



Effective 2009/2010

Career Cluster ►



Career Pathway ►

General Management

**SUPERVISORY MANAGEMENT**

(10-196-1)

Associate of Applied Science Degree  
Offered Year Round at: Elkhorn & Racine  
Campuses & Online

<sup>Δ</sup> Suggested Sequence	✓ Course Number	Course Title	Requisites	Credits	Hrs/Wk Lec - Lab
Semester 1	196-100	*Accelerated Learning		1	.5-1
	196-190	*Leadership Development		3	3-0
	196-191	*Supervision		3	3-0
	801-136	English Composition 1	Prereq: 831-103 (See Note 3)	3	3-0
Semester 2	196-192	*Managing for Quality		3	3-0
	196-193	*Human Resource Management		3	3-0
	804-123	Math with Business Applications	Prereq: 854-760	3	3-0
	Take 3 credits from the list in Note 2.			3	
Semester 3	196-134	*Legal Issues for Supervisors	Prereq: 196-193	3	3-0
	196-136	*Safety in the Workplace	Prereq: 196-192	3	3-0
	801-198	Speech		3	3-0
	103-100	Internet, Introduction		1	.5-1
Semester 4	196-164	*Personal Skills for Supervisors	(See Note 1)	3	3-0
	196-169	*Diversity and Change Management		3	3-0
	104-191	Internet Business Applications		1	.5-1
	809-166	Ethics: Theory & Applications, Intro to		3	3-0
Semester 5	196-189	*Team Building and Problem Solving		3	3-0
	196-168	*Organizational Development		3	3-0
	809-198	Psychology, Introduction to	Prereq: 838-105 (See Note 3)	3	3-0
	809-196	Sociology, Introduction to	Prereq: 838-105 (See Note 3)	3	3-0
Semester 6	196-188	*Project Management	Prereq: 196-189	3	3-0
	101-112	Accounting for Business		3	3-0
	809-195	Economics	Prereq: 838-105 (See Note 3)	3	3-0
Electives	Take 6 elective credits. Any associate degree level course may be taken as an elective.			6	
	Suggested Electives: 104-101 Marketing Principles (3 Cr)				
<b>Program Total Required</b>				<b>69</b>	

<sup>Δ</sup> Courses may be taken out of suggested sequence as long as requisites have been met.



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*Supervisory Management* provides opportunities for those interested in acquiring or improving managerial/supervisory skills. The curriculum provides a blend of human relations and management development disciplines. This background enables the supervisor or manager to better understand how to attain organizational goals through the positive motivation of employees. Emphasis is placed on the “how-to-approach” which allows the instruction to be transferred from the classroom to the job.

**PROGRAM LEARNING OUTCOMES**

**Graduates of the Supervisory Management Associate Degree Program should be able to:**

1. Demonstrate oral and written communication skills essential for effective supervision.
2. Show supervisory leadership skills.
3. Apply computer software/hardware to supervisory functions in the work place.
4. Develop, appraise, and motivate employee performance.
5. Use decision-making and problem solving skills in a team setting.
6. Plan and perform human resource activities.

**CORE ABILITIES**

Gateway believes students need both technical knowledge and skills and core abilities in order to succeed in a career and in life. The following nine core abilities are the general attitudes and skills promoted and assessed by all Gateway programs. All Gateway graduates should be able to:

- |  |   |
|--|---|
| 1. Act responsibly                     | 6. Respect themselves and others as a member of a diverse community |
| 2. Communicate clearly and effectively | 7. Think critically and creatively                                  |
| 3. Demonstrate essential comp. skills  | 8. Work cooperatively   |
| 4. Demonstrate essential math skills   | 9. Value learning   |
| 5. Develop job seeking skills          |   |

1. Students must submit an application & \$30 fee.
2. Students must complete reading, writing and pre-algebra placement testing.

**GRADUATION REQUIREMENTS**

1. 69 Credits with an average of 2.0 or above.
2. \*Average of 2.0 ("C") or above for these major courses.

*For a complete list of Graduation Requirements check the Student Handbook.*

**NOTES**

1. Students who take Time Management (196-164A), Stress Management (196-164B), and Assertive Behavior (196-164C) need not take 196-164.
2. Choose 3 credits from the following courses: 103-102; 103-109; 103-112; 103-110 or 103-199.
3. A satisfactory placement test score (or successful remediation) is required prior to enrollment. See a counselor for details.
4. Enrollment for this program is intended for people currently employed in a position closely related to Supervisory Management or who wish to acquire skills to become a supervisor.
5. Any course may be taken prior to entry in the program, assuming prerequisites and corequisites have been satisfied (or waived with department approval).

**OTHER INFORMATION**

Gateway Technical College reserves the right to modify curriculum requirements for students who interrupt enrollment for a period of two years or take over seven years to complete. Tuition and material fees are determined by the board of the Wisconsin Technical College System. Consult the Master Class Schedule for exact fee amounts. Occasionally, the District may offer a particular course out of published sequence. By doing so, the District does not obligate itself to offer succeeding courses out of published sequence.

**EQUAL OPPORTUNITY/ACCESS EDUCATOR / EMPLOYER  
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You may call Student Services at (262) 767-5300 (Burlington), (262) 741-8300 (Elkhorn), (262) 564-2300 (Kenosha), or (262) 619-6300 (Racine) for additional information. For a complete list of course descriptions (and possible online courses) for this program, please consult Web Advisor on our web page at [www.gtc.edu](http://www.gtc.edu).

My counselor is \_\_\_\_\_ . My counselor's contact information is \_\_\_\_\_ .