050	Gateway Foundation Inc. Kenosha	18	CNC Intro Shop Safety Blueprint Reading	CT	9/5/13-12/13/13	8,086.17	420-342-2rlc 623-147-2rlb 421-376-2rlb	12
2014-0069	Gateway Foundation Inc. CNC Boot Camp 17 Kenosha	18	CNC Intro CNC Machine Op CNC Offsets Gauging Blueprint Reading Lean/Six Sigma Mfg Shop Safety Speaking Principles Applied Math	CT	9/3/13-12/6/13	44,025.00	420-342-2iba 420-343-2ibb 420-344-2iba 420-345-2iba 421-376-2iba 623-146-2iba 623-147-2iba 801-302-2ibc 804-370-2iba	15
2014-0082	Gateway Foundation Inc. Kenosha	18	Metal Fab 1 Welding GMAW Welding GTAW Printreading & Fab	CT	9/4/13-12/13/13	31,500.00	442-302-2ibw 442-321-2ibw 442-323-2ibw 442-324-2ibw	9

2014-0083	Elkhorn High School Elkhorn	11	Welding GMAW/Adv Workplace Safety MSSC Speaking Principles Math Applied	CT	9/3/13- 12/13/13	8,038.20	442-332-2ibw 625-125-2ibw 801-302-2ibw 804-370-2ibw	9
2014-0084	Big Foot High School Walworth	11	ASL 1 Chinese 1	CT	9/3/13- 12/13/13	11,997.30	533-126-2zba 802-114-2zba	2
2014-0085	Burlington High School Burlington	11	Chinese 1	CT	9/3/13- 12/13/13	1,1997.30	802-114-2zbd	2
2014-0086	Central High School Salem	11	ASL 3	CT	9/3/13- 12/13/13	8,038.20	533-128-2zba	3
2014-0087	Elkhorn High School Elkhorn	11	ASL 3	CT	9/3/13- 12/13/13	8,038.20	533-126-2zbb	10
2014-0088	Messmer High School Milwaukee	11	ASL 3	CT	9/3/13- 12/13/13	8,038.20	533-126-2zbc	4
2014-0091	Waterford High School Waterford	11	Dev. Psych Intro to Psych Intro to Sociology ASL 1	CT	9/3/13- 12/13/13	48,069.58	809-188-2zba 809-198-2zba, 2zbb 809-196-2zba 533-126-2zbb	52
2014-0093	Burlington High School Burlington	11	Medical Terminology	CT	9/3/13- 12/13/13	11,997.30	501-101-2ebb	1
2014-0094	Messmer High School Milwaukee	11	Medical Terminology	CT	9/3/13- 12/13/13	11,997.30	501-101-2ebc	3
2014-0095	Elkhorn High School Elkhorn	11	Chinese 1	CT	9/3/13- 12/13/13	11,997.30	802-114-2zbb	2
2014-0096	Delavan/Darien High School Delavan	11	Chinese 1	CT	9/3/13- 12/13/13	11,997.30	802-114-2zbc	1
2014-0097	Big Foot High School Walworth	11	ASL 1	CT	9/3/13- 12/13/13	8,038.20	533-126-2zbc	4
2014-0098	Central High School Salem	11	Healthcare Customer Service	CT	9/3/13- 12/13/13	8,038.20	501-104-2bba	1
2014-0099	Messmer High School Milwaukee	11	Healthcare Customer Service	CT	9/3/13- 12/13/13	8,038.20	501-104-2bbb	3
2014-0100	Delavan/Darien High School	11	Medical Terminology	CT	9/3/13-	11,997.30	501-101-2ebd	8

2014-0117	KUSD/Lakeview Pleasant Prairie	11	Blueprint Reading Lean/Six Sigma Mfg Shop Safety Speaking Principles Applied Math	CT	9/3/13- 12/23/13	39,411.36	421-376-2ibak 623-146-2ibak 623-147-2ibak 801-302-2ibck 804-370-2ibak	55
2014-0118	KUSD/Lakeview Pleasant Prairie	11	DC/AC 1 CAD Intermediate	CT	9/3/13- 12/22/13	16,472.40	150-111-211a 150-114-211a, 211b 107-193-211a	16
2014-0119	KUSD/Lakeview Pleasant Prairie	11	Mech Skills for Tech Mech Skills for Tech CNC/CAM Program CIM PLTW part 1 CIM PLTW part 2	CT	9/3/13- 1/17/13	50,203.20	606-128-211a, 211b 628-110-211a 628-123-211a 628-124-211a	40
2014-0123	Burlington High School Burlington	11	Chinese 1	CT	9/3/13- 12/13/13	3,999.10	802-114-2ebc	2
2014-0128	Racine County WDC Racine	21	Pneumatics Ind. Controls Math Blueprint Reading DC/AC MSSC Mech Skills Speech Torque Apps Intro to Welding Mech Power Trans Maintenance Mach	CT	8/26/13- 10/18/13	5,472.00	612-102-1ib2 620-102-1ib2 804-370-1ibs 606-121-1ib2 605-113-1ib2 625-125-1ib2 628-1019-1ib2 801-302-2ib2 601-413-2ib2 442-102-1ib2 462-103-1ib2 462-101-1ib2	1
2014-0131	PPG Partners Kenosha	41	Technical Assistance	TA	8/6/13- 12/15/13	5,292.00	900-019-1mIR	1
2014-0133	KABA Kenosha	41	Fund of Supv 1 Quality Spec 1	CT	8/14/13- 9/20/13	3,720.00	196-461-1zbk 182-416-1zbk	12
2014-0134	KABA Kenosha	41	Fund of Supv 2 Quality Spec 2	CT	9/27/13- 11/1/13	3,720.00	196-465-2zbk 182-416-2zbk	12
2014-0141	North American Salt Kenosha	41	Beginning Excel	CT	9/16/13- 10/21/13	1,240.00	103-417c-2zbn	8
2014-0149	Belden Indianapolis	41	Belden 729 Copper Belden 746 Fiber	CT	8/3/13- 8/4/13	2,480.00	150-406-2ibx 150-405-2ibx	8

2014-0156	Potawatomi Bingo Casino Milwaukee	22	BICSI 350 Technician	CT	9/9/13- 9/14/13	1,010.00	150-417-2cbx	1
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Type of Service Recipient

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
- 21=WI Local Governmental Units
- 22=Indian Tribal Governments
- 23=Economic Development Corp.
- 24=County Board of Supervisors
- 25=Multiple Local Governmental Units
- 31=State of Wisconsin
- 32=WI Dept. of Corrections

- 33=WI Division of Voc. Rehabilitation
- 35=Multiple State Governmental Units
- 41=Business & Industry
- 42=Community Based Organization
- 43=Workplace Education initiative
- 44= WMEP Related Contracts
- 45=Multiple Business &/or Industries
- 47= WAT Grant
- 51=Federal Government
- 55=Multiple Federal Government Units
- 61=Foreign Governments
- 62=States Other Than WI
- 63=Out of State Businesses

Type of Service

- C=Customized Instruction
- T=Technical Assistance
- F=Fiscal & Management Service

District Contact _____ Date _____

District Contact _____ Date _____

I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President _____ Date _____

**38.14 CONTRACT REPORT
FOR THE PERIOD OF SEPTEMBER 2013**

Gateway Technical College
Contracts Under \$500.00

Contract Number	Company & City	Type of Recipient	Services	Type of Service	Dates	Estimated Cost of Service	Course Number	Number Served
	None for this period							

Type of Service Recipient

- 11=Public Educational Inst./K-12
- 13=Public Educ. Inst./K-12-Slotter
- 15=Multiple Educational Inst.
- 18=Public Educ. Inst./Postsecondary
- 19=Private Educational Institutions
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Type of Service

- C=Customized Instruction
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District Contact _____ Date _____

District Contact _____ Date _____

I affirm that the foreign and out-of-state contracts in this report are in compliance with the requirements of s.38.14(3), Wisconsin Statutes.

President _____ Date _____

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action x _____
Information _____
Discussion _____

ADVISORY COMMITTEE ACTIVITY REPORT

Summary of Item: Approval of:
➤ New Members as of October 1, 2013
➤ 2013-14 Meeting Schedule as of October 1, 2013

Staff Liaison: John Thibodeau

GATEWAY TECHNICAL COLLEGE ADVISORY COMMITTEES -- NEW MEMBERS as of October 1, 2013

PROGRAM Name	Job Title	Employer	County Represented
Accounting			
Chambers, Donald	Chief Operating Officer	Engdren Corporation	Kenosha
Emerson, Jens	Staff VP & Controller	United Hospital System, Inc	Kenosha
Barber Technologist			
Nelson, Kenneth	Owner	Nelson's Mane Concern LLC	Racine
Business Management, Small Business Entrepreneurship & Supervisory Management			
Chambers, Donald	Chief Operating Officer	Engdren Corporation	Kenosha
Criminal Justice - Law Enforcement			
Days, Aldred	Lieutenant Community Policing	Racine Police Department	Racine
Marschke, Sean	Chief of Police	Sturtevant Police Department	Racine
McClory, Scott	Division Commander	Walworth County Sheriff	Walworth
Merlin, Raymond	Kenosha Co. Deputy Sheriff	Kenosha County Sheriff	Kenosha
Dental Assistant			
Berman, Josephine	Dentist	Dr Josephine Chianello Berman	Kenosha
Emergency Medical Technician - Basic / Intermediate / Intermediate Tech & Paramedic Technician			
Fladten, David	EMS Coordinator	Aurora Lakeland Medical	Walworth

PROGRAM Name	Job Title	Employer	County Represented
Graphic Communications			
Barber, Lisa	Chair/Associate Professor, Art	UW-Parkside	Kenosha
Human Services Associate			
Boticki, Michael	Executive Director	NAMI	Racine
Ramsey, Nancy	Lead Supervisor	Kenosha Co Children & Family	Kenosha
IT- Computer Support Specialist; Network Specialist; Web Developer/Administrator			
Berndt, Ronald	Instructional Designer	Cisco Systems	Walworth
Marketing			
Zimmerman, Carey	Director, Brand Strategy,	Johnson Controls Inc	Racine
Professional Communications			
Barber, Lisa	Chair/Associate Professor, Art	UW-Parkside	Kenosha
Cosmetology			
McPhaul, Cheryl	Co-owner of The Salon	The Salon	Kenosha
Nagel, Cindy	Salon Manager	J C Penney's	Racine
Nelson, Kenneth	Owner	Nelson's Mane Concern LLC	Racine
Sutter, Carolyn	Director of Business &	Cost Cutters / SuperCuts	Kenosha

ADVISORY COMMITTEE 2013-2014 MEETING SCHEDULE as of October 1, 2013

ADVISORY COMMITTEE	DEAN	FALL 2013	SPRING 2014
Accounting	M. Babu	Tuesday, October 8, 2013 5:30 pm, IMET Center	Wednesday, February 26, 2014 5:30 pm, Burlington
Administrative Professional Office Assistant	R. Koukari	Tuesday, October 8, 2013 5:30 pm, IMET Center	Wednesday, February 26, 2014 5:30 pm, Burlington
Adult Basic Education	C. Jennings	Monday, October 21, 2013 2:00 pm, Racine Campus	
Adult High School	C. Jennings	Tuesday, October 22, 2013 2:00 pm, IMET Center	
Aeronautics-Pilot Training	R. Koukari (interim)		
Air Conditioning, Heating, And Refrigeration Technology	B. Frazier	Thursday, September 19, 2013	
Architectural-Structural Engineering Technician Civil Engineering Technology - Fresh Water Resources Civil Engineering Technology – Highway Technology Land Survey Technician	B. Frazier	Summer: Monday, June 17, 2013 Fall: Monday, October 07, 2013 5:00 pm, IMET Center	
Automated Manufacturing Systems Technician	B. Frazier		
Automotive Maintenance Technician Automotive Technology	B. Frazier	Tuesday, September 24, 2013 Horizon Center	
Barber Technologist	T. Simmons		
Building Trades - Carpentry	B. Frazier		
Business Management	M. Babu	Tuesday, October 8, 2013 5:30 pm, IMET Center	Wednesday, February 26, 2014 5:30 pm, Burlington
CNC Production Technician	B. Frazier	Monday, September 16, 2013 5:30 pm, Racine Campus	
Community Pharmacy Technician	M. O'Donnell		

ADVISORY COMMITTEE	DEAN	FALL 2013	SPRING 2014
Cosmetology	T. Simmons		
Criminal Justice - Law Enforcement	T. Simmons		
Criminal Justice – Law Enforcement Academy	T. Simmons		
Culinary Arts	T. Simmons		
Dental Assistant	J. Pinson		
Diesel Equipment Mechanic	B. Frazier	Wednesday, October 2, 2013 Horizon Center	
Diesel Equipment Technology	B. Frazier	Wednesday, October 2, 2013 Horizon Center	
Early Childhood Education	T. Simmons	Thursday, November 7, 2013 Burlington Campus	
Electrical Engineering Technology	B. Frazier	Wednesday, October 9, 2013 5:30 pm , iMET Center	Wednesday, April 2, 2014 5:30 pm, iMET Center
Electromechanical Technology	B. Frazier	Wednesday, October 9, 2013 5:30 pm, iMET Center	Wednesday, April 2, 2014 5:30 pm, iMET Center
Electronics	B. Frazier	Wednesday, October 9, 2013 5:30 pm, iMET Center	Wednesday, April 2, 2014 5:30 pm, iMET Center
Emergency Medical Technician - Basic Emergency Medical Technician - Intermediate Emergency Medical Technician - Intermediate Tech Paramedic Technician	T. Simmons	Thursday, October 3, 2013 11:00 am, HERO Center	
Facilities Maintenance	B. Frazier	Thursday, September 19, 2013	
Fire Protection Technician	T. Simmons	Thursday, October 3, 2013 11:00 am, HERO Center	
Graphic Communications	M. Babu	Thursday, September 26, 2013 5:30 pm, iMET Center	Tuesday, April 15, 2014 5:00pm, iMET Center
Health Information Technology	J. Pinson		

ADVISORY COMMITTEE	DEAN	FALL 2013	SPRING 2014
Health Unit Coordinator	J. Pinson		
Horticulture	B. Frazier	Monday, October 14, 2013	
Hotel/Hospitality Management	T. Simmons		
Human Services Associate	T. Simmons		
Industrial Mechanical Technician	B. Frazier	Tuesday, October 16, 2013	Wednesday, March 05, 2013
Instructional Assistant	T. Simmons	Thursday, November 7, 2013 Burlington Campus	
Interior Design	B. Frazier	Thursday, October 03, 2013	
IT - Computer Support Specialist IT - Network Specialist IT - Web Developer/Administrator	R. Koukari	Tuesday, October 17, 2013 5:30 pm, iMET Center	
IT - Software Developer	R. Koukari	Tuesday, October 17, 2013 5:30 pm, iMET Center	Wednesday, February 26, 2014 5:30 pm, Burlington
Marketing	M. Babu	Tuesday, October 8, 2013 5:30 pm, iMET Center	
Mechanical Design Technology	B. Frazier	Monday, October 21, 2013	Monday, February 25, 2013
Medical Assistant	J. Pinson	Wednesday, October 2, 2013 8:30 am, Racine Campus	
Nursing Assistant	D. Skewes	Tuesday October 8, 2013 3:00 pm, Burlington Campus	
Nursing Associate Degree Practical Nursing	D. Skewes	Thursday, October 10, 2013 Kenosha Campus	
Physical Therapist Assistant	J. Pinson	Saturday, September 21, 2013	

ADVISORY COMMITTEE	DEAN	FALL 2013	SPRING 2014
Professional Communications	M. Babu	Thursday, September 26, 2013 5:30 pm, iMET Center	Tuesday, April 15, 2014 5:00pm, iMET Center
Radiography	J. Pinson	Wednesday, October 9, 2013 4:00 pm.	
Small Business Entrepreneurship	M. Babu	Tuesday, October 8, 2013 5:30 pm, iMET Center	
Supervisory Management	M. Babu	Tuesday, October 8, 2013 5:30 pm, iMET Center	Wednesday, February 26, 2014 5:30 pm, Burlington
Surgical Technology	J. Pinson		
Welding	B. Frazier	Thursday, October 17, 2013	Thursday, March 20, 2014
Welding/Maintenance & Fabrication	B. Frazier	Thursday, October 17, 2013	Thursday, March 20, 2014

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____X
Information _____
Discussion _____

ANNUAL PROCUREMENT REVIEW

Summary of Item: A review of FY 2013 procurements over \$25,000 by vendor was conducted, in accordance with Wisconsin Administrative Code TCS 6.05 (2)(h). A summary of purchases is attached and highlights of the review are as follows:

FY 2013 purchases were reviewed to identify vendors for which annual purchases exceeded \$25,000. Based on the review, the College will undertake a competitive selection process for goods and services if the purchase volume is expected to exceed \$50,000 during the succeeding fiscal year.

The administration recommends approval of the report as required in Wisconsin Administrative Code TCS 6.05(2)(h).

Attachment: Overview Report
FY 2013-14 WTCS Capital Equipment List

**Ends Statement,
Executive Limitations
and/or WI Administrative
Code Compliance:** Governance Commitment Policy 1.1(d)
Financial Condition Policy 3.5(c)
Wisconsin Administrative Code TCS 6.05 (2)(h)
Annual review. Require an annual review, based on a report that aggregates multiple purchases of similar goods, supplies, and services of all procurements made under pars. (f) and (g), to determine if a more competitive procurement process should be used in succeeding years. The district board shall take formal action on this report and such action shall be reflected in the district board's proceedings.

Staff Liaison: Bane Thomey

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FY 2012-13 Annual Procurement Review

<u>Vendor</u>	<u>Check amount</u>	<u>Pcard amount</u>	<u>Total</u>	<u>Description</u>
Absolute Construction	\$2,685,174.13		\$2,685,174.13	Bid 1355, 1362, 1386, 1399, 1402,
Airgas	\$47,844.69	\$145,156.17	\$193,000.86	SciQuest, E&I Contract CNR-01248
Amazon		\$55,443.51	\$55,443.51	Books and miscellaneous
Arteaga Construction	\$118,280.95		\$118,280.95	Bid 1377
Arthur Gallagher RMS Inc.	\$88,577.50		\$88,577.50	Student fall coverage, reimbursed by students
Assessment Tech. Inst. (ATI)		\$120,723.00	\$120,723.00	Exempt from bidding - Enterprise Fund
Badger High School	\$110,397.61		\$110,397.61	Instructor fees
Badger Press		\$78,368.60	\$78,368.60	RFP 1375
Blackboard	\$298,215.00		\$298,215.00	Sole source, licensing continuation
Boelter Co.	\$215,897.71	\$7,630.60	\$223,528.31	Bid 1362
Bubricks		\$462,146.16	\$462,146.16	UW #10-5665, state #15-42500-601, National IPA
Burlington Area School District	\$427,861.72		\$427,861.72	Lease of building
C & D Landscaping	\$1,450.00	\$107,351.16	\$108,801.16	RFP 1314
CableCom	\$125,667.52	\$28,695.12	\$154,362.64	Bid 1390, DOT contract 406645
CDWG	\$200.00	\$1,193,334.06	\$1,193,534.06	SciQuest - various contracts
Chase Bank	\$8,437,441.05		\$8,437,441.05	Principal and interest payments
Christiansen Aviation	\$136,500.00		\$136,500.00	Bid 1370
City of Elkhorn Light & Water	\$118,041.77		\$118,041.77	Utility - sole source
DWD-UI	\$70,028.40		\$70,028.40	Unemployment insurance
Delta Dental of Wisconsin	\$770,031.57		\$770,031.57	RFP 1351
Districts Mutual insurance	\$949,112.00		\$949,112.00	Insurance premiums
Eagle Training Services	\$82,247.50		\$82,247.50	RFP 1360
Ebsco Information Services	\$73,320.91		\$73,320.91	UW contract 09-2229
Educators Benefit Consultants	\$966,140.58		\$966,140.58	HRA accounts set-up
Elkhorn Area School District	\$102,614.66		\$102,614.66	Instructor fees
Ellucian Inc.	\$797,705.92		\$797,705.92	Sole source, licensing & upgrade of existing systems
Ex Libris	\$55,134.44		\$55,134.44	WisPals chargebacks
Films Media	\$86,949.84		\$86,949.84	WisPals subscriptions - chargebacks
First Technologies	\$68,588.13	\$4,966.15	\$73,554.28	Fab Lab equipment, 3 quotes
Fisher Scientific		\$87,051.19	\$87,051.19	SciQuest - Provista contract MR91000
FishNet Security	\$152,967.71		\$152,967.71	GSA contract GS35F0119Y
Follett Higher Education	\$4,419,214.94		\$4,419,214.94	RFP 1348 - Bookstore
Fullcompass		\$97,166.77	\$97,166.77	UW contract #10-5174, 13-5174
G4S Secure Solutions	\$342,714.16		\$342,714.16	RFP 1251 - Security officer services
Gagliardi Electric	\$86,693.24		\$86,693.24	RFP 1304
Gateway Foundation	\$50,609.32		\$50,609.32	Lease payments
Gladwin Machinery	\$190,551.00		\$190,551.00	RFP 1395
Graybar Electric Co.	\$70,755.00	\$12,758.87	\$83,513.87	SciQuest - State contract 15-28500-200 or US Communities contract
Great Lakes Electric	\$104,192.14		\$104,192.14	Bid 1405
Heartland Business/Avastone	\$210,686.90	\$8,240.00	\$218,926.90	State contract 1520664-003
Interact Communications	\$52,656.48		\$52,656.48	Referendum phone surveys
Interactive Training Systems	\$195,765.00		\$195,765.00	Sole source, approved by state office
Iverson & co.	\$131,794.32		\$131,794.32	RFP 1392
J Ewens Design	\$85,480.41	\$23,803.64	\$109,284.05	RFP 1357, 1365
Kenosha News	\$19,316.56	\$74,147.74	\$93,464.30	Advertising, student newspapers, Good News, printing of inserts
Kenosha Unified School District	\$287,468.80		\$287,468.80	Lakeview lease agreement, salaries, utilities, equipment
Kenosha Water Utility	\$54,488.73		\$54,488.73	Utility - sole source
Kranz		\$113,239.14	\$113,239.14	SciQuest - National IPA contract
Kwik Trip	\$69,366.60	\$8,502.64	\$77,869.24	Bid 1384 for gas cards, balance miscellaneous gas purchases
Lab Midwest	\$159,220.00		\$159,220.00	Sole source, approved by state office
Lee Plumbing	\$24,836.00	\$25,693.60	\$50,529.60	Trane equipment, and misc. plumbing services
Midwest Fiber Networks	\$118,433.73		\$118,433.73	RFP 4455
Manpower US	\$61,486.87		\$61,486.87	Temporary help
Martin Petersen	\$121,560.48	\$113,469.83	\$235,030.31	RFP 1368
Nelson Electric		\$213,902.87	\$213,902.87	Sole source, approved by state office
Northeast Wisconsin Tech. Col.	\$122,265.95	\$480,000.00	\$602,265.95	Various fees

<u>Vendor</u>	<u>Check amount</u>	<u>Pcard amount</u>	<u>Total</u>	<u>Description</u>
OfficeMax	\$10,607.17	\$70,528.73	\$81,135.90	VALUE contract
Pal Steel/Anich Lumber	\$45,369.16	\$24,998.39	\$70,367.55	Welding steel - 3 quotes for some purchases
Paragon Development Systems		\$631,839.90	\$631,839.90	DOA contract #15-20453-106
Partners In Design	\$688,046.21		\$688,046.21	RFP 1306
Peacework Development Fund	\$57,690.05		\$57,690.05	RFP 1382
Perceptive Software		\$153,548.80	\$153,548.80	UW contract #08-5887
Postmaster - Kenosha	\$111,215.00		\$111,215.00	Sole source - postage
Purchase Power	\$97,818.00		\$97,818.00	Sole source - Pitney Bowes postage meter refills
Quality Resource Group		\$80,529.89	\$80,529.89	Promotional items
Quarles & Brady	\$62,625.76		\$62,625.76	Legal services, piggyback of MilATC award
Ricoh USA	\$394,994.56	\$1,925.00	\$396,919.56	E&I #CNR011001, State of WI RFP #28019-CH, US Communities #58795
Racine Human Services	\$92,948.42		\$92,948.42	RFP 1388
Racine Unified School District	\$87,992.86		\$87,992.86	Instructor fees
Riley Construction	\$2,373,079.70		\$2,373,079.70	Bid 1356, 1369, 1387, 1398
Riley Purchasing	\$400,308.84		\$400,308.84	Bid 1356, 1387, 1398
Robert Bohm Electric		\$51,450.01	\$51,450.01	RFP 1304
Scherrer Construction	\$209,068.53		\$209,068.53	Bid 1352
Simplex Grinnell		\$84,576.35	\$84,576.35	UW contract 12-5115
Snap-On Industrial	\$49,005.79	\$423,930.31	\$472,936.10	Sole source
Southport Heating & Cooling	\$849,465.52		\$849,465.52	Bid 1369, 1400
Speedway Prepaid Card	\$149,757.50		\$149,757.50	Bid 1384 for gas cards, balance miscellaneous gas purchases
SPL Integrated Solution		\$91,128.24	\$91,128.24	GSA contract #GS-35F-02755
Standard Insurance Co.	\$221,686.09		\$221,686.09	RFP 1351
Technology Resource Advisors	\$704.00	\$78,898.78	\$79,602.78	UW contract CO-7-0
The Boelter Co.	\$215,897.71		\$215,897.71	Bid 1362
Tom Gagliardi Electric	\$81,391.01		\$81,391.01	RFP 1304
Trane US	\$320,487.81	\$28,174.41	\$348,662.22	TCPN contract
US Cellular	\$60,124.05		\$60,124.05	State contract 15-91575
Union Grove High School	\$81,251.02		\$81,251.02	Instructor fees
Unisource		\$51,737.45	\$51,737.45	RFP 1391
Unum Life Insurance	\$284,776.38		\$284,776.38	Employee insurance
Wards Natural Science		\$51,320.79	\$51,320.79	TIPS/TAPS contract
WCA Group Health	\$12,271,444.75		\$12,271,444.75	RFP 1351
WE Energies	\$1,181,574.27		\$1,181,574.27	Sole source - utility
WI Business Incubation Assoc.	\$54,643.00		\$54,643.00	Technical assistance & training services - Passthrough - GTC is fiscal agent for grant
WI Dept. of Corrections	\$232,583.13		\$232,583.13	Correctional instructors
WILS	\$60,134.85		\$60,134.85	Net library academic purchases
Waukesha County Technical Col.	\$124,686.25		\$124,686.25	WISpals
Wilmot High School	\$61,189.96		\$61,189.96	Instructor fees
WW Grainger		\$212,604.41	\$212,604.41	SciQuest, E&I contract #CNR01248
Xerox Corporation	\$184,096.07		\$184,096.07	State contract #15-60042-511
Total	\$45,082,611.36	\$5,019,462.28	\$50,102,073.64	



Thomey, Bane <thomeyb@gtc.edu>

WTCS capital equipment list

1 message

Braun, Judy <braunj@gtc.edu>

Tue, Oct 1, 2013 at 6:39 PM

To: Dean's Council <deanscouncil@gtc.edu>

Cc: ELC <elc@gtc.edu>, Bane Thomey <thomeyb@gtc.edu>, Jason Nygard <nygardj@gtc.edu>

Attached you will find the WTCS consolidated capital equipment list, which includes the capital equipment that Gateway submitted through Adaptive Planning. As you assess your department's capital equipment needs this year, this list should be helpful in seeing what other WTCS colleges have the same needs, which in turn should allow us time to work on joint Bids/RFPs. Keep in mind that the new procurement policy dollar thresholds, cumulative by vendor for the fiscal year, are (See policy C-130):

\$25,000 to \$50,000 - Need a minimum of three competitive quotations

Over \$50,000 - Requires formal Bid or RFP

Early involvement with your purchasing department will allow your capital equipment orders to be ready to be placed as soon as your capital equipment request is approved, rather than be held in the work queue while searching for cooperative contracts, submitting for sole source, or going through the Quote/Bid/RFP process. If anyone has any questions regarding the capital equipment list, or procurement policy, please feel free to contact me.

Thank you, Judy

Judy Braun, CPPB

Purchasing Technician

Gateway Technical College ~ 3520 30th Ave ~ Kenosha, WI 53144

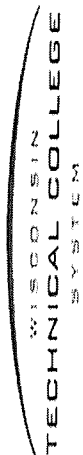
p: 262-564-2648 ~ f: 262-564-2601 ~ braunj@gtc.edu

 **WTCS Consolidated FY14 Capital Eq List.xlsx**
221K

Total: \$84,348,826

WTCS Capital Equipment Budget
Fiscal Year 14 (July 1, 2013 to June 30, 2014)

District Name: WITC, NWTC, BTC, CVTC, FVTC, GTC, MIATC, MPTC, MSTC, NATC, SWTC, W



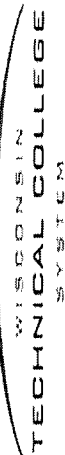
* - Required Information

Department (ie: Trades, Health, etc.)	Class	* Description	Unit Cost (Optional)	* Total Purchase Quantity	* Total Budget Cost	Comments, Vendor, Specs, Brand Name, Equip to, etc.
Barber/Cosmetology-CA	Cosmetology	32 Student Carts - Beveedere		32	\$20,000	
Barbering/Cosmetology	Cosmetology	Barber Pole			\$1,500	
Barbering/Cosmetology	Cosmetology	Ergonomic Floor mats			\$3,000	
Barbering/Cosmetology	Cosmetology	Shampoo chairs Replacements (3)			\$2,700	
Barbering/Cosmetology	Cosmetology	Technology, computer, monitor Smart room			\$12,000	
Barber-Cosmetology	Cosmetology	B-1412-Ca-Cubicles for BarCos faculty-Final phase of BarCos remodel	\$6,000	10	\$60,000	
Barber-Cosmetology	Cosmetology	B-1413-Spa furniture and makeup bars to complete newly renovated nail tech room	\$1,500	10	\$15,000	
Barber-Cosmetology	Cosmetology	B1414-Manicure chairs for newly renovated nail tech room	\$500	14	\$7,000	
Barber/Cosmetology	Cosmetology	Microdermabrasion Machine	\$2,000	1	\$2,000	Dermaflow
Service and Health Div	Cosmetology	Razor Trimming Stand Table	\$100	40	\$4,000	
Director of External Relations	Cosmetology	BARBERCOS POINT OF SALE HARDWARE	\$750	1	\$750	Additional
HOME ECONOMICS	Cosmetology	BARBERCOS POINT OF SALE SOFTWARE	\$800		\$6,400	
31600	Culinary	Dishwasher Bakery	\$23,000		\$23,000	
30700	Culinary	Freezer	\$4,850	1	\$4,850	Dishwasher-Undercounter New freezer for Parent Child Center. Current unit is very dated and has been experiencing signs that it will not last much longer.
31002	Culinary	Lamello Biscuit Joiner	\$1,300	1	\$1,300	"Lamello Top 21" 800 Watt Biscuit Joiner
31600	Culinary	Sausage Stuffer	\$1,750	1	\$1,750	Sausage Stuffer
31600	Culinary	Seafood Drain Tank	\$2,000	1	\$2,000	Stainless Drain Card (Soak Tank)
35003	Culinary	Shelving-Quantities Cooler/ Fr	\$3,500	1	\$3,500	Washable Shelving for Freezer and Cooler
31600	Culinary	Slicer	\$6,500	1	\$6,500	Slicer
31600	Culinary	SS Bakery Prep Tables w/ Draws	\$1,542	6	\$9,250	Stainless Steel Prep Tables w/ Undershelves
31600	Culinary	SS Prep Tables	\$500	3	\$1,500	Stainless Steel Prep Tables
51400	Culinary	Stove/Refrigerator	\$750	3	\$2,250	Stainless Steel Prep Tables 6"
Culinary Arts	Culinary	Breakwater Furniture & Technology	\$1,800	1	\$1,800	New stove and refrigerator
Culinary Arts	Culinary	Demonstration Kitchen Furniture and equipment			\$100,000	
Culinary	Culinary	Hobart Heavy Duty Manual Carnage Basic Slicer	\$4,090	1	\$4,090	Hobart
Culinary	Culinary	Label Maker	\$999	2	\$1,998	DayMark
Culinary	Culinary	TurboChef, Tomado 2 Microwave/Convection Ventless Oven	\$9,210	1	\$9,210	Turbo Chef
Business	Culinary	Keating 60" Miraclean griddle			\$12,000	
Business	Culinary	Ranodell FX cooler/freezer (4)			\$37,200	
Business	Culinary	Alto Shaarm quick chiller QC2-40			\$19,500	
Business	Culinary	Robot coupe food processors (3)			\$4,500	
Business	Culinary	5 quart globe mixers (5)			\$3,100	
Business	Culinary	Donut fryer			\$7,200	
Business	Culinary	ROX electrolytic water system			\$9,000	
Business	Culinary	Culinary instructional DVD set			\$1,200	
Administrative Services	Culinary	Bar blender			\$575	
Administrative Services	Culinary	Countertop steamer and stand			\$9,575	
Grant Funded	Culinary	Maple top baking tables (8)			\$5,840	NEO grant
Grant Funded	Culinary	Gemini deck oven			\$1,980	NEO grant
Grant Funded	Culinary	Pan washer			\$0	NEO grant - BB withdrew
CAMPUS ADMIN	Culinary	CONVECTION OVEN	\$3,600		\$3,600	
CAMPUS ADMIN	Culinary	REFRIGERATOR	\$800		\$800	
CAMPUS ADMIN	Culinary	TRI-STAR RANGE/BURNER GAS/2 OVENS/24" GRIDDLE/BROILER	\$2,765		\$2,765	RAINBOW HOME CENTER UPPER LAKES FOODS
Public Safety	EMT/Fire/Police	AED Trainers			\$3,280	
Public Safety	EMT/Fire/Police	AED trainers for CPR			\$45,000	
Public Safety	EMT/Fire/Police	Breathing Air Compressor			\$4,000	
Public Safety	EMT/Fire/Police	ECG Monitor and Defibrillator			\$24,228	
Public Safety	EMT/Fire/Police	Fire hoses			\$4,000	
Public Safety	EMT/Fire/Police	Gas powered fire ventilation fan			\$2,500	
Public Safety	EMT/Fire/Police	Personal Protective Equipment			\$24,000	
Public Safety	EMT/Fire/Police	Portable generator			\$1,500	
Public Safety	EMT/Fire/Police	Pulse oximeters w/case			\$2,050	

Total: \$84,348,826

**WTCS Capital Equipment Budget
Fiscal Year 14 (July 1, 2013 to June 30, 2014)**

District Name: WITC, NWITC, BTC, CVTC, FVTC, GTC, MIATC, MPTC, MSTC, NATC, SWTC, W



* = Required Information

Department (ie: Trades, Health, etc.)	Class	Description	Unit Cost (Optional)	* Total Purchase Quantity	* Total Budget Cost	Comments, Vendor, Specs, Brand Name, Equiv to, etc.
Public Safety	EMT/Fire/Police	Replacement program for Self Contained Breathing Apparatus (SCBA)			\$57,000	
Public Safety	EMT/Fire/Police	SCBA air cylinder replacement			\$7,500	
Campus Safety	EMT/Fire/Police	4-Gas monitor			\$2,500	
Campus Safety	EMT/Fire/Police	BTC Staff Training Room, Meeting Room, and Emergency Operations Center monitor/defibr/pacer		1	\$111,255	
Paramedic-CA	EMT/Fire/Police	Weight Equipment Place Holder		1	\$20,000	
Fire	EMT/Fire/Police	Breath Testers	\$600	5	\$3,000	Alco-Sensor FST (Preliminary Breat Tester)
50405	EMT/Fire/Police					
50409	EMT/Fire/Police	CDG-100 Arson Detector	\$500	4	\$2,000	CGD100 is a hand held device able to indicate the presence of hydrocarbon emissions (arson evidence) at a fire scene
50300	EMT/Fire/Police	Fire Hose	\$2,600	1	\$2,600	Replacement of firefighting hose
50405	EMT/Fire/Police	Glock Pistols	\$800	10	\$8,000	Glock, Generation 4 weapons.
50300	EMT/Fire/Police	Instructor PPE	\$2,100	3	\$6,300	Replacement of instructor personal protective equipment
53100	EMT/Fire/Police	Lifepak 15 Cardiac Monitor	\$35,000	2	\$70,000	Cardiac Monitor to be used in EMS skills lab for paramedic training.
50405	EMT/Fire/Police	Redman Student Suit	\$600	18	\$10,800	Redman training Student Suit
96803	EMT/Fire/Police	Safety/Security Equipment	\$13,000	1	\$13,000	Security/safety equipment-lightbars for new vehicle, MSDS on file.
50300	EMT/Fire/Police	SCBA	\$8,500	5	\$42,500	Replacement of self-contained breathing apparatus to meet current technology upgrades and new 2013 NFPA standard
50300	EMT/Fire/Police	SCBA bottles	\$1,100	10	\$11,000	Replacement of self-contained breathing apparatus bottles that have exceeded their 15 year life-span.
50300	EMT/Fire/Police	Student PPE	\$1,600	5	\$8,000	Replacement of student personal protective equipment
50405	EMT/Fire/Police	Tasers	\$1,000	5	\$5,000	Tasers (Electronic Control Devices)
Building Security-District	EMT/Fire/Police	2012 AED's			\$30,000	
Academic Admin-Burlington	EMT/Fire/Police	911 Dispatch Equipment storage cabinet			\$5,000	
Emergency Medical Services	EMT/Fire/Police	ACLS Lifepak 15.1			\$20,346	
Emergency Medical Services	EMT/Fire/Police	Basket Stretcher and Comb. Carrier			\$1,358	
Fire Technology	EMT/Fire/Police	Cargo Storage Container			\$10,000	
Fire Technology	EMT/Fire/Police	CPAT Equipment and Transportability Study and Evaluation			\$37,500	
Fire Technology	EMT/Fire/Police	Instructor Turnout Gear			\$17,625	
Fire Technology	EMT/Fire/Police	Intake Valves			\$3,400	
Fire Technology	EMT/Fire/Police	Ladders replacement Kansasville			\$4,000	
Fire Technology	EMT/Fire/Police	Rabbit FE tool			\$2,000	
Fire Technology	EMT/Fire/Police	SCBA cylinders Scott and MSA units			\$35,000	
Law Enforcement Academy	EMT/Fire/Police	Student Turnout Gear			\$20,000	
Police	EMT/Fire/Police	Redman Tactical Suits replacement			\$4,000	
FIRE	EMT/Fire/Police	Generator for power to the portable classrooms by the EVOG track	\$10,500	1	\$10,500	
FIRE	EMT/Fire/Police	T20-33E FIRE Personal Protective Equipment	\$3,000	10	\$30,000	
FIRE	EMT/Fire/Police	Hand-Held Radios	\$750	4	\$3,000	Milwaukee 2-Way Inc.
FIRE	EMT/Fire/Police	SCBA	\$7,900	1	\$7,900	Jefferson Fire Safety
FIRE	EMT/Fire/Police	Turn Out Gear (PPE)	\$2,300	1	\$2,300	Bendlin Fire Equipment
FIRE	EMT/Fire/Police	Defibrulators	\$2,000	8	\$16,000	
Human Resources	EMT/Fire/Police	Confined Space Trailer		1	\$40,000	
Public Safety	EMT/Fire/Police	Ten Finger Live Scanner	\$11,850	1	\$11,850	
Public Safety	EMT/Fire/Police	Defib Upgrade	\$5,000	1	\$5,000	
Corp Training & Econ Develop	EMT/Fire/Police	14 Maritime Firefighting Module		5	\$36,700	
Corp Training & Econ Develop	EMT/Fire/Police	14 Maritime Firefighting Module			\$15,000	
Criminal Justice-Intro	EMT/Fire/Police	Bullet Resistant Vests			\$2,000	

Total: \$84,348,826

**WTCS Capital Equipment Budget
Fiscal Year 14 (July 1, 2013 to June 30, 2014)**

District Name: WITC, NWITC, BTC, CVTC, FVTC, GTC, MIAITC, MFPTC, MSTC, NATC, SWTC, W



* = Required Information

Department (ie: Trades, Health, etc.)	Class	Description	Unit Cost (Optional)	* Total Purchase Quantity	* Total Budget Cost	Comments, Vendor, Specs, Brand Name, Equip to, etc.
Criminal Justice-Intro	EMT/Fire/Police	Easydrift Driver Training System			\$8,900	
Fire Technology	EMT/Fire/Police	Fire Equipment - Scott and MSA units			\$35,600	
EMT - Intermediate	EMT/Fire/Police	Physio-Control Lifepak 15 Cardiac Monitor/Defibrillator			\$32,500	
Corp Training & Econ Develop	EMT/Fire/Police	Public Safety Equipment - Pop Up Target Systems			\$10,000	
EMT - Intermediate	EMT/Fire/Police	Sager Fracture Response System			\$2,400	
17 Fire & EMS Coordinator	EMT/Fire/Police	Always kits	\$625	1	\$625	additional and replacement
18 Criminal Justice Coordinator	EMT/Fire/Police	Easy Drift Tires	\$2,000	3	\$6,000	Replace
Service	EMT/Fire/Police	Firefighting PPE			\$25,000	
Service	EMT/Fire/Police	Hose - 1,200 feet			\$6,750	
Service	EMT/Fire/Police	24' extension ladders (2)			\$1,400	
Service	EMT/Fire/Police	35' extension ladders (2)			\$2,200	
Service	EMT/Fire/Police	Pulse oximetry/capnography			\$4,400	
Service	EMT/Fire/Police	Compressor air storage cylinder			\$6,300	
Service	EMT/Fire/Police	Life/form deluxe auscultation training station			\$3,825	
Service	EMT/Fire/Police	Smoke machines (3)			\$2,400	
Service	EMT/Fire/Police	Husky ALF-1000 folding tank w/extension liner			\$1,400	
Service	EMT/Fire/Police	In-line foam educator - Akron 3125			\$4,300	
Service	EMT/Fire/Police	Task force tips AX8NX-NX-PS jumbo ball intake valve			\$950	
Service	EMT/Fire/Police	Portable monitor - Akron 3443 mercury quick attack			\$960	
Service	EMT/Fire/Police	Turbojet nozzle - Akron 1828			\$4,000	
Service	EMT/Fire/Police	Indoor range installation			\$1,120	
Master Facility Plan	EMT/Fire/Police	High angle rope rescue package	\$5,000		\$5,000	Installation costs only
ADULT CONTINUING EDUCATION	EMT/Fire/Police	LIVE SCAN FINGERPRINT SYSTEMS	\$12,000		\$24,000	
ADULT CONTINUING EDUCATION	EMT/Fire/Police	RADAR UNITS	\$1,800		\$3,600	
ADULT CONTINUING EDUCATION	EMT/Fire/Police	RAVE/ALERTIS MASS NOTIFICATION SYSTEM (SPRING 2013 BUYING CYCLE)	\$20,700		\$20,700	
ADULT CONTINUING EDUCATION	EMT/Fire/Police	STRUCTURAL FIREFIGHTING HELMET PACKAGE	\$3,500		\$3,500	
ADULT CONTINUING EDUCATION	EMT/Fire/Police	TECHNICAL RESCUE HELMET PACKAGE	\$2,500		\$2,500	
ADULT CONTINUING EDUCATION	EMT/Fire/Police	TURN OUT GEAR	\$1,900		\$1,900	
ADULT CONTINUING EDUCATION	EMT/Fire/Police	purchase equipment and props	\$27,000	1	\$27,000	
Criminal Justice/Law Enforcement	EMT/Fire/Police	replace target systems	\$3,000	1	\$3,000	
Criminal Justice/Law Enforcement	EMT/Fire/Police	state-of-the-art shoot house	\$100,000	1	\$100,000	
Criminal Justice/Law Enforcement	EMT/Fire/Police	weapons	\$6,000	1	\$6,000	
EMS	EMT/Fire/Police	improve logistical application for course	\$20,000	1	\$20,000	
Fire Program	EMT/Fire/Police	purchase equipment and props	\$21,399	1	\$21,399	
IT	Facilities/Const/Capital Projects	Distance Learning Rooms Equipment Replacement/Upgrade and Expansion			\$430,000	
Montroe	Facilities/Const/Capital Projects	Install ceiling in Room 425			\$7,600	
Facilities	Facilities/Const/Capital Projects	Cooling tower pump			\$10,650	
Facilities	Facilities/Const/Capital Projects	Fall Protection			\$20,000	
Facilities	Facilities/Const/Capital Projects	Repair cooling tower basin			\$5,000	
Business Technology-CA	Facilities/Const/Capital Projects	Business Tech Dedicated Space		1	\$104,545	
IT	Facilities/Const/Capital Projects	Conference Center/IT Remodel - AV			\$170,000	
97805	Facilities/Const/Capital Projects	Building Envelope Refurbishment	\$25,000	1	\$25,000	Building envelope refurbishment-general.
60200	Facilities/Const/Capital Projects	Overhaul benches	\$900	6	\$5,400	Capital project transportation center Automotive
97807	Facilities/Const/Capital Projects	2 Glass panels put in E105	\$6,000	1	\$6,000	2 glass panels put in E105 to be able to view testing in the Assessment Center (E107)
96803	Facilities/Const/Capital Projects	Access/Burglary Equipment	\$5,000	1	\$5,000	Access/burglary equipment-access cards, keys, door hardware.
96901	Facilities/Const/Capital Projects	ADA Accessibility	\$2,500	1	\$2,500	ADA accessibility projects.
91914	Facilities/Const/Capital Projects	Assessment Center Office	\$2,930	2	\$5,860	improve the functionality of the Assessment Center office to allow better viewing and administration of test candidates. Increase efficiency of office space by increasing desk and storage space.

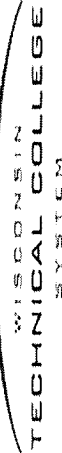
Total: \$94,346,826

**WTCS Capital Equipment Budget
Fiscal Year 14 (July 1, 2013 to June 30, 2014)**

District Name: WITC, NWTC, BTC, CVTC, FVTC, GTC, MIATC, MPTC, MSTC, NATC, SWTC, W

* = Required Information

Department (ie: Trades, Health, etc.)	Class	Description	Unit Cost (Optional)	* Total Purchase Quantity	* Total Budget Cost	Comments, Vendor, Specs, Brand Name, Equity to, etc.
91914		Assessment Center Stations	\$914	6	\$5,484	Upgrade testing cubicles to double simultaneous testing capacity. Upgrade would allow simultaneous testing of six candidates vs. current capacity of three candidates.
44200	Facilities/Const/Capital Projects	Cables and electrical	\$5,000	1	\$5,000	Cables and electrical needed to install computers
97807	Facilities/Const/Capital Projects	Ceiling Tile	\$25,000	1	\$25,000	Ceiling tile replacement.
97801	Facilities/Const/Capital Projects	Custodial Major Equipment	\$17,370	1	\$17,370	Clippers, vacuums, single disk, pile loggers.
93304	Facilities/Const/Capital Projects	Door connection E105 to E107	\$500	1	\$500	(Quiet) door put in E105 going into the Assessment Center (Room E107).
60900	Facilities/Const/Capital Projects	Dual Power Supply	\$1,800	6	\$10,800	B09 Major Budget
40500	Facilities/Const/Capital Projects	Dustless sanding that can be u	\$950	8	\$7,600	Provide a cleaner atmosphere when sanding.
41201	Facilities/Const/Capital Projects	electric impacts	\$350	9	\$3,150	This is all of the equipment that will be needed for the expansion of the diesel lab.
41201	Facilities/Const/Capital Projects	Electrical Cord Reels	\$666	6	\$3,996	We would like to replace low quality drop cord reels with reels that keep working.
487805	Facilities/Const/Capital Projects	Energy Conservation Projects	\$200,000	1	\$200,000	Energy conservation projects- relamping (Phase I).
97807	Facilities/Const/Capital Projects	Flooring-Carpet-Tile	\$100,000	1	\$100,000	Flooring/carpet tile projects - facilities-identified projects.
97805	Facilities/Const/Capital Projects	Fume Hood Replacement	\$20,000	1	\$20,000	Fume hood replacement.
31600	Facilities/Const/Capital Projects	Hand Wash Sink	\$2,850	1	\$2,850	Hand Sink
97805	Facilities/Const/Capital Projects	HVAC Projects	\$282,000	1	\$282,000	HVAC Projects - WDDC area upgrade, water fountain replacements, VFD replacement, air damper replacement, Clintonville controls, IBEX controller replacement.
45100	Facilities/Const/Capital Projects	I.P. Based Security/Fire Alarm	\$8,500	1	\$8,500	I.P. Based Security/Fire Alarm System
97805	Facilities/Const/Capital Projects	Mech Repairs Major Equipment	\$7,500	1	\$7,500	Mechanical repairs major equipment - scissors lift.
91904	Facilities/Const/Capital Projects	Osh Enroll Serv Reconfig	\$7,325	1	\$7,325	Oshkosh Enrollment Services Reconfig, Office 101
97807	Facilities/Const/Capital Projects	Painting	\$100,000	1	\$100,000	Facilities-identified painting projects.
97807	Facilities/Const/Capital Projects	Remodel E131	\$75,000	1	\$75,000	We have to make office space for Marie Martin as she will be dislocated as result of Student Success Center project and it makes sense to do minor remodeling of E131 and adjacent G130.
00100	Facilities/Const/Capital Projects	Replace Greenhouse Roof	\$11,222	1	\$11,222	Greenhouse Roof
00100	Facilities/Const/Capital Projects	Replace Greenhouse Walls	\$9,318	1	\$9,318	Replace wall Replacing
97807	Facilities/Const/Capital Projects	Restroom Upgrades	\$25,000	1	\$25,000	Restroom upgrades.
97806	Facilities/Const/Capital Projects	Roadway/Pavement Improvements	\$480,000	1	\$480,000	Roadway/pavement improvements- Clintonville parking lot (Phase II), Appleton areas (west lot sidewalk to Transportation), seal coating.
97806	Facilities/Const/Capital Projects	Sidewalk/Curb Repair	\$30,000	1	\$30,000	Sidewalk/curb repair.



Total: \$84,346,826

WTCS Capital Equipment Budget
Fiscal Year 14 (July 1, 2013 to June 30, 2014)

District Name: WITC, NWTC, BTC, CVTC, FVTC, GTC, MIATC, MPTC, MSTC, NATC, SWTC, W

* = Required Information

Department (ie: Trades, Health, etc.)	Class	Description	Unit Cost (Optional)	* Total Purchase Quantity	* Total Budget Cost	Comments: Vendor, Specs, Brand Name, Equip to, etc.
97807	Facilities/Const/Capital Projects	Signage	\$250,000	1	\$250,000	Annual signage needs
41202	Facilities/Const/Capital Projects	SWITCH GEAR SAFETY RELAYS	\$2,000	2	\$4,000	GE 750 SWITCH GEAR SAFETY RELAYS
97807	Facilities/Const/Capital Projects	Wall/Door Addition - B130	\$6,000	1	\$6,000	New wall dividing classroom and offices and new door for office entrance.
Building Security-District	Facilities/Const/Capital Projects	2012 District Wide Communication System	\$90,000		\$90,000	
Building Security-District	Facilities/Const/Capital Projects	2012 Emergency Notification Beacons	\$10,000		\$10,000	
Building Maintenance-Burlington	Facilities/Const/Capital Projects	Carpet Cleaner	\$5,000		\$5,000	
Building Maintenance-CATI	Facilities/Const/Capital Projects	Carpet Extractor	\$4,500		\$4,500	
Building Maintenance-CATI	Facilities/Const/Capital Projects	Scissors Lift for access to high bay lights, windows	\$12,000		\$12,000	
Building Maintenance-Elkhorn	Facilities/Const/Capital Projects	Scrubber	\$8,000		\$8,000	
Building Maintenance-Elkhorn	Facilities/Const/Capital Projects	Bobcat Snow Thrower Attachment	\$8,000		\$8,000	
Building Maintenance-Racine	Facilities/Const/Capital Projects	Floor Scrubber Large to replace aging equipment	\$4,500		\$4,500	
Building Maintenance-Racine	Facilities/Const/Capital Projects	Outdoor Furniture to continue grounds improvements	\$12,000		\$12,000	
Building Maintenance-Racine	Facilities/Const/Capital Projects	Signage - directional & room numbers	\$15,000		\$15,000	
Building Maintenance-Racine	Facilities/Const/Capital Projects	Snow Blade off Bobcat	\$2,800		\$2,800	
Fire Technology	Facilities/Const/Capital Projects	Vehicle Exhaust Capture Systems	\$18,000		\$18,000	
Library	Facilities/Const/Capital Projects	Capitalization of Databases (2.5 year renewals)	\$550,000	1	\$550,000	
Information Systems	Facilities/Const/Capital Projects	Contracted Services for SQL / Datael / Web	\$80,000	1	\$80,000	
Printing	Facilities/Const/Capital Projects	Carpeting squares & painting	\$4,420	1	\$4,420	
Printing	Facilities/Const/Capital Projects	Carpeting squares & painting	\$6,045	1	\$6,045	
Physical Education	Facilities/Const/Capital Projects	Install Electric Motors for Metal Divider Doors	\$2,200	5	\$11,000	
Physical Education	Facilities/Const/Capital Projects	REMODEL			\$0	
Printing	Facilities/Const/Capital Projects	Paint, New Floor, Add Permanent Wall to Replace Folding Wall	\$1,300	4	\$5,200	
Printing	Facilities/Const/Capital Projects	Rm Dividers/Soundproofing for interactive SmartBoard room	\$90,000	1	\$90,000	
Printing	Facilities/Const/Capital Projects	Security Improvements	\$75,000	1	\$75,000	
Finance	Facilities/Const/Capital Projects	Contingency	\$6,000	1	\$6,000	
HVAC	Facilities/Const/Capital Projects	3-5 ton roof-top units	\$4,000	1	\$4,000	
Facilities	Facilities/Const/Capital Projects	Walk-behind Sweeper Vacuum for the FDL campus	\$25,000	1	\$25,000	Beison Company
Facilities	Facilities/Const/Capital Projects	Computer room A/C unit	\$7,000	2	\$14,000	Liebert
Facilities	Facilities/Const/Capital Projects	Floor scrubbers	\$5,000	8	\$40,000	
Facilities	Facilities/Const/Capital Projects	Overhead doors	\$300,000	1	\$300,000	Carlisle or Firestone
Facilities	Facilities/Const/Capital Projects	Roof replacement	\$45,000	1	\$45,000	
Facilities	Facilities/Const/Capital Projects	Roof top AHU			\$100,000	
Facilities	Facilities/Const/Capital Projects	Asphalt Replacement			\$5,000	
Facilities	Facilities/Const/Capital Projects	Room for 1435 John Deere Mower			\$5,000	
Facilities	Facilities/Const/Capital Projects	Card Readers at Storm Shelters			\$5,000	
Facilities	Facilities/Const/Capital Projects	Roof Lakeland Center			\$75,000	
District Wide	Facilities/Const/Capital Projects	Capital Purchasing Salary & Benefits (1 FT in Finance, 1 FT in Tech/Trades, 1 56% in IT Consulting)		1	\$217,721	
IT	Facilities/Const/Capital Projects	Capital Contingency - Institutional			\$1,065,000	
President	Facilities/Const/Capital Projects	Expansion of 2nd Auto Lab			\$395,000	
Tech & Trades	Facilities/Const/Capital Projects	New Flex Lab-AME			\$175,000	
Tech & Trades	Facilities/Const/Capital Projects	Faculty Training Room			\$200,000	
ESS	Facilities/Const/Capital Projects	CHS Remodel for EMS (IT needs)			\$85,000	
IT	Facilities/Const/Capital Projects	Wausau - Tech & Trades Robotic Welding Renovation			\$650,000	
Facilities	Facilities/Const/Capital Projects	Wausau - Engineering for EDA Transportation project			\$175,000	
Facilities	Facilities/Const/Capital Projects	Wausau - Main Entrance remodel for Safety & Security			\$50,000	
Facilities	Facilities/Const/Capital Projects	Wausau - Center for Health Sciences - 4th floor remodel			\$330,000	
Facilities	Facilities/Const/Capital Projects	Wausau - A Bldg. Staircase remodel			\$50,000	
Facilities	Facilities/Const/Capital Projects	CHS HVAC Noise Issue			\$50,000	
Facilities	Facilities/Const/Capital Projects	Grounds Equipment			\$30,000	
Facilities	Facilities/Const/Capital Projects	Roots (E-1 & E-2)			\$150,000	
Facilities	Facilities/Const/Capital Projects	Transformers			\$225,000	
Facilities	Facilities/Const/Capital Projects	A Parking Lot Resurface			\$50,000	
Facilities	Facilities/Const/Capital Projects	F Women's Bathroom			\$200,000	
Facilities	Facilities/Const/Capital Projects	Business & Industry Services Center (Exterior work:soffit, painting, windows, front entry, signage, stone front)			\$30,000	
Facilities	Facilities/Const/Capital Projects	A & F Locker Replacement			\$30,000	

IX. POLICY GOVERNANCE MONITORING REPORTS

A. Ends Statement Monitoring

1. End Statement #3 – Gateway provides leadership in tri-county community and workforce development through collaborative partnerships with business, industry, labor, and community organizations to support economic development, keeping in mind the desire not to duplicate services for an efficient use of taxpayer dollars. (D. Davidson)

B. Executive Limitations

1. Policy 3.4 – Budget/Forecasting – Confirmation of Tax Levy and Mill Rat (B. Thomey)

C. Strategic Plan Monitoring – Vision 3.2.1

1. Lean Six Sigma Office Results Reporting (J. Thibodeau / K. Jackson)

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call	_____
Action	<u> X </u>
Information	_____
Discussion	_____

POLICY GOVERNANCE MONITORING REPORTS
Ends Statement Monitoring
Ends Statement #3

Summary: Gateway provides leadership in tri-county community and workforce development through collaborative partnerships with business, industry, labor, and community organizations to support economic development, keeping in mind the desire not to duplicate services for an efficient use of taxpayer dollars. (D. Davison)

Staff Liaison: D. Davison

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _X_
 Action ___
 Information ___
 Discussion ___

TAX LEVY AND MILL RATE CONFIRMATION

Summary of Item:

The fiscal year 2014 budget, approved by the Board on May 16, 2013, included a total tax levy of \$60,043,000 and a rate of \$1.60471. The approved budget was based on the assumption that property values would decrease by 2%. The actual decrease in values reported by the WI Department of Revenue is 3.79%.

Therefore, the administration recommends that the FY 2013 rate be established at 1.63471, an increase of 5.01% over the prior year's rate of 1.55672.

The tax levies and rates for fiscal years 2013 and 2014 proposed are as follows:

	FY 2013 <u>Actual</u>	FY 2014 Budget as Approved <u>May 16, 2013</u>	% <u>Incr (Decr)</u>	FY 2014 <u>Proposed</u>	% <u>Incr (Decr)</u>
<u>Tax Levies</u>					
Operations	\$51,161,000	\$51,161,000	0.00%	\$51,161,000	0.00%
Debt	<u>8,275,000</u>	<u>8,882,000</u>	7.34%	8,882,000	7.34%
Total	<u>\$59,436,000</u>	<u>\$60,043,000</u>	1.02%	<u>\$60,043,000</u>	1.02%
<u>Mill Rates</u>					
Operations	1.33999	1.36733	2.00%	1.39289	3.95%
Debt	<u>.21673</u>	<u>.23738</u>	9.50%	<u>.24182</u>	11.58%
Total	<u>1.55672</u>	<u>1.60471</u>	3.08%	<u>1.63471</u>	5.01%

Attachments: Equalized Valuations and Mill Rates

Ends Statements and/or Executive Limitations: Executive Limitations
 Budgeting/Forecasting 3.4

Staff Liaison: Bane Thomey / Jason Nygard

ROLL CALL

William Duncan	_____	Scott Pierce	_____	Pamela Zenner-Richards	_____
Gary Olsen	_____	Neville Simpson	_____	Ram Bhatia	_____
Bethany Ormseth	_____	Roger Zacharias	_____		

Gateway Technical College

Equalized Valuations and Mill Rates

Fund	Actual 2009-10	% Change	Actual 2010-11	% Change	Actual 2011-12	% Change	Proposed 2012-13	% Change	Proposed 2013-14	% Change
General	\$46,736,000	4.5%	\$48,830,000	4.5%	\$48,830,000	0.0%	\$48,830,000	0.00%	\$48,830,000	0.00%
Special Revenue - Operational	2,206,000	-2.3%	2,286,000	3.6%	2,286,000	0.0%	2,286,000	0.00%	2,286,000	0.00%
Special Revenue - Non Aidable	0	-100.0%	0	0.0%	0	0.0%	0	0.00%	0	100.00%
Enterprise	300,000	-5.1%	45,000	-85.0%	45,000	0.0%	45,000	0.0%	45,000	0.0%
Operational Tax Levy	49,242,000	3.99%	51,161,000	3.90%	51,161,000	0.00%	51,161,000	0.00%	51,161,000	0.00%
Debt Service	6,959,000	6.03%	7,177,000	3.13%	7,734,000	7.76%	8,275,000	7.00%	8,882,000	7.34%
Total Tax Levy	\$56,201,000	4.24%	\$58,338,000	3.80%	\$58,895,000	0.95%	\$59,436,000	0.92%	\$60,043,000	1.02%
Mill Rates										
Operations	1.12328	4.3%	1.21998	8.6%	1.24443	2.0%	1.33999	7.68%	1.39289	3.95%
Debt Service	0.15874	6.3%	0.17114	7.8%	0.18812	9.9%	0.21673	15.2%	0.24182	11.58%
Total Mill Rate	1.28202	4.53%	1.39112	8.51%	1.43255	2.98%	1.55672	8.67%	1.63471	5.01%
Property Values										
Equalized Valuation - Taxable	\$43,837,848,897	-0.28%	\$41,935,823,079	-4.34%	\$41,111,928,678	-1.96%	\$38,180,224,464	-7.13%	\$36,730,173,803	-3.80%
Value of Tax Exempt Computers ⁽¹⁾	\$158,219,900	-5.0%	\$123,576,900	-21.9%	\$115,543,100	-6.5%	\$115,000,000	-0.47%	\$115,000,000	0.00%
State Aid for Exempt Computers	\$202,841	-0.7%	\$171,910	-15.2%	\$165,522	-3.7%	\$179,022	8.16%	\$179,022	0.00%

⁽¹⁾ Wisconsin Act 237 exempted business computers from being subject to property taxes beginning with the FY 2000 tax levy. The act calls for state aid to offset the loss of property tax revenue.

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

POLICY GOVERNANCE MONITORING REPORTS
Strategic Plan Monitoring
Vision 3.2.1

Summary: Lean Six Sigma Office Results Reporting

Staff Liaison: J. Thibodeau / K. Jackson

X. BOARD MEMBER COMMUNITY REPORTS

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD

Roll Call _____
Action _____
Information X
Discussion _____

BOARD MEMBER COMMUNITY REPORTS

Summary: Board members will share recent contacts.

Governance Policy: Policy 1.5-Board Member Role

XI. Next Meeting Date and Adjourn

- A. Regular Meeting – Thursday, November 21, 2013, 8:00 am,
Burlington Campus
- B. Adjourn