



Thank you for applying to Gateway Technical College.
We look forward to helping you reach your educational goals.

Please carefully read the following
IMPORTANT INFORMATION REGARDING YOUR APPLICATION

1. Admission requirements you will need to meet are listed in letters mailed to you.
2. Please note that "Placement Testing" includes the English (writing), Reading, and Math (pre-algebra) parts of COMPASS or ASSET. Please note that scores older than five years may not be accepted. Please contact your program counselor for more information.
3. Gateway offers two types of **placement testing**: COMPASS, an untimed, computerized assessment and ASSET, a timed, paper-pencil evaluation taken by appointment. An ES staff person can give you upcoming appointment times and help you schedule your ASSET assessment.
4. You may submit ACT, Accuplacer, SAT scores, or official* college transcripts for review as a substitute for Gateway's placement assessment. In addition, official college transcripts can be evaluated for transfer of credit. See your program counselor for credit transfer details.
5. If you completed high school courses for college credit, please submit your official high school transcript and meet with your program counselor to discuss your course options.
6. **Forms are available online** at www.gtc.edu/forms. Please be sure to fill out all forms completely and sign where required.
7. **Application files** not completed by August 15 for Summer term, November 15 for Fall term, or March 15 for Spring term, will be deactivated. If you choose to re-activate your application at a later time, you will need to submit a new application or program add/change form online at www.gtc.edu/forms. High school seniors, GED, or Adult High School program students required to verify HS completion but who will not complete in this timeframe should contact the Admissions office at 262.741.8168 or admissions@gtc.edu for an extension.
8. Applications and related materials are processed on a first-come, first-served basis. Please allow 10 business days for your application and other admission items to be processed.
9. Remember to **keep your address, phone number, and email updated** with Gateway so we can be in contact with you regarding your application, course registration, etc. If your information changes, please update it on Web Advisor or in person at Student Services as soon as possible.
10. If you have applied for a program that requires a criminal background check and have lived out of state, you will be required to obtain background checks from that state/s/. See <http://www.doj.state.wi.us/dles/cib/sclist.asp> for instructions on how to get that information. Your application for admission will not be reviewed until all criminal background information is received by the admissions office, your application for admission. Applicants with criminal backgrounds may not be accepted to their chosen program.
11. We encourage you to apply for **Financial Aid** as soon as possible at www.fafsa.ed.gov. Recommended, Financial Aid priority application dates are April 1 for Fall semester and October 1 for Spring semester but you may apply at any time. While you must be accepted to a program to be eligible to be awarded and receive financial aid, you do not need to be accepted in a program to start the Financial Aid application process

We are pleased you have chosen Gateway Technical College to meet your educational needs. The Enrollment Service Associates can assist you with any questions regarding your application status or submission of any required items.

Elkhorn
400 County Road H
Elkhorn, WI 53121
262.741.8300

Burlington
496 McCanna Parkway
Burlington, WI 53105
262.767.5300

Kenosha
3520 30th Avenue
Kenosha, WI 53144
262.564.2300

Racine
1001 S. Main Street
Racine, WI 53403
262.619.6300

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