



Effective 2013/2014

Career Cluster ►



Career Pathway ►

Family & Community Services

**HUMAN SERVICE ASSOCIATE**

(10-520-3)

Associate of Applied Science Degree

Most Courses Offered at

Kenosha and Racine Campuses

△ Suggested Sequence	✓ Course Number	Course Title	Requisites	Credits	Hrs/Wk Lec - Lab
Semester 1	103-143	Computers for Professionals	Prereq: 103-142 (See Notes 1 & 4)	3	2-2
	520-101 *	Human Services, Intro to		3	3-0
	520-105 *	Interviewing Principles & Recordkeeping		3	2-2
	801-136	English Composition 1	Prereq: 831-103 (See Note 1)	3	3-0
	809-198	Psychology, Introduction to	Prereq: 838-105 (See Note 1)	3	3-0
Semester 2	520-110 *	Community Resources & Services		3	3-0
	520-115 *	Counseling, Introduction to	Prereq: 520-105	3	2-2
	520-127 *	Professional Practices in Human Services		3	3-0
	801-120	Technical Writing/Grant and Prop. Writing		2	2-0
	801-196	Oral/Interpersonal Communication	Prereq: 838-105 (See Note 1)	3	3-0
	809-196	Sociology, Introduction to	Prereq: 838-105 (See Note 1)	3	3-0
Semester 3	520-124 *	Field Experience I / Human Services	Prereq: 520-127; Coreq: 520-140	3	1-0-0-8
	520-140 *	Group Counseling	Prereq: 520-115	3	2-2
	550-130 *	Alcohol/Drug Abuse Rehabilitation		3	2-2
	809-159 *	Psychology, Abnormal	Prereq: 809-198	3	3-0
Semester 4	520-121 *	Field Experience II / Human Services	Prereq: 520-124	3	1-0-0-8
	550-150 *	Psychopharmacology	Take 550-150 OR Human Services Elective	3	3-0
	809-128	Marriage and the Family	Prereq: 838-105 (See Note 1)	3	3-0
	520-151 *OR	Family Theory and Practice			
	804-107	College Mathematics	Prereq: 834-109(See Note 1 & 3)	3	3-0
	809-188	Psychology, Developmental	Prereq: 838-105 (See Note 1)	3	3-0
Electives	<b>Take 6 elective credits. Any associate degree level course may be taken as an elective.</b>			<b>6</b>	
	<b>Suggested Electives:</b>				
	520-141	Survey Public Services (3 Cr)	520-161	Child and Adolescent Mental Health (3Cr)	
	520-152	Aspects of Disabilities (3 Cr)	550-154	Family & Chemical Abuse (3 Cr)	
	520-160	Correctional Processes (3 Cr)	550-156	Mental Health/Sub Abuse (3 Cr)	
	520-150	Gerontology/Intro to (3 Cr)	520-128	Child Welfare Policy and Practice (3 Cr)	
<b>Program Total Required</b>				<b>65</b>	

△ Courses may be taken out of suggested sequence as long as requisites have been met.



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**PROGRAM DESCRIPTION**

Human Service Associate is designed to prepare people for entry level positions in a variety of human service agencies and social service programs. The Human Service Associate program includes a unique combination of the study of aspects of human services, general education subjects, and 300 hours of actual field experience in a community human service agency under the supervision of a working professional. If taken full-time, this program may be completed in four semesters of study.

**PROGRAM LEARNING OUTCOMES**

Graduates of the Human Service Associate Degree Program should be able to:

1. Demonstrate interviewing and record keeping skills.
2. Demonstrate knowledge of counseling theory.
3. Demonstrate knowledge of community resources for individuals and families.
4. Demonstrate knowledge of family and natural systems.
5. Demonstrate effective group leadership skills.
6. Demonstrate knowledge of the history of human services.
7. Demonstrate ethical and legal behavior.

**CORE ABILITIES**

Gateway believes students need both technical knowledge and skills and core abilities in order to succeed in a career and in life. The following nine core abilities are the general attitudes and skills promoted and assessed by all Gateway programs. All Gateway graduates should be able to:

- |  |   |
|--|---|
| 1. Act responsibly                           | 5. Develop job seeking skills                                       |
| 2. Communicate clearly and effectively       | 6. Respect themselves and others as a member of a diverse community |
| 3. Demonstrate essential computer skills     | 7. Think critically and creatively                                  |
| 4. Demonstrate essential mathematical skills | 8. Work cooperatively   |
|  | 9. Value learning   |

**ADMISSION REQUIREMENTS**

1. Students must submit an application & \$30 fee.
2. Students must complete reading, writing, math, and computer skills placement assessments.
3. Students must submit official high school, GED, or HSED transcript.

**GRADUATION REQUIREMENTS**

1. 65 Credits with an average of 2.0 or above.
2. \*Average of 2.0 ("C") or above for these major courses.

*For a complete list of Graduation Requirements check the Student Handbook.*

**NOTES**

1. A satisfactory placement test score (or successful remediation) is required prior to enrollment. See an advisor for details.
2. Any course may be taken prior to entry in the program, assuming prerequisites and corequisites have been satisfied (or waived with department approval).
3. Formerly 804-106, Intro to College Math.
4. Formerly 103-199, PC Basics/Microsoft Office.

**OTHER INFORMATION**

Gateway Technical College reserves the right to modify curriculum requirements for students who interrupt enrollment for a period of two years or take over seven years to complete. Tuition and material fees are determined by the board of the Wisconsin Technical College System. Consult the Master Class Schedule for exact fee amounts. Occasionally, the District may offer a particular course out of published sequence. By doing so, the District does not obligate itself to offer succeeding courses out of published sequence.

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You may call Student Services at 1-800-247-7122 for additional information.

For a complete list of course descriptions (and possible online courses) for this program, please consult Web Advisor on our web page at [www.gtc.edu](http://www.gtc.edu).

My advisor is \_\_\_\_\_ My advisor's contact information is \_\_\_\_\_.